

**Resolution 2006-01  
Town of Discovery Bay  
Community Services District**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TOWN OF DISCOVERY BAY CSD CITING OUR GRATITUDE & EXPRESSING  
APPRECIATION FOR THE FUNDS RAISED FROM THE  
"COMMUNITY CENTS" COIN DRIVE TO THE  
**BYRON DELTA LIONS CLUB**

**WHEREAS**, the Bryon-Delta Lions Club came up with the "Community Cents" Coin Drive idea to donate dollars they collected to the proposed Discovery Bay Community Center Funds; and

**WHEREAS**, the club members were very generous and volunteered their own personal time to deliver and pick up the coin containers at several commercial establishments in Discovery Bay on a regular basis for over a year; and

**WHEREAS**, they deposited the funds that were collected in the Bank of Agriculture & Commerce and raised an admirable dollar amount of \$2,767.67;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTOR OF THE TOWN OF DISCOVERY BAY CSD** that we hereby offer our grateful thanks and express our most sincere appreciation to the Byron-Delta Lions Club for their volunteer service and generous donations to the community of Discovery Bay.

**PASSED AND ADOPTED** by the Board of Directors of the Town of Discovery Bay CSD, at their regular meeting thereof, held on January 4, 2006, by the following vote:

AYES: 5  
NOES: 0  
ABSTENTIONS: 0  
ABSENT: 0

ROBERT DORAN,

  
\_\_\_\_\_  
President, Board of Directors

ATTEST:

VIRGIL KOEHNE,

  
\_\_\_\_\_  
Secretary, Board of Directors

**Resolution 2006-02**  
**Town of Discovery Bay**  
**Community Services District**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TOWN OF DISCOVERY BAY CSD COMMENDING THE  
LIBERTY LIONS VARSITY GIRLS VOLLEYBALL TEAM OF 2005**

WHEREAS, the Liberty Lions Varsity Girls Volleyball Team went undefeated for the 2005 season with 14 wins and 0 losses to win its first in the school's history Bay Valley Athletic League competition; and

WHEREAS, the Liberty Lions Varsity Girls Volleyball Team for the third year in a row won the North Coast Section Championship and again made history for their high school; and

WHEREAS, the Liberty Lions Varsity Girls Volleyball Team won the Northern California Interscholastic Federation Championship to qualify for the California State Championship; and

WHEREAS, the Liberty Lions Varsity Girls Volleyball Team placed second in the California Interscholastic Federation State Championship; and

WHEREAS, the 12 team members that are listed below and the coaching staff deserve special recognition for their outstanding performance and accomplishments.

Tanya Alvino	Sam Mayberry
Nicole Anderson	Cheyenne Parker
Allison Cecchini	Kelley Quinn
Melissa Forde	Leanna Richey
Amanda Humphrey	Kady Try
Ashli Martin	Paige Winthrop

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY CSD commending the Liberty Lions Varsity Girls Volleyball Team of 2005 for their outstanding record and accomplishments and that a copy of this resolution shall be provided to the Liberty High School Athletic Department, to Coach Linda Ghilarducci, Assistant Coach Patrick Rockenbaugh, and to each member of this team.

PASSED AND ADOPTED by the Board of Directors of the Town of Discovery Bay CSD, at their regular meeting thereof, held on January 18, 2006, by the following vote:

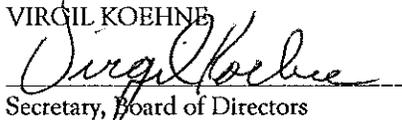
AYES: 5  
NOES: 0  
ABSTENTIONS: 0  
ABSENT: 0

ROBERT DORAN,



\_\_\_\_\_  
President, Board of Directors

ATTEST:  
VIRGIL KOEHNE

  
\_\_\_\_\_  
Secretary, Board of Directors



**Town of Discovery Bay  
Community Services District**

**RESOLUTION NO. 2006-03**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY, A COMMUNITY SERVICES DISTRICT (CSD) TO DISSOLVE AND CLOSE OUR DISCOVERY BAY MUNICIPAL ADVISORY COUNCIL (DBMAC) BANK ACCOUNT AND TRANSFER THE FUNDS TO OUR EXISTING DISCOVERY BAY COMMUNITY CENTER BANK ACCOUNT AT THE BANK OF AGRICULTURE AND COMMERCE BANK FOR THE TOWN OF DISCOVERY BAY CSD CHECKING ACCOUNTS

