



TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT

***COMMUNITY CENTER
AGENDA PACKET***

For the Meeting of Tuesday
March 12, 2013

7:00 P.M. Meeting

District Office
1800 Willow Lake Road



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**NOTICE OF THE MEETING
OF THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Tuesday, March 12, 2013
COMMUNITY CENTER MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

**Community Center Committee Members
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Jim Mattison**

COMMUNITY CENTER MEETING 7:00 P.M.

A. ROLL CALL

1. Call business meeting to order 7:00 p.m.
2. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the Committee's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Committee for consideration. Any person wishing to speak must come up and speak from the podium. There will be no dialog between the Committee and the commenter. Any clarifying questions from the Committee must go through the Chair.

C. APPROVE MINUTES

1. DRAFT Minutes of previous Community Center meeting dated February 25, 2013

D. PRESENTATIONS

1. Update on Community Center Operations

E. NEW BUSINESS AND ACTION ITEMS

1. User (resident) retention through March 8, 2013
2. Updated User Fee Schedule and revenue update
3. Proposed Instructional Class Format – e.g. "Line Dancing"
4. Current Class Schedule and Future Programming Opportunities
5. Licensing Fees for public events (Music/Arts/Cinema)
6. Splash Pad Relocation Project
7. Earth Day Update

F. FUTURE AGENDA ITEMS

G. ADJOURNMENT

1. Adjourn to the next Community Center Committee meeting at 1800 Willow Lake Road Located behind the Delta Community Presbyterian Church

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay CSD after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE MEETING
OF THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Monday, February 25, 2013
COMMUNITY CENTER MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

Community Center Committee Members

Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Jim Mattison

COMMUNITY CENTER MEETING 7:00 P.M.

A. ROLL CALL

Call business meeting to order – 7:00 p.m. by Chair Graves

Roll Call – Present – Chair Graves, Member Emmett, Member Mattison

Vice-Chair Steele – Arrived at 7:01 p.m.

Member Alexander – Arrived at 7:13 p.m.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

There was one Public Comment Speaker

C. APPROVE MINUTES

1. DRAFT Minutes of previous Community Center meeting dated February 11, 2013

Motion by: Committee Member Mattison to approve the minutes

Second by: Vice-Chair Steele

Vote: Motion Carried – AYES: 4, NOES: 0, ABSENT: 1 – Member Alexander

D. PRESENTATIONS

1. Current Community Center Status of Repairs and Upgrades

General Manager Howard – Provided details of item D-1. Introduced Sue Heintz as the interim Supervisor of the Town of Discovery Bay Community Center. Provided slides of the improvements of the Discovery Bay Community Center. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee. There was one Public Comment Speaker.

E. NEW BUSINESS AND ACTION ITEMS

1. Refine Mission Statement

General Manager Howard – Provided details of item E-1. There was discussion between the General Manager and the Community Center Committee.

Motion by: Vice-Chair Steele to adopt the Mission Statement – Discovery Bay Community Center provides facilities, programs, and events that promote fitness, life-long learning, and social well-being.

Second by: Member Alexander

The discussion continued between the General Manager and the Community Center Committee

Motion Withdrawn by – Vice-Chair Steele

Second Withdrawn by – Member Alexander

Chair Graves – Stated that staff will bring back to the next Community Center meeting one mission statement for the Town of Discovery Bay Community Center

2. Location for the Garden Club at the Community Center

General Manager Howard – Provided details of item E-2. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee. There were two Public Comment Speakers.

Motion by: Chair Graves to move forward with the proposal

Second by: Member Mattison

Vote: Motion Carried – AYES: 5, NOES: 0

3. Marketing Effects (Current and into the Future)

General Manager Howard – Provided details of item E-3. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

Motion by: Vice-Chair Steele to purchase a domain name – discoverybaycommunitycenter.com

Second by: Member Mattison

There were three Public Comment Speakers. The discussion continued between the General Manager and the Community Center Committee.

Vote: Motion Carried – AYES: 5, NOES: 0

4. Committee Assignment Schedule

General Manager Howard – Provided details of item E-4. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee. There was one Public Comment Speaker.

5. Financial Incentives for Membership

General Manager Howard – Provided details of item E-5. There was discussion between the General Manager and the Community Center Committee

F. FUTURE AGENDA ITEMS

General Manager Howard – Provided an informational item regarding an additional Fitness Facility within Discovery Bay

1. Determination of the future location of the Splash Pad
2. Reading Room/Library in a Community Center
3. Next Community Center Committee meeting be a Workshop – held at the Community Center property
4. Future User Fees

There was discussion between the General Manager and the Community Center Committee. The next Community Center Committee meeting was scheduled for Monday, March 11, 2013 at 7:00 p.m. There were two Public Comment Speakers.

G. ADJOURNMENT

The meeting adjourned at 8:32 p.m. to the next Community Center Committee meeting on March 11, 2013 at 7:00 p.m. at 1800 Willow Lake Road.

//cmc – 02.27.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>