



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

**SDLF Platinum-Level of Governance**



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING  
OF THE PARKS AND RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday July 6, 2022, 4:30 P.M.**

**NOTICE**  
**Coronavirus COVID-19**

In response to the current proclaimed State of Emergency, indoor masking requirements, and recommended measures to promote social distancing imposed by State and local officials, the Town of Discovery Bay Community Services District Board of Directors will take all actions necessary to carry out the intent and purpose of AB 361, including, ensuring that the Directors and meeting attendees may continue to have the option to access and participate in this public meeting by teleconference to avoid imminent risks to the health or safety of the Directors and meeting attendees.

To accommodate the public during this period of time, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically or in person.

**TO ATTEND IN PERSON:** The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

**TO ATTEND BY WEBINAR:**

**Please register for the Parks and Recreation Committee by:** *(Copy and paste into your browser the registration URL. You will then be directed to download the webinar to your device and register with LogMeIn, Inc.)*

**Registration URL:** <https://attendee.gotowebinar.com/register/7645289601066985995>  
**Webinar ID#** 884-944-211

After registering, you will receive a confirmation email containing information about joining the webinar by computer or by phone.

**For listen only mode dial:** +1 (562) 247-8321 ID# 480-438-755

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

**Parks and Recreation Committee Board Members**

*Chair Byron Gutow  
Vice-Chair Ashely Porter*

**A. ROLL CALL**

1. Call business meeting to order 4:30 p.m.
2. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions

from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee Members.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve Parks and Recreation DRAFT Meeting minutes from May 4, 2022.

**D. PRESENTATIONS**

1. Pool Construction Picture Book Presentation.

**E. UPDATES**

1. Summer Programs and Staffing Update.

**F. DISCUSSION / AGENDA ITEMS**

1. Pickleball Court Warranty – Repair Discussion.
2. Pickleball Shade Canopy Request by DBRS.
3. Electrical Lighting to Courts.
4. Clipper Drive Landscape Concepts.
5. Project Review by Zone.
6. Prop 68 Discussion – Late Fall Timeframe.
7. Zone 57 Discussion – County Earmarked \$11,000 for Enhancements.

**G. FUTURE AGENDA ITEMS**

**H. ADJOURNMENT**

1. Adjourn to the next Standing Parks and Recreation Committee meeting on September 7, 2022 at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

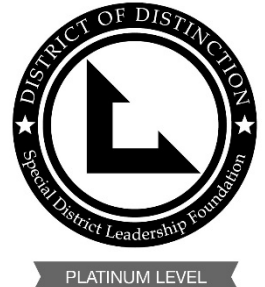
"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

## SDLF Platinum-Level of Governance



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING  
MINUTES OF THE PARKS AND RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday May 4, 2022**

**Parks and Recreation Committee Board Members**

*Chair Byron Gutow  
Vice-Chair Ashely Porter*

**A. ROLL CALL**

1. Call business meeting to order 4:30 p.m.
2. Roll Call – all members are present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve Parks and Recreation DRAFT Meeting minutes from January 19, 2022.
2. Approve Parks and Recreation DRAFT Special Meeting minutes from April 20, 2022.

Vice-Chair Porter made a Motion to Approve the January and Special April DRAFT minutes.

Chair Gutow second.

Vote: Motion Carried – AYES:2, NOES: 0, ABSTAINED: 0, ABSENT: 0

**D. PRESENTATIONS**

1. None.

**E. UPDATES**

1. Golf Cart Parking Lot at Community Center.  
Presented by Recreation Supervisor, Monica Gallo.
  - Contractor that is working on the Pipeline Project will be contributing extra asphalt at no cost as a thank you for allowing them to stage their materials at the Community Center.
2. Lifeguard Hiring
  - Currently have six; will be completing background checks and onboarding.

Monday, May 2<sup>nd</sup> opened for Water Aerobics, Summer Activity Guide will be released on Monday, May 9, 2022. Adult lap swim is open at no charge, must be 18(+) over with signed waiver. Feedback has been very positive.

**F. DISCUSSION / AGENDA ITEMS**

Vice-Chair Porter and Chair Gutow requested timeline of projection of projects. Vice-Chair Porter requested chart to be emailed prior to next meeting.

**G. FUTURE AGENDA ITEMS**

Possible future discussion – Quotes for resurfacing the courts at Cornell Park.