**WHEREAS**, the Town of Discovery Bay Community Services District (CSD) desires to dissolve and close the Discovery Bay Municipal Advisory Council (DBMAC) Bank Account #50020290 and transfer the funds to our existing Discovery Bay Community Center Bank Account #50020304.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Discovery Bay CSD does the following:

1. The Bank of Agriculture and Commerce, Discovery Bay Branch, 14804-A Highway 4, Discovery Bay, CA 94514, is hereby requested to dissolve and close the Discovery Bay Municipal Advisory Council (DBMAC) Bank Account #50020290.
2. The Bank of Agriculture and Commerce, Discovery Bay Branch, 14804-A Highway 4, Discovery Bay, CA 94514, is hereby requested to transfer the funds from the Discovery Bay Municipal Advisory Council (DBMAC) Bank Account #50020290 to the existing Discovery Bay Community Center Account #50020304.

**PASSED AND ADOPTED** by the Board of Directors of the Town of Discovery Bay CSD, at their regular meeting thereof, held on April 5, 2006 by the following vote:

AYES: 4  
NOES: 0  
ABSENT: 1  
ABSTENTION: 0

Robert Doran

President, Board of Directors

ATTEST:

Virgil Koehne, Secretary  
Board of Directors

28 CIVIC CENTER PLAZA, SUITE 360  
SANTA ANA, CA 92701  
(714) 558-6833

**ELIGIBILITY RENEWAL APPLICATION  
FEDERAL SURPLUS PROPERTY PROGRAM**

A. Name of Organization Town of Discovery Bay (SD) Telephone (925) 634-1131

Address 1800 Willow Lake Road city Discovery Bay County Contra Costa Zip 94574

- Organization is at:  
 PUBLIC AGENCY  NONPROFIT AGENCY \_\_\_\_\_  
 A. Conservation  J. Private Education  
 B. Economic Development  K. Private Health  
 C. Education - ADA  L. Older Americans Act for Sr. Citz.  
 D. Parks & Recreation  M. Homeless Program  
 E. Public Health  
 F. Public Safety  
 G. 2 or more listed  
 H. Other (includes Community Services District.  
 library/museums) Number of sites \_\_\_\_\_  
 I. Homeless Program Enrollment or number of clients served \_\_\_\_\_
- NOTE: Categories J-K-L-M

**RESOLUTION 2006-04**

"BE IT RESOLVED by the Governing Board, OR by the Chief Administrative Office of those organizations which do not have a governing board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire federal surplus property from the California State Agency for Surplus Property under the Terms and Conditions listed on the reverse side of this form."

NAME-(Print or type)	TITLE	SIGNATURE	E-MAIL ADDRESS
<u>Virgil Koehne</u>	<u>General Manager</u>	<u>Virgil Koehne</u>	<u>vk1800-toad@sdcglobata</u>

B. PASSED AND ADOPTED this 5th day of April, 2006, by the Governing Board of \_\_\_\_\_ by the following vote:

AYES: 4 ; NOES: 0 ; ABSENT: 1

I, Virgil Koehne, Clerk of the Governing Board of Town of Discovery Bay (SD) do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at a 4/5/2006 meeting thereof held at its regular place of meeting at the date and by the vote above stated, which resolution is on file in the office of the Board.

(Signed) Robert Porran

C. \*NOTE: IF YOU HAVE A GOVERNING BOARD, SECTIONS "A" AND "B" SHOULD BE COMPLETED. IF YOU DO NOT HAVE A GOVERNING BOARD, SECTIONS "A" AND "C" SHOULD BE COMPLETED.

AUTHORIZED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by:

(Signed) \_\_\_\_\_ Name of Chief Administrative Officer Title

**FOR STATE AGENCY USE**

Application approved: \_\_\_\_\_ Application disapproved: \_\_\_\_\_

Comments or Additional information \_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_

ASSURANCE OF COMPLIANCE WITH GSA REGULATIONS UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, SECTION 606 OF TITLE VI OF THE FEDERAL PROPERTY AND ADMINISTRATIVE SERVICES ACT OF 1949, AS AMENDED, SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, AS AMENDED AND SECTION 303 OF THE AGE DISCRIMINATION ACT OF 1975.

