



TOWN OF DISCOVERY BAY  
COMMUNITY SERVICES DISTRICT

***COMMUNITY CENTER  
AGENDA PACKET***

For the Meeting of Monday  
March 25, 2013

7:00 P.M. Meeting

District Office  
1800 Willow Lake Road



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**NOTICE OF THE MEETING  
OF THE COMMUNITY CENTER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Monday, March 25, 2013  
COMMUNITY CENTER MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**Community Center Committee Members  
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Vacant**

**COMMUNITY CENTER MEETING 7:00 P.M.**

**A. ROLL CALL**

1. Call business meeting to order 7:00 p.m.
2. Roll Call

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Committee on any issue within the Committee's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Committee for consideration. Any person wishing to speak must come up and speak from the podium. There will be no dialog between the Committee and the commenter. Any clarifying questions from the Committee must go through the Chair.

**C. APPROVE MINUTES**

1. DRAFT Minutes of previous Community Center meeting dated March 12, 2013

**D. PRESENTATIONS**

**E. NEW BUSINESS AND ACTION ITEMS**

1. Community Center Operations Update
2. Community Center Revenue to Date
3. Initial Programming Considerations without Fitness Component (GreenPlay)
4. Community Center Renovation Schedule
5. Community Center Pool Renovation
6. Pickle Ball Court Conversion Options
7. Preliminary Community Center Budget Discussion
8. Schedule next Community Center Committee Meeting

**F. FUTURE AGENDA ITEMS**

**G. ADJOURNMENT**

1. Adjourn to the next Community Center Committee meeting at 1800 Willow Lake Road Located behind the Delta Community Presbyterian Church

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925)634-1131, during regular business hours, at least twenty-four hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay CSD after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE MEETING  
OF THE COMMUNITY CENTER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Tuesday, March 12, 2013  
COMMUNITY CENTER MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**Community Center Committee Members  
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Jim Mattison**

**COMMUNITY CENTER MEETING 7:00 P.M.**

**A. ROLL CALL**

**Call business meeting to order** – 7:00 p.m. by Chair Graves  
**Roll Call** – All present with the exception of Member Alexander

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

**C. APPROVE MINUTES**

**1. DRAFT Minutes of previous Community Center meeting dated February 25, 2013**

**Motion by:** Member Emmett to approve the previous minutes

**Second by:** Vice-Chair Steele

**Vote:** Motion Carried – AYES: 4 – Chair Graves, Vice-Chair Steele, Member Emmett, Member Mattison, NOES: 0, ABSENT: 1 – Member Alexander

**D. PRESENTATIONS**

**1. Update on Community Center Operations**

**General Manager Howard** – Provided slides and details of item D-1. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**E. NEW BUSINESS AND ACTION ITEMS**

**1. User (resident) retention through March 8, 2013**

**Parks and Landscape Manager Perez** – Provided details of item E-1. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**2. Updated User Fee Schedule and revenue update**

**Parks and Landscape Manager Perez** – Provided details of item E-2. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee. There was one Public Comment Speaker.

**3. Proposed Instructional Class Format – e.g. “Line Dancing”**

**Parks and Landscape Manager Perez** – Provided details of item E-3. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**4. Current Class Schedule and Future Programming Opportunities**

**General Manager Howard** – Provided details of item E-4. There was discussion between the General Manager, the Parks and Landscape Manager, the Recreation Programs Coordinator, and the Community Center Committee.

**5. Licensing Fees for public events (Music/Arts/Cinema)**

**General Manager Howard** – Provided details of item E-5. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**6. Splash Pad Relocation Project**

**Parks and Landscape Manager Perez** – Provided details of item E-6. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**7. Earth Day Update**

**Recreation Programs Coordinator Heini** – Provided details of item E-7. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee. There was one Public Comment Speaker.

**F. FUTURE AGENDA ITEMS**

1. Firm Numbers for Community Center renovations
2. Cost of moving Portables – From School District to Community Center
3. Future Pickle Ball Conversion
4. Budgets – One with the fitness component and one without the fitness component

**G. ADJOURNMENT**

The meeting adjourned at 8:29 p.m. to the next Community Center Committee meeting on March 25, 2013 at 7:00 p.m. at 1800 Willow Lake Road Located.

//cmc – 03.14.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>

DRAFT



No Back Up  
Documentation For  
Agenda Item # D



No Back Up  
Documentation For  
Agenda Item # E



No Back Up  
Documentation For  
Agenda Item # F