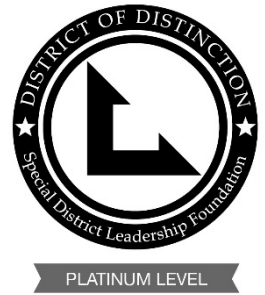




TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, November 2, 2022, 4:30 P.M.**

**NOTICE
Coronavirus COVID-19**

In response to the current proclaimed State of Emergency, indoor masking recommendations, and recommended measures to promote social distancing imposed by State and local officials, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically (if available) or in person.

TO ATTEND IN PERSON: The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

TO ATTEND BY WEBINAR:

Please register for the Parks and Recreation Committee Meeting by: *(copy and pasting into your browser the registration URL. You will then be directed to download the webinar to your device and register with LogMeIn, Inc.)*

Registration URL: <https://attendee.gotowebinar.com/register/4001635612574232336>
Webinar ID# 218-828-835

After registering, you will receive a confirmation email containing information about joining the webinar by computer or by phone.

For listen only mode dial: +1 (415) 930-5321 **ID#** 957-759-002

Download Agenda Packet and Materials at www.todb.ca.gov

Parks and Recreation Committee Members

*Chair Bryon Gutow
Vice-Chair Ashley Porter*

A. ROLL CALL

1. Call business meeting to order 4:30 p.m.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Regular Parks and Recreation DRAFT Meeting minutes of September 7, 2022.

D. PRESENTATIONS

E. UPDATES

1. Landscape Projects Update by Zone
2. Clipper Drive Update
3. Update on Community Center Programs

F. DISCUSSION

1. Discussion with Possible Action to Cancel the January 4, 2023, Parks & Recreation Standing Committee Meeting.

G. FUTURE DISCUSSION/AGENDA ITEMS

H. ADJOURNMENT

1. Adjourn to the next Standing Parks and Recreation Committee meeting on January 4, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, September 7, 2022, 4:30 P.M.**

Parks and Recreation Committee Members

*Chair Bryon Gutow
Vice-Chair Ashley Porter*

A. ROLL CALL

1. Meeting called to order 4:30 p.m.
2. Roll Call was taken and all committee members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Resident comment:

- There are hornets in the coverings and around the posts at the pickleball courts. Resident requests that the Town look into this issue.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Regular Parks and Recreation DRAFT Meeting minutes of July 6, 2022.

Vice-Chair Porter made a Motion to Approve the Draft Minutes.

Chair Gutow second.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. PRESENTATIONS

None.

E. UPDATES

1. Project Review by Zone.

Presented by Landscape Manager, Bill Engelman.

- Dryscape enhancements completed on Lido and Slifer Park.
- Upcoming Projects: Clipper Drive, Prop 68 at Cornell Park.
- Splash Pad: Two parts are on order since May.

Presented by Recreation Programs Supervisor, Monica Gallo.

- Pool update: Pool is still open for the season. Held first “Stroke Clinic” for swim team members. Water aerobics is still going on 5 days a week.

F. DISCUSSION

1. Discussion and Possible Action to Recommend Funding for the Community Center Grounds Improvement Project.

Presented by Recreation Programs Supervisor, Monica Gallo.

- Staff would like to make improvements to the NE corner of the Community Center. Proposed making one side a shaded area with musical instruments for families to gather. The other side would have concrete with shade and seating to be utilized for special events, movies in the park, and future outdoor Board meetings.
- Project cost is \$107,000.00 with a 20% contingency and not to exceed total of \$128,400.00
- Project will be paid for by Community Center donations, Water/Wastewater, and Hoffman settlement monies.
- Committee would like to move forward and bring this to a future Board Meeting,

Public Comment:

- Resident stated that she had been to an area where there were swings for kids and adults, fire pits, large checker boards, chess boards and jenga.

2. Discuss DBRS Proposal to Repair, Reinstall, and Extend Electrical Service to the Community Center Pickle Ball Courts.

Presented by Robert Lyman, Secretary of DBRS.

- DBRS would like to repair and reinstall the tennis courts' 20amp 110V service to bring power out to the pickleball courts
- Staff will work with DBRS to develop the conditions of approval to bring to the Board of Directors at a future meeting.

Public Comment:

- Resident suggested using solar moving forward.

3. Discuss Extending DBRS Priority Use of the Community Center Pickleball Courts to December 31, 2024.

Presented by Interim Assistant General Manager, Michael Davies.

