



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday August 16, 7:00 P.M.**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Called business meeting to order at 7:00 p.m.
2. Director Gutow led the Pledge of Allegiance.
3. Roll Call was taken, and all members were present with the exception of Director Graham who was absent.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

- The first speaker expressed concerns about an emergency evacuation route out of Discovery Bay. He would like the Board to contact the County to address this issue.
- The second speaker discussed Director compensation.
- The third speaker echoed the emergency evacuation issue. He also would like the Town to look into getting solar. He also created a Nextdoor survey to ask residents if they were willing to spend money on a new District Office.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from August 2, 2023.
2. Approve Register of District Invoices.

Director Gutow made a Motion to Approve the Consent Calendar.
Director Callahan seconded.

Vote: Motion carried – AYES: 4 – Porter, Callahan, Graves, Gutow, NOES: 0, ABSTAINED: 0,
ABSENT: 1

D. PRESENTATIONS

1. Eagle Scout Sam Krey.

Assistant General Manager Allan Cantando wanted to highlight this project being an example of the Community and the Town working together. He thanked Monica Gallo and Sam Krey for taking on this project.

Recreation Supervisor Monica Gallo introduced Sam Krey, who completed the renovation of the wall ball area as his Eagle Scout project.

Eagle Scout Sam Krey showed a power point presentation that illustrated the steps taken in the renovation of the wall ball area.

President Ashley Porter presented Sam Krey with a Certificate of Appreciation.

2. Veolia Presentation.

Presented by Veolia Project Manager Anthony Harper.

- Well 7 is still being repaired.
- 20 coliform samples were collected with zero positive results.
- All Lift Stations were active.

E. DISCUSSION AND POSSIBLE ACTION

1. Approve Report of Delinquencies and authorize staff to record a certificate of lien declaring the amount of the charges and penalties due and the name and last known address of the person liable for those charges and penalties in the Contra Costa County Recorder's Office for the accounts listed in the approved Report of Delinquencies.

Presented by General Manager Dina Breitstein.

- There are six accounts in the Town that have been delinquent for a significant period of time. Staff is requesting authorization to place a lien on each of the six parcels.

Public Comment:

- The first speaker inquired about fire sprinklers in the homes.
- The second speaker asked about the process of placing a lien. President Porter directed him to contact staff for further clarification.

Director Graves made a Motion to Approve Report of Delinquencies and authorize staff to record a certificate of lien declaring the amount of the charges and penalties due and the name and last known address of the person liable for those charges and penalties in the Contra Costa County Recorder's Office for the accounts listed in the approved Report of Delinquencies.

Director Gutow seconded.

Vote: Motion carried – AYES: 4: Porter, Callahan, Graves, Gutow, NOES: 0, ABSTAINED: 0, ABSENT: 1: Graham

F. MANAGER'S REPORT

1. Recreation Update.

Presented by Recreation Supervisor Monica Gallo.

- Swimming lessons are wrapping up for the season.
- Stroke and Turn classes will begin August 21st.
- Pickleball lessons will be offered in the Winter Activity Guide.
- Last day for weekend recreational swim will be October 1.
- Flick 'n Float is Friday, August 18th.
- Summer Jam will be on September 9th.
- Pickleball tournament will be held on September 30th - October 1st.

2. Social Media Update.

Presented by Assistant General Manager Allan Cantando.

- The Town started its Nextdoor for Government account.

G. GENERAL MANAGER'S REPORT

Presented by General Manager Dina Breitstein.

1. Introduction of new Finance Manager.
 - Margaret Moggia has been hired as the new Finance Manager. Margaret comes with over twenty-eight years of experience in government finance.
2. Town Hall Event.
 - The second Town Hall will be held on September 16th, 2023 from 11:00a.m. to 1:00p.m.
3. Coffee with the General Manager.
 - Coffee with the General Manager will be held at Callahan's Coffee and Cones on August 25, 2023 at 9:30a.m.

H. DIRECTOR REPORTS

1. Special Water & Wastewater Committee Meeting (Committee Members Ashley Porter and Kevin Graves) August 16, 2023.

Director Graves recapped the discussion that took place during the Special Water and Wastewater Committee Meeting.

- There were eight options originally proposed for a new District Office Building.
- Four options remain and will be presented to the Board at a future meeting.

I. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

1. Contra Costa County Aviation – July 13, 2023 (Director Kevin Graves)
2. LUHSD – July 26, 2023 (Director Kevin Graves)

J. CORRESPONDENCE

None.

K. LEGAL REPORT

None.

L. FUTURE AGENDA ITEMS

None.

M. ADJOURNMENT

1. Adjourned at 7:42p.m. to the next Regular Meeting of the Board of Directors on September 6, 2023 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."