



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE CALL, AND AGENDA
OF A SPECIAL BUDGET MEETING MINUTES
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
THURSDAY, MAY 19, 2022**

SPECIAL MEETING 3:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 3:00 p.m.
2. Pledge of Allegiance led by Director Gutow.
3. Roll Call - all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. BUSINESS AND ACTION ITEMS

1. Discussion Regarding Fiscal Year 2022-23 Proposed Operating Capital and Revenue Budgets Presented by Finance Manager, Julie Carter.
 - Accounting system needs to be updated would like to move towards a paperless system.
 - Projects Analyst position has been added to the salaries.
 - Staff and Board recommend separating overtime from salaries and wages and track it as a separate line item as an auditing tool.
 - Pipeline replacement project and Well 8 are upcoming Water Capital Improvement projects for next fiscal year.
 - Investment gains will be discussed on June 1st Finance Committee. Investment Policy has been updated.
 - 2023 Landscaping Capital Improvements – Clipper Drive enhancements, Willow Lake Island enhancements, will be receiving grant funding for Cornell Park.

D. ADJOURNMENT

1. Meeting adjourned at 4:36 p.m. to the next Regular Meeting of the Board of Directors on June 1, 2022, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."