**H. ADJOURNMENT**

1. Meeting adjourned at 4:42 p.m. to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

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DISCOVERY BAY  
COMMUNITY CENTER POOL

# POOL CONSTRUCTION

























































# EQUIPMENT SHED BUILD













# LANDSCAPING













**DISCOVERY BAY RECREATION AND SPORTS, INC.**  
**P.O. Box 1614, DISCOVERY BAY, CA 94505**

**MEMO TO: Town of Discovery Bay, Parks & Recreation Committee**

Byron Gutow, Committee Chair

Ashley Porter, Committee Vice Chair

Monica Gallo, Recreation Programs Supervisor

**DATE:** June 20, 2022

**SUBJECT:** Pickleball Court Shade Update

We are interested in getting some permanent shade for the pickleball players but have changed our focus. This because of our goal to light the courts and how a permanent shade structure might affect how to deal with lighting that we will also comment on.

Therefore, this information is about putting sunshade sail canopy mesh fabrics over the bleachers facing the pickleball courts and the open area between tennis court #2 and the pickleball courts.

Those areas each have four 4-inch posts capable of holding the shade canopy and this is something we will be able to hang ourselves. It will be there to be used by anyone needing shade in that area.

Attached is a google earth image of the area indicating the location where they would be installed. A second image is a depiction of the 12' X 18' canopy. The material is a heavy-duty woven breathable fabric with 95% UV Block. The fabric allows water and air to go through freely, no pooling water in rainy days.

We would hope to be able to discuss these items with you at your July 6<sup>th</sup> committee meeting. This would give us time to get the material and have the shade up by our next tournament in September.

Sincerely,

A handwritten signature in black ink that reads 'Robert Lyman'.

Robert Lyman, Secretary

CC: Chris Sullivan, President

Randi Laforge, Past President

Dina Breitstein, General Manager, TODB

Josh Overton, Tennis Representative



# CUSTOMIZED SIZE GREEN



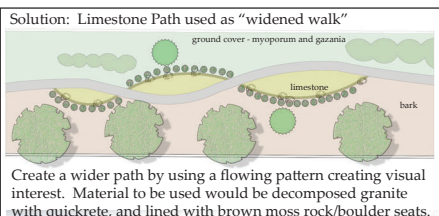
**Shade material attached to current 4" posts for bleacher area and open area for player chairs.**



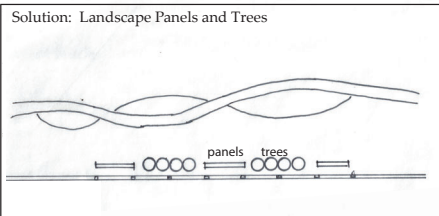
## Retrofitting Clipper using the Linear Park Community Design Ideas



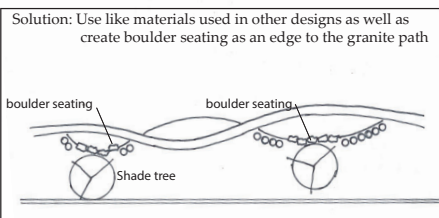
**Problem:**  
Narrow Path



**Problem:**  
Wall Aesthetics



**Problem:**  
General Dryscape Seating



Project Costs	
Path and Dryscape	\$145,000
Trees and Plants	\$20,000
Wall Panels	\$65,000
Extra Seating Boulders	\$30,000
<b>TOTAL</b>	<b>\$260,000</b>

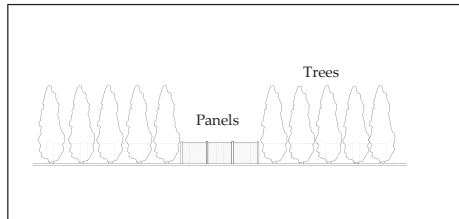
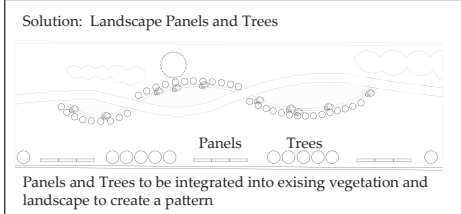
"Ala Carte" Costs			
Synthetic Turf Swaths	\$150,000	Solar Lighting	\$90,000
Bike/Skate Area	\$110,000	Gateway Monument	\$15,000
Game tables	\$11,000	Painting Utility Boxes	\$10,000
Dog Stations & Trash	\$15,000	Art	\$10,000



