



"Friday Letter"
To the Board of Directors
October 26, 2012

From: Rick Howard, General Manager

General Manager/Administration:

- ✓ On Wednesday morning, Discovery Bay Elementary School celebrated their 900 API (Academic Performance Index) Score. A benchmark score that makes this school the #1 scoring school in East Contra Costa County, and ranking it in the top 5% of schools statewide. I am pleased to say we lent our new boom lift in order to take the aerial photo, below. After the picture was taken, all the students turned towards the District Office and yelled in unison "Thank You Town of Discovery Bay!" A well deserved kudos to Discovery Bay Elementary School!



- ✓ The handicap ramp replacement project at the District Office continues with a concrete pour today. The footings are being built and the ramp portion should begin next week. The back office door is the only way in and signs direct the public accordingly.



- ✓ The new Kiper Homes subdivision, WATERSONG, celebrates its sales office opening tomorrow. If you get a chance stop by and check out their models (which are still under construction). Kiper has an option to buy eighty-eight (88) lots. All models are single story.



- ✓ Just a reminder that the 2nd Board meeting in November will be cancelled. It is the day before Thanksgiving. Please plan accordingly. As always, if there is an urgent item that requires Board consideration and authorization, we will schedule a Special Meeting to address the subject.
- ✓ As noted last week, President Steele, Director Mattison and I attended a Hofmann/Town of Discovery Bay/Contra Costa County Community Center project meeting at the County. We are hopeful to have a three (3) point deal in the future relative to the alternate site and the twelve lots.

Water and Wastewater Services

- ✓ Concrete pours on the 4th Solar Pad continue. The contractor will be out again in the next two (2) weeks to finalize the concrete work. The initial phase, pending punch list items, is essentially complete.
- ✓ As I have noted, we continue to have problems identifying a suitable location for Well 7. We are meeting again next week on this issue.

Parks and Landscape Services

- ✓ The Clipper Drive Landscape Project is essentially complete. There are still a number of minor items left to coordinate, but all in all the project is complete. If you haven't had a chance to see it yet, take a drive by and check it out. The crews are happy it's over and are ready to move onto their next adventure! Today we were removing equipment, as shown below:



- ✓ Fairin (with a lot of Sue's help) recently completed the inventory needed to complete the transfer of Regatta and Slifer Parks over to the District. It was a painstaking two (2) month effort that will be helpful as the park transfer process continues. We anticipate a late spring transfer of the properties involved.

Financial Services

- ✓ As I noted last week, Dina met with bank representatives in the hopes of establishing a "lock box" program for our water payments. If you recall, we process approximately 2,100 water bill payments each month. Dina is currently evaluating the details of the two (2) proposals.
- ✓ The Budget Review Subcommittee meeting scheduled for Tuesday has been rescheduled to Wednesday, November 7th.

Important Dates

Upcoming important dates are as follows:

- CSD Special Meeting – Tuesday, October 30, 2012 at 6:00 p.m.
- P6 Meeting - Tuesday, October 30, 2012 at 7:00 p.m.
- CSD Regular Board Meeting – Wednesday, November 7, 2012 at 7:00 p.m.
- CSD Regular Board Meeting – Wednesday, November 21, 2012 – CANCELLED for the Thanksgiving Holiday