



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday February 19, 2014
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m.
Pledge of Allegiance – Led by President Simon
Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. PRESENTATIONS

1. Luhdorff & Scalmanini - Presentation - Ground Water Basin

Tom Elson – Provided a Power Point presentation regarding the Ground Water Basin. There was discussion between the General Manager, the Water and Wastewater Manager, the Board, and Luhdorff & Scalmanini.

D. PRESIDENT REPORT AND DIRECTORS' COMMENTS

Director Graves – Provided his report and the details of the Contra Costa County Aviation meeting dated February 13, 2014

Director Wiesen – Provided her report and the details of the Discovery Bay P-6 Zone Citizen Advisory Committee meeting dated February 10, 2014

Vice-President Steele – Provided the details of the Town Hall meeting; also stated that the meeting was well attended.

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. DRAFT minutes of previous special meeting dated February 1, 2014
2. DRAFT minutes of previous regular meeting dated February 5, 2014
3. Approve Register of District Invoices
4. Approve Town of Discovery Bay Community Services District Job Description - Maintenance Worker Trainee

Motion by: Director Graves to approve the Consent Calendar

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

F. NEW BUSINESS AND ACTION ITEMS

1. Mission, Vision, Goals and Values Statement

General Manager Howard – Provided the details of item F-1. There was discussion between the General Manager and the Board.

Motion by: Director Graves to approve the Mission, Vision, Goals and Values Statement with the revised wording within the Vision section to read “Promote practices that provide enhanced and sustainable life now and for future generations”

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

2. Establishment of Community Foundation

General Manager Howard – Provided the details of item F-2. There was discussion between the General Manager and the Board. Vice-President Steele and Director Wiesen will provide an update in a month.

G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

1. Park Transfer Agreement Between the Town of Discovery Bay and Contra Costa County

General Manager Howard – Provided the details of item G-1. There was discussion between the General Manager and the Board. General Manager Howard will provide an update at the next meeting.

H. VEOLIA REPORT

1. Veolia Report for the month of January

Project Manager Fermin Garcia – Provided the details of the January 2014 Monthly Operations Report. There was discussion between the General Manager, the Project Manager and the Board.

I. MANAGER’S REPORTS

None

J. GENERAL MANAGER’S REPORT – Discussion and Possible Action

None

K. DISTRICT LEGAL COUNSEL REPORT

None

L. COMMITTEE UPDATES – Discussion and Possible Action

1. Community Center Status Report (No written report)

General Manager Howard – Provided an update for the Community Center. There was discussion between the General Manager, the Water and Wastewater Manager, and the Board.

M. CORRESPONDENCE – Discussion and Possible Action

1. R – State Route 4 Bypass meeting minutes dated September 23, 2013
2. R – Discovery Bay P-6 Zone Citizen Advisory Committee DRAFT minutes dated October 14, 2013
3. R – Contra Costa County Aviation Advisory Committee meeting minutes dated November 14, 2013
4. R – East Contra Costa County Fire Protection District meeting minutes dated January 6, 2014
5. R – East Contra Costa County Fire Protection District meeting minutes dated January 21, 2014

N. PUBLIC RECORD REQUESTS RECEIVED

O. FUTURE AGENDA ITEMS

None

P. ADJOURNMENT

The meeting adjourned at 8:18 p.m. to the next Regular meeting dated March 5, 2014 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 02.21.14

<http://www.todb.ca.gov/content/agenda-and-minutes/>