



TOWN OF DISCOVERY BAY  
COMMUNITY SERVICES DISTRICT

RESOLUTION 2013-11

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY,  
A CALIFORNIA COMMUNITY SERVICES DISTRICT,  
ADOPTING THE OPERATING, CAPITAL IMPROVEMENT  
AND REVENUE BUDGETS FOR FISCAL YEAR 2013-14

WHEREAS, The Town of Discovery Bay Community Services District is required pursuant to California Government Code Section 61110 to annually adopt a budget that identifies certain types of expenditures for the fiscal year that begins July 1<sup>st</sup> of each year; and

WHEREAS, The General Manager has prepared and submitted to the Board of Directors a Proposed Operating, Capital Improvement and Revenue Budget for the fiscal year beginning July 1, 2013 and ending on June 30, 2014; and

WHEREAS, The Board of Directors held a Special Board Workshop on June 4, 2013 for the sole purpose of deliberating the Draft FY 2013-14 Operating, Capital Improvement and Revenue Budget; and

WHEREAS, The Board of Directors has considered the budget and the comments thereon, and has determined that it is necessary for the efficient management of the District to appropriate revenues to the expenditure categories necessary to carry out the activities of the District as provided in the FY 2013-14 draft budget, and as may be amended.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The annual budget for the Town of Discovery Bay Community Services District for FY 2013-14 is hereby adopted, and is incorporated herein.

SECTION 2. The Board Secretary shall certify the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED THIS 19<sup>th</sup> DAY OF JUNE 2013.

Mark Simon  
Board Vice-President

I hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the Town of Discovery Bay Community Services District at a regularly scheduled meeting, held on June 19, 2013, by the following vote of the Board:

AYES: 4 - Vice President Simon, Director Graves, Director Rose, Director Steele  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

  
Richard J. Howard  
Board Secretary

*Town of Discovery Bay Community Services District  
Contra Costa County, California*



**FISCAL YEAR 2013-15  
PROPOSED OPERATING AND CAPITAL IMPROVEMENT  
PROGRAM BUDGET  
June 19, 2013**



*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED

*Town of Discovery Bay Community Services District  
Contra Costa County, California  
Fiscal Year(s) 2013-2015 Budget*



**Board of Directors**

Vacant, President  
Mark Simon, Vice President  
Kevin Graves, Director  
Bill Pease, Director  
Chris Steele, Director

**District Management**

Rick Howard, General Manager  
Daniel J. Schroeder, District Counsel  
Virgil Koehne, Water and Wastewater Manager  
Fairin Perez, Parks and Landscape Manager  
Dina Breitstein, Finance Manager  
Calista Anderson, Executive Assistant

The Town of Discovery Bay Community Services District

1800 Willow Lake Road  
Discovery Bay, CA 94505  
925-634-1131  
[www.todb.ca.gov](http://www.todb.ca.gov)

*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED

*Town of Discovery Bay Community Services District  
Contra Costa County, California  
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DISCOVERY BAY

***Town of Discovery Bay Community Services District  
Contra Costa County, California***



June 19, 2013

Dear Board of Directors,

I am pleased to submit to the Town of Discovery Bay Board of Directors the Town's financial plan for the fiscal period July 1, 2013 through June 30, 2015. The annual Revenue, Operating and Capital Improvement Program budgets are the planning tools utilized by staff and the Board to track revenues and expenditures over the respective forecast period.

For the FY 2013-14 planning horizon, staff has prepared a two-year budget document. The two-year budget provides staff and the board with an improved planning forecast. While you are presented with a two-year budget, the Board only adopts the first year of the Budget, and each successive budget is adopted annually. The second year of the O&M and the remaining four years of the CIP are included in the document but not included in the discussion below.

This budget is balanced and presents a spending plan where revenues meet expenditures. The Board and public will be presented with a complete financial outlook of the district's finances relative to operating expenses and the day-to-day expenditures necessary to operate the district in a prudent and efficient manner. This budget also includes a Capital Improvement Program that continues to address the long-term capital needs of the District. As will be addressed below, the August 2012 Board action establishing the Discovery Bay Public Financing Authority played an essential role in addressing the long term capital needs of the Town of Discovery Bay. In addition, we continue to fund the capital replacement fund in the amount of \$525,000 annually. This fund provides long term resources for future capital asset replacement in the areas of buildings, vehicles, equipment, as well as underground infrastructure. This structural fund is an essential component of long term financial sustainability for the Town. The ongoing programming of these funds will play a critical role in the Town's ability to plan for its long term financial needs.

For FY 2013/14, the O&M shows an increase of \$1,153,204 or 18%. The O&M budget net of debt service; contribution to reserves; and repayment of borrowed reserves shows an increase of \$273,417 or 6% over the current year. The Capital Improvement Program (CIP) Budget continues to track with the five (5) year CIP Budget. The CIP is planned at \$7,110,699 for the coming fiscal year.

I would like to thank and acknowledge Board President Ray Tetreault and Board Vice President Mark Simon for their contribution to the FY 2013/15 budgetary process. The committee completed their work and recommended the preliminary budget be submitted to the Board of Directors for consideration.

## DISCUSSION

There were three projects of significance that took place during the Fiscal 2012/13 year and one blemish in the Town's history which was resolved to the Town of Discovery Bay's benefit.

The first and most significant project resulted in the establishment of the Discovery Bay Public Financing Authority (DBPFA). In August 2012, the DBPFA issued \$14.1 in water and wastewater enterprise revenue bonds. Benefitting from a Standard and Poor's municipal credit rating of AA-, the Town obtained historically low interest rates of 4.000% over thirty years to provide the financial resources necessary to facilitate needed improvements to the wastewater infrastructure network as well as construct new Well 07 for long term water supplies. A detailed list of projects that are funded by these revenues can be seen in the CIP section of the Budget. The Capital Financed projects are identified in the CIP in *dark green*. Almost all of the projects scheduled to receive bond funding are either in construction, are under design, or are in the initial planning stages.

The second project of significance was the February 2013 purchase of the Discovery Bay Community Center. Formerly known as the Discovery Bay Athletic Club, the 7.25 acre parcel includes a number of amenities including an 8 court tennis center, swimming pool, lush landscaped grounds, and a 5,000 square foot building. A dream of Discovery Bay for over 20 years, the site acquisition will allow the Town the ability to provide a centralized location where community based programming is to be offered that will stimulate, educate and enrich the lives of people within Discovery Bay and that is complemented by a system of parks, recreation areas and other facilities aimed to encourage recreational and leisure time activities.

The Community Center project is an integral component of the budget for Fiscal 2013/14. Included in the preliminary budget is \$552,500 for the renovations of the community center building. This renovation, if authorized, would occur in the 4<sup>th</sup> quarter of 2013, with an anticipated opening date of March 1, 2014. At that time, the TODB would embark on a modest yet well thought out series of programs including tennis, swimming, arts and crafts and nutrition as well as a variety of other community based programs.

The third significant project that took place in the past year was the landscape enhancement project that took place on Clipper Drive. The Clipper Drive project borrows many of the landscape themes utilized on the Discovery Bay Boulevard project that was completed during Fiscal 2011/12. The resulting project is a significantly improved streetscape.

Also in 2013 the TODB resolved the long standing matter pertaining to the sanitary sewer overflow that occurred at The Lakes development in the summer of 2008. The Town prevailed in a legal action filed by

the Town against SouthWest Water, the Town’s former water and sewer contractor. This action closed the book on the matter and the Town was reimbursed \$35,000 in legal fees and as well as the fines paid to the State of California in the amount of \$230,700. I can honestly say that it is nice to put this issue to rest.

For the most part, this budget represents a “status quo” financial plan. Other than the Community Center, there are not any *anticipated* program changes in the forecast period. However, the Community Center moved staffing to the tipping point, and it is with regret that I must recommend the addition of two Full Time Equivalents (FTE). These two FTE’s are both in the Parks and Landscape area, and include the addition of a Parks and Maintenance Worker I position as well as a Recreation Program Coordinator. The former position will start on July 1, 2013 and the latter position will have an initial start date of September 1, 2013. A copy of the proposed FY 2013-15 Position Schedule is included as a part of the proposed budget.

For Fiscal Year 2013/14, the Budget breaks down as follows:

Proposed FY 2013 – 14 Operating and Capital Improvement Program Budget	
Total O&M Budget	\$4,876,550
Debt Service	\$828,000
Contribution to Reserves	\$460,787
Total Capital Budget	\$6,585,669
Total Infrastructure Replacement Fund	\$525,000
Grand Total Expense Budget	\$13,276,006
Grand Total Revenue	\$13,276,006

The Operating and Maintenance (O&M) section of the budget is proposed to be \$6,165,337 for the coming fiscal year. Increases to the Operating plan can be seen in Salary and Wages where a proposed increase of \$141,199 over current year projected actuals occurs. This increase represents a variety of factors, including properly accounting for payroll taxes, two (2) new FTE’s, accurately attributing staff time to landscape related activities, a modest increase to payroll as well as increased workers compensation expenses. Other areas of increased spending in the O&M Budget include a more accurate reflection of expenditures based upon past years’ historical data as well as current and future contractual obligations. This is evident in contractual increases to Veolia Water and anticipated expenses in litigation.

The District’s website, [www.todb.ca.gov](http://www.todb.ca.gov), continues to be populated with relevant information, documents, and materials. The website went through a significant upgrade this past spring and the changes and ease of access and file location has proved to be more accessible for all users of the site. Staff will continue to populate the site with information that is appropriate to our mission.

Our long term contract with Veolia Water is now entering its Third year. Dividends are obvious, and the overall Water and Wastewater Operation is being managed and supported by arguably the most qualified staff in the District's history. We look forward to continuing to develop our ongoing partnership with Veolia.

Over the past year, the District has initiated or completed a number of parks and landscape projects. Some of these projects are relatively small in size and scope, while others are significantly more extensive. There have been many other landscape beautification projects throughout town including the Newport Drive Planting Improvements, Point of Timber Planting Improvements and the Cornell Park Bench and Picnic Table upgrades. Cornell Park lighting replacements are scheduled for construction in June 2013.

The Capital Improvement Program (CIP) proposes expenditures of \$7,110,669, with a large portion of those needs derived from the Water and Wastewater Master Plan studies. Those studies have been previously accepted by the Board of Directors during FY 2011-2012. As previously discussed, the projects contained in those plans are either under construction, in design, or in the preliminary planning phases. FY 2013-2014 will be a busy year as a number of projects currently in design will be under construction.

As noted previously, this budget also includes \$525,000 in Infrastructure Replacement funds for above and below ground infrastructure needs. The addition of the Infrastructure Replacement Fund was specifically addressed and again recently noted as a positive addition to the budget by the District's independent auditors.

This budget represents a budget where revenues match expenditures. The attached FY 2013-14 Operating and Maintenance, Capital Improvement Program, Capital Replacement Fund and Revenue projections represent a spending plan that is sustainable based upon projected revenues meeting projected expenditures of \$13,276,006.

Key to the preparation of this budget was to ensure all carry-over projects are properly accounted for, that revenue projections are based upon historic and anticipated revenues, and that spending is prudent and sensible. These budget totals reflect Encumbrance(s) Carry Over (re-Budgeted fees) of \$1,116,777 for O&M and \$3,450,338 for Capital Improvement Projects that are either under construction or pushed into FY 2013-14 and beyond.

