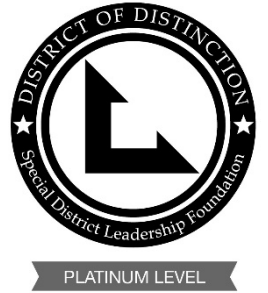




# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE MEETING  
OF THE STANDING FINANCE COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, June 2, 2021  
4:30 P.M. - 5:30 P.M.**

## **NOTICE** **Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Committee Chambers will be closed to the public.

To accommodate the public during this period of time that the Committee's Chambers are closed to the public, the Town of Discovery Bay Community Services District Committee Members have arranged for members of the public to observe and address the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:**  
Toll-Free Dial-In Number: (866) 848-2216  
CONFERENCE ID **5193676302#**

Download Agenda Packet and Materials at [www.todb.ca.gov/](http://www.todb.ca.gov/)

### **Finance Committee Members**

*Chair Kevin Graves  
Vice-Chair Bryon Gutow*

#### **A. ROLL CALL**

1. Call business meeting to order 4:30 p.m.
2. Roll Call.

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

#### **C. DRAFT MINUTES TO BE APPROVED**

1. Approve DRAFT minutes of May 4, 2021 Special Finance Committee Meeting.

#### **D. PRESENTATIONS**

1. Finance Update.

#### **E. DISCUSSION ITEMS**

1. Discussion Regarding Financial Review.

#### **F. FUTURE DISCUSSION/AGENDA ITEMS**

**G. ADJOURNMENT**

1. Adjourn to the next Standing Finance Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE SPECIAL MEETING  
OF THE FINANCE COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, May 4, 2021  
4:00 P.M. – 5:00 P.M.**

## NOTICE Coronavirus COVID-19

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### Finance Committee Members

*Chair Kevin Graves  
Vice-Chair Bryon Gutow*

#### **A. ROLL CALL**

1. Call business meeting to order 4:00 p.m. – By Chair Graves
2. Roll Call – All present.

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

#### **C. DRAFT MINUTES TO BE APPROVED**

1. Approve DRAFT minutes of April 7, 2021 Finance Committee Meeting.  
Motion made by Vice-Chair Bryon Gutow to approve items on the Consent Calendar as presented.  
Second by Chair Graves.

#### **D. PRESENTATIONS**

#### **E. DISCUSSION ITEMS**

1. Discussion Regarding Changes to the Timing and Reporting of Employee Benefit payments.  
Finance Manager Julie Carter advised the Committee of update to the current practice to pay employee benefit without Board approval. Current practice is to wait until the Board of Directors has reviewed and approved the Request for Authorization (RFA). This causes a delay in payment due to Board Meetings occurring only twice a month. To provide payment for employee benefits in a timely manner and not risk cancellation of benefits, the Town will now produce payment upon receipt of these invoices.  
Chair Graves asked if this item would need to be reviewed by the Board.  
Finance Manager Julie Carter advised it does not need Board review because it is a practice and not a policy.

Chair Graves advised Finance Manager Julie Carter that the Finance Committee approved the modification of Town practices to proceed with the requested change to pay employee benefits without prior Board review.

2. Discussion Regarding Funding Community Center Pool Landscape and Hardscape Features.

General Manager Mike Davies presented recommendation made by the Parks and Recreation Committee to landscape the Community Center Pool area with artificial turf. Artificial turf will last longer than sod, the upkeep is minimal, no watering is necessary. The Parks and Recreation Committee also recommended to fill in a walking path outside the pool's fence with concrete. Recommendation was also made to move the west perimeter fence of the pool inward and create a larger pathway that goes from the Community Center to the west perimeter fence. Total cost plus contingency is \$103,500. This amount exceeds our budget and the alternate option would be to fund this project with Hofmann monies. Any monies left over in the Pool Refurbishment budget would be used to repair chips in concrete and repair any broken concrete pieces. Vice-Chair Gutow advised Chair Graves that as part of the Parks and Recreation Committee, he and Director Porter evaluated the landscaping options and felt that artificial turf would be the most fiscally attractive option.

Chair Graves advised that he would rather not start any projects that might need to be reversed at a later time. He would prefer to concentrate on areas that belong to pool. Chair Graves stated that in the event that a building is placed next to the Community Center and the pool, it could be possible that the walkway in questions would need to be redone and the work on the walkway would then be a lost expense.

Vice-Chair Gutow replied that regardless of another building, the walkway in question is to grant better access to the pool area.

General Manager Mike Davies advised that moving the fence in would also save money due to the amount of artificial turf needed within the pool area.

Chair Graves advised that not all recommendations presented were the consensus of the Parks and Recreation Committee. Chair Graves indicated that it is his opinion that regardless of which funds are being used for expanding the walkway, it would be a waste of funds.

Chair Graves made a motion to approve all improvements, excluding the walkway and moving the fence. Motion modified and restated by Chair Graves.

Chair Graves made a motion that the Finance Committee approves the spending of Hofmann money for the improvements as described upon further discussion of the entire Board.

Second by Vice-Chair Gutow.

**F. FUTURE DISCUSSION/AGENDA ITEMS**

**G. ADJOURNMENT**

1. Adjourned at 4:19 p.m. to the next Standing Finance Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

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# **Town of Discovery Bay Financials As of April 30, 2021**

June 2nd, 2021 Finance Committee Meeting

Presented by Julie Carter, Finance Manager

## What's New?

- 98% of revenue collected on Tax Roll has been rec'd, remaining will be rec'd in June 2021.
- All bond payments have been paid for FY 2021.
- Amounts are rounded to the nearest thousand.
- Detailed Financials are distributed for your review.

Town of Discovery Bay Water Department					
in 000's	Actual As of 4/30/2021	FY 2021 Budget	Variance to Budget	% of Budget	Notes
<b><u>Revenue</u></b>					
Water Charges - Usage	2,337	2,775	438	84%	
Water - Account Charge - SEC	1,513	1,440	(73)	105%	
Meter Installation Fee	278	335	57	83%	
Meter Charge - Commercial	73	69	(4)	106%	
Connection & Capacity Fees	15	31	16	50%	
Other	56	12	(44)	463%	
<b>Total Revenue</b>	<b>4,272</b>	<b>4,662</b>	<b>390</b>	<b>92%</b>	
<b><u>Expenses</u></b>					
Employee Expenses	552	750	198	74%	
Consulting Expenses	256	192	(64)	133%	
Water Service Contracts	623	778	155	80%	
Utilities	405	477	71	85%	
Repairs & Maintenance	401	314	(87)	128%	
Material & Supplies	178	100	(78)	178%	Construction Mat'l for Repair & Water Meters
Debt Service	145	260	115	56%	
Liability & Property Insurance	68	66	(2)	103%	Annual Charge
Bank Fees, Postage, etc.	51	72	21	71%	
Subscriptions, Memberships, Software etc.	50	57	7	87%	Annual Subscription
Permits & Fees	33	67	33	50%	
Professional Fee Legal & Accounting	40	101	61	40%	
Miscellaneous	69	129	60	54%	
<b>Total Expenses</b>	<b>2,871</b>	<b>3,361</b>	<b>490</b>	<b>85%</b>	
<b>Net Revenue over Expenditures</b>	<b>1,401</b>	<b>1,301</b>	<b>(100)</b>	<b>108%</b>	

Town of Discovery Bay Wastewater Department					
in 000's	Actual As of 4/30/2021	FY 2021 Budget	Variance to Budget	% of Budget	Notes
<b>Revenue</b>					
Waste Water - Account Charge - SEC	5,854	5,965	111	98%	
Sewer Charges - Commercial	86	157	71	55%	
Connection & Capacity Fees	37	85	48	43%	
County Zones Vehicle Reimbursable	87	81	(6)	108%	
County Zones Payroll Reimbursable	149	162	13	92%	
Other	53	7	(46)	726%	PG&E fees for dewatering
<b>Total Revenue</b>	<b>6,267</b>	<b>6,457</b>	<b>190</b>	<b>97%</b>	
<b>Expenses</b>					
Employee Expenses	572	874	302	65%	
Consulting Expenses	101	180	79	56%	
Water Service Contracts	884	1,377	493	64%	
Utilities	412	613	201	67%	
Repairs & Maintenance	8	23	15	35%	
Material & Supplies	18	86	68	21%	
Debt Service	1,208	1,102	(106)	110%	
Liability & Property Insurance	102	99	(3)	103%	Annual Charge
Bank Fees, Postage, etc.	27	21	(6)	127%	
Subscriptions, Memberships, Software etc.	20	31	11	63%	
Permits & Fees	57	147	89	39%	
Professional Fee Legal & Accounting	54	171	117	32%	
Miscellaneous	61	144	83	42%	
<b>Total Expenses</b>	<b>3,524</b>	<b>4,869</b>	<b>1,344</b>	<b>72%</b>	
<b>Net Revenue over Expenditures</b>	<b>2,743</b>	<b>1,589</b>	<b>(1,154)</b>	<b>173%</b>	



