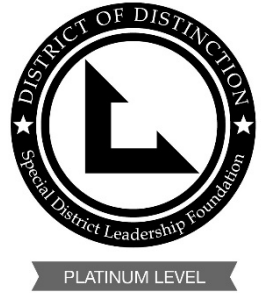




TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, July 5, 2023, 4:30 P.M.**

TO ATTEND IN PERSON: The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting.

TO ATTEND BY ZOOM WEBINAR: <https://us06web.zoom.us/j/83080753986>

TO ATTEND BY PHONE: +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 830 8075 3986

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

Parks and Recreation Committee Members

Chair Bryon Gutow

Vice-Chair Michael Callahan

A. ROLL CALL

1. Call business meeting to order 4:30 p.m.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Parks and Recreation DRAFT Meeting minutes of May 3, 2023.

D. PRESENTATIONS

E. UPDATES

1. Lighting at the Entrance of Discovery Bay Boulevard Update.
2. Wall Ball Update.

F. DISCUSSION

1. Discussion of Installation of Shade Cover at Community Center Pickleball Court.

G. FUTURE DISCUSSION/AGENDA ITEMS

H. ADJOURNMENT

1. Adjourn to the next Standing Parks and Recreation Committee meeting on September 6, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, May 3, 2023, 4:30 P.M.**

Parks and Recreation Committee Members

Chair Bryon Gutow

Vice-Chair Michael Callahan

A. ROLL CALL

1. Business meeting called to order 4:30 p.m.
2. Roll Call was taken, and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Parks and Recreation DRAFT Meeting minutes of March 1, 2023.

Vice-Chair Callahan made a motion to approve the Parks and Recreation DRAFT Meeting minutes of March 1, 2023.

Chair Gutow seconded the motion.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0.

D. PRESENTATIONS

1. New Community Center Design for Rear North Side Patio.

Presented by Recreation Programs Supervisor Monica Gallo.

- Revisions were made to the original design to eliminate concrete.
- Pavers and artificial turf will be used.

E. UPDATES

1. Painting of PG&E Utility Box Update.

Presented by Recreation Programs Supervisor Monica Gallo.

- Staff reached out to PG&E to see if the Town could paint the utility boxes. PG&E does not allow anyone to paint the boxes.

2. Clipper Drive Project Update.

Presented by Parks and Landscape Manager Bill Engelman.

- Progress has slowed due to weeds around town needing to be addressed first.
- Staff will plan and budget for weed season in the future.

There was one public comment on this item.

- The speaker inquired about the reasons for the delay.

F. DISCUSSION

1. Discuss Purchase and Installation of Fencing / Gating at the Community Center.

Presented by Assistant General Manager Allan Cantando.

- There have been a few trespassing incidents at the Community Center.
- Broken/missing fencing needs to be replaced.
- Staff will be bringing the item to the May 3, 2023 Board of Directors meeting.

There was one public comment on this item.

- The speaker suggested using the money that would be spent on gates to staff the community center for additional hours.

2. Discuss solar system on pickleball storage structure.

General Manager Dina Breitstein gave a brief background on the Pickleball Club's wish to have electricity available to the courts.

Presented by Robert Lyman, Secretary of Discovery Bay Recreation & Sports.

- Four panels would be placed on top of the storage shed.
- The Pickleball Club owns the shed.
- Town staff will work with the club to ensure compliance and safety.

3. Clipper Drive Discussion.

Presented by Parks and Landscape Manager Bill Engelman.

- Staff proposed utilizing the Corps to expedite the progress on Clipper Drive.
- Estimated completion is seven to eight months.
- Utilizing the Corps would lower the timeline to about four to five months.
- Funding would come from the Hoffman fund.

There was one public comment on this item.

- The speaker inquired about the funding.

G. FUTURE DISCUSSION/AGENDA ITEMS

None.

H. ADJOURNMENT

1. Adjourned at 5:11p.m. to the next Standing Parks and Recreation Committee meeting on July 5, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."

DRAFT