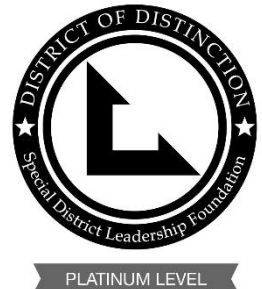




TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday March 2, 2022, 4:30 P.M.**

**NOTICE
Coronavirus COVID-19**

In response to the current proclaimed State of Emergency, indoor masking requirements, and recommended measures to promote social distancing imposed by State and local officials, the Town of Discovery Bay Community Services District Board of Directors will take all actions necessary to carry out the intent and purpose of AB 361, including, ensuring that the Directors and meeting attendees may continue to have the option to access and participate in this public meeting by teleconference to avoid imminent risks to the health or safety of the Directors and meeting attendees.

To accommodate the public during this period of time, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically or in person.

TO ATTEND IN PERSON: The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

TO ATTEND BY WEBINAR:

Please register for Regular Meeting of the Board of Directors at: *(Copy and paste into your browser the registration URL. You will then be directed to download the webinar to your device and register with LogMeIn, Inc.)*

Registration URL: <https://attendee.gotowebinar.com/register/4173691584788360206>

Webinar ID# 943-502-315

After registering, you will receive a confirmation email containing information about joining the webinar by computer or by phone.

For listen-only mode dial: (415) 930-5321 **ID#** 265-333-647

Download Agenda Packet and Materials at www.todb.ca.gov

Parks and Recreation Committee Board Members

*Chair Bryon Gutow
Vice-Chair Ashley Porter*

A. ROLL CALL

1. Call business meeting to order 4:30 p.m.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the

Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

C. DRAFT MINUTES TO BE APPROVED

1. None.

D. PRESENTATIONS

1. None.

E. PARKS AND RECREATION UPDATE

F. DISCUSSION ITEMS

1. Discussion Regarding the Parks & Recreation Event Calendar.
2. Discussion Regarding the 2022 Recreation Swim Fees.
3. Discussion Regarding the Cornell Park Bathroom Graffiti and Vandalism.
4. Discussion Regarding the Clipper Drive Refresh.

G. FUTURE DISCUSSION/AGENDA ITEMS

H. ADJOURNMENT

1. Adjourn to the next Standing Internal Operations Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Meeting Date

March 2, 2022

Prepared By: Monica Gallo, Recreation Programs Supervisor
Submitted By: Dina Breitstein, General Manager

Agenda Title

Discussion Regarding the 2022 Parks and Recreation Public Event Calendar.

Recommended Action

Recommend bringing the Parks and Recreation Public Event Calendar for 2022 to the Board of Directors for approval.

Executive Summary

The Community Center proudly opened its doors in January 2014 and 2022 will represent the 9th full year of event programming for the Town of Discovery Bay. The Community Center has made many improvements and continues to offer a variety of programming for all age groups, not only at the Community Center, but also at our parks.

Staff continues to offer or partner with various community groups to provide a variety of free and paid programming. As well as offering room or park space for private events such as business meetings, family reunions, anniversary and birthday parties.

COVID-19 has certainly affected parks and recreation departments over the past two years, however with health orders lifting we are working on getting back to "normal". Staff has developed the attached event calendar for Board consideration.

Upon approval of the Parks and Recreation Events Calendar for 2022, there will be no need for further board authorization.

All events are subject to the terms and conditions in the Park Usage Rental Policy (Policy #013) and District Recreation Facilities Alcohol Policy (Policy #022). Both policies are located on the District website at www.todb.ca.gov, Town of Discovery Bay Board Policies.

Staff recommends bringing the Parks and Recreation Public Event Calendar for 2022 to the Board of Directors for approval.

Fiscal Impact:

Amount Requested \$ N/A

Sufficient Budgeted Funds Available?: (If no, see attached fiscal analysis)

Prog/Fund # Category: Pers. Optg. Cap. -or- CIP# Fund#

Previous Relevant Board Actions for This Item

N/A

Attachments

Proposed 2022 Parks and Recreation Public Event Calendar.