Town of Discovery Bay					
L&L Zone 8					
in 000's	Actual As of 4/30/2021	FY 2021 Budget	Variance to Budget	% of Budget	Notes
<b>Revenue</b>					
Property Tax	697	684	(13)	102%	
Community Center Program Fees	0	40	40	0%	CC closed due to Covid-19
Rentals	0	38	38	0%	
County Zones Vehicle Reimbursable	0	14	14	0%	
County Zones Landscape Reimbursable	0	6	6	0%	
Interest Income	27	26	(1)	102%	
Other	45	11	(34)	415%	Includes 30K Pickleball Club Donation
<b>Total Revenue</b>	<b>769</b>	<b>819</b>	<b>51</b>	<b>94%</b>	
<b>Expenses</b>					
Employee Expenses	259	382	123	68%	
Program Costs	1	33	31	4%	
Utilities	133	192	58	70%	
Repairs & Maintenance	116	76	(40)	152%	Includes use of carryover funds from FY20
Material & Supplies	0	2	2	0%	
Liability & Property Insurance	2	13	11	14%	
Bank Fees, Postage, etc.	3	6	3	56%	
Subscriptions, Memberships, Software etc.	7	9	2	73%	
Permits & Fees	5	8	2	69%	Includes Pool Permits
Professional Fees	11	20	10	53%	
Miscellaneous	30	61	31	49%	
<b>Total Expenses</b>	<b>567</b>	<b>801</b>	<b>234</b>	<b>71%</b>	
<b>Net Revenue over Expenditures</b>	<b>202</b>	<b>19</b>	<b>(183)</b>	<b>1091%</b>	

Town of Discovery Bay					
L&L Zone 9					
in 000's	Actual As of 4/30/2021	FY 2021 Budget	Variance to Budget	% of Budget	Notes
<b>Revenue</b>					
Assessment Income	143	146	3	98%	
County Zones Vehicle Reimbursable	0	13	13	0%	
<b>Total Revenue</b>	<b>143</b>	<b>159</b>	<b>16</b>	<b>90%</b>	
<b>Expenses</b>					
Employee Expenses	31	43	12	73%	
Consulting Expenses	0	4	4	0%	
Utilities	15	32	17	47%	
Repairs & Maintenance	22	25	3	88%	Includes use of carryover funds from FY20
Liability & Property Insurance	0	2	2	8%	
Subscriptions, Memberships, Software etc.	0	2	2	0%	
Permits & Fees	3	1	(2)	325%	Ravenswood Play structure Permit
Professional Fees	2	4	1	67%	
Miscellaneous	13	25	11	54%	
<b>Total Expenses</b>	<b>88</b>	<b>137</b>	<b>49</b>	<b>64%</b>	
<b>Net Revenue over Expenditures</b>	<b>56</b>	<b>23</b>	<b>(33)</b>	<b>247%</b>	

TOWN OF DISCOVERY BAY  
COMBINED CASH INVESTMENT  
APRIL 30, 2021

COMBINED CASH ACCOUNTS

01-1009	XPRESS DEPOSIT ACCOUNT	71,086.37
01-1010	ECC BANK TOWN CHECKING ACCOUNT	1,197,659.77
01-1011	ECC BANK TOWN GENERAL ACCOUNT	133,750.78
01-1012	ECC BANK COMMUNITY CTR ACCT	331,973.61
01-1013	CCC FUNDS TOWN FUND 8058	19,292,222.57
01-1014	CCC ZONE 8 FUND 8059	1,978,457.58
01-1015	CCC ZONE 9 FUND 8061	207,555.17
01-1018	DEVELOPMENT ACCOUNT	4,822,870.24
01-1020	US BANK - BOND	987.31
01-1022	ECC RECREATION ACCOUNT	115,721.57
01-1075	UTILITY CASH CLEARING	619.74
01-1077	ACCOUNTS RECEIVABLE CASH CLEAR	855.00
01-2000	AP LIABILITY ACCOUNT FUND 01	( 718.33)
	TOTAL COMBINED CASH	28,153,041.38
01-1000	CASH ALLOCATED TO OTHER FUNDS	( 28,153,041.38)
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO ADMINISTRATION	( 362,457.79)
20	ALLOCATION TO WATER	8,618,660.63
21	ALLOCATION TO WASTEWATER	17,129,080.65
40	ALLOCATION TO L&L 8	2,055,095.45
41	ALLOCATION TO L&L 9	380,703.13
50	ALLOCATION TO FINANCING AUTHORITY	20.70
60	ALLOCATION TO COMMUNITY CENTER	331,938.61
	TOTAL ALLOCATIONS TO OTHER FUNDS	28,153,041.38
	ALLOCATION FROM COMBINED CASH FUND - 01-1000	( 28,153,041.38)
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

TOWN OF DISCOVERY BAY  
BALANCE SHEET  
APRIL 30, 2021

ADMINISTRATION

<u>ASSETS</u>			
10-1000	CASH IN COMBINED FUND	(	362,457.79)
10-1010	PETTY CASH	(	94.35)
10-1030	ACCOUNTS RECEIVABLES		3,419.54
10-1052	DUE FROM OTHER FUNDS		27,100.79
			<u>27,100.79</u>
	TOTAL ASSETS	(	<u><u>332,031.81</u></u> )
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
10-2000	ACCOUNTS PAYABLES		8,579.74
			<u>8,579.74</u>
	TOTAL LIABILITIES		8,579.74
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
10-2910	NET ASSETS - UNRESTRICTED		286,592.82
10-2915	NET ASSETS - UNRESTRICTED CCC		6,153.17
10-2980	RETAINED EARNINGS	(	86,100.26)
10-2981	COUNTY RECONCILIATION	(	502,176.74)
	REVENUE OVER EXPENDITURES - YTD	(	45,080.54)
			<u>45,080.54</u>
	BALANCE - CURRENT DATE	(	<u>340,611.55</u> )
	TOTAL FUND EQUITY	(	<u>340,611.55</u> )
	TOTAL LIABILITIES AND EQUITY	(	<u><u>332,031.81</u></u> )

TOWN OF DISCOVERY BAY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

		ADMINISTRATION				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<u>ADMINISTRATION REVENUE</u>						
10-31-5226	LANDSCAPE REIMBURSABLE	962.47	15,789.63	35,000.00	19,210.37	45.1
	TOTAL ADMINISTRATION REVENUE	<u>962.47</u>	<u>15,789.63</u>	<u>35,000.00</u>	<u>19,210.37</u>	<u>45.1</u>
	TOTAL FUND REVENUE	<u>962.47</u>	<u>15,789.63</u>	<u>35,000.00</u>	<u>19,210.37</u>	<u>45.1</u>

TOWN OF DISCOVERY BAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

		ADMINISTRATION				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION EXPENDITURES</u>						
10-41-7529	LANDSCAPE RELATED REIMBURSABLE	7,780.93	60,870.17	35,000.00	( 25,870.17)	173.9
	TOTAL ADMINISTRATION EXPENDITURES	7,780.93	60,870.17	35,000.00	( 25,870.17)	173.9
	TOTAL FUND EXPENDITURES	7,780.93	60,870.17	35,000.00	( 25,870.17)	173.9
	NET REVENUE OVER EXPENDITURES	( 6,818.46)	( 45,080.54)	.00	45,080.54	.0