The Town of Discovery Bay is presently in the process of reviewing rates for water and wastewater collection for the coming four year forecast period. We are fortunate to have engaged the services of Bartle and Wells Associates (BWA) in that effort. BWA is the leading rate structure analytical firm in California. In initial discussions and document reviews with BWA, it is likely that a very modest rate increase of 2.7% will be recommended for the coming fiscal year. This will moderate somewhat two consecutive years of double digit increases and provide relief to homeowners into the foreseeable future. The study is anticipated to be approved by the Board of Directors on June 19, 2013.

The primary sources of revenues are derived from Property Tax charges for water and wastewater usage, charges for commercial sewer and water, and charges for residential water service. The remaining revenue sources can be attributed to miscellaneous reimbursements, charges and fees. On the Parks and Landscape side of the house, revenues are generated by Landscape Zones 8 and 9, as well as with landscape contracts with Contra Costa County for County Zones 57, 61 and \$327,000.

Revenues are projected to be \$13,276,006 and include the aforementioned projected rate increase and \$5,435,690 related to proceeds from Financing for capital projects.

Again, I am pleased to present a budget where revenues meet expenditures, where staffing levels meet projected needs, and where service levels continue to improve. More importantly, however, it begins the multi-year process of ensuring that the District's infrastructure needs continue to be met while offering a strategic look at the overall assets of the District.

This budget document is the culmination of considerable effort on behalf of staff, and I would like to thank those that participated in its production, including Water and Wastewater Manager Virgil Koehne, District Engineer Gregory Harris, Parks and Landscape Manager Fairin Perez, and Finance Manager Dina Breitstein. Their efforts, and those of their respective staff are appreciated and I am grateful for their assistance.

Respectfully submitted,

Rick Howard  
General Manager

*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED

***Town of Discovery Bay Community Services District  
Contra Costa County, California***



***The Town of Discovery Bay Community Service District: At a Glance***

Discovery Bay was established in the early 1970's as a weekend and summer resort community. Today, Discovery Bay has evolved into a thriving year-round home for more than 13,000 residents who enjoy small-town living against the backdrop of over 1,200 miles of Delta waterways. Discovery Bay boasts a full-service marina, three (3) public schools, one (1) private school, as well as two (2) shopping centers and a planned business park. However, this small town is no longer limited to Delta waterfront homes; it has developed into a community that provides something for everyone. Discovery Bay offers gated waterfront homes as well as Country Club homes located on a world-class golf course designed by Mike Asmundson. There are two (2) gated communities; Lakeshore and The Lakes, as well as nearby Ravenswood, a community planned around a public park.

The approximately 9 square mile area known as the Town of Discovery Bay Community Services District (TODBCSD) was formed in 1997 following a vote of the people to form an Independent Special District with the purpose of providing essential public services to its residents. The Contra Costa County Local Agency Formation Commission (LAFCO) has authorized the TODBCSD the responsibility of providing the following special services to the residents of Discovery Bay:

- Water supply collection, treatment, and distribution
- Wastewater collection, treatment and distribution
- Parks and Landscape Maintenance
- Recreational Activities (Coming Soon)

***District Form of Government***

California's Independent Special Districts are legislatively authorized pursuant to California Government Code Sections 61000-61850. The Town of Discovery Bay Community Services District is governed by an elected five (5) member Board serving staggered four (4) year terms. The Board employs a General Manager to administer the day to day operations of the District.

## Population

The 2010 census shows the total population in Discovery Bay to be 13,352 people.

## Water Services

The Town of Discovery Bay CSD owns and maintains over sixty (60) miles of water mains in seven (7) residential developments: Discovery Bay West (Village 1, 2, 3 and 4, and Ravenswood); and two (2) of the older developments (Discovery Bay Proper and Centex). Currently, the District owns and operates five (5) water production wells that are located throughout the District and are capable of producing five million gallons of domestic water per day. The raw water is then treated in two (2) water treatment facilities with water storage capacity of 2.5 million gallons of treated water for customer distribution. The total water requirements of Discovery Bay are currently about 1,300 million gallons per year, which equates to an average daily demand of 3.6 million gallons per day.

## Wastewater Services

The District provides wastewater collection, treatment and distribution services to approximately 5,800 homes and businesses located in the town. The wastewater treatment process goes through two (2) separate conveyance systems; Plant 1 and Plant 2. Wastewater Treatment Plant 1 is located just north of Highway 4, within the Discovery Bay Development area. Wastewater Treatment Plant 2 is located south of Highway 4 at the Town's eastern boundary. The two (2) plants are interconnected and are dependent upon each other for various functions.

In order to facilitate and transport the raw wastewater to the main wastewater treatment, the District utilizes 15 wastewater lift stations to move the waste through 50 miles of sewer mains. The plants are capable of producing an average of 1.8 million gallons of wastewater per day. The wastewater treatment plants currently include an influent pump station, influent screening, secondary treatment facilities using oxidation ditches, and ultraviolet (UV) disinfection prior to discharging the treated water into Old River.

The water and wastewater facilities are operated and maintained by Veolia Water N.A. under a multi-year agreement with the TODBCSD.

## Parks and Landscaping Services

The District maintains all the public parks and publically owned landscaped areas in Discovery Bay. Over the past few years, the Board of Directors has established priorities to improve the landscape areas of Discovery Bay. Improvements can be seen throughout town, including the recently completed Discovery Bay Boulevard landscape enhancement project. The District has also initiated a number of projects within our parks system, including the recent completion of the Ravenswood Park Splash Pad, and the new playground at Cornell Park.

The landscape areas in Discovery Bay are broken down into five (5) landscape zones. Two (2) of those zones are owned by the TODBCSD, with the remaining three (3) owned by Contra Costa County, and maintained under contract by the District. The five Landscaping & Lighting zones are:

Discovery Bay Landscape & Lighting Zone #8:

Zone 8 is owned and maintained by the Town of Discovery Bay CSD. This zone includes the landscape streetscape frontages along Highway 4, Clipper Drive, Discovery Bay Boulevard, Willow Lake Road, and a variety of smaller landscaped areas. Cornell Park & Roberta Fuss Tot Lot are also included in this zone.

Discovery Bay Landscape & Lighting Zone #9 (Ravenswood):

Zone 9 is owned and maintained by the Town of Discovery Bay CSD. This zone includes the landscape streetscape frontages along Wilde Drive and Poe Drive. Ravenswood Park is also included in this zone.

Contra Costa County Landscape & Lighting Zone #35:

Zone 35 is owned by Contra Costa County; but is maintained by Town Of Discovery Bay CSD. The zone includes the landscaped median islands on Bixler Road at the intersection of Highway 4, and a pedestrian pathway from the Sandy Cove Shopping Center to Newport Drive. There are also included two pedestrian bridges along the path.

Contra Costa County Landscape & Lighting Zone #57:

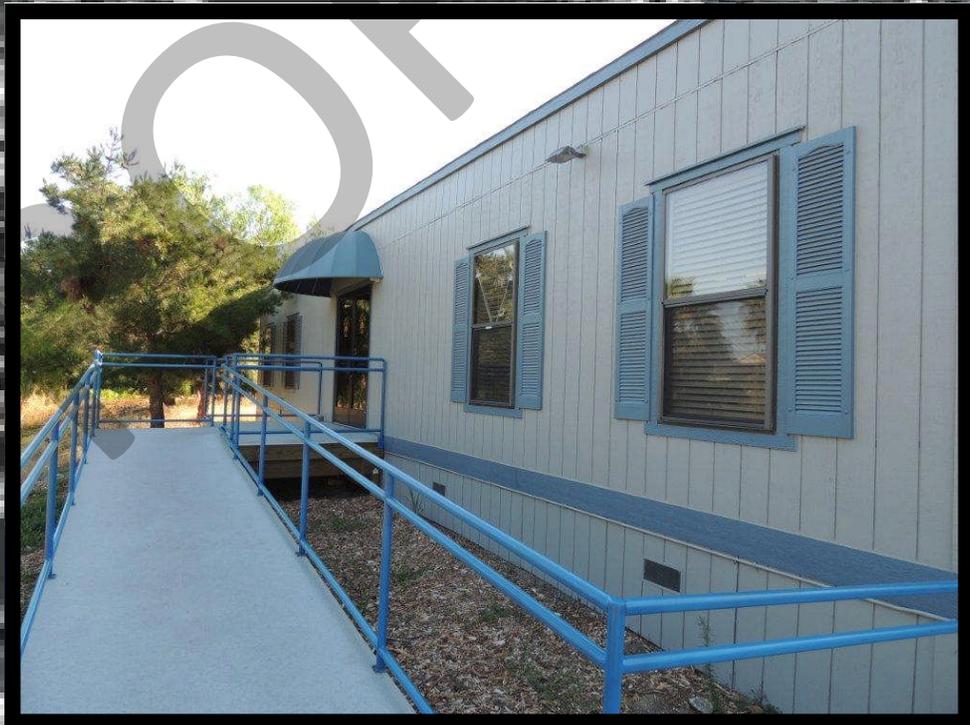
Zone 57 is owned by Contra Costa County; but is maintained by Town Of Discovery Bay CSD. This zone includes all landscaped streetscape frontages in and outside of the Centex Development, along Highway 4, a portion of Bixler Road, and two (2) small parking areas. Regatta Park is also included in this zone.

Contra Costa County Landscape & Lighting Zone #61:

Zone 61 is owned by Contra Costa County; but is maintained by Town Of Discovery Bay CSD. This zone includes landscaped streetscape frontages along a major portion of Bixler Road, Point of Timber Road, the Park & Ride lot, a portion of Newport Drive, Preston Drive and Slifer Drive. Slifer Park is also included in this zone.

Recreation Services

The Town of Discovery Bay Community Services District is also responsible for providing recreational activities to the residents of the District. The most important project currently underway related to recreation services is the proposed community center project. Once the community center is built, it is anticipated that community recreational programs and activities will take place within the new facility.





Town of Discovery Bay CSD  
2013-2015 Program Summary

<b>Department:</b>	<b>General Manager</b>
<b>Program Area:</b>	<b>Administration</b>

**Program Description:**

The Town of Discovery Bay CSD Administration Department is comprised of the Administration functions and operates under the Board of Directors where the Board of Directors acts as the legislative policy making body and the General Manager serves as the administrative head of the District. The Administration Program provides information necessary for the Board of Directors to establish priorities and make well-informed decisions on policy matters. In addition, this program provides staff support for ad hoc or advisory committees formed by the Board of Directors on an as-needed basis. In general, the Administration program supports and directs all departments, enabling them to carry out day-to-day operations, services and planning efforts.

**Accomplishments, 2012-2013:**

- Formed a Joint Powers Authority with neighboring Byron Bethany Irrigation District paving the way for the establishment of the Discovery Bay Public Financing Authority (DBPFA). In August 2012, the DBPFA issued \$14.1M in Discovery Bay Public Financing Authority 2012 Enterprise Revenue Bonds to provide the necessary long term funding for a series of capital improvement projects that were identified as a part of a detailed analysis of our existing system necessities.
- Closed escrow on a 7.25 acre parcel for the Town's Community Center. The site was formerly the Discovery Bay Athletic Club, and is located at 1601 Discovery Bay Boulevard, across from the Discovery Bay Shopping Center. The site consists of a 5,025 sq.ft building, an 8 court tennis center, and an 110,000 gallon swimming pool, and additional amenities include lush landscaping as well as bbq and picnic areas.
- Completed telephone system upgrade resulting in improved productivity and customer satisfaction.
- Completed upgrade to the District's computer network, added VPN, redundancy, and increased internet bandwidth allowing for improved electronic transfer of data, documents, and information.

