



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday December 2, 2015

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

### REGULAR MEETING 7:00 P.M.

#### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Call business meeting to order – 7:00 p.m. by President Steele

Pledge of Allegiance – Led by President Steele

Roll Call – All Present

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

#### **C. AREA AGENCIES REPORTS / PRESENTATION**

##### **1. Sheriff's Office Report**

**Crime Prevention Specialist Fontenot** – Provided the law enforcement report for the month of November. There was discussion between the Crime Prevention Specialist Fontenot and the Board.

##### **2. CHP Report – No Report**

##### **3. East Contra Costa Fire Protection District Report**

**Chief Henderson** – Provided an East Contra Costa Fire Protection District update. There was discussion between Chief Henderson and the Board.

##### **4. Supervisor Mary Piepho, District III Report**

**Alicia Nuchols Field Representative** – Provided an update of several projects surrounding Discovery Bay.

#### **D. COMMITTEE/LIAISON REPORTS**

##### **1. Trans-Plan Report – No Report**

##### **2. County Planning Commission Report – No Report**

**3. Code Enforcement Report** – Director Leete provided details of the Code Enforcement meeting on November 19, 2015

##### **4. Special Districts Report\*\* – No Report**

\*\*These meetings are held Quarterly

#### **E. PRESENTATIONS**

None

#### **F. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special closed session for November 18, 2015

2. Approval of DRAFT minutes of annual PFA for November 18, 2015

3. Approval of DRAFT minutes of regular meeting for November 18, 2015

4. Approve Register of District Invoices

5. Release of partial retention – Discovery Bay Secondary Improvements Project

6. Approve and Adopt Resolution No. 2015-18 Employee Medical Coverages

**Motion by:** Director Simon to approve the Consent Calendar.

**Second by:** Vice-President Pease

**Vote:** Motion Carried – AYES: 5, NOES: 0

**G. BUSINESS AND ACTION ITEMS**

**1. Byron-Bethany Irrigation District Boundary Overlap**

**General Manager Howard** – Provided the details of item G-1.

**Luhdorff and Scalmanini Consulting Engineer** – John Fawcett provided additional details of item G-1.

There were two Public Comment Speakers. There was a discussion between the Board, the General Manager, and Luhdorff and Scalmanini Consulting Engineers.

**Motion by:** Director Leete to approve Resolution No. 2015-20 and for the Town of Discovery Bay to move forward supporting the detachment of the Byron-Bethany Irrigation District area from the area within the Town of Discovery Bay and notify each of the parties; County, LAFCO, BBID that we have taken this action and we look forward to working with those parties to move the process forward from that detachment.

**Second by:** Vice-President Pease

**Vote:** Motion Carried – AYES: 5, NOES: 0

**2. Approve and Adopt Resolution No. 2015-19 - Certification of the Town of Discovery Bay Emergency Operations Plan**

**General Manager Howard** – Provided the details of item G-2.

**Motion by:** Vice-President Pease to adopt Resolution No. 2015-19 Approving and Certifying the Town of Discovery Bay Emergency Operations Plan

**Second by:** Director Graves

**Vote:** Motion Carried – AYES: 5, NOES: 0

**H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**

None

**I. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

**J. MANAGER'S REPORT – Discussion and Possible Action**

None

**K. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

**General Manager Howard** – Scheduled the annual Board Workshop for January 30, 2016

**L. DISTRICT LEGAL COUNSEL REPORT**

None

**M. SUB-COMMITTEE UPDATES – Discussion and Possible Action**

1. Finance
2. Communications
3. Parks and Recreation
4. Water and Wastewater
5. Waterways

**N. CORRESPONDENCE – Discussion and Possible Action**

**O. PUBLIC RECORD REQUESTS RECEIVED**

1. Public Records Request – Request from Sheet Metal Workers' Local Union No. 104 – Regarding Wastewater Treatment Plant No. 2 Equipment Cover Project – Received on November 11, 2015

**P. FUTURE AGENDA ITEMS**

1. Form a Committee for the Byron Bethany Irrigation District Detachment to monitor and stay informed.

**Q. ADJOURNMENT**

The meeting adjourned at 8:06 p.m. to the next regular meeting of December 16, 2015 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 12-03-15

<http://www.todb.ca.gov/agendas-minutes>