TOWN OF DISCOVERY BAY  
BALANCE SHEET  
APRIL 30, 2021

WATER

<u>ASSETS</u>			
20-1000	CASH IN COMBINED FUND		8,618,660.63
20-1010	PETTY CASH		237.74
20-1030	ACCOUNTS RECEIVABLES- UTILITY		336,183.50
20-1031	AR- NON UTILITY		59,803.10
20-1033	ACCOUNTS RECEIVABLE METER INST		43,422.06
20-1040	ALLOWANCE FOR DOUBTFUL ACCOUNT	(	71,281.03)
20-1045	ADV ON SUPPLEMENTAL TAX		332.98
20-1100	EQUIPMENT		221,107.50
20-1105	LAND		108,000.00
20-1110	OFFICE FURNITURE & EQUIP		61,891.44
20-1120	VEHICLES		77,434.31
20-1130	ACCUMULATED DEPRECIATION	(	4,360,095.42)
20-1135	BUILDING & IMPROV		256,820.83
20-1150	CIP-BUILDINGS & IMPROV		21,764.24
20-1160	CIP - WATER		448,397.44
20-1170	STRUCTURES & IMPROV-WATER		2,404,864.48
20-1171	TREATMENT & COLLECTION		10,843,915.84
20-1180	INFRASTRUCTURE REPLACEMENT		84,933.80
			<hr/>
	TOTAL ASSETS		19,156,393.44
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-2000	ACCOUNTS PAYABLES		326,577.32
20-2010	ACCRUED INTEREST PAYABLES		7,701.20
20-2101	ACCRUED VACATION LIABILITY		30,442.75
20-2102	DEPOSIT LIABILITY	(	6,896.40)
20-2280	DEBIT SERVICE INSTALLMENT PMT		2,248,400.00
			<hr/>
	TOTAL LIABILITIES		2,606,224.87
<u>FUND EQUITY</u>			
20-2500	INVESTED IN CAPITAL ASSETS		5,858,051.53
	UNAPPROPRIATED FUND BALANCE:		
20-2910	NET ASSETS - UNRESTRICTED	2,313,113.86	
20-2980	RETAINED EARNINGS	6,978,148.85	
	REVENUE OVER EXPENDITURES - YTD	1,400,854.33	
			<hr/>
	BALANCE - CURRENT DATE		10,692,117.04
			<hr/>
	TOTAL FUND EQUITY		16,550,168.57
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		19,156,393.44
			<hr/> <hr/>

TOWN OF DISCOVERY BAY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

		WATER				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WATER REVENUE</u>						
20-31-5102	SEC COLLECTIONS ACCOUNT CHARGE	718,067.98	1,513,353.64	1,440,000.00	( 73,353.64)	105.1
20-31-5145	METER INSTALLATION FEE	27,973.22	278,045.26	335,218.11	57,172.85	82.9
20-31-5179	MISC-WATER SERVICE FEES	538.13	3,052.90	10,000.00	6,947.10	30.5
20-31-5226	WATER METER RENTAL	25.00	400.00	.00	( 400.00)	.0
20-31-5243	OTHER	1,612.69	52,141.40	2,000.00	( 50,141.40)	2607.1
20-31-6000	WATER CHARGES	256,088.46	2,336,979.27	2,775,000.00	438,020.73	84.2
20-31-6030	CONNECTION FEES CIP	.00	300.00	6,000.00	5,700.00	5.0
20-31-6045	CAPACITY FEE CIP	.00	14,550.00	15,000.00	450.00	97.0
20-31-6046	PERMIT FEE	.00	150.00	5,000.00	4,850.00	3.0
20-31-6047	INSPECTION FEE	.00	480.00	5,000.00	4,520.00	9.6
20-31-6086	METER CHARGE-COMMERCIAL	7,284.69	72,820.21	69,000.00	( 3,820.21)	105.5
	<b>TOTAL WATER REVENUE</b>	<b>1,011,590.17</b>	<b>4,272,272.68</b>	<b>4,662,218.11</b>	<b>389,945.43</b>	<b>91.6</b>
	<b>TOTAL FUND REVENUE</b>	<b>1,011,590.17</b>	<b>4,272,272.68</b>	<b>4,662,218.11</b>	<b>389,945.43</b>	<b>91.6</b>



TOWN OF DISCOVERY BAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
20-41-7000 SALARY & WAGES	59,916.13	420,239.60	540,000.00	119,760.40	77.8
20-41-7001 OVERTIME	.00	.00	2,000.00	2,000.00	.0
20-41-7003 ER TAXES	4,457.30	24,193.77	.00	( 24,193.77)	.0
20-41-7030 GROUP INSURANCE	6,663.62	77,574.22	121,000.00	43,425.78	64.1
20-41-7045 WORKERS COMP	.00	5,105.38	25,000.00	19,894.62	20.4
20-41-7060 457 B/401A PLANS	2,902.40	24,178.71	27,925.00	3,746.29	86.6
20-41-7150 TEMPORARY EMPLOYEES	.00	.00	3,000.00	3,000.00	.0
20-41-7165 BOARD OF DIRECTORS COMPENSATIO	1,196.00	8,196.00	14,400.00	6,204.00	56.9
20-41-7180 TRAINING CONFERENCES TRAVEL	.00	571.85	31,000.00	30,428.15	1.8
20-41-7196 TRAINING & EDUCATION - BOD	210.00	390.00	.00	( 390.00)	.0
20-41-7210 DUES & SUBSCRIPTIONS	.00	.00	2,200.00	2,200.00	.0
20-41-7225 MEMBERSHIPS	719.60	8,157.50	8,000.00	( 157.50)	102.0
20-41-7255 TODB SPONSORED EVENTS	.00	.00	2,400.00	2,400.00	.0
20-41-7271 CONSULTING SERVICES	( 9,570.42)	256,192.30	192,000.00	( 64,192.30)	133.4
20-41-7272 WATER SERVICE CONTRACT	56,530.52	567,767.70	680,180.78	112,413.08	83.5
20-41-7275 PREVENTATIVE & CORRECTIVE-V	( 4,832.17)	.00	30,000.00	30,000.00	.0
20-41-7276 CONTRACT MAILING	3,011.36	29,393.50	41,000.00	11,606.50	71.7
20-41-7277 LARGE REPLACEMENT-V	( 6,497.27)	.00	25,000.00	25,000.00	.0
20-41-7280 VEOLIA PASS-THRU EXPENSES	55,205.76	55,205.76	.00	( 55,205.76)	.0
20-41-7286 LEGAL - GENERAL	.00	22,948.43	51,700.00	28,751.57	44.4
20-41-7288 LEGAL - LITIGATION	.00	215.00	18,800.00	18,585.00	1.1
20-41-7301 ANNUAL AUDIT SERVICES	11,400.00	11,589.00	25,000.00	13,411.00	46.4
20-41-7316 ELECTION EXPENSE	.00	5,131.50	5,000.00	( 131.50)	102.6
20-41-7317 ADVERTISING	93.48	309.48	2,000.00	1,690.52	15.5
20-41-7318 PUBLIC RELATIONS	.00	.00	6,000.00	6,000.00	.0
20-41-7319 INTERNET WEBSITE	.00	1,200.00	4,800.00	3,600.00	25.0
20-41-7345 PUBLIC COMMUNICATIONS AND NOTI	.00	186.04	2,400.00	2,213.96	7.8
20-41-7361 TELEPHONE - GENERAL	432.31	3,558.54	5,500.00	1,941.46	64.7
20-41-7362 TELECOM - NETWORKING	474.70	4,594.66	5,000.00	405.34	91.9
20-41-7363 TELEPHONE - CELLULAR	81.39	2,795.05	6,000.00	3,204.95	46.6
20-41-7376 CONSTRUCTION MATERIAL REPAIR	12,091.31	115,291.70	50,000.00	( 65,291.70)	230.6
20-41-7392 VEHICLE & EQUIPMENT - FUEL	892.16	7,515.68	6,500.00	( 1,015.68)	115.6
20-41-7393 VEHICLE & EQUIPMENT SUP & REP	319.17	6,977.55	4,400.00	( 2,577.55)	158.6
20-41-7404 WATER METER AND REGISTERS	5,456.59	62,989.10	50,000.00	( 12,989.10)	126.0
20-41-7405 GENERAL REPAIRS - PUMPS-V	.00	.00	30,000.00	30,000.00	.0
20-41-7406 GENERAL REPAIRS	30,020.19	382,213.00	300,000.00	( 82,213.00)	127.4
20-41-7408 SPECIAL EQUIPMENT	.00	.00	1,200.00	1,200.00	.0
20-41-7409 INFO SYSTEM - MAINTENANCE	1,692.52	17,120.72	10,000.00	( 7,120.72)	171.2
20-41-7410 EQUIPMENT MAINTENANCE	.00	2,017.37	3,600.00	1,582.63	56.0
20-41-7411 SOFTWARE HOSTING	1,757.41	23,786.32	33,000.00	9,213.68	72.1
20-41-7412 COMPUTER EQUIPMENT & SUPPLIES	.00	236.36	3,500.00	3,263.64	6.8
20-41-7413 MISCELLANEOUS SMALL TOOLS	212.22	3,289.77	3,000.00	( 289.77)	109.7
20-41-7414 EQUIPMENT REPAIR	.00	377.50	400.00	22.50	94.4
20-41-7415 COMPUTER SOFTWARE	71.95	809.59	4,000.00	3,190.41	20.2
20-41-7417 INSTRUMENT & CONTROLS-V	( 1,080.00)	.00	12,500.00	12,500.00	.0
20-41-7422 MINOR EQUIPMENT/FURNITURE	.00	.00	2,000.00	2,000.00	.0
20-41-7423 OFFICE FURNITURE	.00	3,151.52	.00	( 3,151.52)	.0
20-41-7424 POSTAGE	127.66	694.76	1,000.00	305.24	69.5
20-41-7425 OFFICE SUPPLIES	1,910.93	8,873.98	10,000.00	1,126.02	88.7
20-41-7437 RENT PUBLIC MEETINGS	.00	.00	200.00	200.00	.0
20-41-7438 BUILDING RENT	13,200.00	13,200.00	13,200.00	.00	100.0
20-41-7439 EQUIPMENT RENTAL/LEASING	59.25	849.99	2,000.00	1,150.01	42.5