**Objectives, 2013-2015:**

- Provide management and oversight of the District's Capital Improvement Program
- Successfully oversee the implementation of the Community Center, it's programming and activities.
- Establish the Town of Discovery Bay Community Service District as a "District of Distinction" through CSDA.

*Welcome to...*

# **ACCOUNTING**

*..the department where  
EVERYBODY counts!*

ONLY  
**ACCOUNTANTS**  
CAN SAVE  
**THE WORLD!**

*Through Peace, Goodwill and Reconciliations.*



Town of Discovery Bay CSD  
2013-2015 Program Summary

<b>Department:</b>	<b>Financial Services</b>
<b>Program Area:</b>	<b>Administration</b>

**Program Description:**

The Town of Discovery Bay CSD Administration Department is comprised of the Administration and Finance functions and operates under the Board of Directors where the Board of Directors acts as the legislative policy making body and the General Manager serves as the administrative head of the District. The Finance program operates a governmental accounting, reporting and records maintenance system that provides financial information to both as well as external users and internal management. This program controls and monitors the receipt and disbursement of public funds in compliance with statutory requirements and professional accounting standards. This program also has the responsibility for coordinating all external auditing functions including the annual financial audit and audits by all outside agencies. The Finance function is responsible for the continuing development of financial accounting software and implementation of new technology to increase efficiency in accounting processes and to improve both internal and external reporting. This program also oversees the implementation of any new accounting pronouncements by the Governmental Accounting Standards Board (GASB). The payroll function of this program processes payroll for all District employees including interfacing with the District's payroll service provider and assuring compliance with all regulatory requirements, laws and District policies pertaining to payroll.

**Accomplishments, 2012-2013:**

- Successfully coordinated with the water department to resolve broken/non-working fireflie readings from 250 no reads to 38 no reads.
- Enhanced relationship with auditors and developed improved techniques for job duty separation to avert the possibility of fraudulent behavior.
- Developed a positive relationship with the County (special districts and auditor's office) to better understand their practices and why they work as they do, and collaboratively identified methods to streamline our processes and to work more efficiently as financial partners and members of the same team.
- Created new accounting codes and CIP codes providing the Town a better financial accounting system of budgeting that allows for improved and enhanced levels of detail.
- Worked with Caselle to prepare for conversion into new financial software
- Developed and prepared a more detailed O&M and CIP budget for the 2012-2013 year.
- Developed a Finance calendar providing staff key dates in order to ensure compliance to internal

and external requirements.

- Recommended for Board Consideration and eventual implementation of the Investment, Reserve, Credit Card, and Disposition of Surplus Property policies.
- Established the TODB CSD Developer Deposit Holding Fund at ECC Bank

**Objectives, 2013-2015:**

- Review all internal and external Finance policies in regards to internal controls Best Practices. Update or develop accordingly.
- Streamline and review issues with Datamatic Corp. who provides wireless services for our water meter reads and billing system.
- Fully implement new Caselle Financial Suite Software, including Purchase Order tracking
- Review processes and look for areas for automation such as filing and financial reporting.
- Provide staff training pertaining to financial and billing systems, educational requirements as well as staff development training.
- Develop procedure pertaining to financial reporting, including preparing a month end reporting.
- Develop more comprehensive financial reporting models.

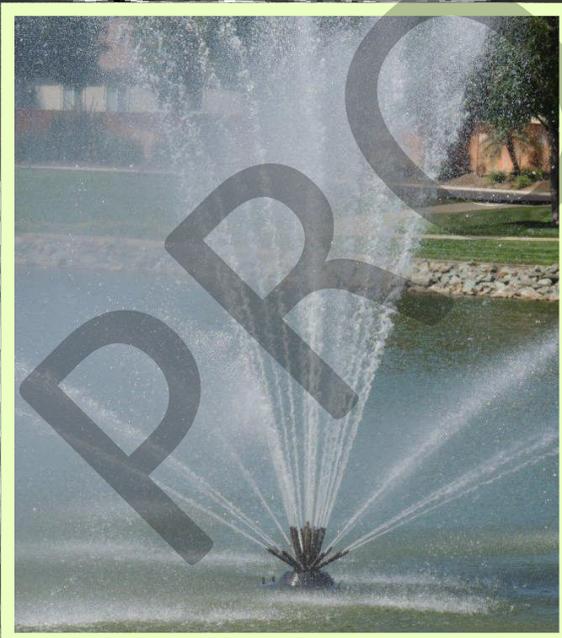
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Contra Costa County, California*



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PROPOSED





Town of Discovery Bay CSD  
2013-2015 Program Summary

<b>Department:</b>	<b>Public Services</b>
<b>Program Area:</b>	<b>Water Quality</b>

**Program Description:**

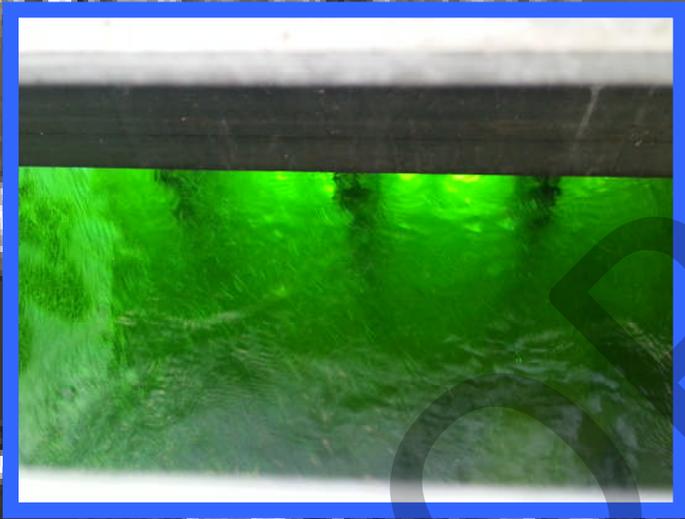
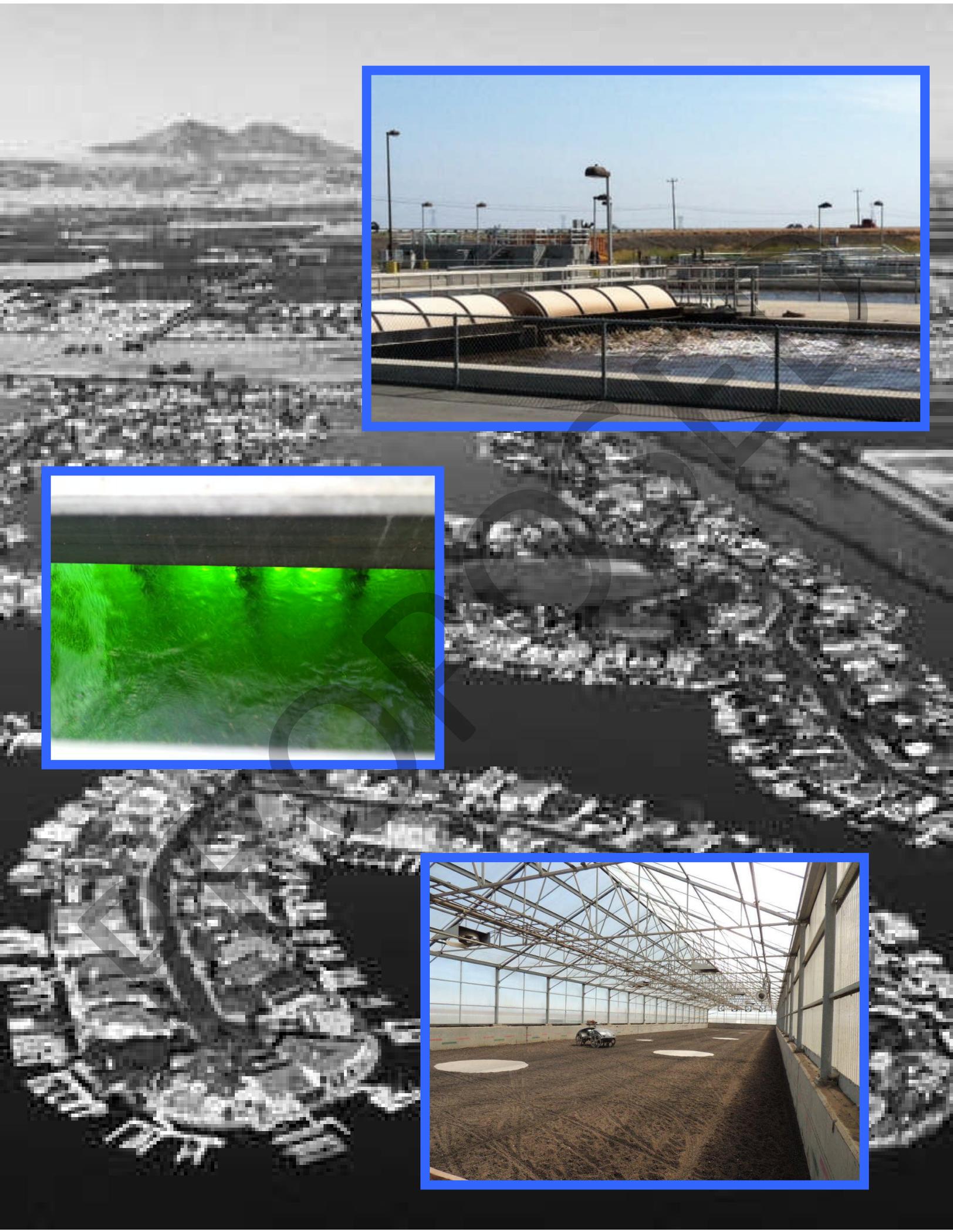
This Program provides water production, treatment & distribution to approximately 6,000 homes and businesses. Specifically, the Water Program provides information necessary for the Board of Directors to establish priorities and make well-informed decision in regards to the Town's water matters. The Water Quality program is responsible for the enforcement of regional water quality regulations. Response procedures have been developed to react to citizen water quality complaints and to pursue violations observed in the field. The program also assists with the development of water quality educational materials and outreach.

**Accomplishments, 2012-2013:**

- In August 2012, the Town of Discovery Bay issued \$14.1M in Discovery Bay Public Financing Authority 2012 Enterprise Revenue Bonds to provide the necessary long term funding for a series of capital improvement projects that were identified as a part of a detailed analysis of our existing system necessities, including the planning, development and construction of Well No. 07.

**Objectives, 2013-2015:**

- Finalize design and construct Well No. 07 providing the community a long term sustainable water source.
- Continue to monitor rules and changes in law relative to safe drinking and water quality requirements.