AGENDA ITEM: F1

2022 Parks and Recreation Public Event Calendar

2022 Event Dates	Times	Location	Event Title	Event Description	Approximate Attendance Numbers	Event Sponsors	Vendors on site	Food on site	Alcohol on site	Town/County Licenses Required	Fees Charged/Waived
TBD	8AM-1PM	DBCC	Easter Egg Hunt	DB Lions Club Easter Egg Hunt	500+	DB Lions Club	No	No	No	TODB Special Event Permit	Fees Waived
May 21-22	7:30AM-8PM	DBCC	Fundraising Pickleball Tournament	Pickleball Tournament - Resolution #2020-24	200-300	Discovery Bay Recreation & Sports	No	Yes	No	TODB Special Event Permit	Fees Waived for pickleball courts only
June 4	8AM-10PM	DBCC	Summer Jam	Family friendly event featuring live music, food and alcohol in partnership with the DB Lions Club.	1,000-1,500	Town & DB Lions Joint Event	No	Yes	Yes	CCC Health Permit ABC License	N/A Town Event in partnership with the Lions Club
June 4	11AM-1PM	DBCC	Town Hall Gathering	Meet the BOD and Town managers		Town Event					N/A Town Event
June	7PM-10:30PM	DBCC	Friday Night Movie in the Park	Family friendly movies on the event lawn at the Community Center	50-75	Town Event	No	No	No	Movie Licensing	N/A Town Event
TBD	3:00PM-6:00PM	DBCC	Library Program	Family friendly event with a focus on childrens entertainment	80	Town & CCC Library	No	No	No	TODB Facility Permit	Fees Waived
July	7PM-10:30PM	DBCC	Friday Night Movie in the Park	Family friendly movies on the event lawn at the Community Center	50-75	Town Event	No	No	No	Movie Licensing	N/A Town Event
July	8AM-3:30PM	DBCC	R.A.D. Kids	Free Contra Costa County Sheriff's program for children tht provides educaiton on personal safety	20-40	CCC Sheriff	No	Yes	No	TODB Facility Permit	Fees Waived
August	7PM-10:30PM	DBCC	Flick n Float	Family friendly movie/night swim at the Community Center	50-75	Town Event	No	No	No	Movie Licensing	N/A Town Event
September 17	8:00AM - 10:00PM	DBCC	Summer Jam	Family friendly event featuring live music, food and alcohol in partnership with the DB Lions Club.	1,000-1,500	Town & DB Lions Joint Event	Yes	Yes	Yes	CCC Health Permit ABC License	N/A Town Event in partnership with the Lions Club
October	8AM-5PM	DBCC	Fundraising Pickleball Tournament	Pickleball Tournament - Resolution #2020-24	100	Discovery Bay Recreation & Sports	No	Yes	No	TODB Special Event Permit	Fees Waived for pickleball courts only
TBD	3:00PM-6:00PM	DBCC	Library Program	Family friendly event with a focus on childrens entertainment	80	Town & CCC Library	No	No	No	TODB Facility Permit	Fees Waived

2022 Parks and Recreation Public Event Calendar

December	Holiday Parade	Judging tent located in the gravel lot adjacent to CC parking lot	1000+	TBD	No	Yes	No	TODB Facility Permit CCC Health Permit ECCFPD Event Permit General Liability Insurance	No fee scheudle for use of parking lot
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Town of Discovery Bay

"A Community Services District"

AGENDA REPORT

Meeting Date

March 2, 2022

Prepared By: William Engelman, Parks & Landscape Manager

Submitted By: Dina Breitstein, General Manager

Agenda Title

Discussion Regarding the Cornell Park Bathroom Graffiti and Vandalism.

Recommended Action

Discussion and possible feedback regarding the vandalism of the Cornell Park bathrooms

Summary

The bathrooms at Cornell Park have been vandalized periodically over the past year. Staff was given direction to get costs for the following scenarios:

- Completely demolish
- Enclose entirety of buildings so Staff can keep them locked and have them open only for events
- Keep them as is, but apply an anti-vandalism coating to prevent the need for repainting

The following is a cost breakdown:

Scenario:	Cost:	Note:
Demolition	\$16,200	for both structures
Enclosure	\$7,000	chain link enclosure
Vandalism cleanup	\$800-\$1,200	labor and material each occurrence (per structure)
Vandalism cleanup (with coating)	\$500	labor each occurrence (per structure)
Anti-vandalism coating	\$3,000	for both structures
Annual (non-vandalism) maintenance	\$9,200	\$7,200 janitorial; \$2,000 plumbing and general maintenance