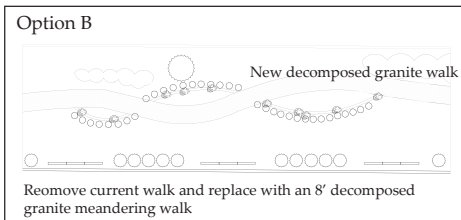
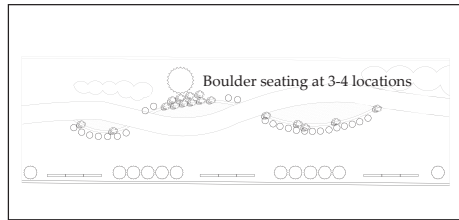
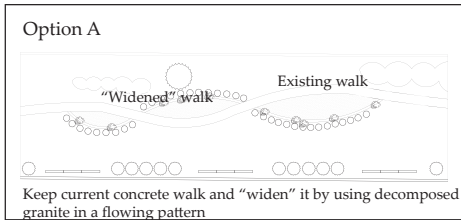
# Phasing Strategy for Clipper Drive Redesign



## Phase 1: Wall Aesthetics



## Phase 2: Path Solution and Boulder Seating



Phase 3: New dog waste and trash receptacles, general dryscape, painting of utility boxes  
 Phase 4: Solar bollard lighting



**LANDSCAPING PROJECTS FOR FISCAL YEAR 2022-23**

<b>TOWN ZONES</b>	<b>Proposed Project</b>	<b>Estimated Cost</b>	<b>Potential Vendor</b>	<b>Approximate Schedule</b>	<b>Comments</b>
<b><u>Zone 8</u></b>	Clipper Drive	\$ 470,000	Bid/Corps/TODB	Sept.	
	Willow Lake Road island enhancements	\$ 40,000	TODB/Bid	2Q 2023	Dryscape
	Prop 68 - Cornell Park	\$ 187,441	Bid/Corps/TODB	2023	Basketball court, BBQ area, benches and trash receptacles throughout
	<i>Estimated Subtotal</i>	<u>\$ 470,000</u>			
<b><u>Zone 9</u></b>	Fence repair	\$ 15,000	Corps/TODB	4Q 2022	
	Wilde enhancements	\$ 25,000	TODB	2023	
	<i>Estimated Subtotal</i>	<u>\$ 40,000</u>			
<b><u>SPECIAL ZONES</u></b>					
<b><u>Zone 35 Medians</u></b>	Remove and replace vegetation, add dryscape and drip irrigation	\$ 10,000	Corps	4Q 2022	
	Install lighted enhancement	\$ 70,000	Bid	TBD	Possible bollard lighting, decorative street lighting, marque or directional sign
	<i>Estimated Subtotal</i>	<u>\$ 10,000</u>			
<b><u>Zone 57 Regatta Park</u></b>	Define and enhance shrubs beds nearest playground	\$ 2,000	TODB	TBD	May wait until new play structure is added from County Prop 68 funds
	Enhance areas nearest BBQ areas	\$ 1,000	Corps	4Q 2022	
	Enhance front sign entrance	\$ 5,000	Corps	4Q 2022	
	Repave and stripe parking lot	\$ 20,000	Bid	1Q 2023	
	new trash cans at park (6)	\$ 10,000	TODB	TBD	
	<i>Estimated Subtotal</i>	<u>\$ 38,000</u>			
<b><u>Zone 57 Streets</u></b>	Enhance all three entrances to this community	\$ 11,000	Corps/TODB	2Q 2023	To include the median on Porthole Drive
	<i>Estimated Subtotal</i>	<u>\$ 11,000</u>			
<b><u>Zone 61 Slifer Park</u></b>	Basketball court resurfaced	\$ 50,000	Bid	4Q 2022	
	Enhancements nearest BBQ areas and benches along paths	\$ 7,000	Corps	1Q 2023	
	Enhancements nearest basketball courts	\$ 2,500	Corps	1Q 2023	
	<i>Estimated Subtotal</i>	<u>\$ 59,500</u>			
<b><u>Zone 61 Streets</u></b>	Enhance Preston and Point of Timber intersection	\$ 10,000	Corps/TODB	2Q 2023	
	<i>Estimated Subtotal</i>	<u>\$ 10,000</u>			

Enhancements = mulch, stone, modifying current irrigation to drip, and vegetation