Town of Discovery Bay CSD  
2013-2015 Program Summary

<b>Department :</b>	<b>Public Services</b>
<b>Program Area:</b>	<b>Wastewater</b>

**Program Description:**

The Town of Discovery Bay Wastewater Program provides for the collection, conveyance, treatment and discharge of treated effluent. Specifically, the Wastewater Program provides information necessary for the Board of Directors to establish priorities and make well-informed decision in regards to the Town's wastewater matters. In addition, this program provides staff support for ad hoc or advisory committees formed by the Board of Directors on an as-needed basis. In general, the Water program supports and directs the wastewater contractor, enabling them to carry out day-to-day operations, services and planning efforts. In addition, this program negotiates, administers, implements, and approves contracts for the provision of municipal services.

**Accomplishments, 2012-2013:**

- Completed Wastewater Master Plan
- Completed Capacity Fee Study and Adopted new fee structure
- In August 2012, the Town of Discovery Bay issued \$14.1M in Discovery Bay Public Financing Authority 2012 Enterprise Revenue Bonds to provide the necessary long term funding for a series of capital improvement projects that were identified as a part of a detailed analysis of our existing system necessities.
- Successfully resolved lawsuit between Southwest Water and the Town of Discovery Bay to the satisfaction of the Town.
- Completed UV Bank 4 Upgrade CIP project; completed majority of Bio-Solids Project, and made progress in preparing for the capital financed projects construction.

**Objectives, 2013-2015:**

- Complete Bio Solids Project.
- Begin and complete construction on Lift Station W, influent pump station and emergency storage lagoon project.
- Finalize design and begin construction on the oxidation ditch, splitter box, and clarifier project.





Town of Discovery Bay CSD  
2013-2015 Program Summary

<b>Department:</b>	<b>Parks &amp; Landscaping Services</b>
<b>Program Area:</b>	<b>Parks &amp; Landscaping</b>

**Program Description:**

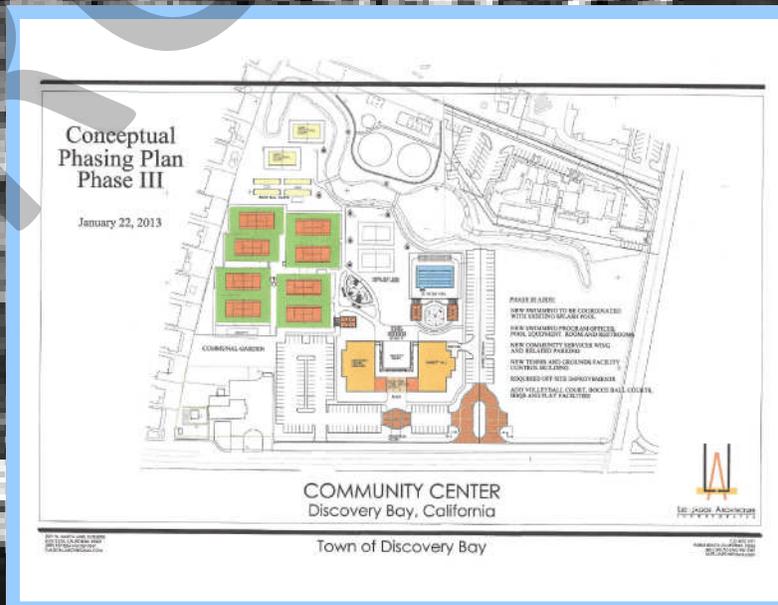
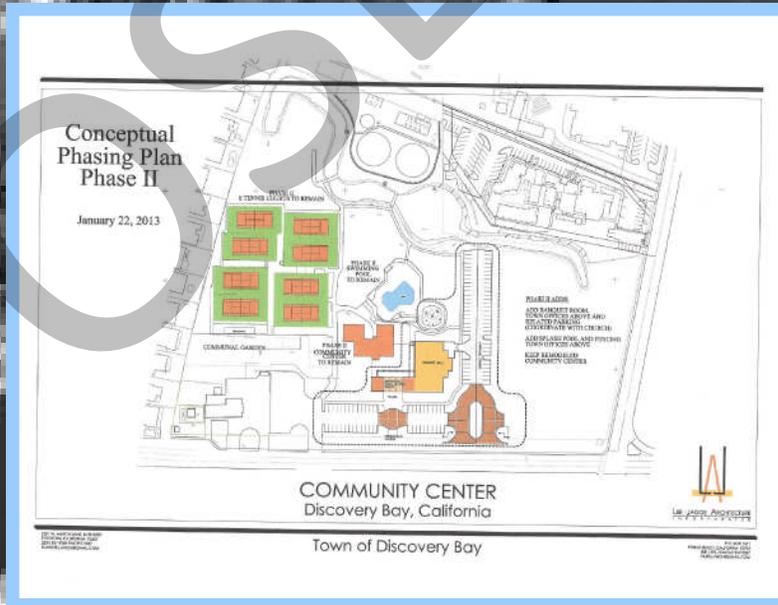
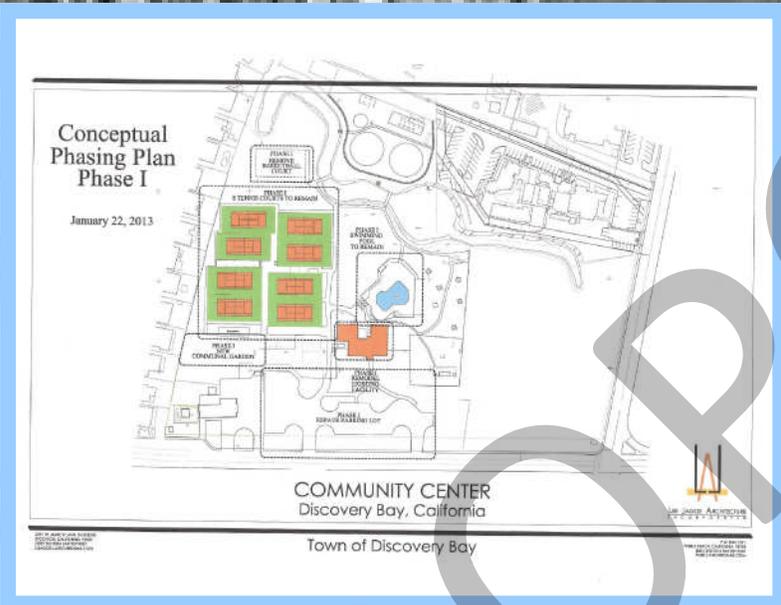
The Parks and Landscaping Program provides for the planning, maintenance & capital needs of the parks & landscaping network in Discovery Bay. Specifically, the Parks & Landscaping Program provides information necessary for the Board of Directors to establish priorities and make well-informed decision in regards to the Town's parks and landscaping matters. This program provides a comprehensive maintenance and rehabilitation program for 5 parks and the streetscapes inside Discovery Bay. In addition the maintenance and rehabilitation program includes repair and maintenance of the parks within Zones 8, 9, 35, 57, 61 and the Park n Ride area. This program conducts preventative maintenance on streetscapes, which includes design and planting and ensuring proper drainage. This program maintains and replaces all plants and trees to ensure health, vitality and visual appeal as well as maintains inventory lists annually to project funding and scheduling of future repairs, projects and replacement.

**Accomplishments, 2012-20113**

- Cornell Park Lighting Upgrades (Solar)
- Adoption of Park Ordinances
- Addition of Blue Star Memorial at Slifer Park
- Newport Drive Landscape Enhancement Project
- Clipper Drive Landscape Enhancement Project
- Tree Trimming Program implemented, including Staff Safety Training
- Integration of Community Center operations
- Addition of new Community Garden
- Inventories completed for Zone 61 and Zone 57

**Objectives, 2013-2015:**

- Upcoming Projects: Shade Structures at Slifer Park; Highway 4 Landscape Enhancement, Bixler Road Landscape Enhancement, Point of Timber Landscape Enhancement
- Parks & Landscape Master Plan
- Complete Park Transfers (Slifer & Regatta)
- Increasing recreational opportunities at District's Parks





Town of Discovery Bay CSD  
2013-2015 Program Summary

<b>Department:</b>	<b>Parks &amp; Landscaping Services</b>
<b>Program Area:</b>	<b>Recreation Services</b>

**Program Description:**

New for FY 2013-2015, the Recreation Services program was established to provide community based and age appropriate recreational programming. These activities will be the byproduct of the purchase of the Discovery Bay Community Center in FY 2012-13. Recreational activities take place throughout town; and the Community Center is the central location for those activities.

**Accomplishments, 2012-2013:**

- Closed escrow on a 7.25 acre parcel for the Town's Community Center. The site was formerly the Discovery Bay Athletic Club, and is located at 1601 Discovery Bay Boulevard, across from the Discovery Bay Shopping Center. The site consists of a 5,025 sq.ft building, an 8 court tennis center, and a 110,000 gallon swimming pool. Additional amenities include lush landscaping as well as bbq and picnic areas.
- Transitioned prior athletic club operation into the Town and operated the facility through June 30, 2013 in that capacity.
- Worked with Community Center Committee to help identify programs, hours of operations of the different facilities, and budgetary considerations moving forward.

**Objectives, 2013-2015:**

- Open swimming pool for community wide use in FY 2013-15.
- Provide enhanced community based and age appropriate recreational programming.
- Encourage all residents of Discovery Bay to visit and participate in activities.

*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED

**Town of Discovery Bay Community Services District  
Contra Costa County, California**



**Revenues – “Where the money comes from”**

The following table identifies the various sources of revenue that can be anticipated during the course of the coming fiscal year. As is evident in the table, the primary sources of revenues are derived from Property Tax charges for water and wastewater usage, charges for commercial sewer and water and residential water service fees. The remaining revenue sources can be attributed to miscellaneous reimbursements, charges and fees.

