



**TOWN OF DISCOVERY BAY**  
*A COMMUNITY SERVICES DISTRICT*



President – Bill Pease • Vice-President – Bob Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

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**TOWN OF DISCOVERY BAY  
COMMUNITY SERVICES DISTRICT  
AGENDA PACKET**

For the Regular Meeting of Wednesday

September 21, 2016

7:00 P.M. Regular Meeting

Community Center  
1601 Discovery Bay Boulevard



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Robert Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

**NOTICE OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday September 21, 2016  
REGULAR MEETING 7:00 P.M.**

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. Any person wishing to speak must come up and speak from the podium. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the Chair.

**C. AREA AGENCIES REPORTS / PRESENTATION**

1. East Contra Costa Fire Protection District Report

**D. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting for August 30, 2016
2. Approval of DRAFT minutes of special meeting for September 7, 2016
3. Approval of DRAFT minutes of regular meeting for September 7, 2016
4. Approve Register of District Invoices
5. Approval of the Capacity Fee Charge Report for the Fiscal Year 2015-2016

**E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA**

1. Veolia Report – Month of August 2016

**F. BUSINESS AND ACTION ITEMS**

1. Consider authorizing the Water Meter Installation Project Pre-Construction Material Order with National Meter and Automation, Inc., HD Waterworks Supply, and Resource Building Materials for a total amount of \$632,697.10.
2. Consider authorizing the Interim General Manager to send a letter supporting the approval of LP16-2040 – Delta Community Presbyterian Church – T-Mobile.

**G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**

**H. PRESENTATIONS**

**I. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

**J. MANAGER'S REPORTS – Discussion and Possible Action**

**K. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

1. Accept the report regarding the implementation of the Sustainability Act of 2014.

**L. DISTRICT LEGAL COUNSEL REPORT**

**M. SUB-COMMITTEE UPDATES – Discussion and Possible Action**

**N. CORRESPONDENCE – Discussion and Possible Action**

1. Received – East Contra Costa Fire Protection District meeting minutes – August 1, 2016

**O. PUBLIC RECORD REQUESTS RECEIVED**

**P. FUTURE AGENDA ITEMS**

**Q. ADJOURNMENT**

1. Adjourn to the next Regular meeting of October 5, 2016 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925)634-1131, during regular business hours, at least twenty-four hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay CSD after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Robert Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

## There are no written materials for agenda items listed below:

- C. AREA AGENCIES REPORTS / PRESENTATION
- G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)
- H. PRESENTATIONS
- I. PRESIDENT REPORT AND DIRECTORS' COMMENTS
- J. MANAGER'S REPORTS – Discussion and Possible Action
- K. GENERAL MANAGER'S REPORT – Discussion
  - 1. Accept the report regarding the implementation of the Sustainability Act of 2014  
(Provided at the meeting)
- L. DISTRICT LEGAL COUNSEL REPORT
- M. SUB-COMMITTEE UPDATES – Discussion and Possible Action
- O. PUBLIC RECORD REQUESTS RECEIVED
- P. FUTURE AGENDA ITEMS



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Bob Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY CSD**

Tuesday, August 30, 2016

**SPECIAL MEETING – 7:00 p.m.**

**Community Center**

**1601 Discovery Bay Boulevard, Discovery Bay, California**

**Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**SPECIAL MEETING AT – 7:00 p.m.**

**A. ROLL CALL**

1. Call business meeting to order 7:00 p.m. – Interim General Manager Kutsuris announced that the meeting was cancelled due to scheduling conflicts.
2. Roll Call – None

**B. PUBLIC COMMENT**

None

**C. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA**

(Government Code Section 54957.7)

None

**D. CLOSED SESSION:**

1. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6  
Agency Designated Representative(s): Bill Pease/Rod Attebery/Gary Phillips  
Unrepresented Employee: General Manager
2. Conference with Legal Counsel—Existing Litigation pursuant to Government Code Section 54956.9(a)  
Name of Case and Case Number: RWQCB Administrative Civil Liability Complaint R5-2014-0542

**E. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION**

(Government Code Section 54957.1)

None

**F. ADJOURNMENT**

1. Adjourn to the Regular Meeting on September 7, 2016 at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

None



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Bob Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

## MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY CSD

Wednesday September 7, 2016  
SPECIAL MEETING – 6:00 p.m.

Community Center  
1601 Discovery Bay Boulevard, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

### SPECIAL MEETING AT – 6:00 p.m.

#### A. ROLL CALL

1. Call business meeting to order - 6:02 p.m. by President Pease
2. Roll Call – All Present with the exception of Director Steele
3. Director Steele – Arrived at 6:20 p.m.

#### B. PUBLIC COMMENT

None

#### C. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Attebery – The Board is now adjourning into closed session regarding items D-1 and D-2.

#### D. CLOSED SESSION:

1. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6  
Agency Designated Representative(s): Bill Pease/Rod Attebery/Gary Phillips  
Unrepresented Employee: General Manager
2. Conference with Legal Counsel—Existing Litigation pursuant to Government Code Section 54956.9(a)  
Name of Case and Case Number: RWQCB Administrative Civil Liability Complaint R5-2014-0542

#### E. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Attebery – The Board has reconvened from closed session and there is no reportable action.

#### F. ADJOURNMENT

1. The meeting adjourned at 6:55 p.m. to the Regular Meeting on September 7, 2016 at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 09-14-16

<http://www.todb.ca.gov/agendas-minutes>



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Pease • Vice-President – Robert Leete • Director – Kevin Graves • Director – Mark Simon • Director – Chris Steele

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday September 7, 2016

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

### REGULAR MEETING 7:00 P.M.

#### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order - 7:00 p.m. by President Pease
2. Pledge of Allegiance – Led by Director Graves. The meeting was opened in Honor of Director Graves's Father-In-Law who passed away.
3. Roll Call – All Present

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

- 1) Public Comment Speaker regarding PG&E road repairs, requesting a bike lane be added to Willow Lake Road;
- 2) Public Comment Speaker regarding dangerous drivers and crime;
- 3) Public Comment Speaker thanked the Sheriff Department and also regarding the speeding and the Sheriff using their radar;
- 4) Public Comment Speaker regarding the meeting held on September 1, 2016 with the County Traffic Engineer – engineering, enforcement, education;
- 5) Public Comment Speaker regarding the incident involving damage to a fire hydrant and the enforcement of violators.

#### **C. AREA AGENCIES REPORTS / PRESENTATION**

1. Sheriff's Office Report - Crime Prevention Specialist Fontenot - Provided the law enforcement report for the month of July and the number of calls within the month. Provided the details regarding Unincorporated Discovery Bay and that the California Highway Patrol is the primary traffic enforcer and the Sheriff's Department responds to crimes such as domestic and car break-ins. Provided additional information regarding the coverage of the Sheriff's Department and for the Discovery Bay P-6 Zone Citizen Advisory Committee meeting regarding traffic control. There were Public Comment Speakers regarding the traffic problem within Discovery Bay.
2. CHP Report – No Report
3. Supervisor Mary Piepho, District III Report – No Report

#### **D. COMMITTEE/LIAISON REPORTS**

1. Trans-Plan Report – No Report
2. County Planning Commission Report – No Report
3. Code Enforcement Report – No Report
4. Special Districts Report\*\* – No Report

\*\*These meetings are held Quarterly

President Pease – Requested Item G-1 be moved - Accept the presentation regarding the River Otters successful season and authorize the Proclamation recognizing and congratulating Rick Pierce and the team on their success and contributions to the community.

Recreation Programs Supervisor Kaiser – Provided the details regarding the presentation congratulating the River Otters and Rick Pierce. The Board presented Proclamations for Rick Pierce and for the River Otters for their successful season. A Certificate of Recognition was also presented to the Discovery Bay Parent Booster Club honoring the Discovery Bay River Otters Swim Team from Assemblymember, District 2 Jim Frazier.

**E. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting for August 17, 2016
2. Approval of DRAFT minutes of regular meeting for August 17, 2016
3. Approve Register of District Invoices
4. Annual Disclosure pursuant to California Government Code Section 53065.5

Motion by: Director Simon to approve the Consent Calendar

Second by: Vice-President Leete

Vote: Motion Carried – AYES: 5. NOES: 0

**F. BUSINESS AND ACTION ITEMS**

1. Consider adoption of Resolution No. 2016-15 establishing a Fire Hydrant Policy Penalty and Fine Structure to enforce Ordinance No. 7 in the Town of Discovery Bay.

Interim General Manager Kutsuris – Provided the details of the Fire Hydrant Policy Penalty and Fine Structure.

Motion by: Director Graves to adopt Resolution No. 2016-15 establishing a Fire Hydrant Policy Penalty and Fine Structure to enforce Ordinance No. 7 in the Town of Discovery Bay.

Second by: Vice-President Leete

Vote: Motion Carried – AYES: 5, NOES: 0

2. Authorize the utilization of the Community Center for the “CoCo Vote-N-Go” Program.

Interim General Manager Kutsuris – Provided the details of the “CoCo Vote-N-Go” Program which will increase the convenience to voters to include a voting box at the Community Center during the time of October 12, 2016 to November 8, 2016.

Motion by: Vice-President Leete to authorize the use of the Community Center for the “CoCo Vote N Go” program.

Second by: Director Graves

Vote: Motion Carried – AYES: 5, NOES: 0

**G. MANAGER’S REPORT – Discussion and Possible Action**

1. Accept the presentation regarding the River Otters successful season and authorize the Proclamation recognizing and congratulating Rick Pierce and the team on their success and contributions to the community.

This item has been moved after:

D. COMMITTEE/LIAISON REPORTS

**H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**

None

**I. PRESENTATIONS**

None

**J. PRESIDENT REPORT AND DIRECTORS’ COMMENTS**

Director Steele – Attended the Byron Union School District meeting on September 1, 2016 meeting and provided the details regarding a dedication park in Byron on the school grounds.

**K. GENERAL MANAGER’S REPORT – Discussion and Possible Action**

Interim General Manager Kutsuris – Provided the details of the well-attended meeting at the Community Center with Contra Costa County Traffic Engineers, Supervisor Piepho’s Office, and the public regarding traffic. The County Traffic Engineer will need to complete surveys on the traffic, which will be in the next 30 to 60 days. The speed bumps may be an option, and Public Works will be evaluating the intersection of Clipper Drive and Discovery Bay Boulevard for site distance. Once the studies are complete the residents that attended the meeting will be notified. There was one Public Comment Speaker.

**L. DISTRICT LEGAL COUNSEL REPORT**

None

**M. SUB-COMMITTEE UPDATES – Discussion and Possible Action**

None

**N. CORRESPONDENCE – Discussion and Possible Action**

1. Received – Contra Costa County Supervisor Piepho regarding Blue-Green Algae community response dated August 4, 2016.
2. Received – Contra Costa County Supervisor Piepho regarding Discovery Bay P6 CAC Funding Request dated August 17, 2016.
3. Received – Contra Costa Health Services regarding the Blue-Green Algae Blooms dated August 18, 2016.
4. Received – Contra Costa County Department of Conservation and Development regarding the Liberty Union High School District purchase of APN's dated August 24, 2016.
5. Received – State Route 4 Bypass Authority meeting minutes for June 30, 2016.

**O. PUBLIC RECORD REQUESTS RECEIVED**

**P. FUTURE AGENDA ITEMS**

**Q. ADJOURNMENT**

1. The meeting adjourned at 7:36 p.m. to the next regular meeting of September 21, 2016 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 09-15-16

<http://www.todb.ca.gov/agendas-minutes>

DRAFT



# Town of Discovery Bay

*"A Community Services District"*

## AGENDA REPORT

Meeting Date

September 21, 2016

**Prepared By:** Dina Breitstein, Finance Manager & Lesley Marable, Accountant  
**Submitted By:** Catherine Kutsuris, Interim General Manager

### Agenda Title

Approve Register of District Invoices

### Recommended Action

Staff recommends that the Board approve the listed invoices for payment

### Executive Summary

District invoices are paid on a regular basis, and must obtain Board authorization prior to payment. Staff recommends Board authorization in order that the District can continue to pay warrants in a timely manner.

### Fiscal Impact:

**Amount Requested** \$ 334,307.64

**Sufficient Budgeted Funds Available?:** Yes (If no, see attached fiscal analysis)

**Prog/Fund #** See listing of invoices. **Category:** Operating Expenses and Capital Improvements

### Previous Relevant Board Actions for This Item

### Attachments

Request For Authorization to Pay Invoices for the Town of Discovery Bay CSD 2016/2017  
Request For Authorization to Pay Invoices for the Discovery Bay Lighting & Landscape District # 8 2016/2017  
Request For Authorization to Pay Invoices for the Discovery Bay Lighting & Landscape District # 9 2016/2017

AGENDA ITEM: D-4

**Request For Authorization To Pay Invoices (RFA)  
For The Meeting On September 21, 2016  
Town of Discovery Bay CSD  
For Fiscal Year's 7/16 - 6/17**

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
<b>Contra Costa County Reimbursement</b>				
Discovery Bay Disposal	17-0001966/083116	Com 2 Yd Bin (Z57,Z61)	08/31/16	\$150.26
Ross Recreation Equipment Co., Inc.	99238	Slifer Park Bubble Panel (Z61)	08/19/16	\$840.65
U.S. Bank Corporate Payment System	4246044555703473/816	Landscape Reimbursement Z35,Z57,Z61)	08/25/16	\$1,858.28
Watersavers Irrigation Inc.	1748150-00	Landscape Reimb (Z61)	08/31/16	\$93.46
		<b>Contra Costa County</b>	<b>Sub-Total</b>	<b>\$2,942.65</b>

**Water**

Alhambra	13710019 090216	Bottle Water Service	09/02/16	\$10.82
Badger Meter	80008095	Beacon Cellular Data Aug 2016	08/31/16	\$2,192.96
Big Dog Computer	BDC33205	Maintenance & Backups Server	08/30/16	\$161.33
Big Dog Computer	BDC33245	Repair For iPad	08/30/16	\$77.60
Big Dog Computer	BDC33247	Backup Assistance	09/09/16	\$204.00
Big Dog Computer	BDC33248	Reboot Laptop	09/09/16	\$19.00
Brentwood Ace Hardware	808/083116	General Repairs	08/31/16	\$44.17
CaliforniaChoice Benefit Admin	53040/2518337	Health Insurance Oct 2016	08/29/16	\$3,926.18
Freedom Mailing Service, Inc	29684	Water Bill Processing Aug 2016	09/07/16	\$1,026.07
J.W. Backhoe & Construction, Inc.	2649	Water Leak Dune Pt	09/01/16	\$1,268.88
J.W. Backhoe & Construction, Inc.	2650	Water Leak Starboard Ct	09/01/16	\$1,456.50
J.W. Backhoe & Construction, Inc.	2652	Water Leak Dune Pt	09/01/16	\$1,743.23
J.W. Backhoe & Construction, Inc.	2653	Water Leak Cabrillo Pt	09/01/16	\$2,810.18
J.W. Backhoe & Construction, Inc.	2654	Crack Sealed Three Areas	09/01/16	\$1,097.80
Lesley Marable	AUG 2016	Expense Report Aug 2016	09/12/16	\$31.43
Neumiller & Beardslee	279534	General Services Aug 2016	08/26/16	\$4,463.23
Neumiller & Beardslee	279535	Hofmann v. TODB	08/26/16	\$146.20
Office Depot	860533768001	Office Supplies	08/29/16	\$54.11
ReliaStar Life Insurance Company	#JR52 457(B) 091516	457(b) 09/01/16-09/15/16	09/15/16	\$412.04
SDRMA	54463	Workers Compensation Annual Reconciliation FY15-16	08/31/16	\$1,280.73
Sue Heintl	SEPT 2016	Expense Report Sept 2016	09/07/16	\$16.50
U.S. Bank	4392953	Annual Administration Fee	08/25/16	\$600.00
U.S. Bank Corporate Payment System	4246044555703473/816	Travel & Meetings	08/25/16	\$163.53
U.S. Bank Corporate Payment System	4246044555703473/816	Training & Education BOD	08/25/16	\$232.00
U.S. Bank Corporate Payment System	4246044555703473/816	Memberships	08/25/16	\$42.97
U.S. Bank Corporate Payment System	4246044555703473/816	Telephone General	08/25/16	\$569.68
U.S. Bank Corporate Payment System	4246044555703473/816	Telecom Networking	08/25/16	\$398.19
U.S. Bank Corporate Payment System	4246044555703473/816	Vehicle & Equipment Fuel	08/25/16	\$306.20
U.S. Bank Corporate Payment System	4246044555703473/816	Vehicle Repair & Maintenance	08/25/16	\$565.98
U.S. Bank Corporate Payment System	4246044555703473/816	General Repair	08/25/16	\$295.14
U.S. Bank Corporate Payment System	4246044555703473/816	Special Equipment	08/25/16	\$23.95
U.S. Bank Corporate Payment System	4246044555703473/816	Info System	08/25/16	\$138.56
U.S. Bank Corporate Payment System	4246044555703473/816	Office Supplies	08/25/16	\$43.15
U.S. Bank Corporate Payment System	4246044555703473/816	Landscape Maintenance	08/25/16	\$72.99
U.S. Bank Corporate Payment System	4246044555703473/816	Special Expense	08/25/16	\$14.20
Univar	SJ769164	Chemicals Delivered 08/30/16	08/30/16	\$209.35
Upper Case Printing, Ink.	11027	Office Supplies	09/01/16	\$51.12
Van De Pol Enterprises, Inc.	0538333-IN	Diesel Fuel	09/06/16	\$411.58
Veolia Water North America	60845	Monthly O&M Fee Sept 2016	09/01/16	\$51,250.12
Verizon Wireless	9771061749	Cell Phone Bill Aug 2015	08/26/16	\$189.35