TOWN OF DISCOVERY BAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-41-7440 FACILITY MAINTENANCE - LANDSCA	.00	5,760.00	1,600.00	( 4,160.00)	360.0
20-41-7441 BUILDING MAINTENANCE	83.20	9,349.50	6,000.00	( 3,349.50)	155.8
20-41-7451 INSURANCE LIABILITY & PROPERTY	406.91	67,856.45	65,774.80	( 2,081.65)	103.2
20-41-7466 PERMITS & FEES	766.05	32,660.00	45,000.00	12,340.00	72.6
20-41-7469 PERSONAL PROTECTIVE EQUIPMENT	.00	1,577.59	3,000.00	1,422.41	52.6
20-41-7470 SAFETY EQUIPMENT & SUPPLIES	18.18	( 343.96)	1,400.00	1,743.96	( 24.6)
20-41-7481 UTILITIES/ELECTRICAL COST	29,098.62	380,045.34	460,000.00	79,954.66	82.6
20-41-7483 UTILITIES/WASTE COST	.00	14,231.87	.00	( 14,231.87)	.0
20-41-7495 CHEMICALS	( 25,857.95)	.00	32,000.00	32,000.00	.0
20-41-7510 FREIGHT	.00	.00	800.00	800.00	.0
20-41-7511 UPS/COURIER	.00	.00	320.00	320.00	.0
20-41-7526 MISCELLANEOUS BANK CHARGES	1,792.94	19,361.53	25,000.00	5,638.47	77.5
20-41-7527 MISCELLANEOUS SERVICES & SUPPL	29.85	888.99	1,200.00	311.01	74.1
20-41-7528 MISCELLANEOUS REIMBURSABLE	.00	.00	400.00	400.00	.0
20-41-7530 UNRECOVERABLE CHARGES	.00	.00	1,000.00	1,000.00	.0
20-41-7532 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
20-41-7533 BAD DEBT	.00	.00	5,000.00	5,000.00	.0
20-41-7534 SPECIAL EXPENSE	360.63	1,190.32	2,000.00	809.68	59.5
20-41-7535 CREDIT MEMO	.00	.00	5,000.00	5,000.00	.0
20-41-7537 DEBT SERVICE	412.50	144,636.16	260,000.00	115,363.84	55.6
20-41-7542 TAXES & ASSESSMENTS	.00	.00	400.00	400.00	.0
20-41-7545 REVENUE COLLECTION	.00	1,786.54	2,400.00	613.46	74.4
20-41-7547 PAYROLL WIRE TRANSFER FEE	22.80	205.20	1,040.00	834.80	19.7
20-41-7548 ACCOUNTING (A/P, A/R, GL)	.00	.00	800.00	800.00	.0
20-41-7549 PUBLIC WORKS - PERMITS	.00	.00	20,000.00	20,000.00	.0
20-41-7550 PROPERTY TAXES	.00	643.37	1,200.00	556.63	53.6
20-41-7587 DEVELOPER DEPOSIT REIMBURSEMEN	.00	12,480.55	.00	( 12,480.55)	.0
<b>TOTAL WATER EXPENDITURES</b>	<b>256,259.80</b>	<b>2,871,418.35</b>	<b>3,361,140.58</b>	<b>489,722.23</b>	<b>85.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>256,259.80</b>	<b>2,871,418.35</b>	<b>3,361,140.58</b>	<b>489,722.23</b>	<b>85.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>755,330.37</b>	<b>1,400,854.33</b>	<b>1,301,077.53</b>	<b>( 99,776.80)</b>	<b>107.7</b>

## TOWN OF DISCOVERY BAY

## BALANCE SHEET

APRIL 30, 2021

## WASTEWATER

ASSETS

21-1000	CASH IN COMBINED FUND	17,129,080.65	
21-1010	PETTY CASH	356.61	
21-1030	ACCOUNTS RECEIVABLES-UTILITY	15,597.08	
21-1031	AR - NON UTILITY	29,703.14	
21-1033	AR PAYROLL	47,044.79	
21-1035	ACCOUNTS RECEIVABLES-MISC	31,676.13	
21-1040	ALLOWANCE FOR DOUBTFUL ACCOUNT	( 1,883.47)	
21-1045	ADV ON SUPPLEMENTAL TAX	499.46	
21-1100	EQUIPMENT	674,680.98	
21-1105	LAND	199,000.00	
21-1110	OFFICE FURNITURE & EQUIP	87,579.82	
21-1120	VEHICLES	389,950.12	
21-1130	ACCUMULATED DEPRECIATION	( 17,463,319.48)	
21-1135	BUILDING & IMPROV	474,732.97	
21-1150	CIP-BUILDINGS & IMPROV	( 39,149.47)	
21-1155	CIP - WASTEWATER	1,172,713.73	
21-1156	TREATMENT & COLLECTION	43,540,969.90	
21-1170	STRUCTURES & IMPROV-SEWER	6,737,052.47	
	TOTAL ASSETS		53,026,285.43

LIABILITIES AND EQUITYLIABILITIES

21-2000	ACCOUNTS PAYABLES	279,961.93	
21-2010	ACCRUED INTEREST PAYABLES	62,309.74	
21-2101	ACCRUED VACATION LIABILITY	42,180.46	
21-2205	457(B)/401(A) PAYABLE	306.63	
21-2210	FLEX SPENDING LIABILITIES	600.95	
21-2280	DEBIT SERVICE INSTALLMENT PMT	18,191,600.00	
	TOTAL LIABILITIES		18,576,959.71

FUND EQUITY

21-2500	INVESTED IN CAPITAL ASSETS	11,316,645.49	
	UNAPPROPRIATED FUND BALANCE:		
21-2905	CONTRIBUTED CAPITAL	18,757,813.00	
21-2910	NET ASSETS - UNRESTRICTED	( 1,260,367.65)	
21-2980	RETAINED EARNINGS	2,892,460.93	
	REVENUE OVER EXPENDITURES - YTD	2,742,773.95	
	BALANCE - CURRENT DATE	23,132,680.23	
	TOTAL FUND EQUITY		34,449,325.72
	TOTAL LIABILITIES AND EQUITY		53,026,285.43

TOWN OF DISCOVERY BAY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

		WASTEWATER				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>WASTEWATER REVENUE</u>						
21-31-5101	SEC COLLECTIONS WASTEWATER	2,777,881.28	5,854,482.98	5,965,127.12	110,644.14	98.2
21-31-5177	REIMBURSEMENTS	.00	.00	6,300.00	6,300.00	.0
21-31-5179	MISC	.00	2,232.64	.00	( 2,232.64)	.0
21-31-5243	OTHER	.00	50,793.21	1,000.00	( 49,793.21)	5079.3
21-31-6015	SEWER CHARGES	9,618.28	86,303.15	157,000.00	70,696.85	55.0
21-31-6030	CONNECTION FEES CIP	.00	300.00	10,000.00	9,700.00	3.0
21-31-6045	CAPACITY FEE CIP	.00	36,090.00	65,000.00	28,910.00	55.5
21-31-6046	PERMIT FEE	.00	.00	5,000.00	5,000.00	.0
21-31-6047	INSPECTION FEE	.00	480.00	5,000.00	4,520.00	9.6
21-31-6086	CO ZONES VEHICLE REIMBURSABLE	13,028.40	87,102.75	81,000.00	( 6,102.75)	107.5
21-31-6087	CO ZONES PAYROLL REIMBURSABLE	362.59	149,339.34	162,000.00	12,660.66	92.2
	<b>TOTAL WASTEWATER REVENUE</b>	<b>2,800,890.55</b>	<b>6,267,124.07</b>	<b>6,457,427.12</b>	<b>190,303.05</b>	<b>97.1</b>
	<b>TOTAL FUND REVENUE</b>	<b>2,800,890.55</b>	<b>6,267,124.07</b>	<b>6,457,427.12</b>	<b>190,303.05</b>	<b>97.1</b>

