



**A California Community Services District
"Friday Letter"
To the Board of Directors
March 15, 2013**

From: Rick Howard, General Manager

General Manager/Administration:

- ✓ This has been a very busy couple of weeks. The Community Center continues to remain the focus and is taking up considerable resources. More on that later.
- ✓ The District's Insurance renewal through SDRMA is due today. By getting all of the paperwork in on time, we receive a discount on our annual premium of \$150. While modest, there are a number of those types of occurrences that take place throughout the year that result in savings, and before you know it, we've saved a couple of thousand dollars!
- ✓ Based on input from the Board Workshop, staff has begun the development of the FY 2013/14 and FY 2014/15 Operating and Capital Improvement Program Budgets. If you recall, staff would like to initiate the process of rolling out a 2 year Operating plan to compliment our 5 year CIP.
- ✓ On Friday March 6th, Director Graves and I met with representatives of the Hofmann Company, as well as Catherine Kutsuris and Rich Seithel of the County on the Hofmann Company's requirements relative to the Community Center "Conditions of Approval". The meeting was positive and progress was made. There is still no formal agreement in sight at this time, yet I believe that the negotiations will continue and that the matter will eventually be resolved to all of the party's satisfaction.
- ✓ Calista and I have been discussing the materials that come your way and are emailed to you on a regular basis. Unless those materials are time sensitive, we are going to add those to each weeks email containing the Friday Letter. The thought is that instead of receiving a number of emails weekly on non-time sensitive items, they can be delivered to you all at one time. We will start this beginning next week. Hopefully this will provide a one place for all correspondence.

- ✓ At the Board meeting on March 20th (next Wednesday), John Osborne will be there from the County to give the Board and public an update on the Pantages Project, but more importantly the status of the Newport Pointe Project, and where they stand in the development process now that the project has received Planning Commission approval. They still need to go to the BOS and LAFCO, as well as this Board, for annexation considerations.
- ✓ As I noted a couple of weeks back, I received notice from LAFCO that they will be conducting their every five-year Municipal Service Review (MSR). The background information we need to provide to LAFCO is due by April 1st. The MSR is a review of our operations and our financial capabilities necessary to continue to sustain our permitted functions.
- ✓ Frank Cramer is celebrating his 13th year Anniversary with the District. Congratulations Frank!

Parks, Landscape and Recreation Services

- ✓ The Community Center continues to see significant improvement since ownership transferred last month. The work effort has been outstanding, and we continue to receive positive feedback from the community.
- ✓ The annual Earth Day volunteer project and family festival will take place on Saturday, April 20th. A copy of the event flyer is attached. Veolia Environmental has agreed to be our Title Sponsor at \$2,500, and we have also received commitments from other businesses to help support the event, either in-kind or in cash. To date, we have raised over \$4,000 for the Earth Day festivities.
- ✓ The computer system utilized to check people in is online and working. Stop by and get your own access card. Also, the computer system is up and running and public WIFI is turned on.
- ✓ The Community Center Committee met on Tuesday, March 12, 2013 to continue their efforts on helping develop long term Community Center recommendations. Their next meeting is scheduled for Monday, March 25, 2013 at 7:00 p.m.
- ✓ On Wednesday, Delta Valley Athletic Club dropped off plans for a 2,200 sq.ft fitness facility to be located at 1520 Discovery Bay Boulevard. This will most certainly play a role in our future plans. Hopefully we will be able to complement each other rather than compete with each other. Stay tuned on more news on that front as it develops.

Water and Wastewater Services

- ✓ We are out to bid on the three infrastructure projects at Plant #1; they are the Influent Pump Station modifications, Pump Station W, and the Emergency Storage Lagoon. It is anticipated that the project will go before the Board in April.
- ✓ The WWTP has had total coliform excursions at the UV system. These will result in Mandatory Minimum Penalties. Veolia and HERWIT Engineering are conducting a Root Cause Analysis at this time to determine the reasons for the excursions.

Important Dates

Upcoming important dates are as follows:

- CSD Regular Board Meeting – Wednesday, March 20, 2013 at 7:00 p.m.
- Community Center Committee Meeting – Monday, March 25, 2013 at 7:00 p.m.
- Discovery Bay Chamber Mixer at DB Eye Care-Tuesday, March 26, 2013 at 6:00p.m.
- CSD Regular Board Meeting – Wednesday, April 3, 2013 at 7:00 p.m.
- Mark your Calendars for Joint MAC Meeting at the Big Break Visitors Center in Oakley on May 8, 2013 from 5:30p.m. to 7:30p.m.



Saturday, April 20, 2013
8 a.m. to 8 p.m.
Discovery Bay
Community Center
1601 Discovery Bay Blvd.
Discovery Bay

The Town of Discovery Bay is seeking volunteers of all ages for our Annual Earth Day Event and we need your help!

Blue Star Memorial Planting:

Work with the Discovery Bay Garden Club to finalize the Blue Star Memorial Marker site at Slifer Park. Assist with installing plants, trees and mulch. The Marker will be a beautiful way to pay tribute to the U.S. armed forces!



Earth Day 2012

Community Garden:

Help to construct the planter boxes for the Town's first Community Garden! Materials and tools will be provided. Bring your gloves and your ENERGY! (Please wear appropriate clothing)



Earth Day 2012

Event coordination:

Are you an early bird with lots of energy? Come out and help set up for the day's activities and throughout the day! Work includes set-up, organizing material for volunteers, registering volunteers, Kids Zone, evening BBQ and clean-up.



Earth Day 2012

5PM - Stay or come back for the concert featuring Quick Fixx the Band!
Bring blanket/lawn chair - concert on the lawn area
Delicious BBQ to be served (tickets for BBQ available at the event)

Residents who are interested in purchasing a garden plot may contact the District to reserve NOW!
(925) 634-1733

Enjoy a day checking out local eco-friendly vendors, Kid's Zone with crafts and games, dog parade, BBQ and evening concert!

Have fun while being a part of your Community and help keep Discovery Bay beautiful.

Call TODAY to add your name to the VOLUNTEER list!

Discovery Bay Community Center (925) 634-1733

Return your Waiver (on back) to:

Town of Discovery Bay, 1800 Willow Lake Rd., Discovery Bay