**Water Sub-Total \$78,021.02**

**Wastewater**

Alhambra	13710019 090216	Bottle Water Service	09/02/16	\$16.24
Big Dog Computer	BDC33205	Maintenance & Backups Server	08/30/16	\$242.00
Big Dog Computer	BDC33245	Repair For iPad	08/30/16	\$116.40
Big Dog Computer	BDC33247	Backup Assistance	09/09/16	\$306.00
Big Dog Computer	BDC33248	Reboot Laptop	09/09/16	\$28.50
Brentwood Ace Hardware	808/083116	General Repairs	08/31/16	\$64.06
CaliforniaChoice Benefit Admin	53040/2518337	Health Insurance Oct 2016	08/29/16	\$5,889.27
Cintas	185569391	Uniforms	08/31/16	\$14.20
Cintas	185570327	Uniforms	09/07/16	\$14.20
Comcast	8155400350232938/916	Internet Service WWWTP#2	09/03/16	\$116.17

Comcast	8155400350232946/916	Internet Service WWTP#1	09/03/16	\$91.12
Discovery Pest Control	190372	Pest Control WWTP#1	09/01/16	\$70.00
Herwit Engineering	16-8	Annual SCADA Improvements	09/03/16	\$165.00
Herwit Engineering	16-8	Professional Services Aug 2016	09/03/16	\$1,253.66
Herwit Engineering	DB-MP-7-6	Effluent Filtration Project	09/01/16	\$36,422.02
J.W. Backhoe & Construction, Inc.	2651	Water Leak WWTP#2	09/01/16	\$1,312.12
Kleinfelder, Inc.	1119918	Effluent Filtration Project	08/31/16	\$2,624.35
Lesley Marable	AUG 2016	Expense Report Aug 2016	09/12/16	\$47.14
Neumiller & Beardslee	279534	General Services Aug 2016	08/26/16	\$6,694.85
Neumiller & Beardslee	279535	Hofmann v. TODB	08/26/16	\$219.30
Office Depot	860533768001	Office Supplies	08/29/16	\$81.16
ReliaStar Life Insurance Company	#JR52 457(B) 091516	457(b) 09/01/16-09/15/16	09/15/16	\$618.06
SDRMA	54463	Workers Compensation Annual Reconciliation FY15-16	08/31/16	\$1,921.09
Sue Heintl	SEPT 2016	Expense Report Sept 2016	09/07/16	\$24.76
U.S. Bank	4392953	Annual Administration Fee	08/25/16	\$900.00
U.S. Bank Corporate Payment System	4246044555703473/816	Travel & Meetings	08/25/16	\$245.30
U.S. Bank Corporate Payment System	4246044555703473/816	Training & Education BOD	08/25/16	\$348.00
U.S. Bank Corporate Payment System	4246044555703473/816	Memberships	08/25/16	\$64.45
U.S. Bank Corporate Payment System	4246044555703473/816	Telephone General	08/25/16	\$1,606.31
U.S. Bank Corporate Payment System	4246044555703473/816	Telecom Networking	08/25/16	\$597.29
U.S. Bank Corporate Payment System	4246044555703473/816	Vehicle & Equipment Fuel	08/25/16	\$290.25
U.S. Bank Corporate Payment System	4246044555703473/816	Vehicle Repair & Maintenance	08/25/16	\$848.96
U.S. Bank Corporate Payment System	4246044555703473/816	General Repairs	08/25/16	-\$31.09
U.S. Bank Corporate Payment System	4246044555703473/816	Info System	08/25/16	\$207.84
U.S. Bank Corporate Payment System	4246044555703473/816	Office Supplies	08/25/16	\$64.72
U.S. Bank Corporate Payment System	4246044555703473/816	Landscape Maintenance	08/25/16	\$109.48
U.S. Bank Corporate Payment System	4246044555703473/816	Special Expense	08/25/16	\$20.54
Upper Case Printing, Ink.	11027	Office Supplies	09/01/16	\$76.68
Van De Pol Enterprises, Inc.	0538333-IN	Diesel Fuel	09/06/16	\$617.38
Veolia Water North America	60630	Large Replacement UV Parts	08/25/16	\$22,613.90
Veolia Water North America	60631	Lift Station F Pump	08/25/16	\$27,862.80
Veolia Water North America	60631	Rebuilt Pumps Lift Station G & Lakes	08/25/16	\$40,774.95
Veolia Water North America	60631	General Repair Pumps	08/25/16	\$3,052.00
Veolia Water North America	60845	Monthly O&M Fee Sept 2016	09/01/16	\$76,875.19
Verizon Wireless	9771061749	Cell Phone Bill Aug 2015	08/26/16	\$284.03

**Wastewater Sub-Total \$235,780.65**

**Community Center**

**Community Center Sub-Total \$0.00**

**Grand Total \$316,744.32**

**Request For Authorization To Pay Invoices (RFA)**  
**For The Meeting On September 21, 2016**  
**Town of Discovery Bay, D.Bay L&L Park #8**  
**For Fiscal Year's 7/16 - 6/17**

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
Alhambra	13710019 090216	Community Center-Bottle Water Service	09/02/16	\$48.01
Big Dog Computer	BDC33240	Community Center-Move Camera	07/25/16	\$97.50
Brentwood Ace Hardware	808/083116	Vehicle & Equipment Repair & Maintenance	08/31/16	\$5.70
Brentwood Ace Hardware	808/083116	Landscape Maintenance	08/31/16	\$88.46
Brentwood Ace Hardware	808/083116	Building Maintenance	08/31/16	\$121.02
Brentwood Ace Hardware	808/083116	Community Center-Building Maintenance	08/31/16	\$116.06
Cintas	185569391	Uniforms	08/31/16	\$54.61
Cintas	185569391	Community Center-Mats	08/31/16	\$63.46
Cintas	185570327	Uniforms	09/07/16	\$54.61
Cintas	185570327	Community Center-Mats	09/07/16	\$63.46
Denalect Alarm Company	R37579	Community Center-Quarterly Alarm Charge	09/01/16	\$96.00
Discovery Bay Disposal	17-0001966/083116	Com 2 Yd Bin	08/31/16	\$123.23
Discovery Bay Disposal	17-0013218/083116	Community Center-3 Yd Bin	08/31/16	\$419.77
Karina Dugand	35	Community Center-Program Fees	08/30/16	\$1,099.50
Lincoln Equipment, Inc.	SI299814	Community Center-Pool Maintenance	08/30/16	\$859.47
Lincoln Equipment, Inc.	SI300222	Community Center-Pool Maintenance	09/01/16	\$616.30
Lucia Peters	7	Community Center-Program Fees	09/01/16	\$684.00
Michelle Dominge	1	Community Center-Program Fees	09/07/16	\$52.50
Office Depot	860308079001	Office Supplies	08/26/16	\$114.64
Office Depot	860308079001	Community Center-Office Supplies	08/26/16	\$63.61
Town of Discovery Bay, CSD	9-900-000-002-6.02	Community Center-Water Bill 08/01/16-08/31/16	08/31/16	\$32.92
Town of Discovery Bay, CSD	9-900-000-002-6.03	Community Center-Water Bill 08/01/16-08/31/16	08/31/16	\$890.47
Town of Discovery Bay, CSD	9-900-000-002-7.02	Water Bill 08/01/16-08/31/16	08/31/16	\$41.52
Town of Discovery Bay, CSD	9-900-000-004-2.01	Water Bill 08/01/16-08/31/16	08/31/16	\$1,341.60
Town of Discovery Bay, CSD	9-900-000-004-2.02	Water Bill 08/01/16-08/31/16	08/31/16	\$597.14
Town of Discovery Bay, CSD	9-900-000-004-2.03	Water Bill 08/01/16-08/31/16	08/31/16	\$627.44
Town of Discovery Bay, CSD	9-900-000-004-2.04	Water Bill 08/01/16-08/31/16	08/31/16	\$214.78
Town of Discovery Bay, CSD	9-900-000-004-2.05	Water Bill 08/01/16-08/31/16	08/31/16	\$55.20
Town of Discovery Bay, CSD	9-900-000-004-2.06	Water Bill 08/01/16-08/31/16	08/31/16	\$330.12
Town of Discovery Bay, CSD	9-900-000-004-2.07	Water Bill 08/01/16-08/31/16	08/31/16	\$39.68
Town of Discovery Bay, CSD	9-900-000-004-2.08	Water Bill 08/01/16-08/31/16	08/31/16	\$39.68
Town of Discovery Bay, CSD	9-900-000-004-2.09	Water Bill 08/01/16-08/31/16	08/31/16	\$96.56
Town of Discovery Bay, CSD	9-900-000-004-2.10	Water Bill 08/01/16-08/31/16	08/31/16	\$76.02
Town of Discovery Bay, CSD	9-900-000-004-4.01	Water Bill 08/01/16-08/31/16	08/31/16	\$14.66
Town of Discovery Bay, CSD	9-900-000-004-4.02	Water Bill 08/01/16-08/31/16	08/31/16	\$102.88
Town of Discovery Bay, CSD	9-900-000-004-4.03	Water Bill 08/01/16-08/31/16	08/31/16	\$557.92
Town of Discovery Bay, CSD	9-900-000-004-4.04	Water Bill 08/01/16-08/31/16	08/31/16	\$16.24
Town of Discovery Bay, CSD	9-900-000-004-4.05	Water Bill 08/01/16-08/31/16	08/31/16	\$25.18
Town of Discovery Bay, CSD	9-900-000-012-0.01	Water Bill 08/01/16-08/31/16	08/31/16	\$25.18
U.S. Bank Corporate Payment System	4246044555703473/816	Training & Education	08/25/16	\$12.00
U.S. Bank Corporate Payment System	4246044555703473/816	Vehicle & Equipment Fuel	08/25/16	\$423.30
U.S. Bank Corporate Payment System	4246044555703473/816	Equipment Repair	08/25/16	\$555.75
U.S. Bank Corporate Payment System	4246044555703473/816	Misc. Small Tools	08/25/16	\$80.00
U.S. Bank Corporate Payment System	4246044555703473/816	Office Supplies	08/25/16	\$100.00
U.S. Bank Corporate Payment System	4246044555703473/816	Landscape Maintenance	08/25/16	\$191.76
U.S. Bank Corporate Payment System	4246044555703473/816	Building Maintenance	08/25/16	\$148.57
U.S. Bank Corporate Payment System	4246044555703473/816	Community Center-Telephone General	08/25/16	\$614.74
U.S. Bank Corporate Payment System	4246044555703473/816	Community Center-General Repairs	08/25/16	\$104.79
U.S. Bank Corporate Payment System	4246044555703473/816	Community Center-Software	08/25/16	\$449.40
U.S. Bank Corporate Payment System	4246044555703473/816	Community Center-Office Supplies	08/25/16	\$50.00
U.S. Bank Corporate Payment System	4246044555703473/816	Community Center-Building Maintenance	08/25/16	\$161.22
U.S. Bank Corporate Payment System	4246044555703473/816	Community Center-Pool Chemicals	08/25/16	\$345.51
U.S. Bank Corporate Payment System	4246044555703473/816	Community Center-Special Expense	08/25/16	\$20.58
Verizon Wireless	9771061749	Cell Phone Bill Aug 2015	08/26/16	\$133.37
			<b>Total</b>	<b>\$13,358.09</b>

**Request For Authorization To Pay Invoices (RFA)  
 For The Meeting On September 21, 2016  
 Town of Discovery Bay, D.Bay L&L Park #9 (Ravenswood)  
 For Fiscal Year's 7/16 - 6/17**

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount</u>
Brentwood Ace Hardware	808/083116	Building Maintenance	08/31/16	\$47.81
Cintas	185569391	Uniforms	08/31/16	\$54.78
Cintas	185570327	Uniforms	09/07/16	\$54.78
Discovery Bay Designs	1209	Logo Apparel	09/06/16	\$387.55
Discovery Bay Disposal	17-0001966/083116	Com 2 Yd Bin	08/31/16	\$27.04
Town of Discovery Bay, CSD	9-900-000-004-3.01	Water Bill 08/01/16-08/31/16	08/31/16	\$183.14
Town of Discovery Bay, CSD	9-900-000-004-3.02	Water Bill 08/01/16-08/31/16	08/31/16	\$1,951.48
Town of Discovery Bay, CSD	9-900-000-004-3.03	Water Bill 08/01/16-08/31/16	08/31/16	\$431.52
U.S. Bank Corporate Payment System	4246044555703473/816	Training & Education	08/25/16	\$12.00
U.S. Bank Corporate Payment System	4246044555703473/816	Telephone General	08/25/16	\$7.52
U.S. Bank Corporate Payment System	4246044555703473/816	Vehicle & Equipment Fuel	08/25/16	\$325.93
U.S. Bank Corporate Payment System	4246044555703473/816	Vehicle Repair & Maintenance	08/25/16	\$20.99
U.S. Bank Corporate Payment System	4246044555703473/816	Equipment Repair	08/25/16	\$165.18
U.S. Bank Corporate Payment System	4246044555703473/816	Misc. Small Tools	08/25/16	\$57.88
U.S. Bank Corporate Payment System	4246044555703473/816	Office Supplies	08/25/16	\$204.24
U.S. Bank Corporate Payment System	4246044555703473/816	Landscape Maintenance	08/25/16	\$140.00
Verizon Wireless	9771061749	Cell Phone Bill Aug 2015	08/26/16	\$133.39
			<b>Total</b>	<b>\$4,205.23</b>



# Town of Discovery Bay

*"A Community Services District"*

## AGENDA REPORT

Meeting Date

September 21, 2016

**Prepared By:** Dina Breitstein, Finance Manager  
**Submitted By:** Catherine Kutsuris, Interim General Manager

**Agenda Title**

Capacity Fee Charge Report for Fiscal Year 2015-2016

**Recommended Action**

Approval of the Capacity Fee Charge Report for the Fiscal Year 2015-2016

**Executive Summary**

Each year, the District is required to prepare a "Capacity Fee Charge" Report within 180 days of the end of each fiscal year. The report identifies those charges deposited into the District's capacity charges account, the amount in the account, how and when the charges were expended, and a description of all improvements completed or to be completed with the capacity charge funds.

For FY 2015/16, Water capacity charges in the amount of \$538,350.00 and Wastewater capacity charges in the amount of \$587,862.00 were collected in the fiscal year. An additional \$41,810.00 has also been paid to account for administrative & inspection fees and charges.

No funds were spent during the reporting period. It should be noted, however, that there are a number of projects that will be moving forward which require the expenditure of these funds. The projects are included in the Town's Five-Year Capital Improvement Program.

