



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Mark Simon • Vice-President – Kevin Graves • Director – Bill Pease • Director – Chris Steele • Director – Marianne Wiesen

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday October 16, 2013  
REGULAR MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Call business meeting to order – 7:03 p.m. by President Simon

Pledge of Allegiance – Led by President Simon

Roll Call – All Present

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

**C. PRESENTATIONS**

**1. Brief Report Regarding the Wetlands**

**Doctoral Student Samantha Beardsley, University California Berkeley** – Provided details of item C-1. There was discussion between the Board, the Water and Wastewater Manager, and Miss Beardsley.

**D. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

The Board Members stated positive comments regarding the Rocktoberfest held at the Discovery Bay Community Center.

**Director Pease** – Provided his verbal report and the details of the Discovery Bay P6 Zone Citizen Advisory Committee meeting dated October 14, 2013

**E. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

**1. DRAFT minutes of previous regular meeting dated October 2, 2013**

**2. DRAFT minutes of previous special meeting dated October 9, 2013**

**3. Approve Register of District Invoices**

**Motion by:** Vice-President Graves to approve the Consent Calendar with the exception of item E-3

**Second by:** Director Pease

**Vote:** Motion Carried – AYES: 5, NOES: 0

There was discussion between the Board and the General Manager regarding Agenda item E-3.

**Motion by:** Vice-President Graves to approve item E-3 of the Consent Calendar

**Second by:** Director Pease

**Vote:** Motion Carried – AYES: 5, NOES: 0

**F. NEW BUSINESS AND ACTION ITEMS**

**1. Agency Comment Request – Development Plan Application – DP13-333 – Pacific/Bowie – Tracy II**

**General Manager Howard** – Provided details of item F-1. There was discussion between the Board and the General Manager.

**Motion by:** Director Pease to send a letter to the County with no negative comments

**Second by:** Vice-President Graves

**Vote:** Motion Carried – AYES: 5, NOES: 0

**2. Draft Request for Proposal regarding future consideration of the formation of a Town of Discovery Bay Strategic Plan**

**General Manager Howard** – Provided details of item F-2. There was discussion between the General Manager and the Board.

There was no action taken by the Board on item F-2.

**G. VEOLIA REPORT**

**1. Veolia Report for the Month of September 2013**

**Project Manager Fermin Garcia** – Provided the details of the September 2013 Monthly Operations Report. There was discussion between the Project Manager and the Board.

**H. MANAGER'S REPORTS**

**Water and Wastewater Manager Koehne** – Provided an update on several Projects. There was discussion between the Board, the General Manager, and the Water and Wastewater Manager.

**I. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

**1. January 2014 Board of Directors Calendar**

**General Manager Howard** – Provided details of item I-1 – The Board approved the change of the Board meetings to be the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday for the month of January – Wednesday, January 8, 2014 and Wednesday, January 22, 2014.

**J. DISTRICT LEGAL COUNSEL REPORT**

None

**K. COMMITTEE UPDATES – Discussion and Possible Action**

**1. Community Center Status Report (No written report)**

None

**L. CORRESPONDENCE – Discussion and Possible Action**

1. R – East Contra Costa County Fire Protection District meeting minutes dated September 9, 2013
2. R – Contra Costa County Aviation Advisory meeting minutes dated September 12, 2013

**M. PUBLIC RECORD REQUESTS RECEIVED**

None

**N. FUTURE AGENDA ITEMS**

None

**O. ADJOURNMENT**

The meeting adjourned at 8:07 p.m. to the next Regular meeting dated November 6, 2013 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 10.21.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>