



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday December 3, 2014
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Simon

Pledge of Allegiance – Led by President Simon

Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. AREA AGENCIES REPORTS / PRESENTATION

1. Sheriff's Office Report – No Report
2. CHP Report – No Report
3. East Contra Costa Fire Protection District Report – No Report
4. Supervisor Mary Piepho, District III Report – No Report

D. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No Report
2. County Planning Commission Report – No Report
3. Code Enforcement Report – No Report
4. Special Districts Report** – No Report

**These meetings are held Quarterly

E. PRESENTATIONS

1. Recognition – Board Member Marianne Wiesen

President Simon – Presented outgoing mementos to Board Member Marianne Wiesen. President Simon read a statement from General Manager Howard recognizing the accomplishments of Board Member Wiesen. Each of the Board Members recognized the accomplishments of Board Member Wiesen.

Lea Castleberry, Deputy Chief of Staff – Presented a Certificate of Recognition to Board Member Wiesen.

Gaylin Zeigler P6 Committee – Recognized Board Member Wiesen.

F. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of regular meeting dated November 19, 2014
2. Approve Register of District Invoices

Motion by: Director Pease to approve the Consent Calendar.

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

G. BUSINESS AND ACTION ITEMS

1. Agency Comment Request – Land Use Permit Application – LP14-2064 – Delta Community Presbyterian Church/Verizon Wireless

Legal **Counsel Attebery** – Provided the details of item G-1. There was discussion between Legal Counsel, Water and Wastewater Manager, and the Board.

Motion by: Director Pease to send a letter with no negative comment and to direct staff to remind and provide notice to the County and the applicant that there is a nonexclusive utility easement that runs along the area of the proposed Verizon Wireless Telecommunications Facility and that there are District water lines, both 20 inch and 16 inch within that easement.

Second by: Director Graves

Vote: Motion Carried – AYES: 5, NOES: 0

H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

None

I. PRESIDENT REPORT AND DIRECTORS' COMMENTS

None

J. MANAGER'S REPORT – Discussion and Possible Action

None

K. GENERAL MANAGER'S REPORT – Discussion and Possible Action

None

L. DISTRICT LEGAL COUNSEL REPORT

None

M. COMMITTEE UPDATES – Discussion and Possible Action

None

N. CORRESPONDENCE – Discussion and Possible Action

None

O. PUBLIC RECORD REQUESTS RECEIVED

None

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

The meeting adjourned at 7:14 p.m. to the next regular meeting dated December 17, 2014 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 12-04-14

<http://www.todb.ca.gov/content/agenda-and-minutes/>