**Fiscal Impact:**

Amount Requested \$ N/A  
Sufficient Budgeted Funds Available?: (If no, see attached fiscal analysis)  
Prog/Fund # Category: Pers. Optg. Cap. -or- CIP# Fund#

**Previous Relevant Board Actions for This Item**

This is an annual action of the Board.

**Attachments**

Capacity Fees Collected for 2015-16

AGENDA ITEM: D-5

### Capacity Fee Totals Received FY 2015-2016

Customer	Payment Date	Inv#	Admin/Inspect Fee	W Cap Fee	WW Cap Fee
Dave & Rita Miller	07/23/15	396	\$370.00		
Kiper Homes	08/14/15	404	\$1,480.00	\$19,400.00	\$20,436.00
Kiper Homes	09/14/15	406	\$4,810.00	\$63,050.00	\$66,417.00
Kiper Homes	09/24/15	408	\$5,920.00	\$77,600.00	\$81,744.00
OP Framers	03/17/16	428	\$370.00	\$4,850.00	\$12,030.00
Kiper Homes	02/23/16	431	\$2,960.00	\$38,800.00	\$40,872.00
Kiper Homes	03/04/16	437	\$740.00	\$9,700.00	\$10,218.00
Kiper Homes	03/25/16	443	\$4,440.00	\$58,200.00	\$61,308.00
Kiper Homes	04/04/16	444	\$4,810.00	\$63,050.00	\$66,417.00
Kiper Homes	06/06/16	445	\$2,960.00	\$38,800.00	\$40,872.00
Robert Serkiz	05/11/16	451	\$370.00		
Lance Stornetta	05/20/16	457	\$370.00	\$4,850.00	\$12,030.00
Steve & Cathy Surdez	06/06/16	461	\$370.00	\$4,850.00	\$12,030.00
Kiper Homes	06/09/16	462	\$11,840.00	\$155,200.00	\$163,488.00

**TOTAL**                      **\$41,810.00**            **\$538,350.00**            **\$587,862.00**

# MONTHLY OPERATIONS REPORT

August 2016

Town of Discovery Bay, CA

**2559** Days of Safe Operations

**117,718** worked hours since last recordable incident

### TRAINING:

Safety, Operations, & Equipment

Safety	Hours
West Monthly Regional Safety Webinar	4.0
Weekly Safety Topics	
Ergonomics	
Shooter Preparedness	
Operations	

### REPORTS SUBMITTED TO REGULATORY AGENCIES

Monthly Discharge Monitoring Report (DMR)
Monthly electronic State Monitoring Report (eSMR)
Monthly Coliform Report, State Water Board (WD)

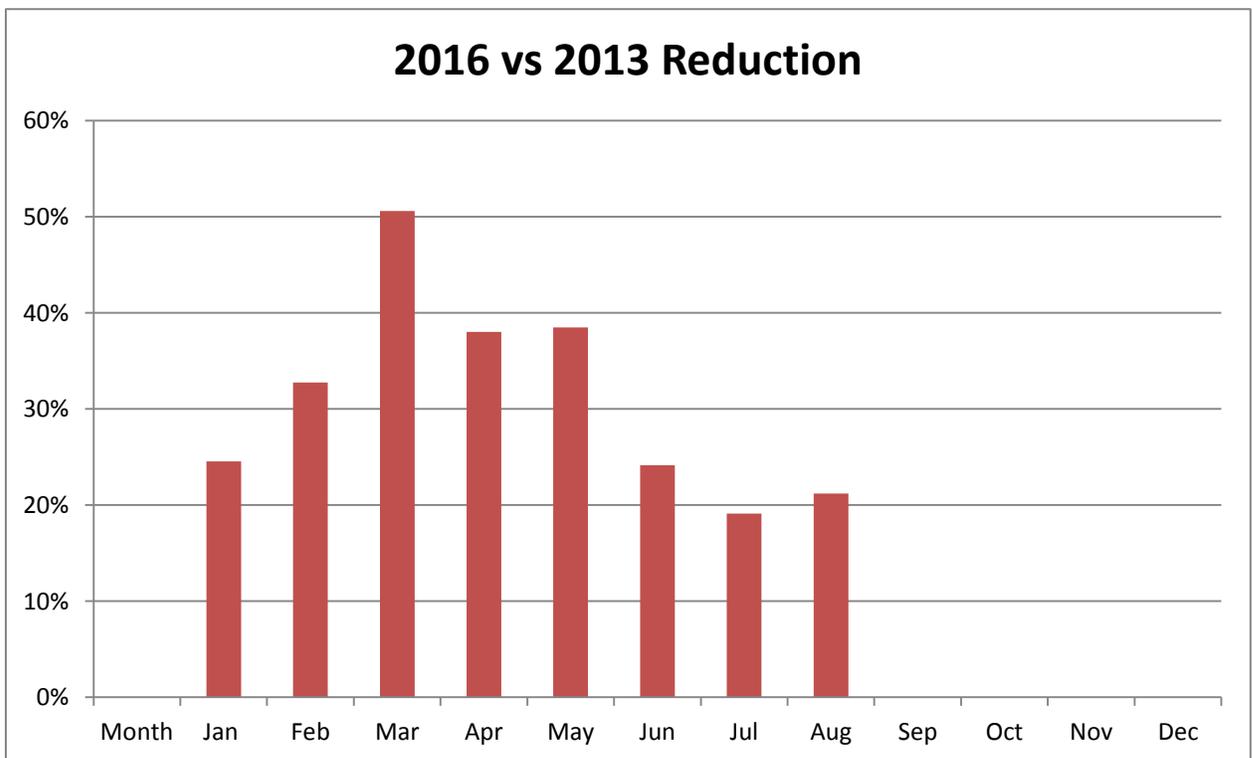
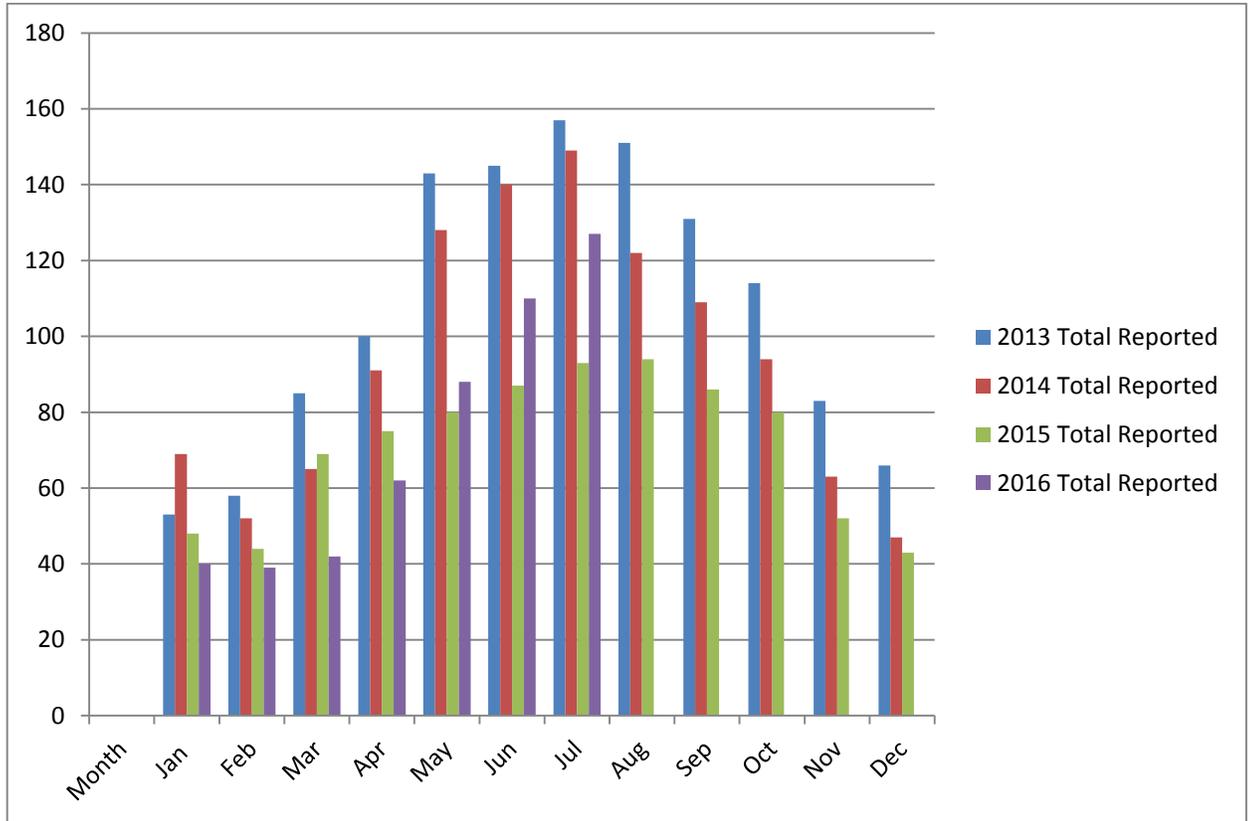
### WATER SERVICES

# of Active Wells	Water Produced (MG)	Chemical (Hypo) Delivered	Fire Hydrant Flushing
6	<b>119</b>	<b>4085</b>	<b>0</b>

*Note: Well 5 is active, stand by only.*

### 2016 Water Production Table (MG) by Month

January	February	March	April	May	June
<b>40</b>	<b>39</b>	<b>42</b>	<b>62</b>	<b>88</b>	<b>110</b>
July	August	September	October	November	December
<b>127</b>	<b>119</b>				



**Bacteriological Test Results:**

Routine Bacteria Samples Collected	No. Total Coliform Positives	No. Fecal/E. coli Positives	Brown Water Calls
<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>

**WASTEWATER SERVICE**

**Wastewater Laboratory Analysis**

<i>WW Effluent Parameter</i>	<i>Permit Limits</i>	<i>July Lab Data</i>	<i>August Lab Data</i>
Flow, MG Effluent, <b>monthly total</b>		34	<b>34</b>
Flow, MG Daily Influent Flow, <b>avg.</b>	N/A	1.2	<b>1.2</b>
Flow, MG Daily Discharge Flow, <b>avg.</b>	<b>2.35</b>	1.1	<b>1.1</b>
Effluent BOD <sub>5</sub> , lbs/d, <b>monthly avg.</b>	<b>350</b>	22	<b>22</b>
Effluent TSS, lbs/d, <b>monthly avg.</b>	<b>525</b>	18	<b>15</b>
Effluent BOD <sub>5</sub> , mg/L, <b>monthly avg.</b>	<b>20</b>	3	<b>2</b>
Effluent TSS, mg/L, <b>monthly avg.</b>	<b>30</b>	2	<b>2</b>
Total Coli form 7 day Median Max	<b>23</b>	2.7	<b>2.3</b>
Total Coli form Daily Maximum	<b>240</b>	3.6	<b>3.0</b>
% Removal BOD <sub>5</sub> , monthly avg.	<b>85% min.</b>	99	<b>99</b>
% Removal, TSS, monthly avg.	<b>85% min.</b>	98	<b>98</b>
Electrical Conductivity, umhos/cm <b>annual avg.</b>	<b>2100</b>	2116	<b>2106</b>

Blue – new parameter added

**National Pollution Discharge Elimination System (NPDES)**

NPDES Related Excursions	Permit Parameter	NPDES Parameter Limit	Actual Parameter Result
<b>1</b>	<b>SSO</b>	<b>None</b>	<b>N/A</b>

**Bacteriological Test Results:**

Routine Bacteria Samples Collected	No. Total Coliform Positives	No. Fecal/E. coli Positives	7-Day Median Excursion
<b>14</b>	<b>0</b>	<b>0</b>	<b>0</b>

# of Active Lift Stations	# of Inactive Lift Stations	SSO	Wastewater Received (MG)
<b>15</b>	<b>0</b>	<b>0</b>	<b>37</b>

**COLLECTION:**

- Flushing resume in the fall 0 ft.
- Inspected manhole & covers.
- Performed weekly lift station inspections.

**MAINTENANCE:**

**Preventive and Corrective**

Total # of WO's Completed	Total Hours
<b>208</b>	<b>170</b>

**Work Order Back-Log**

Aging 8 - 30 Days	Aging > 30 Days
<b>8</b>	<b>0</b>

**Call & Emergency Responses**

Call Outs	Emergencies
<b>6</b>	<b>1</b>

**Personnel Hours & Overtime:**

Regular Hours	Overtime
<b>1925</b>	<b>35</b>

**TERMS**

WWTP

WASTEWATER TREATMENT PLANT

WTP	WATER TREATMENT PLANT
WL	WILLOW LAKE
NP	NEWPORT
VFD	VARIABLE FREQUENCY DRIVE
WO	WORK ORDER
PLC	PROGRAMMABLE LOGIC CONTROLLER
L/S	LIFT STATION
SSO	SANITARY SEWER OVERFLOW
BOD	BIOLOGICAL OXYGEN DEMAND
TSS	TOTAL SUSPENDED SOLIDS
MGD	MILLION GALLONS PER DAY
mg/l	MILLIGRAMS PER LITRE
CCTV	CLOSED CIRCUIT TELEVISION
PPM	PARTS PER MILLION
RAS	RETURN ACTIVATED SLUDGE
WAS	WATSE ACTIVATED SLUDGE
UV	ULTRAVIOLET LIGHT



# Town of Discovery Bay

*"A Community Services District"*

## AGENDA REPORT

Meeting Date

September 21, 2016

**Prepared By:** Dina Breitstein, Finance Manager  
**Submitted By:** Catherine Kutsuris, Interim General Manager

### Agenda Title

Water Meter Installation Project Pre-Construction Material Order

### Recommended Action

Approval to purchase of the required materials for the Water Meter Installation Project including; water meters, readers, meter boxes with lids and clay meter box bricks for the fiscal year 2016-2017 planned CIP project.

### Executive Summary

In October 2016, the Town of Discovery Bay is to begin the prequalification process of contractor's for the Water Meter Installation Project which is one of the District's scheduled capital improvement projects. This undertaking will install water meters on 3,800 of the District's water service connections by June 2017 and transition customers to a metered rate, as required by a [state mandate \(AB2572\)](#).

The project is currently underway with the Advertisement for Contractor Prequalification sent out on September 14, 2016. The Water & Wastewater Committee held a meeting on September 13, 2016 to review the contractor prequalification developed by our Project Engineer Ludorff & Scalimini Contract Engineers, the summary of the water meter installation program, project newsletter, frequently asked questions flyer and the project timeline.

The Water & Wastewater Committee made the decision on September 13, 2016, to purchase the Badger water meters, ORION readers, B12 concrete meter boxes with lids, and clay bricks to prevent any back order interruptions once construction mobilization commences December 2016. The typical lead time for ordering is 4-6 weeks for the meters and readers.

The Water and Wastewater Committee has agreed to the advanced purchase order to receive a discount and warehousing benefit from National Meter and Automation, Inc. Staff is set to order 2,000 Badger meters, 2,000 ORION cellular endpoints, 1,000 meter boxes with lids and 16 pallets of clay meter bricks, which would supply bricks for 2,000 water meter installations. The committee has decided to utilize our reserves for this purchase. The water meters will cost \$412,300.00 and \$176,247.40 for the readers both of which will be purchased from National Meter and Automation, \$40,470.50 for the meter boxes purchased from HD Waterworks Supply and \$3,679.20 for the clay bricks from Resource Building Materials. For a total purchase of \$632,697.10

National Meter and Automation will warehouse the large order of meters and readers until they are needed, with full delivery acceptance by 3/31/17, at no additional charge. Shipping of the meters has a typical one day turn around. The meter boxes with lids and clay meter box bricks will be housed at plant 1 in a secured location.