TOWN OF DISCOVERY BAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WASTEWATER EXPENDITURES</u>					
21-41-7000 SALARY & WAGES	67,917.14	425,158.08	610,000.00	184,841.92	69.7
21-41-7001 OVERTIME	.00	.00	2,000.00	2,000.00	.0
21-41-7003 ER TAXES	7,519.13	38,904.54	.00	( 38,904.54)	.0
21-41-7030 GROUP INSURANCE	9,995.42	118,934.00	180,000.00	61,066.00	66.1
21-41-7045 WORKERS COMP	.00	7,658.06	33,000.00	25,341.94	23.2
21-41-7060 457 B/401A PLANS	3,228.60	34,440.48	14,125.00	( 20,315.48)	243.8
21-41-7105 REIMBURSEMENT OF INSURANCE	( 9,169.24)	( 54,070.60)	.00	54,070.60	.0
21-41-7150 TEMPORARY EMPLOYEES	.00	.00	5,000.00	5,000.00	.0
21-41-7165 BOARD OF DIRECTORS COMPENSATIO	1,794.00	12,274.00	22,000.00	9,726.00	55.8
21-41-7180 TRAINING CONFERENCES TRAVEL	.00	870.02	30,000.00	29,129.98	2.9
21-41-7181 TRAVEL & MEETINGS - BOD	.00	( 43.01)	.00	43.01	.0
21-41-7196 TRAINING & EDUCATION - BOD	315.00	585.00	.00	( 585.00)	.0
21-41-7210 DUES & SUBSCRIPTIONS	.00	.00	2,600.00	2,600.00	.0
21-41-7225 MEMBERSHIPS	1,079.40	8,813.75	12,000.00	3,186.25	73.5
21-41-7255 TODB SPONSORED EVENTS	.00	.00	3,600.00	3,600.00	.0
21-41-7270 ENVIRONMENTAL STUDIES	.00	4,791.00	.00	( 4,791.00)	.0
21-41-7271 CONSULTING SERVICES	4,724.87	101,059.46	180,000.00	78,940.54	56.1
21-41-7272 WASTEWATER SERVICE CONTRACT	84,795.77	851,651.49	1,020,271.35	168,619.86	83.5
21-41-7275 PREVENTATIVE & CORRECTIVE-V	( 15,529.92)	.00	70,000.00	70,000.00	.0
21-41-7277 LARGE REPLACEMENT -V	( 8,272.98)	.00	110,000.00	110,000.00	.0
21-41-7280 VEOLIA PASS-THRU EXPENSES	51,052.32	51,052.32	.00	( 51,052.32)	.0
21-41-7286 LEGAL - GENERAL	.00	28,800.02	106,000.00	77,199.98	27.2
21-41-7288 LEGAL - LITIGATION	.00	322.50	25,000.00	24,677.50	1.3
21-41-7301 ANNUAL AUDIT SERVICES	17,057.00	17,340.50	30,000.00	12,659.50	57.8
21-41-7316 ELECTION EXPENSE	.00	7,697.24	10,000.00	2,302.76	77.0
21-41-7317 ADVERTISING	694.63	961.93	3,000.00	2,038.07	32.1
21-41-7319 INTERNET WEBSITE	.00	1,800.00	600.00	( 1,200.00)	300.0
21-41-7345 PUBLIC COMMUNICATIONS AND NOTI	.00	.00	3,600.00	3,600.00	.0
21-41-7361 TELEPHONE - GENERAL	919.88	7,434.37	15,000.00	7,565.63	49.6
21-41-7362 TELECOM - NETWORKING	936.86	8,927.22	15,000.00	6,072.78	59.5
21-41-7363 TELEPHONE - CELLULAR	85.44	2,461.59	6,000.00	3,538.41	41.0
21-41-7376 ROAD/CONSTRUCTION MATERIALS	.00	.00	3,000.00	3,000.00	.0
21-41-7392 VEHICLE & EQUIPMENT - FUEL	331.48	1,014.96	6,000.00	4,985.04	16.9
21-41-7393 VEHICLE & EQUIPMENT SUP & REP	41.01	8,330.84	30,000.00	21,669.16	27.8
21-41-7405 GENERAL REPAIRS - PUMPS-V	.00	.00	30,000.00	30,000.00	.0
21-41-7406 GENERAL REPAIRS	.00	( 18,278.60)	100,000.00	118,278.60	( 18.3)
21-41-7407 NTR/SIP TESTING - RWQCB	.00	.00	5,000.00	5,000.00	.0
21-41-7408 SPECIAL EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
21-41-7409 INFO SYSTEM - MAINTENANCE	2,538.78	25,681.05	15,000.00	( 10,681.05)	171.2
21-41-7410 EQUIPMENT MAINTENANCE	.00	1,850.11	5,400.00	3,549.89	34.3
21-41-7411 SOFTWARE HOSTING	.00	10,170.39	15,000.00	4,829.61	67.8
21-41-7412 COMPUTER EQUIPMENT & SUPPLIES	.00	354.56	6,000.00	5,645.44	5.9
21-41-7413 MISCELLANEOUS SMALL TOOLS	.00	296.64	3,000.00	2,703.36	9.9
21-41-7414 EQUIPMENT REPAIR	.00	.00	600.00	600.00	.0
21-41-7415 COMPUTER SOFTWARE	107.93	699.60	1,500.00	800.40	46.6
21-41-7416 UV PARTS	( 11,049.62)	.00	50,000.00	50,000.00	.0
21-41-7417 INSTRUMENT & CONTROLS-V	( 13,096.80)	.00	47,000.00	47,000.00	.0
21-41-7424 POSTAGE	187.52	921.64	1,500.00	578.36	61.4
21-41-7425 OFFICE SUPPLIES	462.28	5,599.04	10,000.00	4,400.96	56.0
21-41-7438 BUILDING RENT	19,800.00	19,800.00	19,800.00	.00	100.0
21-41-7439 EQUIPMENT RENTAL/LEASING	19.75	583.75	3,000.00	2,416.25	19.5
21-41-7440 FACILITY MAINTENANCE - LANDSCA	.00	275.00	2,400.00	2,125.00	11.5

