



TOWN OF DISCOVERY BAY CSD

President - Kevin Graves • Vice-President - Brian Dawson • Director - Mark Simon • Director - Chris Steele • Director - Ray Tetreault

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
TOWN OF DISCOVERY BAY CSD
Wednesday July 6, 2011
1800 Willow Lake Road, Discovery Bay, California
REGULAR MEETING 7:00 P.M.
Website address: www.todb.ca.gov**

A. ROLL CALL

The meeting was called to order 7:00p.m. President Graves led in the Pledge of Allegiance. Roll call was taken and all Directors were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Resident Jeff Barber – Stated that he would like to see the Town of Discovery Bay CSD Board create plans for the future treatment of the Egeria Densa. Resident Barber also provided his protest letter in regards to the Rate Increase.

C. AREA AGENCIES REPORTS / PRESENTATION

1. SHERIFF'S OFFICE REPORT

Lieutenant Burton – Lieutenant Burton announced that this is his last meeting and he also introduced his replacement, Lieutenant Alan Johnson. He provided his report and the details for the month of June 2011.

2. CHP REPORT – No Report

3. FIRE DISTRICT REPORT

Chief Burris – Provided his report and the details for the month of June 2011.

4. EAST CONTRA COSTA FIRE PROTECTION DISTRICT REPORT – No Report

5. SUPERVISOR MARY PIEPHO, DISTRICT III REPORT

President Graves – Stated that Karyn Cornell was unable to attend the meeting and he provided the updates.

D. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No Report

2. County Planning Commission Report – No Report

3. Code Enforcement Report – No Report

4. Special Districts Report - No Report**

***These meetings are held Quarterly*

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Minutes of previous Regular meeting dated June 15, 2011

2. District Invoices

3. District Financials

4. Acceptance of Grant Deeds and Certificate of Acceptances for certain parcels and one easement to a parcel currently owned by New Discovery, Inc.

5. Approval and Adoption of Resolution No. 2011-12 accepting the Dedication of Ravenswood Park (Subdivision 8710) and open space parcels (APN's 011-600-060, 011-610-099, 011-610-100, 011-620-047, & 011-620-048) from Contra Costa County

6. Caselle Clarity Software & Services Proposal

7. California Special Districts Association 2011 Board Elections

General Manager Howard – Stated that Item E-5 will be pulled from the Consent Calendar for a minor correction.

Motion made – by Director Tetreault to approve the Consent Calendar except for Item E-5 and seconded by Vice-President Dawson. Motion carried by the following vote: AYES: 5, NOES: 0.

General Manager Howard – Stated that Agenda Report – Item E-5 – Recommended Action will be amended to:

Approval and Adoption of Resolution No. 2011-12 accepting the Dedication of Ravenswood Park (Subdivision 8710) and open space parcels (APN's 011-600-060, 011-610-099, 011-610-100, 011-620-047, & 011-620-048) from Western Pacific Housing.

Motion made – by Director Tetreault to accept Staff recommended action and seconded by Vice-President Dawson. Motion carried by the following vote: AYES: 5, NOES: 0.

F. NEW BUSINESS AND ACTION ITEMS

1. Draft Audited Financial Statements for FY 2009-10

General Manager Howard – Introduced Mark Croce with Croce and Company who provided the presentation for the Draft Audit.

Mark Croce – Provided the details of the June 30, 2010 Draft Audit Report.

2. Award of contract for the Cornell Park Play Area Renovation (Ph. II) project to Community Playgrounds, Inc.

Parks and Landscape Manager Perez – Stated that the Phase II renovation will be including only the installation of the Playground Equipment and the safety surfacing. There were two (2) bids due to the type of work. The lower bid was from Community Playgrounds Inc., which is a very reputable company.

Motion made – by Vice-President Dawson to accept bid and award construction contract in the amount of \$52,238.00 to Community Playgrounds, Inc. and seconded by Director Tetreault. Motion carried by the following vote: AYES: 5, NOES: 0.