Staff requests the approval to purchase the following:

- 2,000 Badger E-Series Water Meters
- 2,000 ORION Cellular Endpoint Readers,
- 1,000 B12 Concrete Meter Boxes with Lids and;
- 16 Pallets of Clay Meter Box Bricks

For a total cost of \$632,697.10

"Continued to the next page"

**Fiscal Impact:**

Amount Requested \$ N/A

Sufficient Budgeted Funds Available?: (If no, see attached fiscal analysis)

Prog/Fund #    Category: Pers.    Optg.    Cap.    -or-    CIP#    Fund#

**Previous Relevant Board Actions for This Item**

Approved FY 2016-2017 CIP Budget

**Attachments**

AGENDA ITEM: F-1



# Town of Discovery Bay

"A Community Services District"

## AGENDA REPORT

Meeting Date

September 21, 2016

**Prepared By:** Carol McCool, Administrative Assistant  
**Submitted By:** Catherine Kutsuris, Interim General Manager

### Agenda Title

Agency Comment Request – Land Use Permit LP16-2040 – Delta Community Presbyterian Church – T-Mobile

### Recommended Action

Authorize the Interim General Manager to send a letter on behalf of the Town of Discovery Bay recommending approval of the proposed renewal of LP06-2001 T-Mobile to install equipment to an existing telecommunication facility.

### Executive Summary

This project was originally approved by the County in 2006 (the District's comment letter is attached).

The Contra Costa County Department of Conservation and Development has requested input, for T-Mobile at the Delta Community Presbyterian Church, on an amendment to a permit which would renew LP06-2001 and allow the installation of additional equipment which includes a new generator, fuel tank, and associated equipment to the existing telecommunication facility located at the Delta Community Presbyterian Church.

### Fiscal Impact:

**Amount Requested** \$ N/A

**Sufficient Budgeted Funds Available?:** (If no, see attached fiscal analysis)

**Prog/Fund # Category: Pers. Optg. Cap. -or- CIP# Fund#**

### Previous Relevant Board Actions for This Item

Board Meeting - February 1, 2006

### Attachments

Letter regarding County File LP06-2001 – Discovery Bay  
Agency Comment Request – LP16-2040

AGENDA ITEM: F-2

February 2, 2006

Contra Costa County  
Community Development Department  
Attn: David Swartz  
651 Pine Street, 4<sup>th</sup>-Floor, North Wing  
Martinez, CA 94553-0095

**RE: County Files # LP06-2001 – Discovery Bay**

Dear David:

The Board of Directors of the Town of Discovery Bay, Community Services District (CSD) at their regular meeting on Wednesday, February 1, 2006 discussed the above-mentioned file and has the following comments as it relates to this proposed project:

1. The County or Applicant of this project should write a letter to both to the Discovery Bay Elementary School/Byron Union School District and All God's Children Christian Preschool at the Delta Community Presbyterian Church, to inform them of this proposed project. The letter should inform them that the Federal Communication Commission (FCC) has published a couple of web-site bulletins #56 & 65, pertaining to potential hazards and human exposure of Radiofrequency Electromagnetic Fields based on this proposed project. The All God's Children Christian Preschool provides pre-school to Kindergarten classes at this Church that the parents of these children may have a concern.
2. The Board would like to see that the 45-foot tall communication antenna be camouflaged as a tree. On the parcel to the west of this proposed antenna site is a rather tall pine tree, so an antenna camouflaged as a pine tree might fit this area.
3. The concrete block wall and metal roof that is shown for this project looks out of place for this area. A suggestion might be that there is no roof at all.
4. The concrete block wall is shown to be only 6-feet tall and constructed right next to our 8-foot tall, green slat cyclone fence, which could pose as a stepping block to gain access to the Town's water treatment facility. The Town would like to see that the proposed concrete block wall be 8-feet tall rather than 6-feet. The wall should be constructed out of some type of decorative block(s).

5. Being a concrete block wall, the Town feels that this wall may become a magnet to some of our local youth for graffiti. We would like to recommend that either vines or shrubs be planted on all exposed sides of the concrete block wall.

NOTE: Just for the record, the Town has a utility easement that has two water pipelines in this easement and it is right next to the proposed antenna. A radio system on our water storage tanks, which is used for as a SCADA alarm system for our treatment facility, may be a conflict with this proposed antenna system.

Should you have any questions on this matter, please feel free to contact me at (925) 634-1131. Thank you for allowing the Town of Discovery Bay CSD to comment on this project.

Sincerely

Virgil Koehne, Gen. Mgr.  
Town of Discovery Bay CSD

VK/ca

SEP 05 2016

Dem  
 9/2/16  
 (8)



**AGENCY COMMENT REQUEST**

Date 9/1/16

We request your comments regarding the attached application currently under review.

**DISTRIBUTION**

Internal

- Building Inspection      \_\_\_ Grading Inspection
- \_\_\_ Advance Planning      \_\_\_ Housing Programs
- \_\_\_ Trans. Planning       Telecom Planner
- \_\_\_ ALUC Staff      \_\_\_ HCP/NCCP Staff
- APC Floodplain Tech      \_\_\_ County Geologist

Health Services Department

- Environmental Health      \_\_\_ Hazardous Materials

Public Works Department

- \_\_\_ Engineering Services (Full-size)      \_\_\_ Traffic
- \_\_\_ Flood Control (Full-size)      \_\_\_ Special Districts

Local

- Fire District East CoCo Fire Prof. Dist
- \_\_\_ Sanitary District \_\_\_\_\_
- \_\_\_ Water District \_\_\_\_\_
- \_\_\_ City of \_\_\_\_\_
- \_\_\_ School District(s) \_\_\_\_\_
- \_\_\_ LAFCO \_\_\_\_\_
- Reclamation District # 800
- \_\_\_ East Bay Regional Park District
- Diablo Discovery Bay/Crockett CSD
- \_\_\_ MAC/TAC \_\_\_\_\_
- \_\_\_ Improvement/Community Association

Others/Non-local

- \_\_\_ CHRIS – Sonoma State
- \_\_\_ CA Fish and Wildlife, Region 3 – Bay Delta
- \_\_\_ Native American Tribes

Additional Recipients

District III Office  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please submit your comments to:

Project Planner Dominique Vogelwohl  
 Phone # 925-674-7814  
 E-mail dominique.vogelwohl@dcd.cccounty.us  
 County File # EP16-2040

Prior to Sept. 22, 2016

\*\*\*\*\*

We have found the following special programs apply to this application:

- NO Active Fault Zone (Alquist-Priolo)
- B Flood Hazard Area, Panel # \_\_\_\_\_
- NO 60-dBA Noise Control
- NO CA EPA Hazardous Waste Site

\*\*\*\*\*

**AGENCIES:** Please indicate the applicable code section for any recommendation required by law or ordinance. Please send copies of your response to the Applicant and Owner.

Comments: \_\_\_ None \_\_\_ Below \_\_\_ Attached

\_\_\_\_\_  
 \_\_\_\_\_  
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 \_\_\_\_\_  
 \_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ DATE \_\_\_\_\_

Agency phone # \_\_\_\_\_



**CONTRA COSTA COUNTY**  
**Department of Conservation & Development**  
**Community Development Division**

**LAND USE PERMIT APPLICATION**

**TO BE COMPLETED BY OWNER OR APPLICANT**

<b>OWNER</b> Name <u>Delta Community Church</u> Address <u>1900 Willow Lake Rd</u> City, State/Zip <u>Discovery Bay CA 94514</u> Phone _____ email _____	<b>APPLICANT</b> Name <u>Renee Davis</u> Address <u>2001 N main st</u> City, State/Zip <u>walnut Creek CA</u> Phone <u>510-759-5699</u> email _____
By signing below, owner agrees to pay all costs, including any accrued interest, if the applicant does not pay costs. <input checked="" type="checkbox"/> Check here if billings are to be sent to applicant rather than owner. Owner's Signature _____	By signing below, applicant agrees to pay all costs for processing this application plus any accrued interest if the costs are not paid within 30 days of invoicing. Applicant's Signature <u>Renee Davis</u>

<b>CONTACT PERSON (optional)</b> Name <u>Amanda Hoffman</u> Address <u>621 SW Alder St Ste 660</u> City, State/Zip <u>Portland OR 97205</u> Phone <u>503-476-4883</u> email <u>amanda.hoffman@</u>	<b>PROJECT DATA</b> Total Parcel Size: _____ Proposed Number of Units: <u>0</u> Proposed Square Footage: <u>0</u> Estimated Project Value: <u>\$ 10,000</u>
Project description (attach supplemental statement if necessary): <u>Smartlink11.com / T-Mobile is proposing small generator add and associated fuel tank to existing wireless compound</u>	

↓ FOR OFFICE USE ONLY    ↓ FOR OFFICE USE ONLY    ↓ FOR OFFICE USE ONLY    ↓

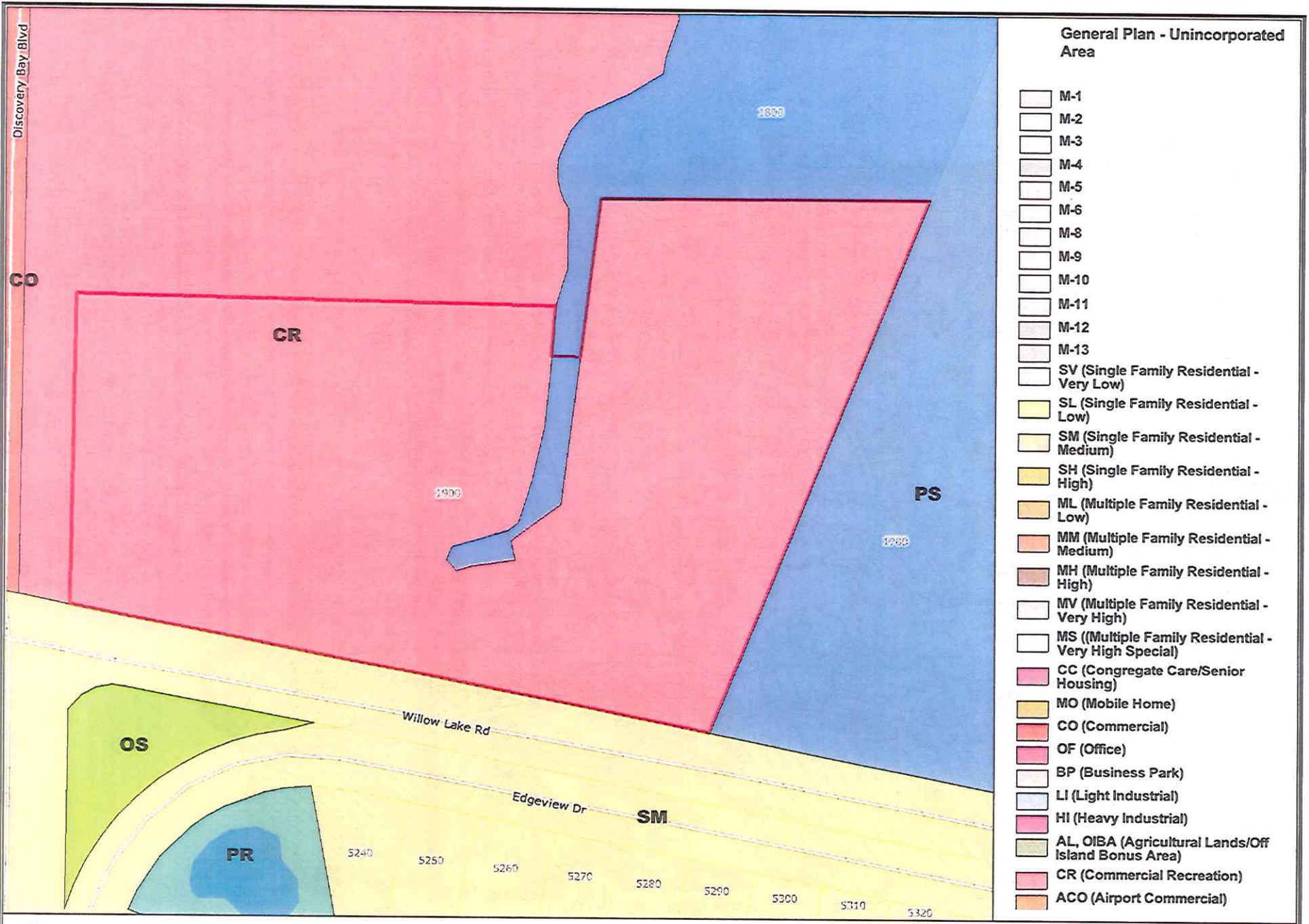
Project description: The applicant requests approval to renew #LPO6-2001 for T-Mobile and install a new generator, fuel tank, and associated equipment to an existing telecommunications facility.

**Property description:**

Ordinance Ref.:	TYPE OF FEE	FEE	CODE	Assessor's #: <u>008-330-068</u>
Area: <u>Discovery Bay</u>	*Base Fee/Deposit	<u>\$2,700</u>	S-	Site Address: <u>1900 Willow Lake Rd</u>
Fire District: <u>East Co Co fire</u>	Late Filing Penalty (+50% of above if applicable)		S-066	Zoning District: <u>P-1</u>
Sphere of Influence:	½% est. value over \$100,000		S-029	Census Tract: <u>30403.03</u>
Flood Zone: <u>B</u>	#Units _____ x \$195.00 Sg. Ft. x \$0.20		S-014	Atlas Page: <u>N-28</u>
Panel Number:	Notification Fee	<u>15.00 / 30.00</u>	S-052	General Plan: <u>CR</u>
x-ref Files: <u>LPO6-2001</u>	Fish & Game Posting (if not CEQA exempt)	<u>75.00</u>	S-048	LP/DP Combination: YES <input type="checkbox"/> NO <input type="checkbox"/>
<u>CV11-0044, CV15-0082</u>	Environmental Health Dept.	<u>57.00</u>	5884	Supervisory District: <u>3</u>
	Other:			Received by: <u>J. Isip</u>
Concurrent Files:	<b>TOTAL</b>	<b>\$ 2,797.00</b>		Date Filed: <u>8/31/16</u>
	<b>Receipt #</b>	<b># 160010858</b>		File # <u>LP 16-00040</u>
*Additional fees based on time and materials will be charged if staff costs exceed base fee.				

**INSTRUCTIONS ON REVERSE**





**General Plan - Unincorporated Area**

- M-1
- M-2
- M-3
- M-4
- M-5
- M-6
- M-8
- M-9
- M-10
- M-11
- M-12
- M-13
- SV (Single Family Residential - Very Low)
- SL (Single Family Residential - Low)
- SM (Single Family Residential - Medium)
- SH (Single Family Residential - High)
- ML (Multiple Family Residential - Low)
- MM (Multiple Family Residential - Medium)
- MH (Multiple Family Residential - High)
- MV (Multiple Family Residential - Very High)
- MS ((Multiple Family Residential - Very High Special)
- CC (Congregate Care/Senior Housing)
- MO (Mobile Home)
- CO (Commercial)
- OF (Office)
- BP (Business Park)
- LI (Light Industrial)
- HI (Heavy Industrial)
- AL, OIBA (Agricultural Lands/Off Island Bonus Area)
- CR (Commercial Recreation)
- ACO (Airport Commercial)

**General Plan: CR**

Scale 1:1,308  
 Contra Costa Internet GIS Map  
 Printed: Aug 31, 2016 2:47:42 PM



Discovery Bay Blvd

1800

1800

P-1

1900

Discovery Bay Elementary School  
1700

Willow Lake Rd

Edgeview Dr

5240

5250

5260

5270

5280

5290

5300

5310

5320

### Zoning Overlay

-  Boat Storage Combining District
  -  Flood Hazard Combining District
  -  Sign Control Combining District
  -  Slope Density and Hillside Development Combining Districts
  -  Transitional Combining District
  -  Kensington and Tree Obstruction of View Ordinance Combining Districts
  -  Railroad Corridor Combining District
- Zoning - Unincorporated Area**

