



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



PLATINUM LEVEL

SDLF Platinum-Level of Governance

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**NOTICE OF THE SPECIAL MEETING
OF THE TOWN OF DISCOVERY BAY
COMMUNITY CENTER DISTRICT OFFICE
PLANNING AD HOC COMMITTEE
Friday, July 28, 2023 11:00 A.M.**

TO ATTEND IN PERSON: The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting.

TO ATTEND BY ZOOM WEBINAR: <https://us06web.zoom.us/j/88671870121>

TO ATTEND BY PHONE: +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 886 7187 0121

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

Committee Members

Director Bryon Gutow
Director Carolyn Graham

A. ROLL CALL

1. Call business meeting to order 11:00a.m.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee Members.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Special Community Center District Office Planning Ad Hoc Committee Minutes from July 21, 2023.

D. DISCUSSION ITEMS

1. New Office Brainstorming Discussion Focusing Solely on the Community Center.

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

1. Adjourn the meeting.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



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**MINUTES OF THE SPECIAL MEETING
OF THE TOWN OF DISCOVERY BAY
COMMUNITY CENTER DISTRICT OFFICE
PLANNING AD HOC COMMITTEE
Friday, July 21, 2023 11:00 A.M.**

Committee Members
Director Bryon Gutow
Director Carolyn Graham

A. ROLL CALL

1. Call business meeting to order 11:00 a.m.
2. Roll Call was taken, and Director Graham was absent.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

There were no consent items.

No actions could be taken at the meeting due to a lack of quorum.

D. DISCUSSION ITEMS

1. New Office Brainstorming Discussion Focusing Solely on the Community Center.

Director Gutow opened the meeting by summarizing possible ideas for the Community Center.

- Alternate entrance.
- Dedicated receptionist.

Director Gutow opened the meeting up to informal discussion with the public.

There were five members of the public who contributed to the discussion.

E. FUTURE AGENDA ITEMS

None.

F. ADJOURNMENT

1. Meeting adjourned at 11:33a.m.

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