Town of Discovery Bay CSD, (hereinafter called the "donee"),  
(Name of donee organization)

HEREBY AGREES THAT the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2) issued under the provision of Title VI of the Civil Rights Act of 1964. Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the ground of race, color, national origin, sex, or age, or that no otherwise qualified handicapped person shall solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration: and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations: that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property: that the United States shall have the right to seek judicial enforcement of this agreement: and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

Date 4/5/2006 Town of Discovery Bay CSD  
Donee Organization

BY Robert Deen  
(President/Chairman of the Board  
or comparable authorized official)

1800 Willow Lake Road  
Discovery Bay, CA 94514

Donee Mailing Address



**Town of Discovery Bay  
Community Services District**

**RESOLUTION NO. 2006-05**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TOWN OF DISCOVERY BAY, A COMMUNITY SERVICES DISTRICT (CSD) ORDERING  
EVEN-YEAR BOARD OF DIRECTORS ELECTION; CONSOLIDATION OF ELECTIONS; AND  
SPECIFICATIONS OF THE ELECTION ORDER**

**WHEREAS**, California Elections Code requires a general district election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even-numbered year; and

**WHEREAS**, other elections may be held in whole or in part of the territory of the district and it is to the advantage of the district to consolidate pursuant to Elections Code Section 10400; and

**WHEREAS**, Elections Code Section 10520 requires each district involved in a general election to reimburse the county for actual costs incurred by the county elections officials in conducting the election for that district; and

**WHEREAS**, Elections Code Section 13307 requires that before the nominating period opens the district board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; and

**WHEREAS**, Elections Code Section 12112 requires the elections official of the principal county to publish a notice of the election once in a newspaper of general circulation in the district;

**NOW, THEREFORE, BE IT RESOLVED** that an election be held within the territory included in this district on the 7<sup>th</sup> day of November, 2006, for the purpose of electing members to the board of directors of said district in accordance with the following specifications:

**SPECIFICATIONS OF THE ELECTION ORDER**

1. The Election shall be held on Tuesday, the 7<sup>th</sup> day of November, 2006. The purpose of the election is to choose members of the board of directors or council members for the following seats:
  - Board of Director - Term End Date 12/01/2008
  - Board of Director - Term End Date 12/01/2010
  - Board of Director - Term End Date 12/01/2010
  - Board of Director - Term End Date 12/01/2010
2. This district hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the district, as provided in Elections Code 10400.
3. The district will reimburse the county for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections official.
4. The district has determined that the Candidate will pay for the Candidate's Statement. The Candidate's Statement will be limited to 200 words.
5. The district directs that the County Registrar of Voters of the principal county publish the notice election in a newspaper of general circulation that is regularly circulated in the territory.

**PASSED AND ADOPTED** by the Board of Directors of the Town of Discovery Bay CSD, at their regular meeting thereof, held on June 7, 2006 by the following vote:

AYES: 5  
NOES: 0  
ABSENT: 0  
ABSTENTION: 0

Robert Doran



\_\_\_\_\_  
President, Board of Directors

ATTEST:



\_\_\_\_\_  
Virgil Koehne, Secretary  
Board of Directors



Town of Discovery Bay  
Community Services District

RESOLUTION NO. 2006-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY, A COMMUNITY SERVICES DISTRICT (CSD) STATING THE DISTRICT'S POLICY REGARDING RECORD RETENTION AND THE DESTRUCTION OF RECORDS OF THE DISTRICT

WHEREAS, the Town of Discovery Bay CSD is a governmental agency that has authority per the Public Records Act (Government Code, Section 6250 et seq. and Section 12236); and

WHEREAS, the Town of Discovery Bay CSD desires to abide by AB 474 and SB 135, New Records Retention Requirements; and

WHEREAS, the Town of Discovery Bay CSD is in agreement with the Secretary of State in regard to a good records management program saves space, reduces expending for filing equipment, increases efficiency, complies with legal, administrative and fiscal retention, protects vital records and protects the agency from liability.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Town of Discovery Bay CSD as follows:

- 1. Town of Discovery Bay CSD will adopt and comply with a records management schedule that complies with guidelines provided by the Secretary of State; and
- 2. Town of Discovery Bay CSD will classify District records by category as outlined by the State's Local Government Records Management Guidelines; and
- 3. Town of Discovery Bay CSD will, under the classification of District records, note records that must be kept permanently, records noted with destruction dates; and
- 4. Each year about or around December, the District will destroy applicable records after a review by General Manager, if necessary, Legal Counsel and an Auditor.

PASSED AND ADOPTED by the Board of Directors of the Town of Discovery Bay CSD, at their regular meeting thereof, held on December 6, 2006 by the following vote:

AYES: 4  
NOES: 0  
ABSENT: 1  
ABSTENTION: 0

Robert Doran  
*Robert Doran*  
President, Board of Directors

ATTEST:  
*Virgil Koehn*  
Virgil Koehn, Secretary  
Board of Directors