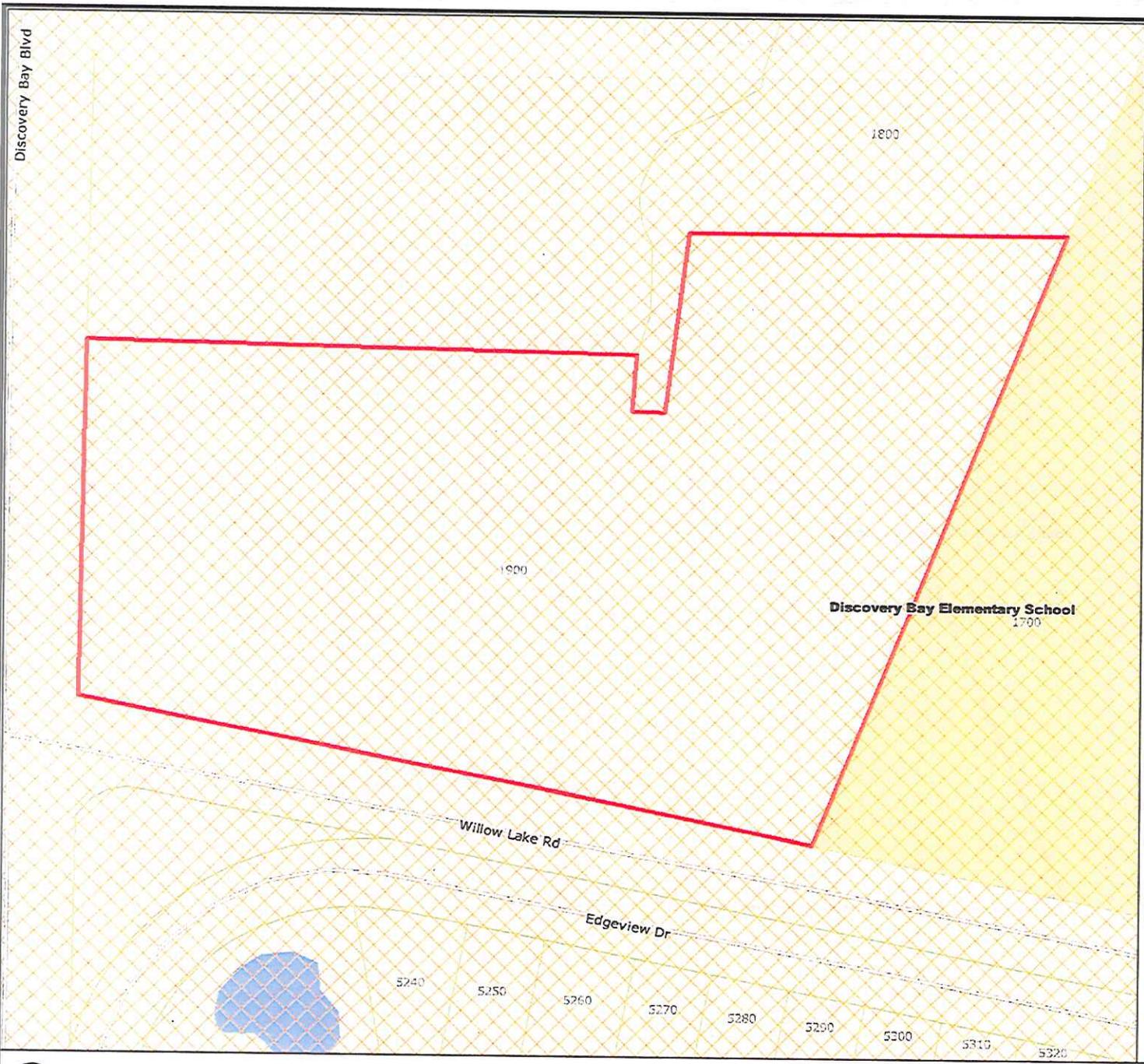
-  R-6
-  R-7
-  R-10
-  R-12
-  R-15
-  R-20
-  R-40
-  R-65
-  R-100
-  D-1
-  M-12
-  M-17
-  M-29
-  F-R
-  F-1
-  A-2
-  A-3
-  A-4
-  A-20
-  A-40
-  A-80
-  O-1
-  N-B
-  R-B
-  C
-  P-N-B
-  C-M



## Zoning: P-1

Scale 1:1,308  
 Contra Costa Internet GIS Map  
 Printed: Aug 31, 2016 2:48:25 PM





- Flood Zone - FEMA**
- 0.2 PCT ANNUAL CHANCE FLOOD HAZARD
  - A
  - AE
  - AH
  - AO
  - D
  - Parcel



**Floodzone: B**

Scale 1:1,308  
 Contra Costa Internet GIS Map  
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Parcel  
Orthophoto (4in, April 2008)



Aerial

Scale 1:1,308  
Contra Costa Internet GIS Map  
Printed: Aug 31, 2016 2:52:41 PM





GENERAL SPECIFICATIONS

THE LATEST EDITION OF THE AMERICAN INSTITUTE OF ARCHITECTS DOCUMENT A201 "GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION" ARE INCLUDED IN THESE SPECIFICATIONS AS IF COMPLETELY REPRODUCED HEREIN.

THIS FACILITY IS AN UNOCCUPIED PCS TELECOMMUNICATIONS SITE AND IS EXEMPT FROM ADA ACCESS REQUIREMENTS.

PRIOR TO SUBMISSION OF BIDS, THE CONTRACTORS PARTICIPATING SHALL VISIT THE JOB SITE WITH THE CONSTRUCTION AND CONTRACT DOCUMENTS TO CONFIRM THAT THE PROJECT CAN BE ACCOMPLISHED AS DESIGNED HEREIN, AS WELL AS TO FAMILIARIZE THEMSELVES WITH ALL FIELD CONDITIONS AFFECTING THE PROPOSED PROJECT INCLUDING DEMOLITION, ELECTRICAL, MECHANICAL AND STRUCTURAL INSTALLATIONS PRIOR TO PROCEEDING WITH CONSTRUCTION. SHOULD ANY ERRORS, OMISSIONS, OR DISCREPANCIES BE FOUND, THE GENERAL CONTRACTOR SHALL IMMEDIATELY NOTIFY IN WRITING, THE T-MOBILE CONSTRUCTION MANAGER AND THE ARCHITECT.

IN THE EVENT OF DISCREPANCIES WITHIN THESE DRAWINGS, THE CONTRACTOR SHALL INCLUDE THE MORE COSTLY OR EXTENSIVE WORK IN THE BID, UNLESS SPECIFICALLY DIRECTED OTHERWISE BY T-MOBILE. IF A DISCREPANCY EXISTS AND THE PROJECT MANAGER AND ARCHITECT ARE NOT NOTIFIED, THE GENERAL CONTRACTOR SHALL BE HELD RESPONSIBLE FOR ALL COSTS INCURRED TO REPAIR OR CORRECT ALL PROBLEMS THAT RESULT.

THESE DRAWINGS SHALL NOT BE SCALED AS THESE DRAWINGS ARE INTENDED TO BE FOR DIAGNOSTIC PURPOSES ONLY. FIGURED DIMENSIONS HAVE PRECEDENCE OVER DRAWING SCALE AND DETAIL DRAWINGS HAVE PRECEDENCE OVER SMALL SCALE DRAWINGS. CONTRACTOR SHALL CHECK THE ACCURACY OF ALL DIMENSIONS IN THE FIELD, UNLESS SPECIFICALLY NOTED, DO NOT FABRICATE ANY MATERIALS, OR BEGIN ANY CONSTRUCTION UNTIL THE ACCURACY OF DRAWING DIMENSIONS HAS BEEN VERIFIED AGAINST ACTUAL FIELD DIMENSIONS.

THE CONTRACTOR SHALL INCLUDE IN HIS OR HER BID ALL MATERIALS, EQUIPMENT, AFFURTANCES AND LABOR NECESSARY TO COMPLETE THE WORK AS INDICATED OR IMPLIED BY THESE DRAWINGS.

CONTRACTOR SHALL NOTIFY THE T-MOBILE CONSTRUCTION MANAGER, THE PROPERTY OWNER AND THE ARCHITECT IF ANY DETAILS ARE CONSIDERED IMPRACTICAL, UNSUITABLE, UNSAFE, NOT WATERPROOF, OR NOT WITHIN CUSTOMARY TRADE PRACTICE. IF WORK IS PERFORMED, IT WILL BE ASSUMED THAT THERE IS NO OBJECTION TO ANY DETAIL. DETAILS ARE INTENDED TO SHOW THE END RESULT OF THE DESIGN. MINOR MODIFICATIONS MAY BE REQUIRED TO SUIT JOB CONDITIONS, AND SHALL BE INCLUDED AS PART OF THE WORK.

EXISTING ELEVATIONS AND LOCATIONS SHALL BE VERIFIED BY THE CONTRACTOR BEFORE CONSTRUCTION. IF THEY DIFFER FROM THOSE SHOWN ON THE PLANS, THE CONTRACTOR SHALL NOTIFY THE T-MOBILE CONSTRUCTION MANAGER AND THE ARCHITECT SO THAT MODIFICATIONS CAN BE MADE BEFORE PROCEEDING WITH THE WORK.

THE CONTRACTOR SHALL VERIFY ALL TELEPHONE & RADIO EQUIPMENT LAYOUTS, SPECIFICATIONS, PERFORMANCE, INSTALLATION AND FINAL LOCATIONS WITH T-MOBILE CONSTRUCTION MANAGER PRIOR TO BEGINNING WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING ALL WORK WITH ERICSSON RADIO SYSTEMS.

ALL SYMBOLS & ABBREVIATIONS USED ON THESE DRAWINGS ARE CONSIDERED CONSTRUCTION STANDARDS. IF THE CONTRACTOR HAS QUESTIONS REGARDING THEIR EXACT MEANING, THE T-MOBILE CONSTRUCTION MANAGER AND THE ARCHITECT SHALL BE NOTIFIED FOR CLARIFICATION BEFORE THE CONTRACTOR PROCEEDS WITH THE WORK.

THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL PERMITS, LICENSES AND INSPECTIONS NECESSARY FOR PERFORMANCE OF THE WORK AND INCLUDE THOSE IN THE COST OF THE WORK TO T-MOBILE.

THE CONTRACTOR SHALL PROVIDE CONTINUOUS SUPERVISION AND DIRECT ALL WORK WHILE ANY SUBCONTRACTORS OR WORKERS ARE ON-SITE. USING HIS OR HER BEST SKILL AND ATTENTION, THE CONTRACTOR SHALL BE HELD RESPONSIBLE FOR ALL CONSTRUCTION MEANS, METHODS, TECHNIQUES, PROCEDURES, SEQUENCES, AND COORDINATION OF ALL PORTIONS OF THE CONTRACTED WORK.

13. WORKMANSHIP THROUGHOUT SHALL BE OF THE BEST QUALITY OF THE TRADE INVOLVED, AND SHALL MEET OR EXCEED THE FOLLOWING MINIMUM REFERENCE STANDARDS FOR QUALITY AND PROFESSIONAL CONSTRUCTION PRACTICE:

NRCA NATIONAL ROOFING CONTRACTORS ASSOCIATION  
O'HARE INTERNATIONAL CENTER  
10255 W. HIGGINS ROAD, SUITE 600  
ROSEMONT, IL 60018-5607

SMACNA SHEET METAL AND AIR CONDITIONING CONTRACTORS NATIONAL ASSOCIATION  
4201 LAFAYETTE CENTER DRIVE  
CHANTILLY, VA 20151-1219

ILP INTERNATIONAL INSTITUTE FOR LATH AND PLASTER  
820 TRANSFER ROAD  
ST. PAUL, MN 55114-1406

14. INSTALL ALL EQUIPMENT AND MATERIALS PER THE LATEST EDITION OF THE MANUFACTURER'S INSTALLATION SPECIFICATIONS UNLESS OTHERWISE INDICATED BY T-MOBILE, OR WHERE LOCAL CODES OR REGULATIONS TAKE PRECEDENCE.

15. THE CONTRACTOR SHALL VERIFY, COORDINATE, AND PROVIDE ALL NECESSARY BLOCKING, BACKING, FRAMING, HANGERS OR OTHER SUPPORTS FOR ALL ITEMS.

16. THE CONTRACTOR AND ALL SUBCONTRACTORS SHALL GIVE ALL REQUIRED CONSTRUCTION NOTICES AND SHALL COMPLY WITH ALL APPLICABLE LOCAL CODES, REGULATIONS, LAWS AND ORDINANCES, AS WELL AS THE STATE DEPARTMENT OF INDUSTRIAL RELATIONS REGULATIONS, INCLUDING BUT NOT LIMITED TO THE DIVISION OF OCCUPATIONAL SAFETY AND HEALTH (OSHA).

17. THE CONTRACTOR SHALL PROTECT ALL PROPERTY FROM DAMAGE THAT MAY OCCUR DURING CONSTRUCTION. ANY DAMAGE TO NEW AND EXISTING FINISHES, CONSTRUCTION, STRUCTURE, LANDSCAPING, CURBS, STAIRS, OR EQUIPMENT, ETC. SHALL BE IMMEDIATELY REPAIRED OR REPLACED TO THE SATISFACTION OF T-MOBILE AND THE PROPERTY OWNER'S REPRESENTATIVE, AT THE EXPENSE OF THE CONTRACTOR.

18. THE CONTRACTOR SHALL BE RESPONSIBLE FOR, AND SHALL REPLACE OR REMEDY, ANY FAULTY, IMPROPER, OR INFERIOR MATERIALS OR WORKMANSHIP OR ANY DAMAGE WHICH SHALL APPEAR WITHIN ONE YEAR AFTER THE COMPLETION AND ACCEPTANCE OF THE WORK BY T-MOBILE UNDER THIS CONTRACT.

19. IT SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO PROTECT AND LOCATE, OR CONTACT AN OUTSIDE AGENCY TO LOCATE, ALL EXISTING UTILITIES REGARDLESS OF WHETHER OR NOT SHOWN HEREIN. THE CONTRACTOR SHALL BEAR ALL EXPENSES FOR THE REPAIR OR REPLACEMENT OF UTILITIES OR OTHER PROPERTY DAMAGED IN CONJUNCTION WITH THE EXECUTION OF WORK.

20. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COMPLETE SECURITY OF THE PROJECT SITE WHILE THE JOB IS IN PROGRESS AND UNTIL THE JOB IS COMPLETED AND ACCEPTED BY T-MOBILE.

21. THE CONTRACTOR SHALL PROVIDE TEMPORARY WATER, POWER AND TOILET FACILITIES AS REQUIRED BY THE PROPERTY OWNER, T-MOBILE, AND THE CITY OR GOVERNING AGENCY.

22. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR REDLINING THE CONSTRUCTION DOCUMENTS TO ILLUSTRATE THE AS-BUILT CONDITION OF THE SITE. THIS SHALL BE DONE AFTER THE SITE HAS BEEN AWARDED FINAL INSPECTION BY THE RESPONSIBLE BUILDING AGENCY. ONE SET OF REDLINED DRAWINGS SHALL BE PROVIDED TO THE T-MOBILE CONSTRUCTION MANAGER.

23. THE LATEST EDITION OF ALL PERMITTED AND APPROVED PLANS PERTAINING TO THIS PROJECT SHALL BE KEPT IN A PLAN BOX AND SHALL NOT BE USED BY WORKERS. ALL CONSTRUCTION SETS SHALL REFLECT THE SAME INFORMATION. THE CONTRACTOR SHALL ALSO MAINTAIN IN GOOD CONDITION, ONE COMPLETE SET OF PLANS WITH ALL REVISIONS, ADDENDA AND CHANGE ORDERS ON THE PREMISES AT ALL TIMES. THESE ARE TO BE UNDER THE CARE OF THE CONSTRUCTION SUPERINTENDENT.

24. THE CONTRACTOR SHALL REMOVE ALL RUBBISH AND WASTE MATERIALS ON A DAILY BASIS, EXCEPT FOR THAT SPECIFIED AS THE PROPERTY OF THE BUILDING OR PROPERTY OWNER AND SHALL EXERCISE STRICT CONTROL OVER SITE CLEANING THROUGHOUT CONSTRUCTION AND FINAL CLEAN-UP UPON COMPLETION OF WORK. ALL AREAS ARE TO BE LEFT IN A BROOM CLEAN CONDITION AT THE END OF EACH DAY THEN AT A VACUUM CLEAN CONDITION, FREE FROM PAINT SPOTS, DUST OR SMUDGES OF ANY NATURE AT COMPLETION OF WORK.

25. THE GENERAL CONTRACTOR MUST PERFORM WORK DURING PROPERTY OWNER'S PREFERRED HOURS TO AVOID DISRUPTION OF NORMAL ACTIVITY.

26. ALL EXPOSED METAL SHALL BE HOT-DIPPED GALVANIZED.

27. SEAL ALL PENETRATIONS THROUGH FIRE-RATED AREAS WITH U.L. LISTED OR FIRE MARSHALL APPROVED MATERIALS IF AND WHERE APPLICABLE TO THIS FACILITY AND PROJECT SITE.

