



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday April 19, 2023, 7:00 P.M.

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m.
2. Director Gutow led the Pledge of Allegiance.
3. Roll Call was taken, and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from April 5, 2023.
2. Approve Register of District Invoices.
3. Approve Board President to sign and submit a Letter of Support for Assembly Bill 557.

Director Graves made a Motion to Approve the Consent Calendar.

Director Gutow seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

None.

E. MUNICIPAL ADVISORY COUNCIL

None.

F. PRESENTATIONS

1. Veolia Presentation.

Presented by Anthony Harper, Project Manager for Veolia.

- Veolia had 4,963 safe working days.
- All water wells are active.
- All lift stations are active.
- Lift Station D control panel replacement will begin soon.

G. UPDATES

1. Landscape Update.

Presented by Parks and Landscape Manger Bill Engelman.

- All panels have been installed on Clipper Drive.
- Ravenswood fence replacement continues.
- Small enhancements are planned at the end of Keats Ct.
- An electrician repaired the splashpad.

H. DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action to Award Contract for the Resurfacing of the Two Basketball Courts at Cornell Park.

Presented by Parks and Landscape Manager Bill Engelman.

- The low bid of \$49,500 was from Saviano.

Director Graves made a Motion to Award Contract for the Resurfacing of the Two Basketball Courts at Cornell Park.

Vice President Callahan seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

I. MANAGER'S REPORT

Presented by Water and Wastewater Manager Aaron Goldsworthy.

- Staff located a crane truck available for purchase at a cost of \$90,000. The amount budgeted for the truck was \$100,000.

J. GENERAL MANAGER'S REPORT

Presented by General Manager Dina Breitstein.

- All managers will be off site April 24-26th for training.

K. DIRECTOR REPORTS

1. Ad-hoc Committee Reports.
 - a. Building Committee (Committee Members Kevin Graves & Bryon Gutow) April 10, 2023.

Presented by Director Kevin Graves.

- Ad Hoc Building Committee met on April 10, 2023. The committee will be bringing architectural estimates and plans to a May 2023 Board of Directors Meeting.

L. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

None.

M. CORRESPONDENCE

1. Lafco – April 4, 2023.
2. Diablo Water District – April 5, 2023.

N. LEGAL REPORT

None.

O. FUTURE AGENDA ITEMS

None.

P. ADJOURNMENT

1. Meeting adjourned at 7:20p.m.to the next Regular Meeting of the Board of Directors on May 3, 2023, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."