



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President - Chris Steele • Vice-President - Kevin Graves • Director - Jim Mattison • Director - Mark Simon • Director - Ray Tetreault

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY CSD
Wednesday June 6, 2012
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order -- 7:00 p.m. by President Steele
Pledge of Allegiance -- Led by President Steele
Roll Call -- All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

There was one (1) Public Comment Speaker

C. PRESENTATIONS

None

D. AREA AGENCIES REPORTS / PRESENTATION

1. SHERIFF'S OFFICE REPORT

Lieutenant Alan Johnson -- Provided the law enforcement report for the month of May
There was discussion between the Board and Lieutenant Johnson.

2. CHP REPORT

Officer Godman -- Provided an update of the services to the Town of Discovery Bay
There was discussion between the Board and Officer Godman.

3. FIRE DISTRICT REPORT

Chief Burris -- Provided his report and the details for the month of May
There was discussion between the Board and Chief Burris.

4. EAST CONTRA COSTA FIRE PROTECTION DISTRICT REPORT -- No report

5. SUPERVISOR MARY PIEPHO, DISTRICT III REPORT

Karyn Cornell -- Provided an update on different items within the Public Works department and Code Enforcement department. There were two (2) Public Comment Speakers

E. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report -- No Report

2. County Planning Commission Report -- No Report

3. Code Enforcement Report -- No Report

4. Special Districts Report** -- No Report

**These meetings are held Quarterly

F. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Minutes of previous Special meeting dated May 16, 2012

2. Minutes of previous Regular meeting dated May 16, 2012

3. District Invoices

4. Approve and Adopt Resolution No. 2012-10 Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order

5. Audited Financial Statements for FY 2010-11

Motion by: Director Tetreault to approve the Consent Calendar

Second: Director Simon

There was one (1) Public Comment Speaker

There was discussion between the General Manager, the Water and Wastewater Manager and the Public Comment Speaker.

Vote: AYES: 5, NOES: 0

G. NEW BUSINESS AND ACTION ITEMS

1. Well No, 7 Preliminary Engineering, Exploratory Test Boring, and Monitoring Well Installations

General Manager Howard – Provided the details of Item G-1

Water and Wastewater Manager Koehne – Provided additional details of Item G-1

There was discussion between the General Manager, the Water and Wastewater Manager, and the Board.

Motion by: Vice-President Graves to take the recommended action given by Staff with Contract with Luhdorff & Scalmanini to proceed with the testing for Well 7

Second: Director Mattison

Vote: AYES: 4 – President Steele, Vice-President Graves, Director Mattison, Director Tetreault, NOES: 1 – Director Simon

2. Approve Capital Project Financing Plan and Adopt Resolution No. 2012-11

General Manager Howard – Provided the details of Item G-2

Dan Massiello, KND Managing Director – Provided details of the Financing Package

There was discussion between the General Manager, the Board, and the KND Managing Director

Cameron Weist, Weist Law Firm – Provided details of the Bond Counsel Services

There was one (1) Public Comment Speaker

There was discussion between the General Manager, the Board and Weist Law Firm.

Motion by: Vice-President Graves to authorize the General Manager to one (1) enter into agreement with KND, two (2) enter into agreement with Weist Law Firm, three (3) enter into agreement with Standard & Poor's, four (4) adopt Resolution 2012-11 and five (5) Director Tetreault and Vice-President Graves be assigned to the Financing Committee with Director Simon as an alternate

Second: Director Simon

Vote: AYES: 5, NOES: 0

3. Update on Commercial Water User Accounts

General Manager Howard – Provided the details of Item G-3

There was discussion between the General Manager, Legal Counsel, the Finance Manager, and the Board.

No action on this item and the item will be brought back to the July 18, 2012 Board meeting.

4. Approve Purchase of a Trailer Mounted Trash Pump for Processing Wastewater

General Manager Howard – Provided the details of Item G-4

There was discussion between the Water and Wastewater Manager, the General Manager, and the Board.

Motion by: Director Tetreault to purchase a Trailer Mounted Trash Pump for Processing Wastewater for a not to exceed price of \$41,000.00 to Gierlich-Mitchel

Second: Director Simon

Vote: AYES: 5, NOES: 0

5. Agency Comment Request – Development Plan Application – Pacific/Bowie-Tracy II (Sandy Cove Shopping Center) (DP11-3025)

General Manager Howard – Provided the details of Item G-5

Motion by: Vice-President Graves to send a letter with no negative comment

Second: Director Tetreault

Vote: AYES: 5, NOES: 0

6. Agency Comment Request – Home Occupation Permit Application – McMahon (LP12-2051)

General Manager Howard – Provided the details of Item G-6

Motion by: Vice-President Graves to send a letter with no negative comment

Second: Director Tetreault

Vote: AYES: 5, NOES: 0

H. PRESIDENT REPORT AND DIRECTORS' COMMENTS

Director Simon – Provided has report and details of the Budget Review Committee meeting dated May 30, 2012

Vice-President Graves – Provided his comments in regards to Measure S failing

I. MANAGER'S REPORT

1. Sewer System Management Plan

General Manager Howard – Provided details of Item I-1

2. Proposed Order Amending Discovery Bay WWTP NPDES Permit

General Manager Howard – Provided details of Item I-2

3. Fiscal Year 2012 Preliminary DRAFT Budget Transmittal

General Manager Howard – Provided details of Item I-3

There was discussion between the General Manager and the Board

J. GENERAL MANAGER'S REPORT

None

K. DISTRICT LEGAL COUNSEL REPORT

Legal Counsel Schroeder – Announced that the Special meeting for June 6, 2012 at 6:30 p.m. was cancelled and rescheduled for the next Regular meeting dated June 20, 2012

L. COMMITTEE UPDATES

None

M. CORRESPONDENCE – Discussion and Possible Action

1. R – Byron Municipal Advisory Council meeting minutes dated April 19, 2012
2. R – Letter from Sheriff – Coroner David O. Livingston, Discovery Bay P-6 Zone Citizen Advisory Committee regarding the funding for School Resource Officer (SRO)

N. PUBLIC RECORD REQUESTS RECEIVED

O. FUTURE AGENDA ITEMS

Director Simon - Update on Commercial Water User Accounts

P. ADJOURNMENT

The meeting adjourned at 9:10 p.m. to the next regular meeting on June 20, 2012 at 1800 Willow Lake Road.

For the Audio of this meeting please visit our Website at
<http://www.todb.ca.gov/content/agenda-and-minutes/>

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