Fiscal Impact:

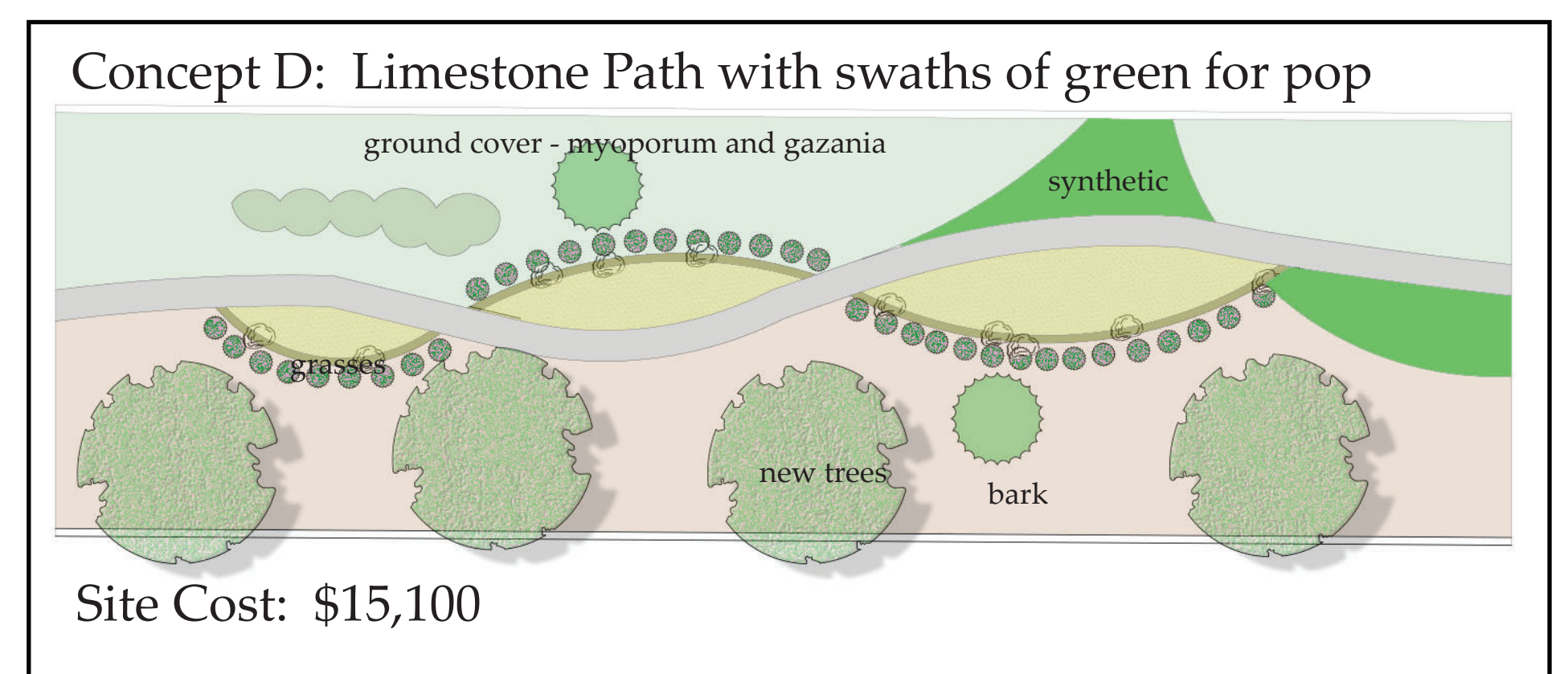
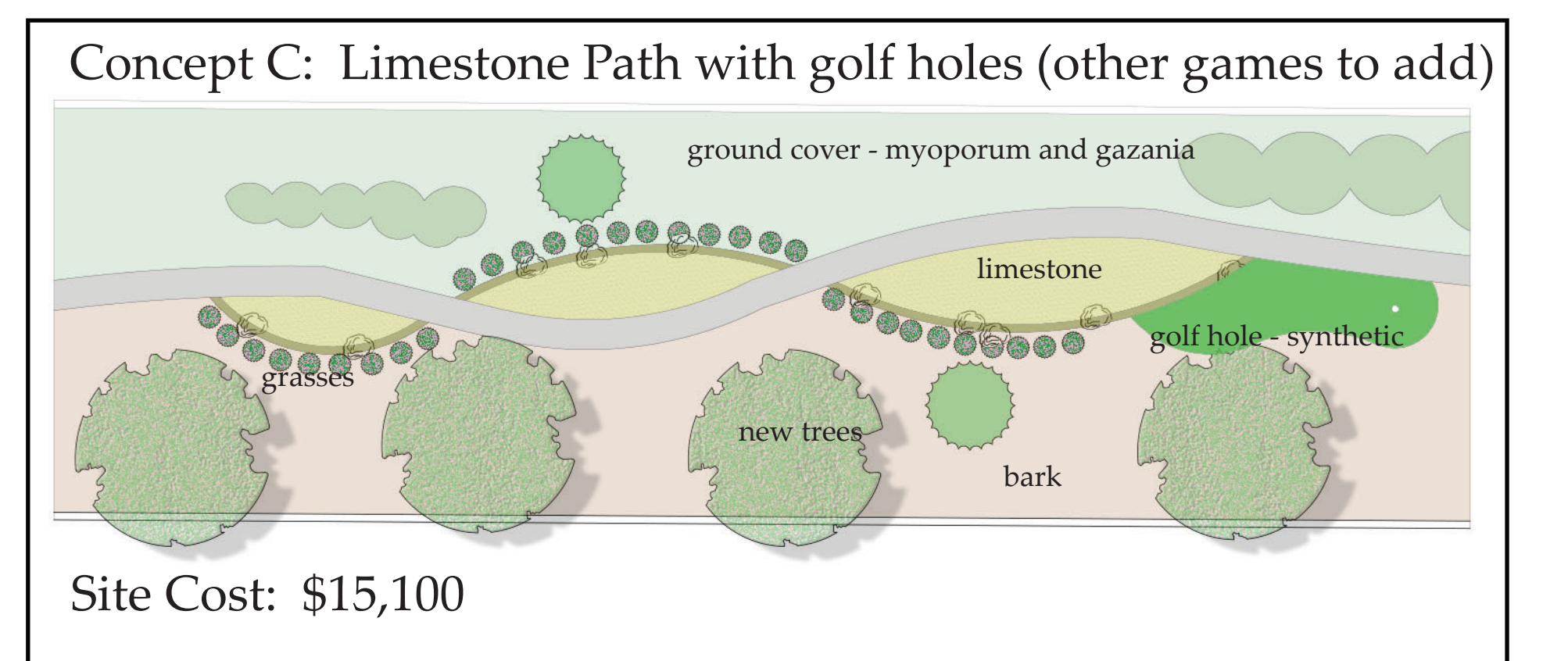
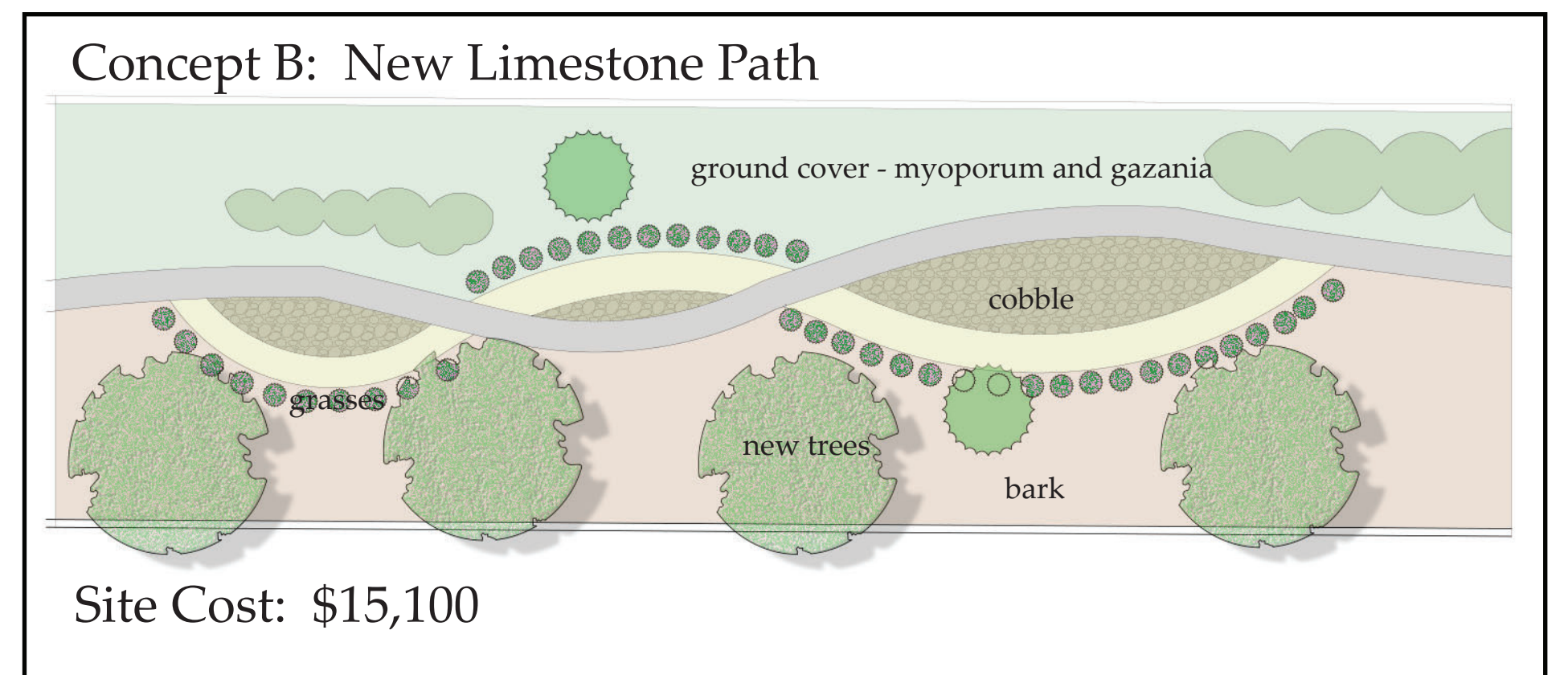
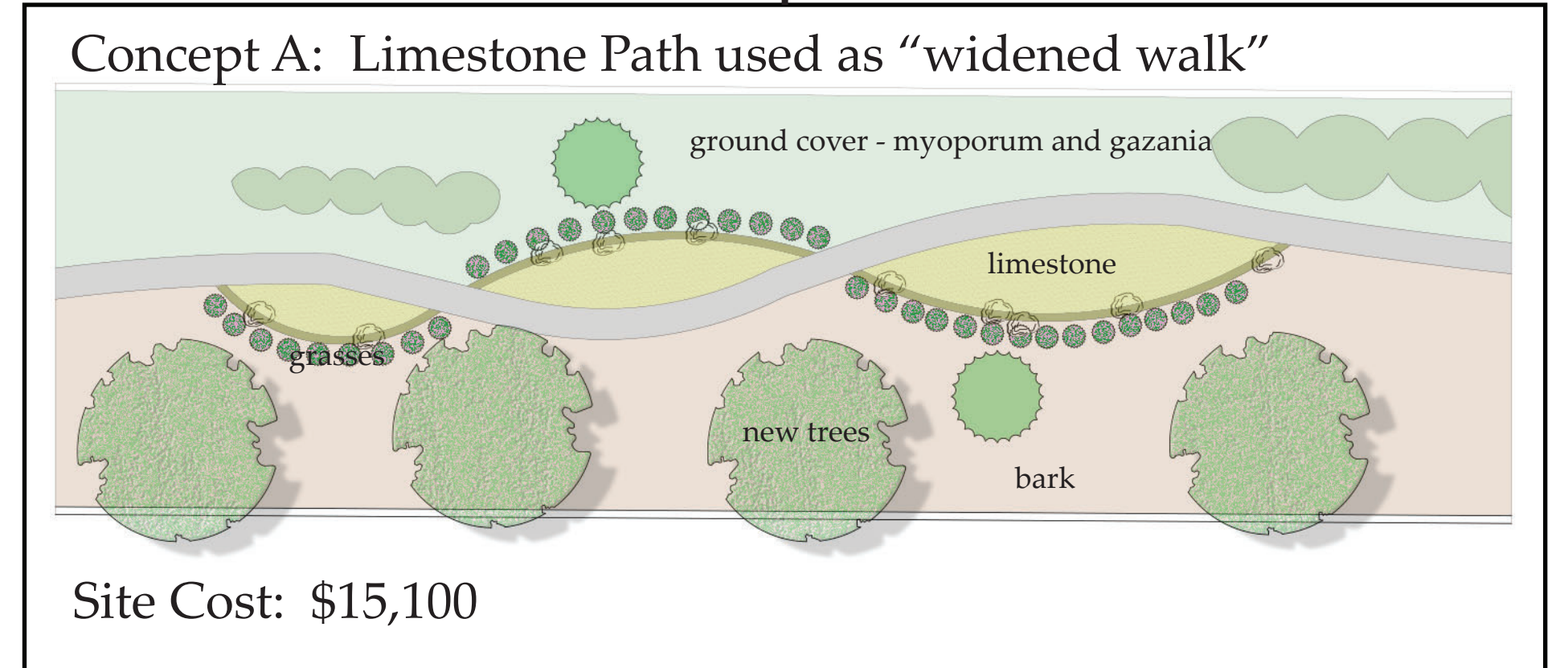
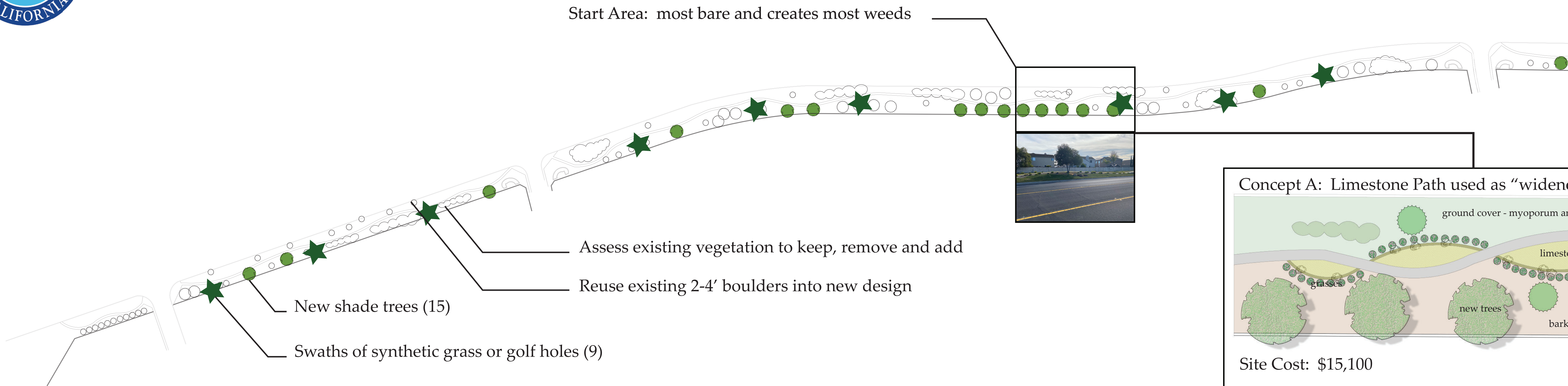
Previous Relevant Board Actions for This Item

Attachments

AGENDA ITEM: F3



Retrofitting Clipper Linear Park Community Design Ideas through a Phasing Strategy



Potential Phasing Strategy

- I. Plant new shade trees
Finish building at the start area and synthetic turf areas
Paint PG&E boxes
- II: Continue new design in most problematic areas
- III: Add new bench areas and game tables
- IV. Add new bike paths between limestone areas
- V: Add lighting along Clipper

Total Cost Structure - Entire Site

Trees	\$10,000
Synthetic Turf	\$100,000-\$150,000
General Dryscape and Bark	\$131,000
Total prior to amenities	\$291,000
<u>Amenity:</u>	
Bike/Skate Areas	\$110,000
Game Tables	\$10,200
Benches	\$8,000
Amenity Total:	\$128,200
POTENTIAL TOTAL COST:	\$420,000