28. PROVIDE A PORTABLE FIRE EXTINGUISHER WITH A RATING OF NOT LESS THAN 2-A OR 2-A10BC WITHIN 75 FEET TRAVEL DISTANCE TO ALL PORTIONS OF THE PROJECT AREA UNDER CONSTRUCTION.

29. ELECTRICAL POWER SYSTEM SHALL BE GROUNDED PER NEC ARTICLES 250 AND 610.

30. ALL NEW OPENINGS IN THE EXTERIOR ENVELOPE OF CONDITIONED SPACES SUCH AS AT WALL AND ROOF PENETRATIONS SHALL BE CAULKED OR SEALED TO LIMIT INFILTRATION OF AIR AND MOISTURE.

31. UPON COMPLETION OF CONSTRUCTION, T-MOBILE CONSTRUCTION MANAGER SHALL CONDUCT A WALK-THRU WITH PROPERTY OWNER OR REPRESENTATIVE OF PROPERTY OWNER.

32. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING ALL SYSTEM EQUIPMENT IN A CLEAN WORKING ORDER UNTIL ACCEPTANCE OF THE PROJECT BY T-MOBILE.

33. INSTALL ALL EQUIPMENT AND MATERIALS PER THE LATEST EDITION OF THE MANUFACTURER'S INSTALLATION SPECIFICATIONS UNLESS SPECIFICALLY OTHERWISE INDICATED, OR WHERE LOCAL CODES OR REGULATION TAKE PRECEDENCE.

ROOFING & WATERPROOFING NOTES

1. CONTRACTOR SHALL CONTACT BUILDING OWNER TO DETERMINE IF ROOF IS UNDER WARRANTY. CONTRACTOR SHALL GUARANTEE THAT ANY AND ALL NEW ROOFING WORK MEETS THE SPECIFICATION OF ANY EXISTING ROOFING WARRANTIES SUCH THAT THE WARRANTY IS NOT MADE INVALID AS A RESULT OF THIS WORK. IF IT IS DETERMINED THAT THE ARCHITECT'S DETAILING IS INADEQUATE OR IMPROPER OR IF ANY OTHER DISCREPANCY IS FOUND, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ARCHITECT AND THE T-MOBILE PROJECT MANAGER IN WRITING. THE CONTRACTOR WILL BE ULTIMATELY HELD RESPONSIBLE FOR COMPLYING WITH THE ORIGINAL ROOF MANUFACTURER'S SPECIFICATIONS.

2. CONTRACTOR SHALL USE METHODS AND MATERIALS SIMILAR TO AND COMPATIBLE WITH EXISTING MATERIALS & CONDITIONS FOR ROOF PATCHING, NEW PENETRATIONS, ETC.

3. THE CONTRACTOR SHALL PROPERLY SEAL ALL NEW ROOF & BUILDING ENVELOPE PENETRATIONS SUCH THAT THE INTEGRITY OF THE ORIGINAL BUILDING ASSEMBLY AND ALL APPLICABLE WARRANTIES ARE MAINTAINED.

4. IF IT IS DEEMED NECESSARY TO REMOVE EXISTING FINISHES AND/OR MATERIALS, THE CONTRACTOR SHALL BE RESPONSIBLE FOR RECONSTRUCTING FINISHES AND MATERIALS TO LIKE-NEW CONDITION. CONTRACTOR SHALL MAINTAIN THE ORIGINAL COLORS, TEXTURES & FINISHES UNLESS SPECIFICALLY NOTED IN THESE DRAWINGS OR APPROVED BY THE T-MOBILE CONSTRUCTION MANAGER IN ADVANCE.

5. AT THE T-MOBILE CONSTRUCTION MANAGER'S DIRECTION, THE CONTRACTOR SHALL PROVIDE ROOFTOP WALKPADS TO ALL NEW EQUIPMENT INCLUDING ANTENNAS AND BTS UNITS AND ALONG COAX CABLE ROUTING. ON CONVENTIONAL ROOFING, THE WALK PADS SHALL BE "DUCK BOARDS" AS MANUFACTURED BY APC OR EQUAL. ON SPECIAL ROOFING SYSTEMS, SUCH AS SINGLE MEMBRANE ROOFING, THE WALK PADS SHALL BE AS NOTED ON PLANS OR AS REQUIRED BY NOTES 1 & 2 ABOVE.

PLANS PREPARED FOR:



2008 McGAW AVE  
IRVINE, CALIFORNIA 92614

PLANS PREPARED BY:



FROM ZERO TO INFINIGY  
the solutions are endless

50 116TH AVE SE, SUITE 210  
BELLEVUE, WA 98004  
JOB NUMBER 450-007

PARTNER:



621 SW ALDER, SUITE 660  
PORTLAND, OREGON 97205

ENGINEERING LICENSE:



*Daniel Michael Cowell*

DRAWING NOTICE:

THESE DOCUMENTS ARE CONFIDENTIAL AND ARE THE SOLE PROPERTY OF T-MOBILE AND MAY NOT BE REPRODUCED, DISSEMINATED OR REDISTRIBUTED WITHOUT THE EXPRESS WRITTEN CONSENT OF T-MOBILE.

REVISIONS:

DESCRIPTION	DATE	BY	REV
PRELIMINARY CD	06/06/16	WJR	A

SITE NAME:  
DELTA COMMUNITY CHURCH

T-MOBILE SITE #:  
BA11464A

TOWER ID #:  
823689

SITE ADDRESS:  
1900 WILLOW LAKE RD  
DISCOVERY BAY, CA 94514

SHEET DESCRIPTION:  
SPECIFICATIONS & NOTES  
ANTENNA / CABLE  
SCHEDULE

SHEET NUMBER:  
T-2

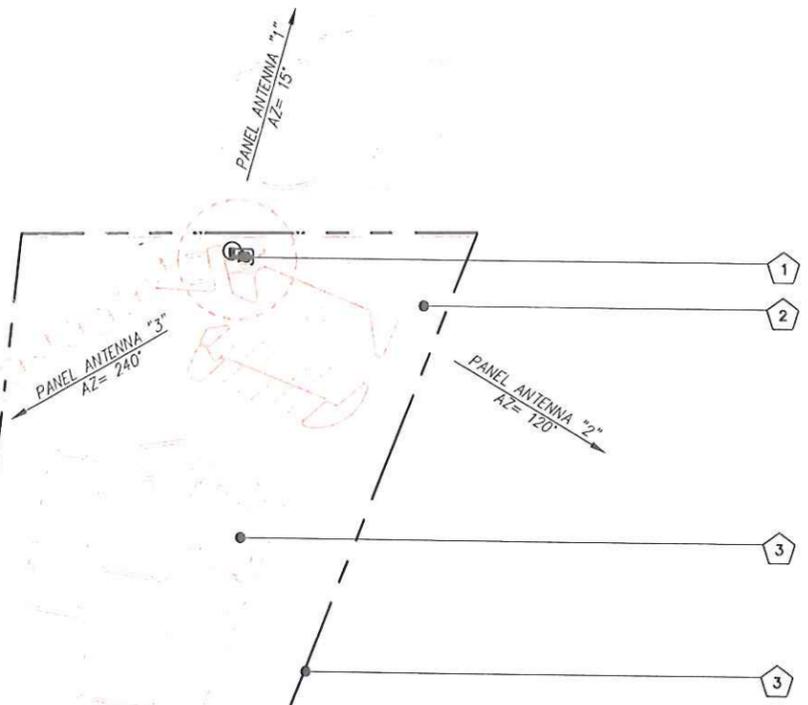
SITE PLAN KEYNOTES

- 1 EXISTING T-MOBILE LEASE AREA WITHIN EXISTING EQUIPMENT COMPOUND (SEE SHEET A-2)
- 2 EXISTING/NO CHANGE PRIVATE ACCESS DRIVE
- 3 EXISTING/NO CHANGE BUILDING (TYP.)

DISCOVERY BAY BLVD

APN# 008-330-035

WILLOW LAKE ROAD



INFORMATION CONTAINED WITHIN DRAWINGS IS BASED ON PROVIDED INFORMATION AND IS NOT THE RESULT OF A FIELD SURVEY.

SITE PLAN

SCALE: 22"x34" SHEET 1" = 50'-0"  
 SCALE: 11"x17" SHEET 1" = 100'-0"  
 25' 0 25' 50' 100'  
 ( IN FEET )



PLANS PREPARED FOR:



2008 MCGAW AVE  
 IRVINE, CALIFORNIA 92614

PLANS PREPARED BY:

**INFINIGY**  
 FROM ZERO TO INFINIGY  
 the solutions are endless

50 116TH AVE SE, SUITE 210  
 BELLEVUE, WA 98004  
 JOB NUMBER 450-C07

PARTNER:



621 SW ALDER, SUITE 660  
 PORTLAND, OREGON 97205

ENGINEERING LICENSE:



*Daniel Connell*

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REVISIONS:

DESCRIPTION	DATE	BY	REV
PRELIMINARY CD	06/06/16	WJR	A

SITE NAME:  
**DELTA COMMUNITY CHURCH**

T-MOBILE SITE #:  
**BA11464A**

TOWER ID #:  
**823689**

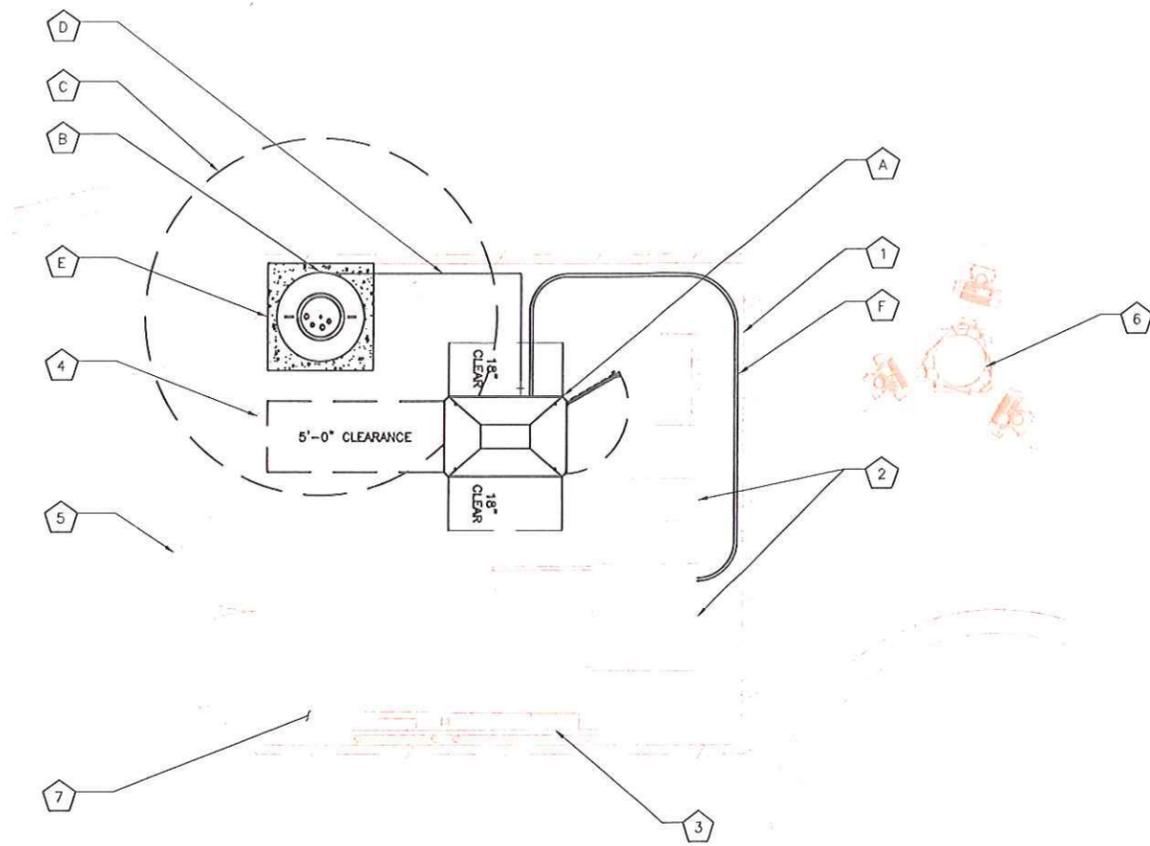
SITE ADDRESS:  
**1900 WILLOW LAKE RD  
 DISCOVERY BAY, CA 94514**

SHEET DESCRIPTION:  
**SITE PLAN**

SHEET NUMBER:  
**A-1**

ENLARGED SITE PLAN KEYNOTES

- 1 EXISTING T-MOBILE LEASE AREA WITHIN EXISTING EQUIPMENT COMPOUND
- 2 EXISTING/NO CHANGE T-MOBILE EQUIPMENT CABINETS
- 3 EXISTING/NO CHANGE UTILITY H-FRAME/EQUIPMENT
- 4 EXISTING/NO CHANGE CHAIN-LINK EQUIPMENT COMPOUND
- 5 EXISTING/NO CHANGE ACCESS GATE (TYP.)
- 6 EXISTING/NO CHANGE MONOPALM
- 7 EXISTING/NO CHANGE CONCRETE SURFACE (APPROX. 13'-6" x 13'-6")
- A NEW T-MOBILE GENERATOR (SEE SHEET N-1)
- B NEW T-MOBILE FUEL TANK (SEE SHEET N-2)
- C MIN. 5'-0" CLEARANCE FROM NEW FUEL TANK TO IGNITION SOURCES
- D NEW LPG GAS LINE (+/- 15') (SEE SHEET A-4)
- E NEW CONCRETE PAD (SEE SHEET A-4)
- F NEW 1" LIQUID TIGHT CONDUIT W/ CAT 5 ALARM CABLE & NEW 2" LIQUID TIGHT CONDUIT W/2/0 TELCOFLEX CABLE



INFORMATION CONTAINED WITHIN DRAWINGS ARE BASED ON PROVIDED INFORMATION AND ARE NOT THE RESULT OF A FIELD SURVEY.

PLANS PREPARED FOR:

2008 McGAW AVE  
IRVINE, CALIFORNIA 92614

PLANS PREPARED BY:

**INFINIGY8**  
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the solutions are endless

50 116TH AVE SE, SUITE 210  
BELLEVUE, WA 98004  
JOB NUMBER 450-007

PARTNER:

621 SW ALDER, SUITE 660  
PORTLAND, OREGON 97205

ENGINEERING LICENSE:

*Daniel Connell*

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REVISIONS:

DESCRIPTION	DATE	BY	REV
PRELIMINARY CD	06/06/16	WJR	A

SITE NAME:  
**DELTA COMMUNITY CHURCH**

T-MOBILE SITE #:  
**BA11464A**

TOWER ID #:  
**823689**

SITE ADDRESS:  
**1900 WILLOW LAKE RD  
DISCOVERY BAY, CA 94514**

SHEET DESCRIPTION:  
**ENLARGED SITE PLAN**

SHEET NUMBER:  
**A-2**

ENLARGED SITE PLAN

SCALE: 22"x34" SHEET 1" = 10'-0"  
SCALE: 11"x17" SHEET 1" = 5'-0"

( IN FEET )



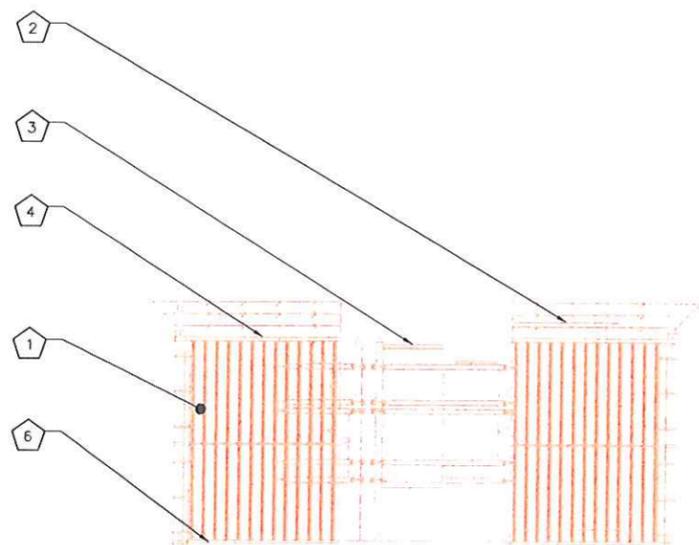
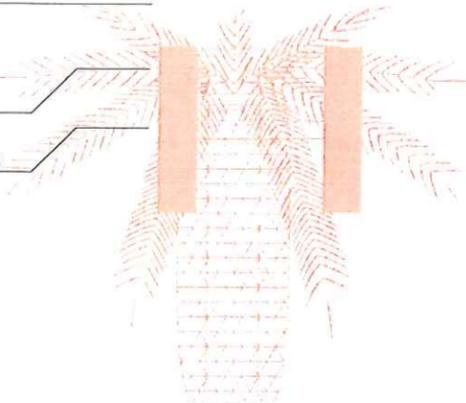
ENLARGED SITE PLAN KEYNOTES

- 1 EXISTING T-MOBILE LEASE AREA WITHIN EXISTING EQUIPMENT COMPOUND
- 2 EXISTING/NO CHANGE T-MOBILE EQUIPMENT CABINETS
- 3 EXISTING/NO CHANGE UTILITY H-FRAME/EQUIPMENT
- 4 EXISTING/NO CHANGE CHAIN-LINK EQUIPMENT COMPOUND
- 5 EXISTING/NO CHANGE MONOPALM
- 6 EXISTING/NO CHANGE CONCRETE SURFACE

TOP OF EXISTING MONOPALM FRONDS  
ELEV. = ±45'-6" A.G.L.

