



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

## SDLF Platinum-Level of Governance



President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday September 20, 7:00 P.M.

#### REGULAR MEETING 7:00 P.M.

##### A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Called business meeting to order 7:00 p.m.
2. Director Gutow led Pledge of Allegiance.
3. Roll Call was taken, and all members were present.

##### B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

- The first speaker mentioned the delineators at the entrance of Discovery Bay and the landscaping throughout the Town. He also would like a Town-wide Homeowners Association.
- The second speaker put a landscaping survey on both Facebook and Nextdoor.

##### C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from September 6, 2023.
2. Approve Register of District Invoices.
3. Approve Annual Disclosure Pursuant to California Government Code Section 53065.5

Director Gutow made a Motion to Approve the Consent Calendar.

Director Graham seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

##### D. PRESENTATIONS

1. Veolia Presentation.

Presented by Veolia Project Manager Anthony Harper.

- Thirty-two valves were exercised in August 2023.
- Well 7 is scheduled for repair around mid-October.
- All lift stations are active.

##### E. DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action to Approve the Purchase and Installation of New Audio-Video Equipment for the Town of Discovery Bay Board Room.

Presented by Assistant General Manager Allan Cantando.

- The existing Board Room audio/video system is inadequate for the needs of the Town.
- All of the equipment can be relocated if there is a new site for the Board meetings in the future.

Public Comment:

- The first speaker feels the quote is high.
  - The second speaker felt the system was more than was needed by the District. He believes training should be included in the purchase of any future system.
- Vice President Callahan felt the quote was overblown.
  - President Porter asked for clarification of how many quotes were received.
  - Director Graves suggested staff look into getting more quotes before a decision is made on this item.
  - Staff was directed to get more quotes and present them at a future Board Meeting.
  - No action was taken on this item.

2. Discussion and Possible Action to Approve the Paws on Parade Event at the Community Center on October 21, 2023.

Presented by Recreation Supervisor Monica Gallo.

Vice-President Callahan recused himself as he was asked to be a vendor at this event. Director Gutow also recused himself as he is on the Board of the Lions Club.

- The Lions Club would like to hold a Paws on Parade event at the Community Center lawn on October 21, 2023.
- There will be a parade, vendors and food sold at the event.
- Proceeds will be given to the Town.
- Staff would like to waive the \$150.00 rental fee due to the Town being the recipient of funds raised.

Director Graham made a motion to approve staff recommendation to approve the Discovery Bay Lions Club, Paws on Parade Event at the Community Center on October 21, 2023, subject to the "Conditions of Approval" required by Town staff and authorize the General Manager to waive rental fees of \$150.00 associated with the event.

Director Graves seconded.

Vote: Motion carried – AYES: 3, NOES: 0, ABSTAINED: 2 - Callahan, Gutow, ABSENT: 0

3. Discussion and Possible Action to Approve the Community Center Wallball Surface, Cornell Park Tennis/Pickleball Resurface and Slifer Park Basketball Resurface.

Presented by Recreation Supervisor Monica Gallo.

- Staff has previously worked with Saviano and is pleased with their work.
- Wall Ball surface would cost \$12,000 paid out of the Community Center Account.
- Cornell Park tennis courts and pickleball courts will utilize \$14,000 of the approved fiscal year 2023-2024 budget.
- Slifer Park basketball court will be paid from funds that the County has budgeted for Zone 61.

Director Gutow stated this was reviewed by the Parks and Recreation Committee and he is looking forward to these improvements.

Vice-President Callahan concurred.

Director Gutow made a Motion to Approve staff recommendation to (1) Resurface the Community Center Wallball Surface, (2) Resurface the Cornell Park – 1 Tennis Court and 2 Pickleball Courts, and (3) Resurface the Slifer Park Basketball Court and authorize the General Manager to approve and execute all contracts.

Vice-President Callahan seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

4. Discussion and Possible Action to Approve Funding for the Discovery Bay Front Entrance Replacement Uplighting.

Presented by Parks and Landscaping Manager Bill Engelman.

- The uplighting on the trees at the entrance to Discovery Bay has not been operational for some time.
- Solar is not a viable solution.
- Staff met with three contractors.
- Lucas Electric was the lowest at \$12,000.00

Director Gutow made a Motion to Approve funds in an amount not to exceed \$12,000.00 for replacement uplighting at the front entrance of Discovery Bay and authorize the General Manager to execute any and all contracts and payments to Lucas Electric.

Director Graham seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

**F. MANAGER'S REPORT**

1. Recreation Update.

Presented by Recreation Supervisor Monica Gallo.

- All of the pickleball courts will be repainted. They are under warranty.
- Courts will be closed October 2<sup>nd</sup>-October 9<sup>th</sup> for the repainting.

**G. GENERAL MANAGER'S REPORT**

1. General Updates.

Presented by General Manager Dina Breitstein.

- Second Annual Town Hall Event was held on September 16<sup>th</sup>, 2023.
- Willow Filter Project will begin in November.
- Clipper Drive Project is almost complete.
- Weeding was done on the portion of Highway 4 for which the Town is responsible.
- Fencing was replaced around Ravenswood Park.

**H. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

1. Con Fire Meeting – September 12, 2023 (Director Carolyn Graham).

**I. ADJOURNMENT**

1. Adjourned at 7:57p.m. to the next Regular Meeting of the Board of Directors on October 4, 2023 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

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