- Staff recommends extending the Resolution with the same limited terms, priorities, and use conditions of Resolution 2020-24. Committee agrees to move forward with staff recommendations.

There were 4 public comments:

- Resident requested modifications to the terms of the resolution. She mentioned concerns over courts being rented out to the public during their Saturday morning new player clinic.
- Resident requested the courts not be rented out during their scheduled times.
- Resident mentioned her time spent raising donation money for the pickleball courts.
- Resident suggested renting out courts that are not identified as DBRS courts first.

4. Discussion Regarding a Holiday Tree at the Community Center.

Presented by General Manager, Dina Breitstein.

- Community leaders have purchased a 20-foot holiday tree and are requesting that it be displayed on Community Center grounds. Committee agrees with staff recommendation to bring to a future Board of Directors meeting for approval.

G. FUTURE DISCUSSION/AGENDA ITEMS

H. ADJOURNMENT

1. Meeting adjourned at 5:32p.m. to the next Standing Parks and Recreation Committee meeting on November 2, 2022, at the Community Center located at 1601 Discovery Bay Boulevard.

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LANDSCAPING PROJECTS FOR FISCAL YEAR 2022-23

<u>TOWN ZONES</u>	<u>Proposed Project</u>	<u>Estimated Cost</u>	<u>Potential Vendor</u>	<u>Approximate Schedule</u>	<u>Comments</u>
Zone 8	Clipper Drive	\$ 470,000	Bid/Corps/TODB	Sept./Oct.	IN PROCESS
	Lido Median	\$ 3,000	TODB	3Q 2022	COMPLETED
	Willow Lake Road island enhancements	\$ 40,000	TODB/Bid	2Q 2023	Dryscape
	Prop 68 - Cornell Park	\$ 187,441	Bid/Corps/TODB	2023	Basketball court, BBQ area, benches and trash receptacles throughout
	<i>Estimated Subtotal</i>	\$ 700,441			
Zone 9	Fence repair	\$ 15,000	Corps/TODB	4Q 2022	
	Wildie enhancements	\$ 25,000	TODB	2023	
	<i>Estimated Subtotal</i>	\$ 40,000			
SPECIAL ZONES					
Zone 35 Medians	Remove and replace vegetation, add dryscape and drip irrigation	\$ 10,000	Corps	4Q 2022	
	Install lighted enhancement	\$ 70,000	Bid	TBD	Possible bollard lighting, decorative street lighting, marquee or directional sign
	<i>Estimated Subtotal</i>	\$ 80,000			
Zone 57 Regatta Park	Define and enhance shrubs beds nearest playground	\$ 2,000	TODB	TBD	May wait until new play structure is added from County Prop 68 funds
	Enhance areas nearest BBQ areas	\$ 1,000	Corps	4Q 2022	
	Enhance front sign entrance	\$ 5,000	Corps	4Q 2022	
	Repave and stripe parking lot	\$ 20,000	Bid	1Q 2023	
	New trash cans at park (6)	\$ 10,000	TODB	TBD	IN PROCESS
	New neighborhood entrance signs	\$ 10,000	TBD	TBD	IN PROCESS
	<i>Estimated Subtotal</i>	\$ 38,000			
Zone 57 Streets	Enhance all three entrances to this community	\$ 11,000	Corps/TODB	2Q 2023	To include the median on Porthole Drive
	<i>Estimated Subtotal</i>	\$ 11,000			
Zone 61 Slifer Park	Basketball court resurfaced	\$ 50,000	Bid	4Q 2022	
	Enhancements nearest BBQ areas and benches along paths	\$ 7,000	Corps	1Q 2023	COMPLETED
	Enhancements nearest basketball courts	\$ 2,500	Corps	1Q 2023	COMPLETED
	<i>Estimated Subtotal</i>	\$ 59,500			
Zone 61 Streets	Enhance Preston and Point of Timber intersection	\$ 10,000	Corps/TODB	2Q 2023	
	<i>Estimated Subtotal</i>	\$ 10,000			

Enhancements = mulch, stone, modifying current irrigation to drip, and vegetation

CLIPPER DRIVE REVITALIZATION

Before.....



CLIPPER DRIVE REVITALIZATION

During.....



Turf removal



Vegetation removal



Cleared



and Graded



New drip irrigation



Plants ordered