TOP OF EXISTING MONOPALM  
ELEV. = ±43'-8" A.G.L.

☉ OF EXISTING T-MOBILE ANTENNAS  
ELEV. = ±42'-0" A.G.L.



GROUND LEVEL

EXISTING WEST ELEVATION

SCALE: 22"x34" SHEET 1" = 20'-0"  
SCALE: 11"x17" SHEET 1" = 10'-0"

2

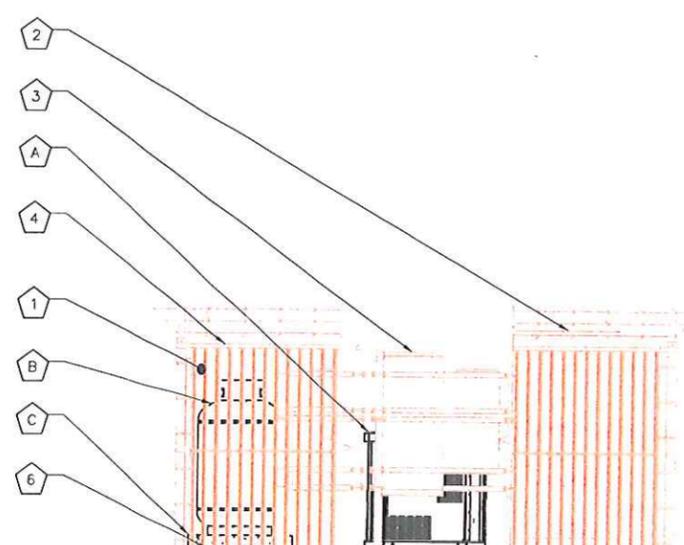
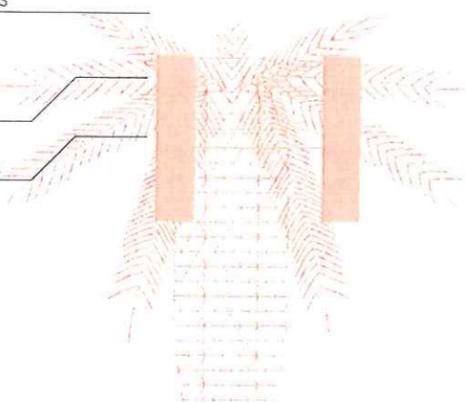
ENLARGED SITE PLAN KEYNOTES

- 1 EXISTING T-MOBILE LEASE AREA WITHIN EXISTING EQUIPMENT COMPOUND
- 2 EXISTING/NO CHANGE T-MOBILE EQUIPMENT CABINETS
- 3 EXISTING/NO CHANGE UTILITY H-FRAME/EQUIPMENT
- 4 EXISTING/NO CHANGE CHAIN-LINK EQUIPMENT COMPOUND
- 5 EXISTING/NO CHANGE STEALTH MONOPOLE
- 6 EXISTING/NO CHANGE CONCRETE SURFACE
- A NEW T-MOBILE GENERATOR (SEE SHEET N-1)
- B NEW T-MOBILE FUEL TANK (SEE SHEET N-2)
- C NEW CONCRETE PAD (SEE SHEET A-4)

TOP OF EXISTING MONOPALM FRONDS  
ELEV. = ±45'-6" A.G.L.

TOP OF EXISTING MONOPALM  
ELEV. = ±43'-8" A.G.L.

☉ OF EXISTING T-MOBILE ANTENNAS  
ELEV. = ±42'-0" A.G.L.



GROUND LEVEL

PROPOSED WEST ELEVATION

SCALE: 22"x34" SHEET 1" = 10'-0"  
SCALE: 11"x17" SHEET 1" = 5'-0"

1

PLANS PREPARED FOR:



2008 MCGAW AVE  
IRVINE, CALIFORNIA 92614

PLANS PREPARED BY:

**INFINIGY**  
FROM ZERO TO INFINIGY  
the solutions are endless

50 116TH AVE SE, SUITE 210  
BELLEVUE, WA 98004  
JOB NUMBER 450-007

PARTNER:



621 SW ALDER, SUITE 660  
PORTLAND, OREGON 97205

ENGINEERING LICENSE:



DRAWING NOTICE:

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REVISIONS:

DESCRIPTION	DATE	BY	REV
PRELIMINARY CD	06/06/16	WJR	A

SITE NAME:

DELTA COMMUNITY CHURCH

T-MOBILE SITE #:

BA11464A

TOWER ID #:

823689

SITE ADDRESS:

1900 WILLOW LAKE RD  
DISCOVERY BAY, CA 94514

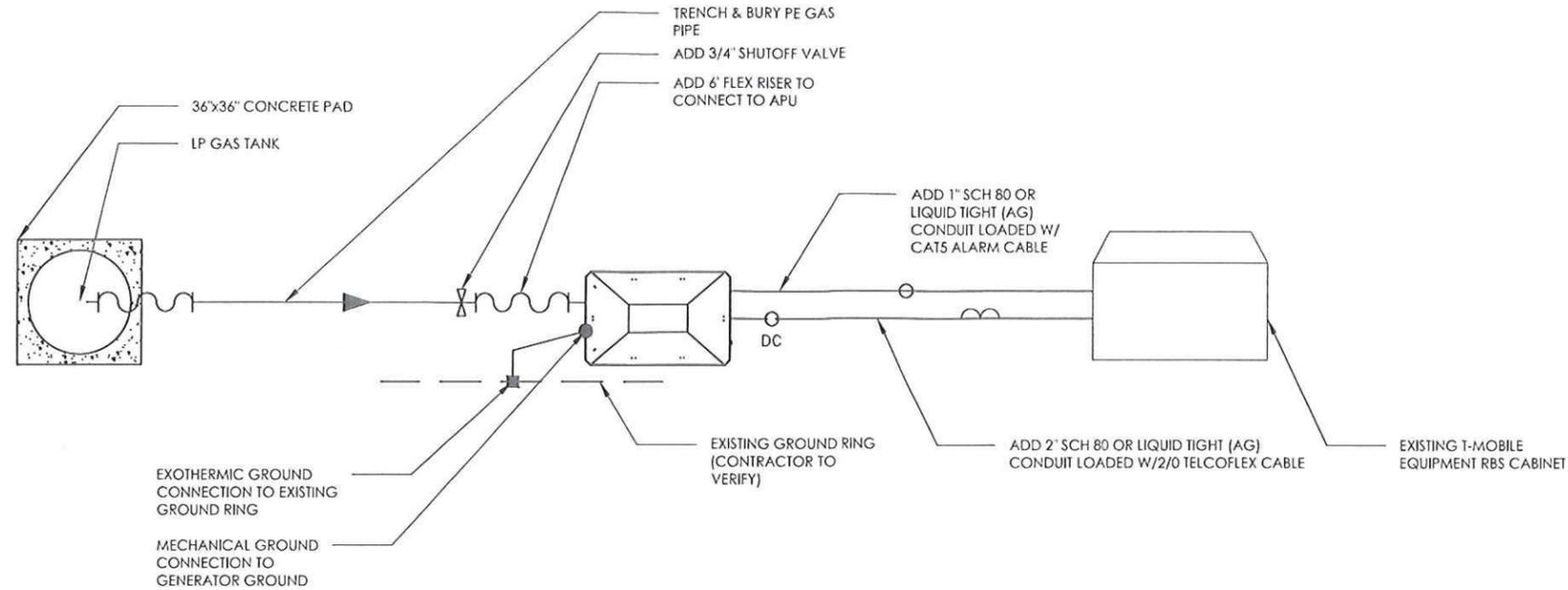
SHEET DESCRIPTION:

ELEVATIONS

SHEET NUMBER:

A-3





PLANS PREPARED FOR:  
**T-Mobile**  
 2008 McGAW AVE  
 IRVINE, CALIFORNIA 92614

PLANS PREPARED BY:  
**INFINIGY**  
 FROM ZERO TO INFINIGY  
 the solutions are endless  
 50 116TH AVE SE, SUITE 210  
 BELLEVUE, WA 98004  
 JOB NUMBER 450-007

PARTNER:  
**smartlink**  
 621 SW ALDER, SUITE 660  
 PORTLAND, OREGON 97205

ENGINEERING LICENSE:  
  
*Daniel Michael Connell*

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DESCRIPTION	DATE	BY	REV
PRELIMINARY CD	06/06/16	WJR	A

SITE NAME:  
**DELTA COMMUNITY CHURCH**

T-MOBILE SITE #:  
**BA11464A**

TOWER ID #:  
**823689**

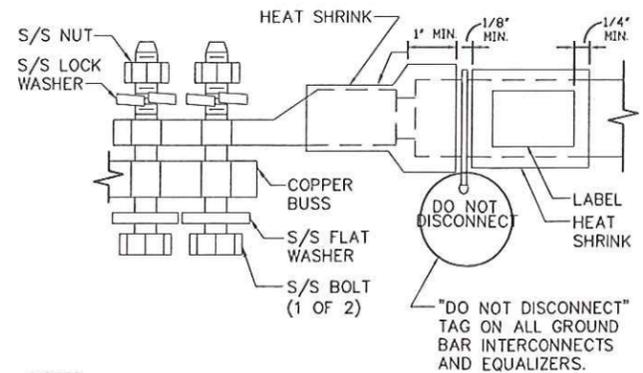
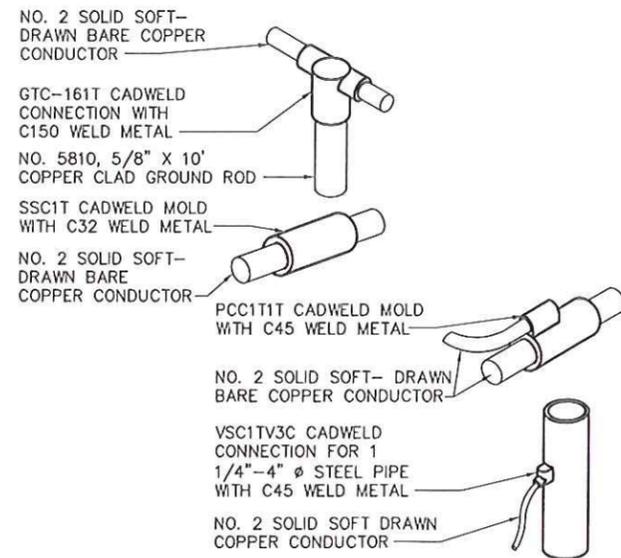
SITE ADDRESS:  
 1900 WILLOW LAKE RD  
 DISCOVERY BAY, CA 94514

SHEET DESCRIPTION:  
**PLUMBING DIAGRAM & SCHEMATIC GROUNDING**

SHEET NUMBER:  
**A-5**

SCHEMATIC PLUMBING PLAN

SCALE: **2**  
 NONE



- NOTES:
1. ALL HARDWARE 18-8 STAINLESS STEEL INCLUDING LOCK WASHERS, COAT ALL SURFACES WITH ANTI-OXIDANT COMPOUND BEFORE MATING.
  2. ALL HARDWARE SHALL BE S/S 3/8" Ø OR LARGER
  3. FOR GROUND BOND TO STEEL ONLY: INSERT A DRAGON TOOTH WASHER BETWEEN LUG AND STEEL, COAT ALL SURFACES WITH ANTI-OXIDANT COMPOUND BEFORE MATING.

1. ALL DETAILS ARE SHOWN IN GENERAL TERMS. ACTUAL GROUNDING INSTALLATION AND CONSTRUCTION MAY VARY DUE TO SITE SPECIFIC CONDITIONS.
2. ALL GROUNDING LEAD CONDUCTORS SHALL BE #2 SOLID TINNED BARE COPPER.
3. GROUND SYSTEM MUST BE TESTED AND SHALL HAVE A RESISTANCE OF 5 OHMS OR LESS, SUBMIT AN INDEPENDENT FALL OF POTENTIAL TESTING REPORT.
4. NOTIFY PROJECT MANAGER IF THERE ARE ANY DIFFICULTIES INSTALLING GROUNDING SYSTEM DUE TO SITE SOIL CONDITIONS.
5. ALL UNDERGROUND GROUNDING CONNECTORS ARE TO BE CADWELDED ABOVE GRADE GROUNDING SHALL BE EITHER CADWELD OR MECHANICAL AS SPECIFIED ON DRAWINGS.
6. ALL GROUNDING INSTALLATION IS TO BE IN ACCORDANCE WITH THE T-MOBILE WIRELESS STANDARDS AND SUPPLEMENTS PROVIDED BY THE PROJECT MANAGER.