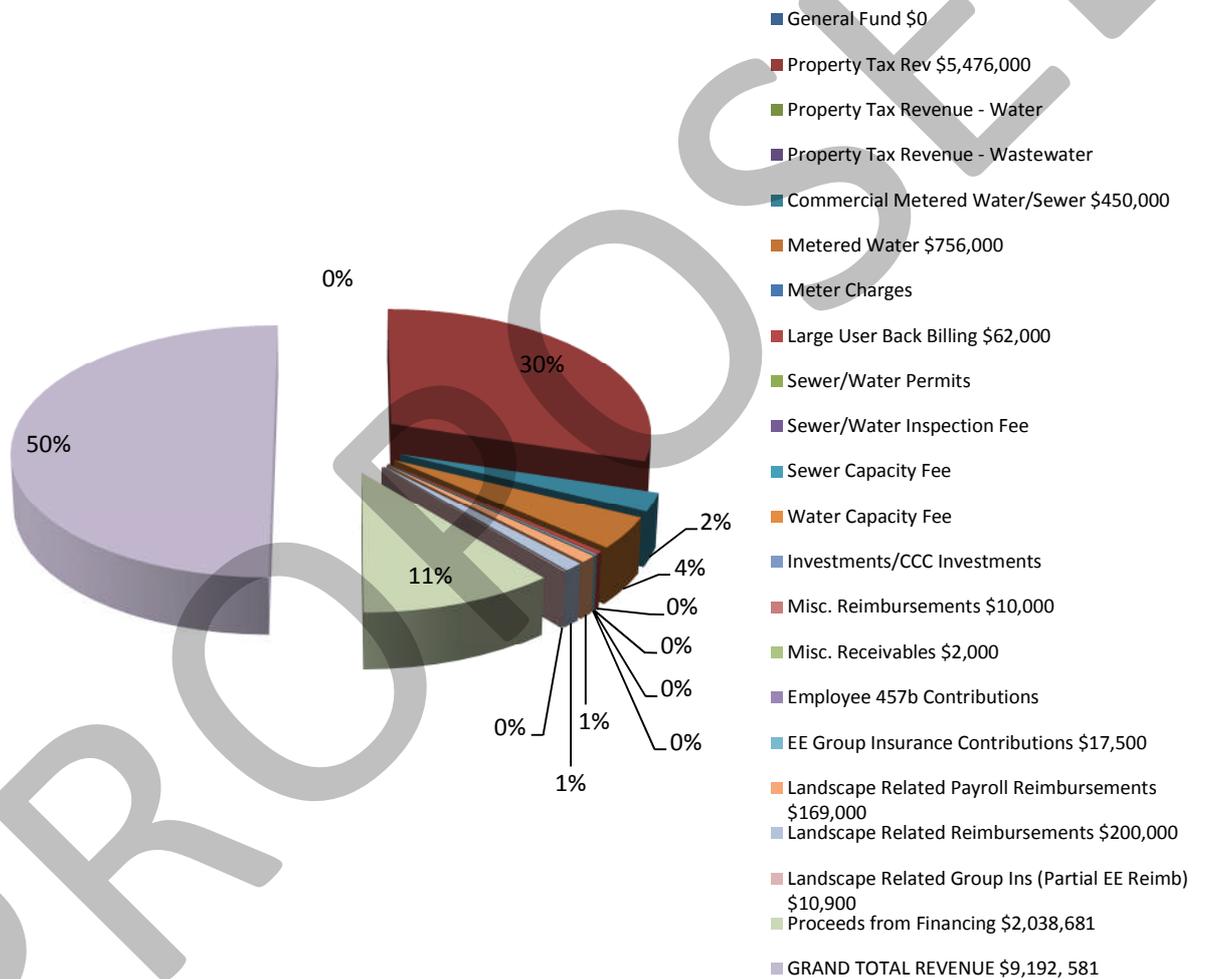
Of the approximately 5,000 residential and commercial properties in Discovery Bay, roughly 2,200 are billed for water use through meters. The remaining 2,800 properties are scheduled to receive water meters prior to the state mandated date of 2024.

REVENUE PROJECTIONS						
FISCAL YEAR	2011/2012	2012/2013	2012/2013	2012/2013	2013/2014	2014/2015
ACCOUNT DESCRIPTION	Actuals	Budget	YTD Actuals	Proposed Actuals	Proposed Budget	Proposed Budget
<b>REVENUE</b>						
General Fund						
Property Tax	\$4,754,252	\$5,476,000	\$5,475,974	\$5,475,974		
Property Tax - Water					\$1,735,000	\$1,781,845
Property Tax – Wastewater					\$3,769,000	\$3,882,000
Commercial Metered	\$365,266	\$450,756	\$1,220,127	\$1,290,127		
Metered Water	\$545,306	\$756,000			\$768,000	\$841,000
Meter Charges					\$255,000	\$281,000
Commercial Back Billing		\$62,000	\$31,000	\$35,000	\$14,825	
Sewer/Water Permits			\$4,450	\$6,400	\$5,000	\$5,000
Sewer/Water Inspection Fees			\$6,720	\$12,480	\$20,000	\$20,000
Sewer Capacity Fee			\$285,328	\$285,328	\$575,000	\$335,000
Water Capacity Fee					\$104,000	\$410,000
Investments/ CCC Investments	\$58		\$3,026	\$3,026		
Misc. Reimbursements	\$7,234	\$10,000			\$10,270	\$10,547
Misc. Receivables	\$243,555	\$2,000	\$272,222	\$276,269	\$2,052	\$2,109
Employee 457b Contributions				\$30,000	\$30,000	\$30,000
EE Group Insurance	\$17,052	\$17,500		\$17,500	\$17,973	\$18,458
Landscape Related Payroll Reimbursement	\$176,810	\$169,500		\$169,500	\$298,000	\$308,000
Landscape Related Reimbursements	\$200,000	\$200,000	\$1,680	\$200,000	\$225,000	\$225,000
Landscape Related Group Insurance (Partial EE Reimbursement)	\$23,600	\$10,900		\$10,900	\$11,194	\$11,497
Proceeds from Financing		\$2,038,681	\$1,897,565	\$4,295,202	\$5,435,690	\$3,714,010
<b>Grand Total Revenue</b>	<b>\$6,333,133</b>	<b>\$9,192,581</b>	<b>\$9,198,093</b>	<b>\$12,107,706</b>	<b>\$13,276,006</b>	<b>\$11,875,466</b>

**Town of Discovery Bay Community Services District  
 Contra Costa County, California  
 Revenue Budget**



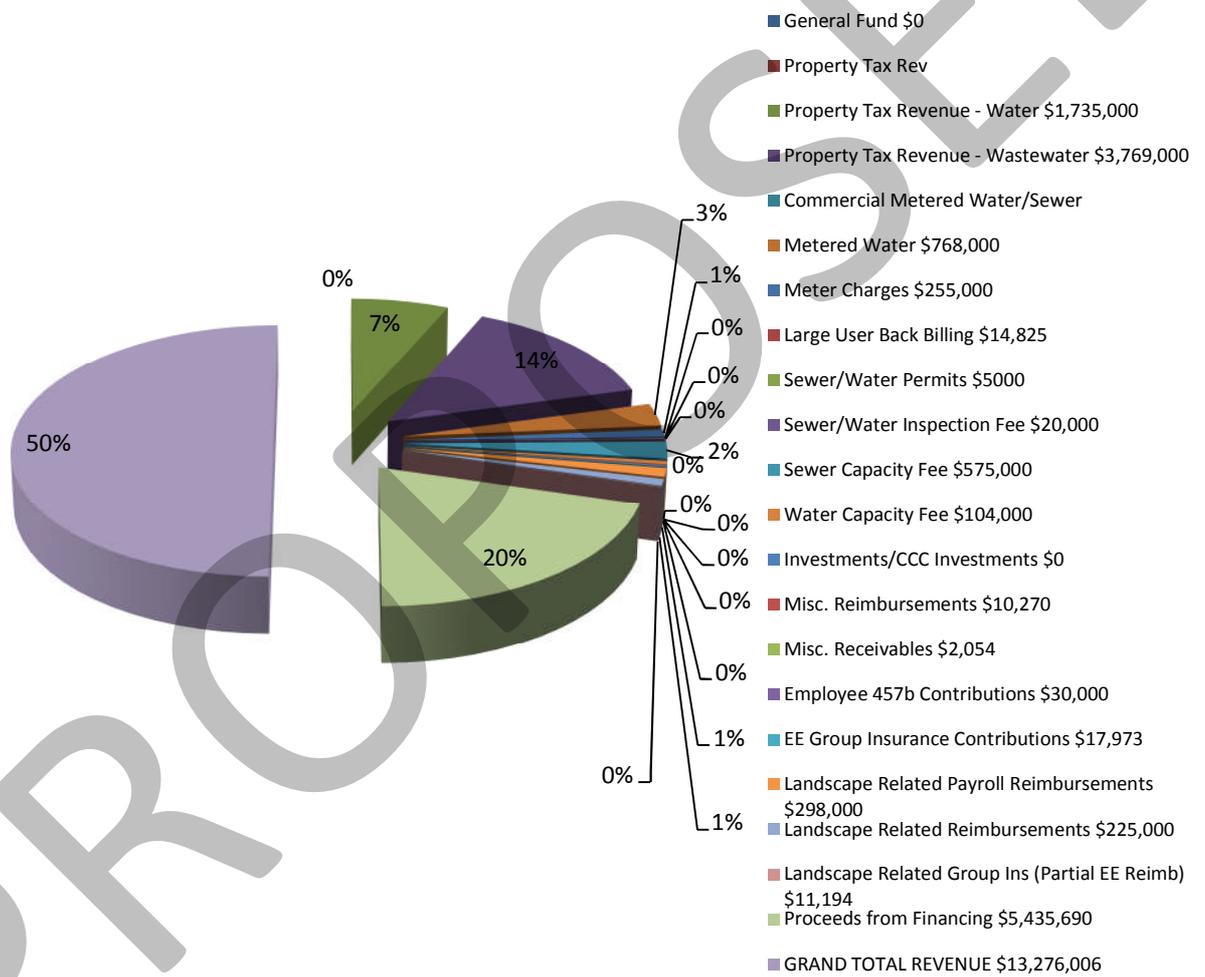
**FY 2012/2013 Revenue**



**Town of Discovery Bay Community Services District  
 Contra Costa County, California  
 Revenue Budget**



**Proposed FY 2013/2014 Revenue**



***Town of Discovery Bay Community Services District  
Contra Costa County, California  
Operations and Maintenance Budget***



The Operations and Maintenance Budget for the Fiscal Year 2013-15 represents the day-to-day spending plan that meets the needs of the District and keeps it running smoothly and efficiently. The proposed plan was developed by forecasting actual historical expenses and known costs and integrating that data into a fiscal spending plan that best represents anticipated future expenditures.

For FY 13-15 the O&M budget remains essentially the same as FY 2012-2013. The Operations and Maintenance (O&M) program has a proposed spending plan of \$6,165,337 in FY 13/14 and \$5,827,761 in FY 14/15 for a total of \$11,993,098 over two years. This represents an increase of \$1,153,204 or 18% over FY 2012-2013 and (\$337,576) over FY 13/14. Increases to the O&M program are evident in the Salary & Wages section where an increase of \$33,500 in FY 13/14 in Workers Compensation the addition of two staff members also contributes to the increase. The majority of the increase is in FY 13/14 in Debit Services with an increase of \$419,000 or 50% over the previous year and Repayment of Borrowed Reserves for \$210,000 which replenishes the Town's Reserve Fund used for the purchase of the Community Center. These increases represent a variety of factors, including properly accounting for Insurances, accurately attributing to consulting activities in regards to the Water and Wastewater Master Plan.

