



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Robert Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

**MINUTES OF THE ANNUAL BOARD PLANNING WORKSHOP  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Saturday January 30, 2016  
PLANNING WORKSHOP - 9:00 A.M. to 12:00 P.M.  
Community Center  
1601 Discovery Bay Boulevard, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**PLANNING WORKSHOP at 9:00 A.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Call business meeting to order – 9:00 a.m. by President Pease  
Pledge of Allegiance – Led by President Pease  
Roll Call – All Present

**B. PUBLIC COMMENTS (Public Comments will be limited to a 3-minute time limit)**

**PG&E** – Provided an update regarding the gas challenges. PG&E presented one \$5,000 donation check to the Town of Discovery Bay and one \$5,000 donation check to the Byron Unified School District. There was discussion between the Board, General Manager and PG&E.

**Discovery Bay Pickleball Club** – Presented their usage and status report. There was discussion between the Board, General Manager and the Discovery Bay Pickleball representative.

**C. PLANNING WORKSHOP ITEMS**

**1. 2015 Year in Review**

**General Manager Howard** – Provided the details of item C-1 from the Board Workshop Power Point. There was discussion between the General Manager and the Board.

**2. Review of Mission, Vision, Values and Goals**

**General Manager Howard** – Provided the details of item C-2. There were no comments from the Board.

**3. Ongoing Drought Update and Forecast into 2016**

**General Manager Howard** – Provided the details of item C-3. There was discussion between the General Manager and the Board.

**4. Existing Water Meter Program and System Wide Implementation/Water Rate Study**

**General Manager Howard** – Provided the details of item C-4. There was discussion between the General Manager, the Water and Wastewater Manager, the Finance Manager, and the Board.

**5. Tertiary Treatment Process (filters) funding considerations/Wastewater Rate Study**

**General Manager Howard** – Provided the details of item C-5.

**District Engineer Harris** – Provided additional details of item C-5. There was discussion between the General Manager, the District Engineer, the Water and Wastewater Manager, Veolia Water and the Board.

**6. Community Center/WWTP Improvements**

**General Manager Howard** – Provided the details of item C-6. There was discussion between the General Manager, the District Engineer, the Water and Wastewater Manager and the Board.

**7. Preliminary Budget Calendar for the 2016-17/18 Budget Year**

**General Manager Howard** – Provided the details of item C-7. There was discussion between the General Manager and the Board.

**8. FY 2016-17 Budget and Personnel Actions**

**General Manager Howard** – Provided the details of item C-8. There was discussion between the General Manager and the Board.

**9. Other Budget Related Items for consideration**

**General Manager Howard** – Provided the details of item C-9. There was discussion between the General Manager and the Board.

**10. Other Items as Requested by the Board of Director's**

**General Manager Howard** – Provided the details of item C-10. There was discussion between the General Manager and the Board on topics including: Landscape or Park Master Plan, Plant #1, and Community Center.

**D. ADJOURNMENT**

The meeting adjourned at 10:50 a.m. to the Special Closed Session meeting dated January 30, 2016 starting at 11:00 a.m. at the Community Center located on 1601 Discovery Bay Boulevard.

//sh – 02-01-16

<http://www.todb.ca.gov/agendas-minutes>