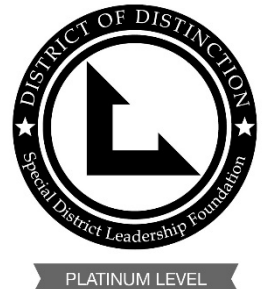




# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

## SDLF Platinum-Level of Governance



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday November 16, 2022, 7:00 P.M.

#### REGULAR MEETING 7:00 P.M.

##### A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Meeting Called to order 7:00 p.m.
2. Pledge of Allegiance was led by Assistant General Manager, Allan Cantando.
3. Roll Call was taken and all members were present with the exception of Vice President Porter and Director Callahan.

##### B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

##### C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from November 2, 2022.
2. Approve Register of District Invoices.
3. Approve Resolution 2022-38 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.

Director Gutow made a Motion to Approve the Consent Calendar.

Director Graham seconded.

Vote: Motion carried – AYES: 3, NOES 0, ABSTAINED 0, ABSENT 2.

##### D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

None.

##### E. PRESENTATIONS

1. Veolia Presentation.

Anthony Harper, Project Manager II with Veolia, presented reports for the months of September and October.

- Safe working days through September 2022: 4781
- Participated in CPR and First-Aid training with the Town of Discovery Bay.
- There was one Sanitary Sewer Overflow and seven customer inquiries in September.
- Safe working days through October 2022: 4812
- Safety Coordinator from Veolia corporate office visited and gave extremely high ratings.
- All lift stations are active.

##### F. DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action Regarding Revised Location of Holiday Tree Placement at the Community Center.

Presented by Recreation Programs Supervisor, Monica Gallo.

- To avoid damaging existing grass and landscaping, staff recommends moving the site of the Holiday Tree to the front of the property from the originally proposed grass area.
- There is ample electrical available at the newly proposed site.

Director Gutow made a Motion to Approve Staff Recommendation Regarding Revised Location of Holiday Tree Placement at the Community Center.

Director Graham seconded.

Vote: Motion carried – AYES: 3, NOES 0, ABSTAINED 0, ABSENT 2.

2. Discussion and Possible Action to Approve the Cancellation of the January 4, 2023, Regular Board of Directors Meeting.

Presented by General Manager, Dina Breitstein.

- The Town of Discovery Bay Holiday closure is the week before the January 4, 2023, meeting. Staff will not be available to prepare the agenda.

Director Gutow made a Motion to Approve Staff Recommendation Regarding the Cancellation of the January 4, 2023, Regular Board of Directors Meeting.

Director Graham seconded.

Vote: Motion carried – AYES: 3, NOES 0, ABSTAINED 0, ABSENT 2.

#### **G. MANAGER'S REPORT**

1. Vac Truck Update.

Presented by Water & Wastewater Manager, Aaron Goldsworthy.

- New Vac truck has been assembled and painted.
- Truck is being shipped to Vacaville. Once it arrives there will be a 100-point inspection.
- Delivery and training are expected to take place the second week of December.

#### **H. GENERAL MANAGER'S REPORT**

1. Replacement of the Failed Influent Line at the Clipper Drive Bridge.

Presented by General Manager, Dina Breitstein.

- September 14, 2022, there was a Sanitary Sewer Overflow at the Clipper Drive Bridge.
- Veolia will subcontract with W.R. Forde for the repairs.
- Project cost estimate is approx. \$163,000 with a lead time for materials being 3-4 weeks.

#### **I. DIRECTOR REPORTS**

None.

#### **J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

1. Contra Costa County Aviation Advisory Committee Meeting – October 13, 2022. (President Kevin Graves)
2. Liberty Union High School District Board Meeting – October 26, 2022. (President Kevin Graves)
3. Contra Costa County-East County Code Enforcement Meeting – November 2, 2022. (Vice-President Ashley Porter)

#### **K. CORRESPONDENCE RECEIVED**

None.

**L. MUNICIPAL ADVISORY COUNCIL**

1. Discussion and Possible Action Regarding Contra Costa County Agency Comment Request File #CDLP22-02062.

Presented by General Manager, Dina Breitstein.

- Staff has no objection and recommends a comment of “none” on Agency Comment Request File #CDLP22-02062.

Director Graham made a Motion to Approve Staff Recommendation of no comment on Agency Comment Request File #CDLP22-02062.

Director Gutow seconded.

Vote: Motion carried – AYES: 3, NOES 0, ABSTAINED 0, ABSENT 2.

**M. FUTURE AGENDA ITEMS**

None.

**N. ADJOURNMENT**

1. Meeting adjourned at 7:33p.m. to the next Regular Meeting of the Board of Directors on December 7, 2022, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

“This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting.”

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."