3. Agency Comment Request – 1020 Discovery Bay Boulevard Home Remodel

General Manager Howard – Introduced this item and the contractor, Mark and Barbara Dagle. Barbara Dagle provided the details of the remodel located at 1020 Discovery Bay Boulevard.

President Graves – Stated that the Board has no comments on the Project and directed the General Manager to send a letter to the County.

Motion made by – Director Simon that there are no negative comments on the project and seconded by Vice-President Dawson. Motion carried by the following vote: AYES: 5, NOES: 0.

G. PRESIDENT REPORT AND DIRECTORS' COMMENTS

1. Update on the East Contra Costa Fire Protection District

Director Steele – Stated that the Community Camp-Out held at Cornell Park was a well attended event and he looks forward to attending again.

President Graves – Provided his report and stated that he attended the ECCFPD Special meeting held on June 11, 2011 and provided the details of the meeting.

President Graves – Stated that he went out on a tour of the Bay and was amazed at the progress of the treatment within a two (2) week period for the Egeria Densa. The treatment for the Egeria Densa is working.

H. MANAGER'S REPORT

None

I. GENERAL MANAGER'S REPORT

1. Management Internship Progress Update

General Manager Howard – Stated that the Internship Program has been working very well.

2. Update on June 27, 2011 Sanitary Sewer Overflow (SSO)

General Manager Howard – Stated that on Amesbury Street there was approximately twenty (20) gallons that seeped out of a small hole from one (1) of the manhole covers. The spill was captured within the storm drain. Also, we believe that the spill was a result of a reseal that had been created and backed up.

3. Update on Department of Boating and Waterways regarding Egeria Densa Eradication Program

General Manager Howard – Stated that he provided and explained in detail the email from Lucia Becerra, Chief Deputy Director/Acting Director with the Department of Boating and Waterways which was sent to him on July 1, 2011. He also went on a tour with Lucia Becerra, Supervisor Plepho, Director Tetreault, and several Scientist and shared slides from the tour. A discussion continued between the General Manager and the Board.

4. Select date for the Water Master Plan Workshop

General Manager Howard – The date for the Workshop will be set for July 14, 2011 at 7:00p.m.

General Manager Howard – Stated that he has one (1) last item that is not on the Agenda and that is the Community Center Committee – Director Steele, Jim Mattison, and I will be going on a tour on Tuesday, July 12, 2011. Also the Community Center Survey can be found on www.discoverybaysurvey.com so please take the Survey.

Vice-President Dawson – Stated that there is a Bill that is currently being discussed in Congress – The Bill is H.R.1837 which was put together by Representative Nunes. The residents of Discovery Bay and the Delta region as a whole can contact their Representatives and let them know that we are against draining the Delta and getting rid of Northern California water rights.

There was a discussion between the Board and the Public in regards to the Egeria Densa treatment cost.

President Graves – Stated that he would like to re-address the situation with the ECCFPD and would like to direct Staff to write a letter to LAFCo expressing our displeasure and concern over the attempts that Oakley and Brentwood to disband the ECCFPD by undermining that District for their own benefit.

There was a discussion between the Board and the Public in regards to the situation.

J. DISTRICT LEGAL COUNSEL REPORT

None

K. COMMITTEE UPDATES

None

L. CORRESPONDENCE – Discussion and Possible Action

1. R – Byron Municipal Advisory Council meeting Minutes dated May 19, 2011
2. R – Memorandum - Proposed CSDA Bylaws Amendments from Jo MacKenzie, CSDA Board President to California Special Districts Association (CSDA) Voting Members dated June 1, 2011
3. R – Email from Lucia Becerra regarding an update on the Egeria Densa treatment in Discovery Bay dated June 29, 2011

M. PUBLIC RECORD REQUESTS RECEIVED

None

N. FUTURE AGENDA ITEMS

Vice-President Dawson – Connection fees for new homes

General Manager Howard – Stated that the process is premature and that there can be a discussion within the Workshop July 14, 2011

O. ADJOURNMENT

The meeting was adjourned at 8:27p.m. to the special meeting on July 14, 2011 at 1800 Willow Lake Rd – Located in back of Delta Community Presbyterian Church.

//cmc – 7.12.11