PROPOSED

Town of Discovery Bay Community Services District Contra Costa County, California  
 Operations and Maintenance Budget

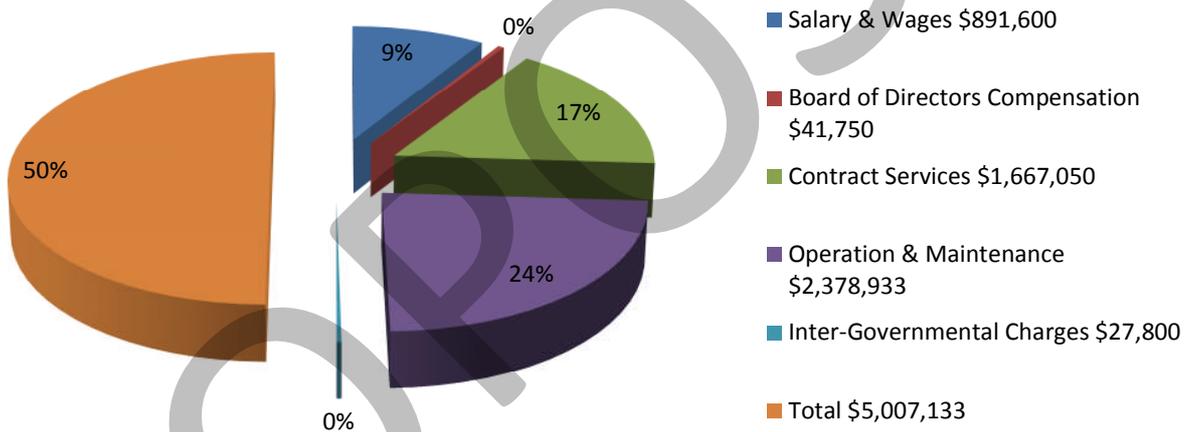


Account No.	Account Description	FY 2011-2012		FY 2012-2013		YTD Total Expense	Remaining	%	FY 2013-2014		FY 2014-2015	
		Actual	Budget	Budget	Budget				Proposed Budget	Proposed Budget		
<b>Salary &amp; Wages</b>												
7000	Salary & Wages	\$ 689,251	\$ 567,000	\$ -	\$ -	\$ 567,000	\$ -	100%	\$ 809,799.00	\$ 843,606.00		
7001	Overtime	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	100%	\$ 5,000.00	\$ 5,000.00		
7018	Medicare-R (Employer)	\$ -	\$ 13,000	\$ -	\$ -	\$ 13,000	\$ -	100%	\$ 29,500.00	\$ 31,500.00		
7020	SS-R (OASDI Employer)	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	100%	\$ 52,000.00	\$ 54,500.00		
7023	CA (SUI)	\$ 93,338	\$ 8,000	\$ -	\$ -	\$ 8,000	\$ -	100%	\$ 15,000.00	\$ 15,000.00		
7030	Group Insurance	\$ 48,000	\$ 38,400	\$ -	\$ -	\$ 38,400	\$ -	100%	\$ 38,100.00	\$ 38,100.00		
7045	Workers Comp	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ 16,000	\$ -	100%	\$ 50,000.00	\$ 50,000.00		
7060	457 B Plan	\$ 4,200	\$ 15,700	\$ -	\$ -	\$ 15,700	\$ -	100%	\$ 30,000.00	\$ 30,000.00		
7075	Reimbursement of Wages	\$ -	\$ 149,000	\$ 30,907	\$ -	\$ 118,093	\$ -	79%				
7090	Overtime	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	100%				
7093	Medicare-R (Employer)	\$ -	\$ 8,000	\$ -	\$ -	\$ 8,000	\$ -	100%				
7095	SS-R (OASDI Employer)	\$ -	\$ 3,000	\$ -	\$ -	\$ 3,000	\$ -	100%				
7098	CA (SUI)	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	100%				
7105	Reimbursement of Insurance	\$ -	\$ 5,100	\$ -	\$ -	\$ 5,100	\$ -	100%				
7120	Reimbursement of 457B Plan	\$ -	\$ 5,800	\$ -	\$ -	\$ 5,800	\$ -	100%				
7135	Vacation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
7150	Auto Allowance	\$ -	\$ 4,200	\$ 350	\$ -	\$ 3,850	\$ -	92%	\$ -	\$ -		
	Temporary Employees	\$ -	\$ 8,400	\$ -	\$ -	\$ 8,400	\$ -	100%	\$ 8,400.00	\$ 8,400.00		
	<b>Total Salary &amp; Wages</b>	\$ 850,789	\$ 896,600	\$ 31,257	\$ -	\$ 865,343	\$ -	97%	\$ 1,037,799	\$ 1,076,106		
<b>Board Of Directors</b>												
7165	Board of Directors Compensation	\$ 26,100.00	\$ 36,000	\$ -	\$ -	\$ 36,000	\$ -	100%	\$ 41,400	\$ 41,400		
7181	Travel - BOD	\$ 1,515.00	\$ 3,750	\$ -	\$ -	\$ 3,750	\$ -	100%	\$ 4,000	\$ 6,000		
7196	Train, Meet & Education - BOD	\$ -	\$ 2,000	\$ -	\$ -	\$ 2,000	\$ -	100%	\$ 2,000	\$ 2,000		
	<b>Total Board of Directors Compensation</b>	\$ 27,615.00	\$ 41,750	\$ -	\$ -	\$ 41,750	\$ -	100%	\$ 47,400	\$ 49,400		
<b>Contract Services</b>												
7270	Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
7271	Consulting Services	\$ 190,000.00	\$ 210,000	\$ -	\$ -	\$ 210,000	\$ -	100%	\$ 210,000	\$ 210,000		
7272	Waste Water Service Contract	\$ 1,148,000.00	\$ 1,182,000	\$ -	\$ -	\$ 1,182,000	\$ -	100%	\$ 1,196,801	\$ 1,232,705		
7273	Professional Fees	\$ 107,000.00	\$ 2,400	\$ -	\$ -	\$ 2,400	\$ -		\$ 2,400	\$ 2,400		
7274	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
7275	Preventative & Corrective	\$ -	\$ 107,000	\$ -	\$ -	\$ 107,000	\$ -	100%	\$ 107,000	\$ 107,000		
7276	Contract Mailing	\$ 15,000.00	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	100%	\$ 15,000	\$ 15,000		
	Legal	\$ 90,000.00	\$ 123,500	\$ -	\$ -	\$ 123,500	\$ -	100%	\$ 150,000	\$ 150,000		
	Accounting	\$ 30,000.00	\$ 27,150	\$ -	\$ -	\$ 27,150	\$ -	100%	\$ 31,000	\$ 31,000		
	<b>Total Contract Services</b>	\$ 1,580,000	\$ 1,667,050	\$ -	\$ -	\$ 1,667,050	\$ -	100%	\$ 1,712,201	\$ 1,748,105		
<b>Operation &amp; Maintenance</b>												
7182	Travel	\$ 3,024	\$ 7,500	\$ -	\$ -	\$ 7,500	\$ -	100%	\$ 5,000	\$ 5,000		
7197	Train, Meet & Education	\$ -	\$ 7,000	\$ -	\$ -	\$ 7,000	\$ -	100%	\$ 7,000	\$ 7,000		
7210	Dues & Subscriptions	\$ 930	\$ 500	\$ -	\$ -	\$ 500	\$ -	100%	\$ 2,650	\$ 2,650		
7225	Memberships	\$ 17,500	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	100%	\$ 18,000	\$ 18,000		
7255	TODB Sponsored Events	\$ -	\$ 5,500	\$ -	\$ -	\$ 5,500	\$ -	100%	\$ 6,000	\$ 6,000		
	PR, Advertising & Elections	\$ -	\$ 14,000	\$ -	\$ -	\$ 14,000	\$ -	100%	\$ 6,500	\$ 15,500		
	Telecommunications	\$ 17,591	\$ 17,600	\$ -	\$ -	\$ 17,600	\$ -	100%	\$ 23,700	\$ 23,700		
	Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,000	\$ 1,000		
	Automotive Supplies & Repairs	\$ 22,000	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	100%	\$ 30,000	\$ 41,000		
	Repairs & Maintenance	\$ 688,428	\$ 707,700	\$ 220,045	\$ -	\$ 487,655	\$ -	69%	\$ 704,000	\$ 704,000		
	Office Supplies	\$ 13,009	\$ 11,500	\$ -	\$ -	\$ 11,500	\$ -	100%	\$ 11,500	\$ 11,500		
	Rent & Facility Expense	\$ 37,058	\$ 39,500	\$ 10,165	\$ -	\$ 29,335	\$ -	74%	\$ 39,500	\$ 39,500		
	Insurance	\$ 55,000	\$ 67,033	\$ -	\$ -	\$ 67,033	\$ -	100%	\$ 68,000	\$ 75,000		
	Permits & Fees	\$ 44,635	\$ 65,100	\$ -	\$ -	\$ 65,100	\$ -	100%	\$ 65,200	\$ 65,200		
	Utilities/Electrical Cost Sewer	\$ 335,000	\$ -	\$ 268,199	\$ -	\$ -	\$ -		\$ 359,000	\$ 368,000		
	Utilities/Electrical Cost Water	\$ 370,000	\$ -	\$ 270,392	\$ -	\$ -	\$ -		\$ 396,000	\$ 407,000		
	<b>Utilities</b>	\$ 705,000	\$ 705,000	\$ -	\$ -	\$ 705,000	\$ -	100%	\$ 755,000	\$ 775,000		
7495	Chemicals	\$ 100,000	\$ 62,500	\$ -	\$ -	\$ 62,500	\$ -	100%	\$ 62,500	\$ 62,500		
	Freight	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ -	100%	\$ 2,800	\$ 2,800		
	Other	\$ 227,314	\$ 618,000	\$ 484	\$ -	\$ 617,516	\$ -	100%	\$ 1,532,787	\$ 1,072,000		
	<b>Total Operations &amp; Maintenance</b>	\$ 1,931,489	\$ 2,378,933	\$ 230,694	\$ -	\$ 2,148,239	\$ -	90%	\$ 3,340,137	\$ 2,926,350		
<b>Inter-Governmental Charges</b>												
	<b>Total Inter-Governmental Charges</b>	\$ 280	\$ 27,800	\$ -	\$ -	\$ 27,800	\$ -	100%	\$ 27,800	\$ 27,800		
	<b>Total Operating Budget</b>	\$ 4,390,173	\$ 5,012,133	\$ 261,951	\$ -	\$ 4,750,182	\$ -	95%	\$ 6,165,337	\$ 5,827,761		

**Town of Discovery Bay Community Services District  
Contra Costa County, California  
Operations and Maintenance Budget**



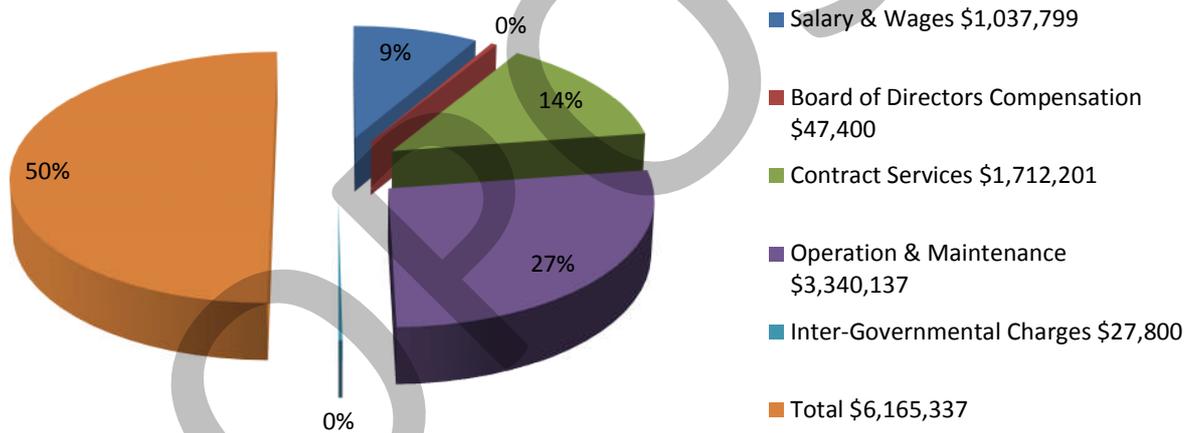
**FY 2012/2013 Operations & Maintenance Budget**



*Town of Discovery Bay Community Services District  
Contra Costa County, California  
Operations and Maintenance Budget*



**FY 2013/2014 Proposed Operations & Maintenance Budget**



**Town of Discovery Bay Community Services District  
Contra Costa County, California  
Capital Improvement Program Budget**



The Capital Improvement Program for Fiscal Year 2013-2015 is valued at \$12,010,799 and includes funding necessary to properly service, maintain and support the basic functions of District operations; it includes \$9,149,700 construction for the two (2) CIP Water & Wastewater Master Plans as well as \$2,840,379 for the approved CIP projects; and \$20,720 for future growth projects.