TOWN OF DISCOVERY BAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

WASTEWATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
21-41-7441 BUILDING MAINTENANCE	2,651.34	5,476.10	12,000.00	6,523.90	45.6
21-41-7451 INSURANCE LIABILITY & PROPERTY	472.52	101,646.82	98,662.23	( 2,984.59)	103.0
21-41-7466 PERMITS & FEES	3,806.05	41,118.50	55,000.00	13,881.50	74.8
21-41-7468 NPDES PERMITS & FINES	.00	.00	70,000.00	70,000.00	.0
21-41-7469 PERSONAL PROTECTIVE EQUIPMENT	.00	.00	1,020.00	1,020.00	.0
21-41-7470 SAFETY EQUIPMENT & SUPPLIES	27.28	( 338.96)	3,000.00	3,338.96	( 11.3)
21-41-7481 UTILITIES/ELECTRICAL COST	37,426.86	390,339.96	575,000.00	184,660.04	67.9
21-41-7483 UTILITIES/WASTE COST	1,663.32	2,649.32	2,000.00	( 649.32)	132.5
21-41-7495 CHEMICALS-VEOLIA	.00	17,742.92	33,000.00	15,257.08	53.8
21-41-7510 FREIGHT	.00	.00	1,000.00	1,000.00	.0
21-41-7511 UPS/COURIER	.00	7.35	.00	( 7.35)	.0
21-41-7526 MISCELLANEOUS BANK CHARGES	20.00	30.00	1,000.00	970.00	3.0
21-41-7527 MISCELLANEOUS SERVICES & SUPPL	144.80	1,072.04	4,500.00	3,427.96	23.8
21-41-7528 MISCELLANEOUS REIMBURSABLE	.00	.00	600.00	600.00	.0
21-41-7530 UNRECOVERABLE CHARGES	.00	.00	1,000.00	1,000.00	.0
21-41-7532 MISCELLANEOUS	.00	.00	2,000.00	2,000.00	.0
21-41-7533 BAD DEBT	.00	.00	5,000.00	5,000.00	.0
21-41-7534 SPECIAL EXPENSE	540.95	1,836.08	3,000.00	1,163.92	61.2
21-41-7535 CREDIT MEMO	.00	.00	2,000.00	2,000.00	.0
21-41-7537 DEBT SERVICE	1,237.50	1,208,250.87	1,102,000.00	( 106,250.87)	109.6
21-41-7542 TAXES & ASSESSMENTS	.00	.00	1,000.00	1,000.00	.0
21-41-7545 REVENUE COLLECTION	.00	3,627.21	6,500.00	2,872.79	55.8
21-41-7547 PAYROLL WIRE TRANSFER FEE	34.20	307.80	1,560.00	1,252.20	19.7
21-41-7548 ACCOUNTING (A/P, A/R, GL)	.00	.00	1,200.00	1,200.00	.0
21-41-7549 PUBLIC WORKS - PERMITS	.00	.00	3,500.00	3,500.00	.0
21-41-7550 PROPERTY TAXES	.00	11,501.47	17,000.00	5,498.53	67.7
21-41-7587 DEVELOPER DEPOSIT REIMBURSEMEN	.00	3,959.70	.00	( 3,959.70)	.0
<b>TOTAL WASTEWATER EXPENDITURES</b>	<b>266,510.47</b>	<b>3,524,350.12</b>	<b>4,868,538.58</b>	<b>1,344,188.46</b>	<b>72.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>266,510.47</b>	<b>3,524,350.12</b>	<b>4,868,538.58</b>	<b>1,344,188.46</b>	<b>72.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>2,534,380.08</b>	<b>2,742,773.95</b>	<b>1,588,888.54</b>	<b>( 1,153,885.41)</b>	<b>172.6</b>

TOWN OF DISCOVERY BAY  
BALANCE SHEET  
APRIL 30, 2021

L&L 8

<u>ASSETS</u>			
40-1000	CASH IN COMBINED FUND	2,055,095.45	
40-1045	ADV ON SUPPLEMENTAL TAX	5,315.19	
40-1052	DUE FROM OTHER FUNDS	87,554.53	
40-1100	EQUIPMENT	304,795.45	
40-1105	LAND	380,083.00	
40-1110	OFFICE FURNITURE & EQUIP	21,202.28	
40-1120	VEHICLES	80,133.48	
40-1130	ACCUMULATED DEPRECIATION	( 2,044,411.09)	
40-1134	COMMUNITY CENTER & REC CIP	120,683.34	
40-1135	BUILDING & IMPROV	2,881,551.64	
40-1150	CIP-BUILDINGS & IMPROV	191,752.97	
40-1155	CIP - PARKS	1,125.00	
	TOTAL ASSETS		4,084,881.24
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-2000	ACCOUNTS PAYABLES	193,934.87	
40-2101	ACCRUED VACATION LIABILITY	19,122.29	
	TOTAL LIABILITIES		213,057.16
<u>FUND EQUITY</u>			
40-2500	INVESTED IN CAPITAL ASSETS	1,348,359.35	
UNAPPROPRIATED FUND BALANCE:			
40-2905	CONTRIBUTED CAPITAL	947,190.37	
40-2910	NET ASSETS - UNRESTRICTED	1,426,948.56	
40-2980	RETAINED EARNINGS	( 52,595.61)	
	REVENUE OVER EXPENDITURES - YTD	201,921.41	
	BALANCE - CURRENT DATE	2,523,464.73	
	TOTAL FUND EQUITY		3,871,824.08
	TOTAL LIABILITIES AND EQUITY		4,084,881.24

TOWN OF DISCOVERY BAY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

## L&amp;L 8

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>L&amp;L 8 REVENUE</u>					
40-31-5106	317,985.02	696,732.44	684,000.00	( 12,732.44)	101.9
40-31-5148	.00	300.00	.00	( 300.00)	.0
40-31-5149	.00	.00	40,000.00	40,000.00	.0
40-31-5150	.00	.00	3,000.00	3,000.00	.0
40-31-5151	.00	.00	6,000.00	6,000.00	.0
40-31-5195	.00	26,848.57	26,255.00	( 593.57)	102.3
40-31-5226	.00	.00	14,200.00	14,200.00	.0
40-31-5243	.00	6,000.00	6,000.00	.00	100.0
40-31-6000	776.00	8,956.80	.00	( 8,956.80)	.0
40-31-6050	.00	30,000.00	.00	( 30,000.00)	.0
40-31-6695	.00	.00	38,000.00	38,000.00	.0
40-31-6996	.00	.00	300.00	300.00	.0
40-31-6997	.00	.00	100.00	100.00	.0
40-31-6998	.00	.00	500.00	500.00	.0
40-31-6999	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL L&amp;L 8 REVENUE</b>	<b>318,761.02</b>	<b>768,837.81</b>	<b>819,355.00</b>	<b>50,517.19</b>	<b>93.8</b>
<b>TOTAL FUND REVENUE</b>	<b>318,761.02</b>	<b>768,837.81</b>	<b>819,355.00</b>	<b>50,517.19</b>	<b>93.8</b>



