



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY**
Wednesday April 1, 2015
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Steele
Pledge of Allegiance – Led by Director Simon
Roll Call – All Present with the exception of Vice-President Pease

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. AREA AGENCIES REPORTS / PRESENTATION

1 Sheriff's Office Report

Sheriff Representative David Allain – Provided the law enforcement report for the month of March.

2. CHP Report

Officer Thomas – Provided an update of the services to the Town of Discovery Bay. There was discussion between Officer Thomas and the Board.

3. East Contra Costa Fire Protection District Report

Chief Henderson – Provided an East Contra Costa Fire Protection District update. There was discussion between Chief Henderson and the Board.

4. Supervisor Mary Piepho, District III Report – No Report

D. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No Report

2. County Planning Commission Report – No Report

3. Code Enforcement Report – Director Leete stated there was a meeting and there is nothing to report

4. Special Districts Report – No Report**

**These meetings are held Quarterly

E. PRESENTATIONS

None

F. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting for March 18, 2015

2. Approval of DRAFT minutes of regular meeting for March 18, 2015

3. Approve Register of District Invoices

Motion by: Director Simon to approve the Consent Calendar

Second by: Director Graves

Vote: Motion Carried – AYES: 4 – President Steele, Director Graves, Director Leete, Director Simon; NOES: 0, ABSENT: 1 – Vice-President Pease

G. BUSINESS AND ACTION ITEMS

1. East Contra Costa Fire Protection District Benefit Assessment Official Ballot

General Manager Howard – Provided the details of item G-1.

Motion by: President Steele to approve the Benefit Assessment Official Ballot

Second: Director Graves

Vote: Motion Carried – AYES: 4 – President Steele, Director Graves, Director Leete, Director Simon, NOES: 0, ABSENT: Vice President Pease

2. Storage Space Lease Agreement between the Town of Discovery Bay and the Discovery Bay Lion's Club and the Discovery Bay Community Foundation

General Manager Howard – Provided the details of item G-2. There was discussion between the General Manager and the Board. There was one Public Comment Speaker.

Motion by: Director Simon to Approve storage Lease Agreement between the Town of Discovery Bay and the Discovery Bay Lion's Club for use of Town of Discovery Bay property located on Firwood Dr. at gate on Discovery Bay Blvd (AKA Well Site 4); and storage Lease Agreement between the Town of Discovery Bay and the Discovery Bay Community Foundation for use of Town of Discovery Bay property located on Edgeview Drive at gate on Discovery Bay Blvd (AKA Well Site 3)

Second by: Director Leete

Vote: Motion Carried – AYES: 4 – President Steele, Director Graves, Director Leete, Director Simon, NOES: 0, ABSENT: Vice President Pease

H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

1. State Water Resources Control Board Proposed Emergency Water Conservation Regulations

General Manager Howard – Provided the details of item H-1. There was discussion between the General Manager and the Board.

I. PRESIDENT REPORT AND DIRECTORS' COMMENTS

None

J. MANAGER'S REPORT – Discussion and Possible Action

None

K. GENERAL MANAGER'S REPORT – Discussion and Possible Action

1. Discuss Urban Water Management Plan – Schedule Workshop

General Manager Howard – Provided the details of item K-1. There was discussion between the General Manager and the Board.

2. Employee Medical Benefit Update

General Manager Howard – Provided the details of item K-2. There was discussion between the General Manager and the Board.

General Manager Howard also provided details regarding the Board room at the Community Center. There was discussion between the General Manager and the Board.

L. DISTRICT LEGAL COUNSEL REPORT

None

M. COMMITTEE UPDATES – Discussion and Possible Action

General Manager Howard – Stated that there were two committee meetings this past week – Community Center meeting and Wastewater meeting.

N. CORRESPONDENCE – Discussion and Possible Action

1. R - Letter from Department of Transportation responding to Parking on Hwy 4

O. PUBLIC RECORD REQUESTS RECEIVED

1. Request for Listing of Water & Sewer Permits in the Last 24 Months received March 12, 2015 from Valbridge Property Advisors

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

The meeting adjourned at 7:42 p.m. to the next regular meeting dated April 15, 2015 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 04-06-15

<http://www.todb.ca.gov/page/576/>