The CIP is broken down into Six (6) distinct areas – Wastewater Capital Improvements; Wastewater Structures & Improvements; Water Capital Improvements; Water Structures & Improvements; Equipment; and Infrastructure Replacement. All of the projects that are included as a part of the CIP represent projects that continue to maintain existing infrastructure, as well as preparing to accommodate future development.

The Water and Wastewater Master Plans that were commissioned late in fiscal year 2010-2011 were completed, have been reviewed by the Board of Directors and were accepted. Future residential and commercial development in Discovery Bay will determine the timing of any capital improvements necessary to accommodate any new growth.

**Wastewater– Capital Improvements and Structures & Replacements**

The Wastewater CIP and Structures & Replacements represent Twenty (20) projects at a total combined cost of \$8,723,079; of which \$7,895,100 is allocated the construction work of the Wastewater Master Plan which will be financed. \$827,979 is allocated for approved CIP projects including, Re-hab of Manholes, Raising Manholes, Spare NTU sensor and the Salinity Project, Collection Pump Station Improvements, SCADA Improvements, Fiber to Plant One and NPDES Permit Renewal Fee.

**Water Capital Improvements and Structures & Replacements**

The CIP for Domestic Water production includes Eight (8) projects at total combined cost of \$2,082,720. The projects include \$1,254,600 for is allocated the construction work of the Wastewater Master Plan which will be financed. \$807,400 is allocated for approved CIP projects including Well 8 design, Well 1B Pump Equipment and to replace 8-in Mainline on Discovery Blvd to Beaver Lane and \$20,720 is budget for growth induced projects.

**Equipment: Capital**

There are Three Equipment purchases listed for Administration, Water and Wastewater departments totaling \$155,000. These Equipment purchase are as follows; for a Leak Detection Tool \$30,000; \$100,000 for a 2 Yard Tractor; and Security Cameras for the Water and 1 Wastewater Treatment Plants \$25,000.

**Infrastructure Replacement Fund**

The addition of the Infrastructure Replacement Fund allocates \$1,050,000 in four distinct areas: Sewer Infrastructure; Pumps and Motors Replacement; Water Infrastructure; Generators and Facilities and Vehicles Replacement.

Town of Discovery Bay Community Service District  
 Contra Costa County, California  
 Capital Improvement Budget