TOWN OF DISCOVERY BAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

## L&amp;L 8

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>L&amp;L 8 EXPENDITURE</u>					
40-41-7000 SALARY & WAGES	9,935.59	146,529.43	175,000.00	28,470.57	83.7
40-41-7150 TEMPORARY EMPLOYEES	.00	4,125.10	.00	( 4,125.10)	.0
40-41-7180 TRAINING CONFERENCES TRAVEL	.00	28.48	1,500.00	1,471.52	1.9
40-41-7210 DUES & SUBSCRIPTIONS	.00	.00	200.00	200.00	.0
40-41-7225 MEMBERSHIPS	.00	208.38	525.00	316.62	39.7
40-41-7286 LEGAL - GENERAL	.00	64.50	1,000.00	935.50	6.5
40-41-7288 LEGAL - LITIGATION	.00	134.50	.00	( 134.50)	.0
40-41-7301 ANNUAL AUDIT SERVICES	2,200.00	2,200.00	2,200.00	.00	100.0
40-41-7317 ADVERTISING	.00	69.99	50.00	( 19.99)	140.0
40-41-7361 TELEPHONE - GENERAL	.00	.00	1,125.00	1,125.00	.0
40-41-7362 TELECOM - NETWORKING	.00	924.29	900.00	( 24.29)	102.7
40-41-7363 TELEPHONE - CELLULAR	36.25	1,259.55	2,000.00	740.45	63.0
40-41-7376 ROAD/CONSTRUCTION MATERIALS	.00	.00	500.00	500.00	.0
40-41-7392 VEHICLE & EQUIPMENT - FUEL	1,087.15	7,494.62	6,500.00	( 994.62)	115.3
40-41-7393 VEHICLE & EQUIPMENT SUP & REP	.00	3,213.48	3,500.00	286.52	91.8
40-41-7409 INFO SYSTEM - MAINTENANCE	.00	.00	800.00	800.00	.0
40-41-7410 EQUIPMENT MAINTENANCE & REPAIR	.00	2,701.69	500.00	( 2,201.69)	540.3
40-41-7411 SOFTWARE HOSTING	.00	393.03	.00	( 393.03)	.0
40-41-7412 COMPUTER EQUIPMENT & SUPPLIES	.00	.00	150.00	150.00	.0
40-41-7413 MISCELLANEOUS SMALL TOOLS	.00	2,048.43	1,000.00	( 1,048.43)	204.8
40-41-7414 EQUIPMENT REPAIR	8.64	745.66	1,000.00	254.34	74.6
40-41-7415 COMPUTER SOFTWARE	552.87	552.87	.00	( 552.87)	.0
40-41-7421 CLEANING SUPPLIES	.00	59.22	500.00	440.78	11.8
40-41-7424 POSTAGE	.00	.00	150.00	150.00	.0
40-41-7425 OFFICE SUPPLIES	.00	590.30	1,000.00	409.70	59.0
40-41-7438 BUILDING RENT	.00	.00	9,000.00	9,000.00	.0
40-41-7439 EQUIPMENT RENTAL/LEASING	79.00	1,201.92	1,500.00	298.08	80.1
40-41-7440 FACILITY MAINTENANCE - LANDSCA	5,891.09	99,161.36	30,000.00	( 69,161.36)	330.5
40-41-7441 BUILDING MAINTENANCE	.00	1,006.62	10,000.00	8,993.38	10.1
40-41-7451 INSURANCE LIABILITY & PROPERTY	128.82	1,808.82	2,610.65	801.83	69.3
40-41-7466 PERMITS & FEES	.00	50.00	.00	( 50.00)	.0
40-41-7469 PERSONAL PROTECTIVE EQUIPMENT	121.66	2,045.86	3,000.00	954.14	68.2
40-41-7481 UTILITIES/ELECTRICAL COST	6,818.49	65,414.17	92,000.00	26,585.83	71.1
40-41-7482 UTILITIES/WATER COST	3,732.87	39,984.94	50,000.00	10,015.06	80.0
40-41-7483 UTILITIES/WASTE COST	344.42	5,296.62	5,000.00	( 296.62)	105.9
40-41-7527 MISCELLANEOUS SERVICES & SUPPL	46.95	234.07	2,000.00	1,765.93	11.7
40-41-7534 SPECIAL EXPENSE	.00	56.12	1,000.00	943.88	5.6
40-41-7542 TAXES & ASSESSMENTS	.00	.00	2,000.00	2,000.00	.0
40-41-7543 INTERFUND INVESTMENT PROP TAX	.00	.00	300.00	300.00	.0
40-41-7544 REIMBURSEMENT FOR COUNTY ADMIN	.00	.00	500.00	500.00	.0
40-41-7545 REVENUE COLLECTION	.00	5,515.00	5,500.00	( 15.00)	100.3
40-41-7549 PUBLIC WORKS - PERMITS	.00	.00	500.00	500.00	.0
40-41-7550 PROPERTY TAXES	.00	910.96	3,000.00	2,089.04	30.4
40-41-7551 CCC DB SIGN REPLACEMENT	.00	243.81	2,000.00	1,756.19	12.2
40-41-8000 SALARY & WAGES	11,641.54	107,444.49	204,393.80	96,949.31	52.6
40-41-8150 TEMPORARY EMPLOYEES	185.92	418.32	.00	( 418.32)	.0
40-41-8180 TRAINING CONFERENCES TRAVEL	.00	354.01	1,000.00	645.99	35.4
40-41-8225 MEMBERSHIPS	.00	912.17	500.00	( 412.17)	182.4
40-41-8255 DONATION EXPENDITURES	.00	.00	6,000.00	6,000.00	.0
40-41-8256 EVENTS	.00	.00	1,500.00	1,500.00	.0
40-41-8286 LEGAL - GENERAL	.00	1,697.00	10,000.00	8,303.00	17.0
40-41-8301 ANNUAL AUDIT SERVICES	1,000.00	1,000.00	1,000.00	.00	100.0

TOWN OF DISCOVERY BAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

## L&amp;L 8

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
40-41-8317 ADVERTISING	1,604.00	10,680.00	15,000.00	4,320.00	71.2
40-41-8361 TELEPHONE - GENERAL	259.31	1,928.38	4,000.00	2,071.62	48.2
40-41-8362 TELECOM - NETWORKING	268.68	2,424.07	2,500.00	75.93	97.0
40-41-8363 TELEPHONE - CELLULAR	14.20	455.84	1,000.00	544.16	45.6
40-41-8406 GENERAL REPAIRS	.00	.00	5,000.00	5,000.00	.0
40-41-8408 SPECIAL EQUIPMENT	.00	.00	100.00	100.00	.0
40-41-8409 INFO SYSTEM - MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
40-41-8410 EQUIPMENT MAINTENANCE	.00	139.65	800.00	660.35	17.5
40-41-8411 SOFTWARE HOSTING	393.03	3,647.27	5,000.00	1,352.73	73.0
40-41-8412 COMPUTER EQUIPMENT & SUPPLIES	.00	.00	500.00	500.00	.0
40-41-8413 MISCELLANEOUS SMALL TOOLS	.00	.00	500.00	500.00	.0
40-41-8415 COMPUTER SOFTWARE	.00	903.70	.00	( 903.70)	.0
40-41-8424 POSTAGE	.00	2,135.75	3,500.00	1,364.25	61.0
40-41-8425 OFFICE SUPPLIES	266.17	2,342.69	4,000.00	1,657.31	58.6
40-41-8440 FACILITY MAINTENANCE - LANDSCA	255.00	4,964.69	12,000.00	7,035.31	41.4
40-41-8441 BUILDING MAINTENANCE	519.83	5,176.54	13,000.00	7,823.46	39.8
40-41-8442 POOL MAINTENANCE	.00	815.87	2,500.00	1,684.13	32.6
40-41-8451 INSURANCE LIABILITY & PROPERTY	.00	.00	10,439.22	10,439.22	.0
40-41-8466 PERMITS & FEES	.00	4,386.80	2,000.00	( 2,386.80)	219.3
40-41-8469 PERSONAL PROTECTIVE EQUIPMENT	.00	.00	600.00	600.00	.0
40-41-8470 SAFETY EQUIPMENT & SUPPLIES	138.39	138.39	1,000.00	861.61	13.8
40-41-8481 UTILITIES/ELECTRICAL COST	331.67	4,073.53	13,000.00	8,926.47	31.3
40-41-8482 UTILITIES/WATER COST	763.37	8,708.58	14,000.00	5,291.42	62.2
40-41-8483 UTILITIES/WASTE COST	481.07	2,886.42	6,000.00	3,113.58	48.1
40-41-8495 CHEMICALS	.00	.00	1,000.00	1,000.00	.0
40-41-8526 MISCELLANEOUS BANK CHARGES	133.84	1,299.97	2,500.00	1,200.03	52.0
40-41-8527 MISCELLANEOUS SERVICES & SUPPL	.00	.00	500.00	500.00	.0
40-41-8535 CREDIT MEMO	.00	450.00	2,500.00	2,050.00	18.0
40-41-8539 COGS - COMMUNITY CENTER	.00	.00	600.00	600.00	.0
40-41-8541 FOOD EXP	.00	.00	100.00	100.00	.0
40-41-8542 BEVERAGE EXP	.00	.00	100.00	100.00	.0
40-41-8543 PROGRAM FEES	360.00	788.46	30,000.00	29,211.54	2.6
40-41-8548 INTER-GOVERNMENTAL CHARGES	.00	.00	200.00	200.00	.0
40-41-8550 PROPERTY TAXES	.00	470.02	500.00	29.98	94.0
<b>TOTAL L&amp;L 8 EXPENDITURE</b>	<b>49,599.82</b>	<b>566,916.40</b>	<b>800,843.67</b>	<b>233,927.27</b>	<b>70.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>49,599.82</b>	<b>566,916.40</b>	<b>800,843.67</b>	<b>233,927.27</b>	<b>70.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>269,161.20</b>	<b>201,921.41</b>	<b>18,511.33</b>	<b>( 183,410.08)</b>	<b>1090.8</b>

TOWN OF DISCOVERY BAY  
BALANCE SHEET  
APRIL 30, 2021

L&L 9

<u>ASSETS</u>			
41-1000	CASH IN COMBINED FUND	380,703.13	
41-1052	DUE FROM OTHER FUNDS	18,549.28	
41-1100	EQUIPMENT	27,911.73	
41-1105	LAND	35,847.00	
41-1110	OFFICE FURNITURE & EQUIP	2,421.55	
41-1130	ACCUMULATED DEPRECIATION	( 114,577.94)	
41-1135	BUILDING & IMPROV	166,257.46	
41-1155	CIP - PARKS	126,518.41	
	TOTAL ASSETS		643,630.62
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
41-2000	ACCOUNTS PAYABLES	117,706.32	
41-2101	ACCRUED VACTION LIAB	2,911.96	
	TOTAL LIABILITIES		120,618.28
<u>FUND EQUITY</u>			
41-2500	INVESTED IN CAPITAL ASSETS	127,623.64	
UNAPPROPRIATED FUND BALANCE:			
41-2905	CONTRIBUTED CAPITAL	35,847.00	
41-2910	NET ASSETS - UNRESTRICTED	151,169.98	
41-2980	RETAINED EARNINGS	152,784.23	
	REVENUE OVER EXPENDITURES - YTD	55,587.49	
	BALANCE - CURRENT DATE	395,388.70	
	TOTAL FUND EQUITY		523,012.34
	TOTAL LIABILITIES AND EQUITY		643,630.62