LEGEND

■	EXOTHERMIC CONNECTION
●	MECHANICAL CONNECTION

CADWELDS

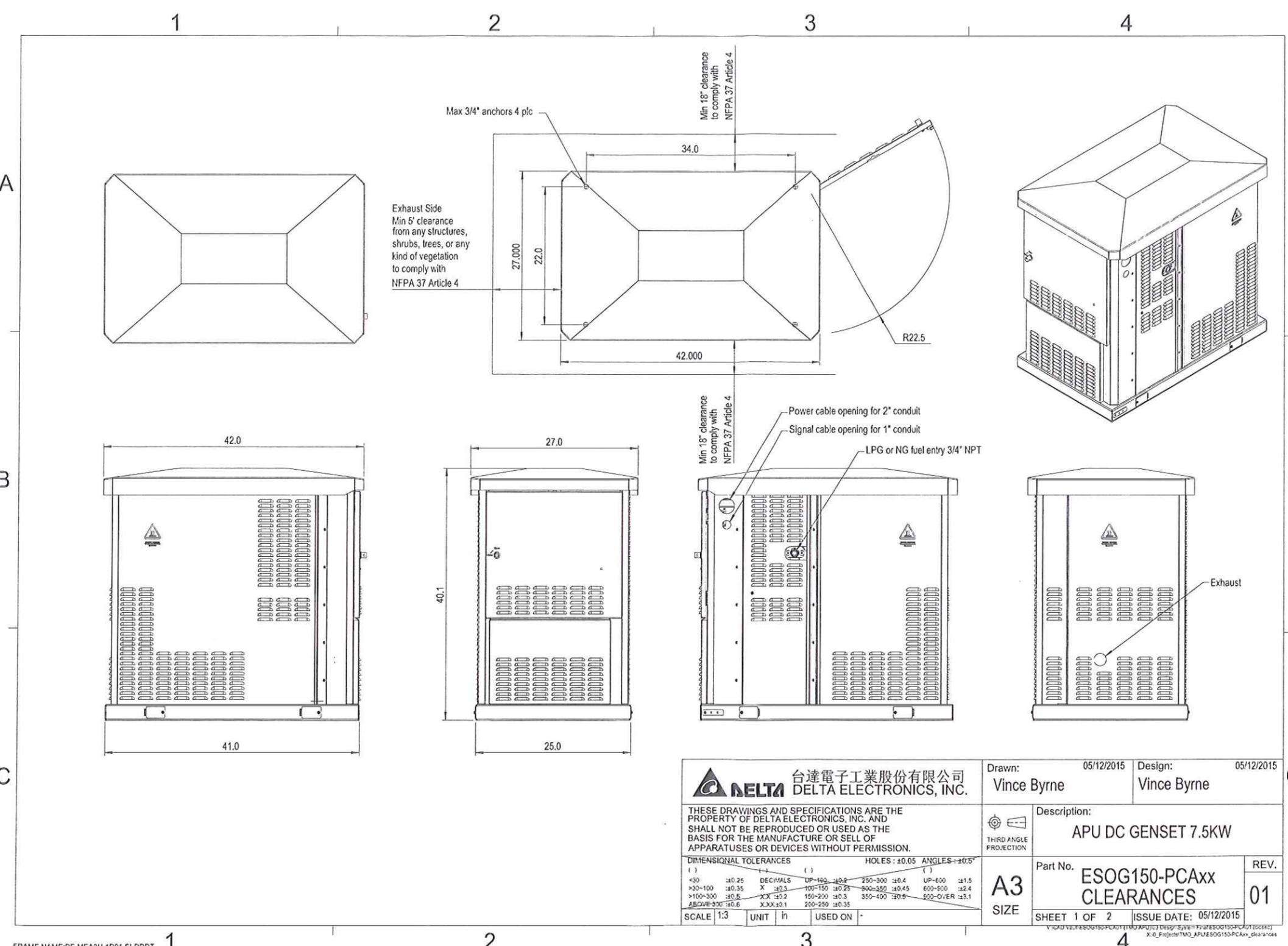
SCALE: **4**  
 NONE

GROUND DOUBLE LUG

SCALE: **3**  
 NONE

GENERAL GROUNDING NOTES

SCALE: **1**  
 NONE



FRAME NAME:DF-MA3H-1R01.SLDDRT

**DELTA** 台達電子工業股份有限公司  
DELTA ELECTRONICS, INC.

Drawn: Vince Byrne 05/12/2015 Design: Vince Byrne 05/12/2015

THIRD ANGLE PROJECTION

Description: APU DC GENSET 7.5KW

Part No. ESOG150-PCAxX CLEARANCES

REV. 01

SHEET 1 OF 2 | ISSUE DATE: 05/12/2015

DIMENSIONAL TOLERANCES ( ) HOLES: ±0.05 ANGLES: ±0.5°

±0.5	±0.25	DECIMALS	UP-100	±0.5	250-300	±0.4	UP-600	±1.5
>30-100	±0.35	X	100-150	±0.25	300-350	±0.45	600-900	±2.4
>100-300	±0.5	XX	150-200	±0.3	350-400	±0.5	600-OVER	±3.1
ABOVE-300	±0.6	XXX	200-250	±0.35				

SCALE 1:3 UNIT in USED ON

PLANS PREPARED FOR:

**T-Mobile**

2008 MCGAW AVE  
IRVINE, CALIFORNIA 92614

PLANS PREPARED BY:

**INFINIGY8**  
FROM ZERO TO INFINIGY  
the solutions are endless

50 116TH AVE SE, SUITE 210  
BELLEVUE, WA 98004  
JOB NUMBER 450-007

PARTNER:

**smartlink**

621 SW ALDER, SUITE 660  
PORTLAND, OREGON 97205

ENGINEERING LICENSE:

REGISTERED PROFESSIONAL ENGINEER  
DANIEL MICHAEL CONNELL  
No. 62543  
EXP: 12/31/17  
CIVIL  
STATE OF CALIFORNIA

*Daniel Connell*

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REVISIONS:

DESCRIPTION	DATE	BY	REV
PRELIMINARY CD	06/06/16	WJR	A

SITE NAME:  
**DELTA COMMUNITY CHURCH**

T-MOBILE SITE #:  
**BA11464A**

TOWER ID #:  
**823689**

SITE ADDRESS:  
**1900 WILLOW LAKE RD  
DISCOVERY BAY, CA 94514**

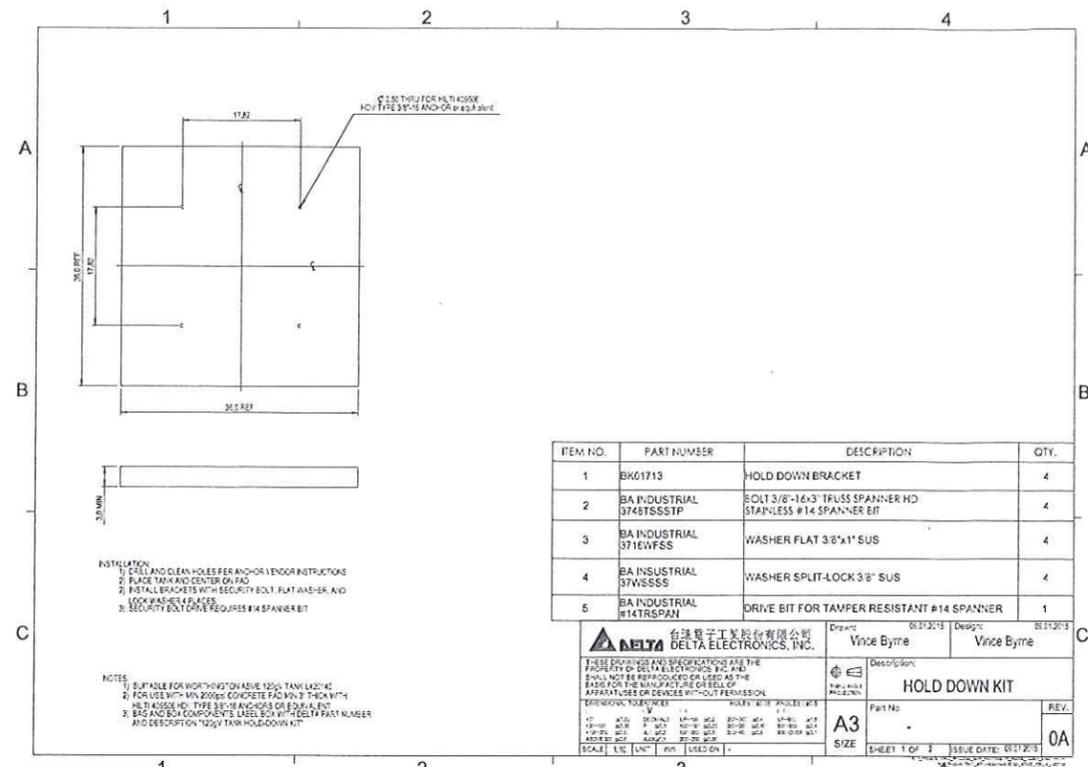
SHEET DESCRIPTION:  
**GENERATOR DETAIL**

SHEET NUMBER:  
**N-1**

GENERATOR DETAIL

SCALE:  
NONE

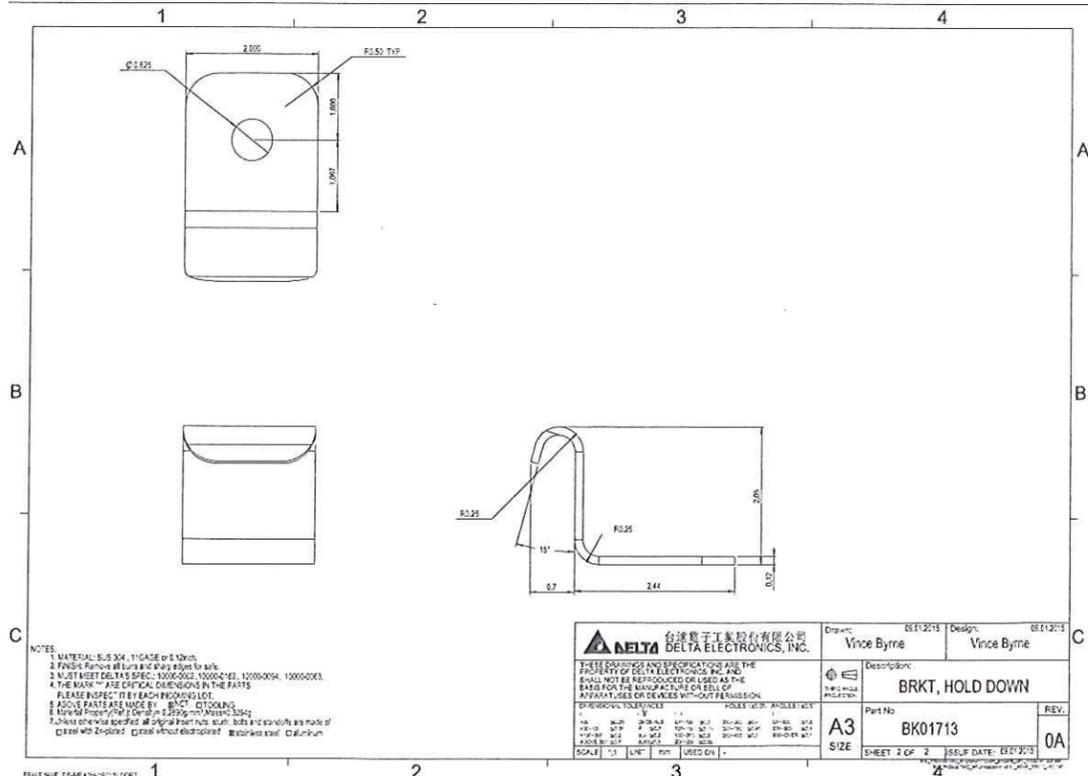
**1**



ITEM NO.	PART NUMBER	DESCRIPTION	QTY.
1	BK01713	HOLD DOWN BRACKET	4
2	BA INDUSTRIAL 3748TSSSTP	BOLT 3/8"-16x3" TRUSS SPANNER HD STAIN-LESS #14 SPANNER BIT	4
3	BA INDUSTRIAL 371EWFS	WASHER FLAT 3/8"x1" SUS	4
4	BA INDUSTRIAL 37WSSS	WASHER SPLIT-LOCK 3/8" SUS	4
5	BA INDUSTRIAL #14TRSPAN	DRIVE BIT FOR TAMPER RESISTANT #14 SPANNER	1

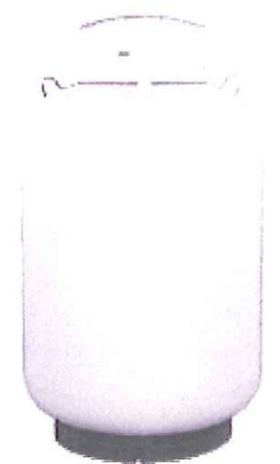
**DELTA** 台灣電子工業股份有限公司  
**DELTA ELECTRONICS, INC.**

Drawn: Vince Byrne Design: Vince Byrne  
 Description: HOLD DOWN KIT  
 Part No: A3  
 SIZE: SHEET 1 OF 2 ISSUE DATE: 05/12/13



**DELTA** 台灣電子工業股份有限公司  
**DELTA ELECTRONICS, INC.**

Drawn: Vince Byrne Design: Vince Byrne  
 Description: BRKT, HOLD DOWN  
 Part No: A3  
 SIZE: SHEET 2 OF 2 ISSUE DATE: 05/12/13



**SPECIFICATIONS**

**STANDARD**

MODEL/SIZE (LBS)	420
HEIGHT (IN)	52
LPG CAPACITY (GAL)	99.1
WATER CAPACITY (LBS)	1,000
NOMINAL TARE WEIGHT (LBS)	271
CYLINDER DIAMETER (IN)	30
CYLINDER VOLUME (CU. IN)	27,680
COLLAR DIAMETER (IN)	16
COLLAR HEIGHT (IN)	6.9
FOOTRING DIAMETER (IN)	22
VALVE	CGA-510 NO OPD
STANDARD SPECIFICATION	DOT-4BW240

**METRIC**

MODEL/SIZE (LBS)	420
HEIGHT (MM)	1,321
LPG CAPACITY (L)	360
WATER CAPACITY (KG)	450
NOMINAL TARE WEIGHT (KG)	122.9
CYLINDER DIAMETER (MM)	762
CYLINDER VOLUME (L)	450
COLLAR DIAMETER (MM)	406
COLLAR HEIGHT (MM)	175
FOOTRING DIAMETER (MM)	559
VALVE	CGA-510 NO OPD
STANDARD SPECIFICATION	DOT-4BW240

All dimensions are approximate.

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**T-Mobile**

2008 MCGAW AVE  
 IRVINE, CALIFORNIA 92614

PLANS PREPARED BY:

**INFINIGY8**  
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TOWER ID #:  
**823689**

SITE ADDRESS:  
 1900 WILLOW LAKE RD  
 DISCOVERY BAY, CA 94514

SHEET DESCRIPTION:  
**FUEL TANK DETAIL**

SHEET NUMBER:  
**N-2**

FUEL TANK DETAIL

SCALE:  
 NONE

**1**

200 OLD WILSON BRIDGE ROAD  
 COLUMBUS, OHIO 43085  
 P: 614.438.3013  
 F: 614.438.3083

TOLL-FREE: 866.928.2657  
 CYLINDERS@WORTHINGTONINDUSTRIES.COM  
 WORTHINGTONCYLINDERS.COM



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# EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Meeting Minutes  
Board of Directors Regular Meeting  
**Monday August 1, 2016 6:30 P.M.**

Meeting Location: 3231 Main Street, Oakley

<b>BOARD OF DIRECTORS</b>		
Steve Barr	Joel Bryant-President	Randy Pope
Meghan Bell	Ronald Johansen-Vice President	Erick Stonebarger
Robert Kenny	Cheryl Morgan	Joe Young

**Call to Order** (6:30 P.M.)

**PLEDGE OF ALLEGIANCE** (6:31 P.M.)

**ROLL CALL** (6:32 P.M.)

Directors Present: Barr, Bell, Bryant, Kenny, Morgan, Pope, Stonebarger  
Young

Directors Absent: Johansen

**PUBLIC COMMENTS** (6:33 P.M.)

There were three (3) Public Speakers – Gil Guerrero, Mark Whitlock, Kendra LaChance

**CONSENT CALENDAR** (6:42 P.M.)

**C.1** Approve Minutes from July 11, 2016 Regular Board of Directors Meeting

**Motion by: Director Young to approve consent item C.1**

**Second by: Director: Pope**

**Vote: Motion carried: 7:0:1**

**Ayes: Barr, Bell, Bryant, Kenny, Pope, Stonebarger, Young**

**Noes:**

**Abstained: Morgan**

**Absent: Johansen**

## **DISCUSSION ITEMS**

(6:43 P.M.)

### **D.1 Receive Finance Committee's Goals for FY 2016-17**

There were no (0) Public Speakers

(6:48 P.M.)

### **D.2 Receive Outreach-Public Education Committee's Goals for FY 2016-17**

There were no (0) Public Speakers

(6:52 P.M.)

### **D.3 Adopt Resolution Approving Contract with AFSCME Local 2700 through June 30, 2020**

There was one (1) Public Speaker – Gil Guerrero

**Motion by: Director Young to Adopt Resolution Approving Contract with AFSCME Local 2700 through June 30, 2020**

**Second by: Director Bell**

**Vote: Motion carried: 8:0:0**

**Ayes: Barr, Bell, Bryant, Kenny, Pope, Morgan, Stonebarger, Young**

**Noes:**

**Abstained:**

**Absent: Johansen**

(7:00 P.M.)

### **D.4 Receive Operational Update for July 2016**

## **INFORMATIONAL STAFF REPORTS (7:08 P.M.)**

## **DIRECTORS' COMMENTS (7:09 P.M.)**

## **INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS(7:09 P.M.)**

Director Young requested that the District send a copy of the Board's resolution regarding property tax reallocation, and the cover letter that went to Hal Bray (for East County Voters), be sent to all fire agencies within Contra Costa County.

## **ADJOURN TO THE REGULAR BOARD MEETING SCHEDULED: September 12, 2016**

(7:10 P.M.)