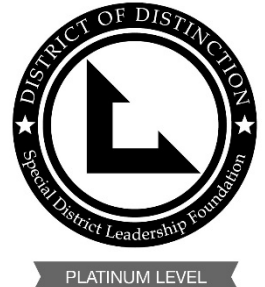




TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday November 2, 2022, 7:00 P.M.

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Meeting called to order 7:00 p.m.
2. Pledge of Allegiance was led by Director Bryon Gutow.
3. Roll Call was taken and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

- There was one speaker who asked that we televise the Board of Directors meetings.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from October 19, 2022.
2. Approve Register of District Invoices.
3. Approve Resolution 2022-37 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.

Director Gutow made a Motion to Approve the Consent Calendar.

Director Graham seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

1. Supervisor Diane Burgis, District III Report.
None.
2. Assembly Member Lori Wilson's Office Report.

Presented by Tiffanee Jones, District Director for Assembly Member Lori Wilson.

- Assembly Member Lori Wilson was elected co-chair of the Delta Caucus along with Senator Dodd. The caucus will be fighting against the tunnel plan.
- Their office does case management relating to any state agency such as Social Security, Unemployment, and Disability, However, the computer system will be shut down next week through December for database updates. Anyone needing help regarding a case with any of these agencies should call the Office of Assembly Member Lori Wilson for assistance.

3. Sheriff's Office Report.

Lieutenant Mark Johnson presented the October 2022 Sheriff's Report.

- 51 reports were taken in Discovery Bay.
- 354 Calls for service.
- 23 arrests at the station house. 8 were specific to Discovery Bay.
- New deputy will be chosen next week. They will start around January 2023 if not sooner.
- There has been an uptick in theft at Sandy Cove Shopping Center. He will be assigning two deputies to assist in that area.
- Stolen property from at least 10 different burglaries were found at one residence in Discovery Bay.

4. CHP Report.

Officer Donnie Thomas was unable to join via teleconference due to technical difficulties.

No report was given.

5. ~~Contra Costa Fire Report~~ (Assignment by Con Fire Pending)

None.

E. PRESENTATIONS

None.

F. DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action Authorizing Luhdorff & Scalmanini to Provide Design and Construction Engineering Services for Willow Water Treatment Plant Filter #1 Addition; and Authorizing the General Manager to Enter into a Purchase Contract with Loprest for a 2,200 GPM Filter Vessel.

Presented by Oscar Serrano with Luhdorff & Scalmanini.

- Luhdorff & Scalmanini reached out to various water treatment vendors. The lowest responsive quote was from Loprest at \$420,000.
- Lead time for the filter is 34-40 weeks. If purchased now, construction would not take place until fall of 2023 or early 2024.
- Total project cost is \$1.4 million which includes the Loprest filter, engineering services, design and construction services, as well as installation costs.
- Director Gutow asked a question to clarify if the project is adding on new filters or replacing existing filters. President Graves stated that the filter is to correct a balancing problem that is being experienced between the two water treatment plants. Eventually three filters will be replaced with one filter that will be more efficient and easier to maintain.

Vice President Porter made a Motion to accept Staff recommendation to:

- a. Approve the Scope and Budget Contained in the Luhdorff & Scalmanini ("LSCE") Proposal Dated October 26, 2022, to Provide Design and Construction Engineering Services for the Willow Water Treatment Plant Filter #1 Addition.
- b. Authorize the General Manager to Execute the Town's Standard Form of Professional Services Agreement with LSCE to Provide Design and Construction Engineering Services in an Amount Not to Exceed \$180,095 plus 15% for contingencies.
- c. Authorize the General Manager to Enter into a Purchase Contract with Loprest for a 2,200 GPM Filter Vessel in the amount of \$420,000 plus 15% for Tax and Contingencies.

Director Graham seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

G. MANAGER'S REPORT

None.

H. GENERAL MANAGER'S REPORT

General Manager Dina Breitstein introduced District Legal Counsel to present information on SB 1439.

Presented by District Legal Counsel, Andy Pinasco of Neumiller & Beardslee.

- SB 1439 is a new law applicable to the Board of Directors. It places restrictions on any elected official that accepts contributions over \$250.00 from a single "party". It does not apply to competitively bid projects.

I. DIRECTOR REPORTS

None.

J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

None.

K. CORRESPONDENCE RECEIVED

None.

L. MUNICIPAL ADVISORY COUNCIL

None.

M. FUTURE AGENDA ITEMS

None.

N. ADJOURNMENT

1. Meeting adjourned at 7:35p.m. to the next Regular Meeting of the Board of Directors on November 16, 2022, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."