TOWN OF DISCOVERY BAY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

		L&L 9				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<u>L&amp;L 9 REVENUE</u>						
41-31-5120	ASSESSMENT INCOME	70,054.32	143,325.42	146,391.42	3,066.00	97.9
41-31-5226	CCC VEHICLE REIMBURSEMENT	.00	.00	13,000.00	13,000.00	.0
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL L&L 9 REVENUE		70,054.32	143,325.42	159,391.42	16,066.00	89.9
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
TOTAL FUND REVENUE		70,054.32	143,325.42	159,391.42	16,066.00	89.9
		<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>

TOWN OF DISCOVERY BAY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

## L&amp;L 9

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>L&amp;L 9 EXPENDITURE</u>					
41-41-7000 SALARY & WAGES	1,131.66	29,406.59	42,000.00	12,593.41	70.0
41-41-7150 TEMPORARY EMPLOYEES	.00	1,835.96	.00	( 1,835.96)	.0
41-41-7180 TRAINING CONFERENCES TRAVEL	.00	11.50	1,000.00	988.50	1.2
41-41-7210 DUES & SUBSCRIPTIONS	.00	.00	200.00	200.00	.0
41-41-7225 MEMBERSHIPS	.00	.00	400.00	400.00	.0
41-41-7271 CONSULTING SERVICES	.00	.00	3,900.00	3,900.00	.0
41-41-7286 LEGAL - GENERAL	.00	.00	1,000.00	1,000.00	.0
41-41-7301 ANNUAL AUDIT SERVICES	2,000.00	2,000.00	2,000.00	.00	100.0
41-41-7317 ADVERTISING	.00	70.01	.00	( 70.01)	.0
41-41-7361 TELEPHONE - GENERAL	26.13	199.21	1,000.00	800.79	19.9
41-41-7362 TELECOM - NETWORKING	.00	.00	700.00	700.00	.0
41-41-7363 TELEPHONE - CELLULAR	36.26	1,235.87	1,200.00	( 35.87)	103.0
41-41-7376 ROAD/CONSTRUCTION MATERIALS	.00	.00	200.00	200.00	.0
41-41-7392 VEHICLE & EQUIPMENT - FUEL	242.34	3,074.27	5,000.00	1,925.73	61.5
41-41-7393 VEHICLE & EQUIPMENT SUP & REP	.00	595.03	2,000.00	1,404.97	29.8
41-41-7406 GENERAL REPAIRS	.00	.00	100.00	100.00	.0
41-41-7409 INFO SYSTEM - MAINTENANCE	.00	.00	1,000.00	1,000.00	.0
41-41-7410 EQUIPMENT MAINTENANCE & REPAIR	.00	983.69	1,500.00	516.31	65.6
41-41-7412 COMPUTER EQUIPMENT & SUPPLIES	.00	.00	750.00	750.00	.0
41-41-7413 MISCELLANEOUS SMALL TOOLS	.00	1,368.17	2,500.00	1,131.83	54.7
41-41-7414 EQUIPMENT REPAIR	.00	1,178.97	1,250.00	71.03	94.3
41-41-7421 CLEANING SUPPLIES	.00	50.00	500.00	450.00	10.0
41-41-7422 MINOR EQUIPMENT/FURNITURE	.00	.00	500.00	500.00	.0
41-41-7424 POSTAGE	.00	.00	50.00	50.00	.0
41-41-7425 OFFICE SUPPLIES	.00	29.23	500.00	470.77	5.9
41-41-7438 BUILDING RENT	.00	6,500.00	9,000.00	2,500.00	72.2
41-41-7439 EQUIPMENT RENTAL/LEASING	19.75	586.55	1,000.00	413.45	58.7
41-41-7440 FACILITY MAINTENANCE - LANDSCA	605.00	19,212.00	17,000.00	( 2,212.00)	113.0
41-41-7441 BUILDING MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
41-41-7451 INSURANCE LIABILITY & PROPERTY	128.83	128.83	1,680.00	1,551.17	7.7
41-41-7466 PERMITS & FEES	.00	3,246.73	.00	( 3,246.73)	.0
41-41-7469 PERSONAL PROTECTIVE EQUIPMENT	77.16	1,616.51	3,000.00	1,383.49	53.9
41-41-7481 UTILITIES/ELECTRICAL COST	74.92	839.23	1,350.00	510.77	62.2
41-41-7482 UTILITIES/WATER COST	1,318.92	13,025.03	25,000.00	11,974.97	52.1
41-41-7483 UTILITIES/WASTE COST	.00	.00	3,000.00	3,000.00	.0
41-41-7527 MISCELLANEOUS SERVICES & SUPPL	.00	122.00	500.00	378.00	24.4
41-41-7534 SPECIAL EXPENSE	.00	.00	500.00	500.00	.0
41-41-7545 REVENUE COLLECTION	.00	422.55	600.00	177.45	70.4
41-41-7550 PROPERTY TAXES	.00	.00	1,000.00	1,000.00	.0
TOTAL L&L 9 EXPENDITURE	5,660.97	87,737.93	136,880.00	49,142.07	64.1
TOTAL FUND EXPENDITURES	5,660.97	87,737.93	136,880.00	49,142.07	64.1
NET REVENUE OVER EXPENDITURES	64,393.35	55,587.49	22,511.42	( 33,076.07)	246.9

TOWN OF DISCOVERY BAY  
BALANCE SHEET  
APRIL 30, 2021

FINANCING AUTHORITY

<u>ASSETS</u>			
50-1000	CASH IN COMBINED FUND		20.70
50-1034	INTEREST RECEIVABLE		70,010.94
50-1036	DEBT SERVICE - INSTALLMENT REC		20,440,000.00
50-1063	DEBT ISSUANCE COST- PREPAID IN		46,125.74
			<u>46,125.74</u>
	TOTAL ASSETS		<u><u>20,556,157.38</u></u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
50-2010	ACCRUED INTEREST PAYABLES		70,010.94
50-2150	UNAMORTIZED BOND PREMIUM		481,209.04
			<u>481,209.04</u>
	TOTAL LIABILITIES		551,219.98
<u>FUND EQUITY</u>			
50-2500	BOND LIABILITY		20,440,000.00
	UNAPPROPRIATED FUND BALANCE:		
50-2980	RETAINED EARNINGS	( 435,062.60)	
			<u>( 435,062.60)</u>
	BALANCE - CURRENT DATE	( 435,062.60)	
	TOTAL FUND EQUITY		<u>20,004,937.40</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>20,556,157.38</u></u>

TOWN OF DISCOVERY BAY  
BALANCE SHEET  
APRIL 30, 2021

COMMUNITY CENTER

ASSETS

60-1000	CASH IN COMBINED FUND	331,938.61	
60-1020	CERTIFICATE OF DEPOSIT (CD)	6,782.49	
60-1065	INVENTORY	4,578.98	
60-1100	EQUIPMENT	5,793.56	
60-1130	ACCUMULATED DEPRECIATION	( 23,370.40)	
60-1135	BUILDING & IMPROV	19,238.00	
	TOTAL ASSETS		<u><u>344,961.24</u></u>

LIABILITIES AND EQUITY

FUND EQUITY

60-2500	INVESTED IN CAPITAL ASSETS	5,586.65	
	UNAPPROPRIATED FUND BALANCE:		
60-2910	NET ASSETS - UNRESTRICTED	538,798.83	
60-2980	RETAINED EARNINGS	( 199,389.24)	
	REVENUE OVER EXPENDITURES - YTD	( 35.00)	
	BALANCE - CURRENT DATE	339,374.59	
	TOTAL FUND EQUITY		<u><u>344,961.24</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>344,961.24</u></u>

TOWN OF DISCOVERY BAY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 10 MONTHS ENDING APRIL 30, 2021

COMMUNITY CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>COMMUNITY CENTER REVENUE</u>					
60-31-5225 FUNDRAISING	.00	( 35.00)	.00	35.00	.0
TOTAL COMMUNITY CENTER REVENUE	.00	( 35.00)	.00	35.00	.0
TOTAL FUND REVENUE	.00	( 35.00)	.00	35.00	.0
NET REVENUE OVER EXPENDITURES	.00	( 35.00)	.00	35.00	.0