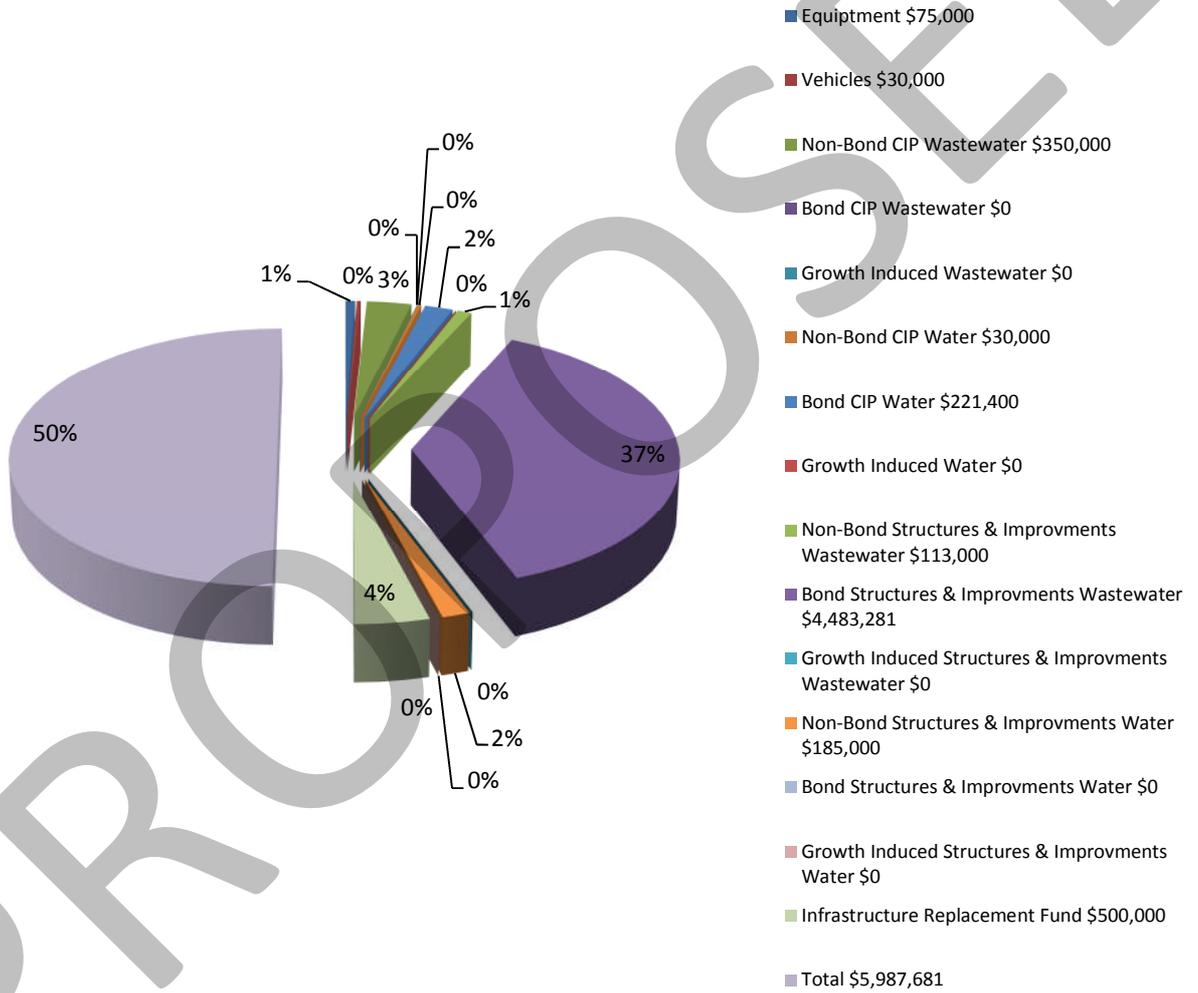


Account	Account Description	Dept./Proj#	2012/2013				Proposed 2013/2014 Budget	Proposed 2014/2015 Budget	Proposed 2015/2016 Budget	Proposed 2016/2017 Budget	Proposed 2017/2018 Budget	Total Budget SUM 12/13-17/18	Total Budget SUM 13/14-17/18
			Budget	YTD Total	Remaining	%							
1100	Equipment												
	Electronic Message Board	37	\$ 40,000	\$ 17,861	\$ 22,139						\$ 40,000	\$ -	
	Boom Lift	38	\$ 25,000	\$ 21,878	\$ 3,122						\$ 25,000	\$ -	
	Security Camera's	39	\$ 10,000	\$ -	\$ 10,000	\$ 25,000					\$ 10,000	\$ 25,000	
	Leak Detection Tool	66				\$ 30,000					\$ 30,000	\$ 30,000	
	2 Yard Tractor	64				\$ 100,000					\$ 100,000	\$ 100,000	
	Equipment Total		\$ 75,000	\$ 39,740	\$ 35,260	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ 230,000	\$ 155,000	
1120	Vehicles												
	Vehicle	A	\$ 30,000	\$ 25,851	\$ 4,149			\$ 40,000			\$ 70,000	\$ 40,000	
	Vehicle Total		\$ 30,000	\$ 25,851	\$ 4,149	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 70,000	\$ 40,000	
21-1155	CIP wastewater												
	Secondary Effluent Pump Station Modifications	5	\$ -	\$ -	\$ -			\$ 37,500	\$ 212,500		\$ 250,000	\$ 250,000	
	Secondary Effluent Equalization	6	\$ -	\$ -	\$ -			\$ 102,000	\$ 578,000		\$ 680,000	\$ 680,000	
	Effluent Filtration	7	\$ -	\$ -	\$ -			\$ 692,100	\$ 1,960,950	\$ 1,960,950	\$ 4,614,000	\$ 4,614,000	
	Revise UV Disinfection Weirs	8	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	
	Conduct UV Disinfection Viral Bioassay Test	9	\$ -	\$ 27,575	\$ (27,575)			\$ -	\$ -	\$ -	\$ -	\$ -	
	Upgrade UV Disinfection	10	\$ -	\$ -	\$ -			\$ 120,000	\$ 1,080,000		\$ 1,200,000	\$ 1,200,000	
	Add Pump to Export Pump Station	12	\$ -	\$ -	\$ -			\$ 400,000	\$ -	\$ -	\$ 1,000,000	\$ 100,000	
	Solids Improvements, phase 2: One New Solar Dryer	14	\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -	
	Collection System Pump Station Improvements	15	\$ 110,000	\$ -	\$ 110,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000		\$ 650,000	\$ 540,000	
	SCADA Improvements	16	\$ 150,000	\$ -	\$ 150,000	\$ 350,000					\$ 350,000	\$ 350,000	
	Fiber to Plant 1	36	\$ 50,000	\$ 7,985	\$ 42,015	\$ 42,015					\$ 50,000	\$ 50,000	
	NPDES permit Renewal	65	\$ 40,000	\$ -	\$ 40,000	\$ 40,000				\$ 40,000	\$ 40,000	\$ 80,000	
	CIP Wastewater Total		\$ 350,000	\$ 35,560	\$ 314,440	\$ 567,015	\$ 135,000	\$ 1,186,600	\$ 3,966,450	\$ 2,000,950	\$ 8,206,015	\$ 7,856,015	
20-1160	CIP Water												
	Source Capacity												
	Well 7	51	\$ 221,400	\$ 38,154	\$ 183,246	\$ 627,300	\$ 627,300				\$ 1,476,000	\$ 1,254,600	
	Well 8	52	\$ -	\$ -	\$ -	\$ 50,000	\$ 227,400	\$ 644,300	\$ 594,300		\$ 1,516,000	\$ 1,516,000	
	Well 18 pump Equipment Upgrade	53	\$ 30,000	\$ -	\$ 30,000	\$ 30,000					\$ 30,000	\$ 30,000	
	Treatment Filter at Willow Lake												
	Treatment Filter unit at Willow Lk WTP vessel, media, foundation, all new face piping & controls	54	\$ -	\$ -	\$ -		\$ 20,720	\$ 238,280			\$ 259,000	\$ 259,000	
	New Backwash Tank at Willow Lk WTP, piping modifications & foundation	55	\$ -	\$ -	\$ -			\$ 28,800	\$ 331,200		\$ 360,000	\$ 360,000	
	New Recycle Pumps at Willow Lk WTP 3 pumps, piping & controls	56	\$ -	\$ -	\$ -				\$ 72,000		\$ 72,000	\$ 72,000	
	Recycle Pump Upgrade - Newport	57	\$ -	\$ -	\$ -					\$ 28,800	\$ 28,800	\$ 28,800	
	CIP Water Total		\$ 251,400	\$ 38,154	\$ 213,246	\$ 707,300	\$ 875,420	\$ 911,380	\$ 997,500	\$ 28,800	\$ 3,771,800	\$ 3,520,400	
21-1170	Structures & Improvements Wastewater												
	Influent Pump Station Modifications	1	\$ 58,882	\$ 101,712	\$ (42,831)	\$ 981,360					\$ 1,040,242	\$ 981,360	
	RE-Activate Pump Station W	2	\$ 21,319	\$ 29,825	\$ (8,506)	\$ 355,320					\$ 376,639	\$ 355,320	
	Emergency Storage Facilities	3	\$ 14,580	\$ 14,695	\$ (115)	\$ 114,210	\$ 114,210				\$ 243,000	\$ 228,420	
	Total	1, 2 & 3	\$ 94,781	\$ 146,233	\$ (51,452)	\$ 1,450,890	\$ 114,210				\$ 1,659,881	\$ 1,565,100	
	Reverse Osmosis Facilities	11	\$ 605,000	\$ 87,148	\$ 517,852	\$ 2,722,500	\$ 2,722,500				\$ 6,050,000	\$ 5,445,000	
	Solids Improvements, Phase 1: New Solar Dryers and 2 Bell Presses	13	\$ 3,466,000	\$ 1,079,626	\$ 2,386,374	\$ 385,000					\$ 3,851,000	\$ 385,000	
	Total	13 & 14	\$ 3,466,000	\$ 1,530,343	\$ 1,935,657	\$ 385,000	\$ -	\$ -	\$ -	\$ -	\$ 3,851,000	\$ 385,000	
	Rehab Manholes	40	\$ 18,000	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 20,000	\$ 110,000	\$ 92,000	
	Raise Manholes	41	\$ 10,000	\$ 9,800	\$ 200	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000	\$ 50,000	
	Spare NTU Sensor	42	\$ 20,000	\$ -	\$ 20,000	\$ 20,000					\$ 20,000	\$ 20,000	
	Road Crossing Ramps	43	\$ 15,000	\$ -	\$ 15,000						\$ 15,000	\$ -	
	Salinity Project	44	\$ 50,000	\$ 36	\$ 49,964	\$ 49,964					\$ 50,000	\$ 49,964	
	Lift Station F Rehab	62	\$ 67,500	\$ -	\$ 67,500	\$ 250,000	\$ 250,000				\$ 500,000	\$ 500,000	
	UV Bank	63	\$ 250,000	\$ 158,745	\$ 91,255						\$ 250,000	\$ -	
	Structures & Improvements Wastewater Total		\$ 4,596,281	\$ 1,932,305	\$ 2,663,976	\$ 4,906,354	\$ 3,114,710	\$ 28,000	\$ 28,000	\$ 30,000	\$ 12,703,345	\$ 8,107,064	
20-1170	Structures & Improvements Water												
	Water Distribution System												
	Replace 8-in mainline w/new 16-in C905 - Willow Lk from Disco Blvd to Beaver Ln	60	\$ 150,000	\$ -	\$ 150,000	\$ 250,000	\$ 250,000	\$ 750,000	\$ 610,960		\$ 2,010,960	\$ 1,860,960	
	Storage Tanks												
	New Water Storage Tank - Newport WTP	61	\$ -	\$ -	\$ -			\$ 86,400	\$ 993,600		\$ 1,080,000	\$ 1,080,000	
	Willow Lake WTP Chemical Room Upgrade	45	\$ 25,000	\$ -	\$ 25,000						\$ 25,000	\$ -	
	Security Door Locks	46	\$ 10,000	\$ -	\$ 10,000						\$ 10,000	\$ -	
	Structures & Improvements Water Total		\$ 185,000	\$ -	\$ 185,000	\$ 250,000	\$ 250,000	\$ 836,400	\$ 1,604,560	\$ -	\$ 3,125,960	\$ 2,940,960	
1180	Infrastructure Replacement Fund												
21-1180	Sewer Infrastructure Replacement Program	47	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,200,000	\$ 1,000,000	
20/21-118	Pumps/Motors Replacement Fund Program	48	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000	\$ 250,000	
20-1180	Water Infrastructure Replacement Program	49	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,200,000	\$ 1,000,000	
all depts	Generators Replacement Fund Program	67	\$ 50,000	\$ 15,017	\$ 34,983	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	\$ 125,000	
all depts	Facilities & Vehicles Replacement Fund	50	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000	\$ 250,000	
	Infrastructure Replacement Fund Total		\$ 500,000	\$ 15,017	\$ 484,983	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 3,125,000	\$ 2,625,000	
	Encumbrance(s) Carry Over (Re-budgeted) Capital												
	Capital Totals		\$ 1,283,000	\$ 126,003	\$ 1,156,997	\$ 1,674,979	\$ 1,165,400	\$ 2,122,300	\$ 1,893,260	\$ 595,000	\$ 8,733,939	\$ 7,450,939	
	Bond Financed Totals		\$ 4,704,681	\$ 2,411,340	\$ 2,293,341	\$ 5,435,690	\$ 3,714,010	\$ -	\$ -	\$ -	\$ 13,854,381	\$ 9,149,700	
	Growth Induced Totals		\$ -	\$ -	\$ -	\$ -	\$ 20,720	\$ 1,405,080	\$ 5,228,250	\$ 1,989,750	\$ 8,643,800	\$ 8,643,800	
	Total Capital		\$ 5,987,681	\$ 2,537,343	\$ 3,450,338	\$ 7,110,669	\$ 4,900,130	\$ 3,527,380	\$ 7,121,510	\$ 2,584,750	\$ 31,232,120	\$ 25,244,439	

**Town of Discovery Bay Community Services District  
 Contra Costa County, California  
 Capital Improvement Budget**



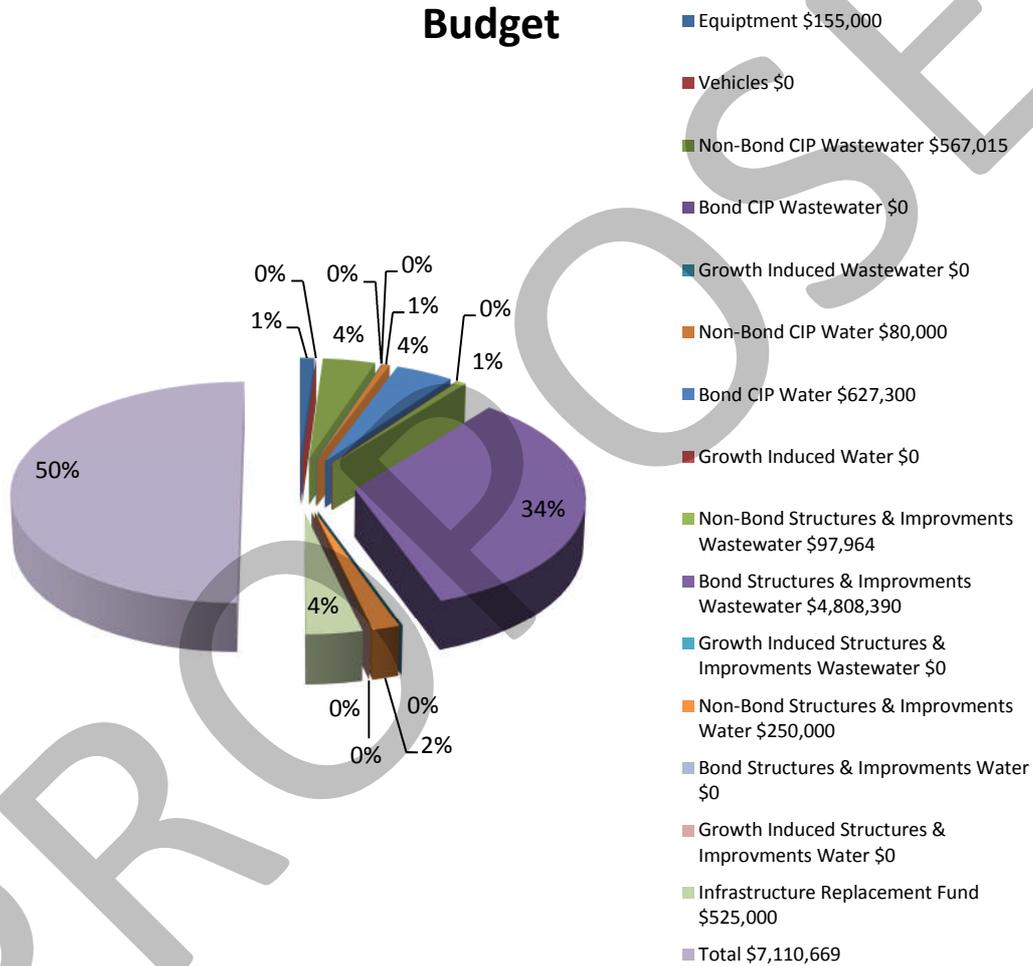
**FY 2012/2013 Capital Improvement Budget**



**Town of Discovery Bay Community Services District  
 Contra Costa County, California  
 Capital Improvement Budget**



**FY 2013/2014 Proposed Capital Improvement Budget**





***Town of Discovery Bay Community Services District  
Contra Costa County, California  
Parks and Landscape***



The District maintains all the public parks and publically owned landscaped areas in Discovery Bay. The landscape areas in Discovery Bay are broken down into five landscape zones. Two of those zones are owned by the Town of Discovery Bay CSD, with the remaining three owned by Contra Costa County, and maintained under contract by the District. The five Landscaping & Lighting zones are:

**Discovery Bay Landscape & Lighting Zone #8:**

Zone 8 is owned and maintained by the Town of Discovery Bay CSD. This zone includes the landscape streetscape frontages along Highway 4, Clipper Drive, Discovery Bay Boulevard, Willow Lake Road, and a variety of smaller landscaped areas. Cornell Park & Roberta Fuss Tot Lot are also included in this zone.

**Discovery Bay Landscape & Lighting Zone #9 (Ravenswood):**

Zone 9 is owned and maintained by the Town of Discovery Bay CSD. This zone includes the landscape streetscape frontages along Wilde Drive and Poe Drive. Ravenswood Park is also included in this zone.

**Contra Costa County Landscape & Lighting Zone #35:**

Zone 35 is owned by Contra Costa County; but is maintained by Town Of Discovery Bay CSD. The zone includes the landscaped median islands on Bixler Road at the intersection of Highway 4, and a pedestrian pathway from the Sandy Cove Shopping Center to Newport Drive. There are also included two pedestrian bridges along the path.

**Contra Costa County Landscape & Lighting Zone #57:**

Zone 57 is owned by Contra Costa County; but is maintained by Town Of Discovery Bay CSD. This zone includes all landscaped streetscape frontages in and outside of the Centex Development, along Highway 4, a portion of Bixler Road, and two small parking areas. Regatta Park is also included in this zone.

**Contra Costa County Landscape & Lighting Zone #61:**

Zone 61 is owned by Contra Costa County; but is maintained by Town Of Discovery Bay CSD. This zone includes landscaped streetscape frontages along a major portion of Bixler Road, Point of Timber Road, the Park & Ride lot, a portion of Newport Drive, Preston Drive and Slifer Drive. Slifer Park is also included in this zone.

*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED



**Town of Discovery Bay Landscape and Lighting Zone #8  
Proposed FY 2013-14 Operating & Capital Improvement Budget**

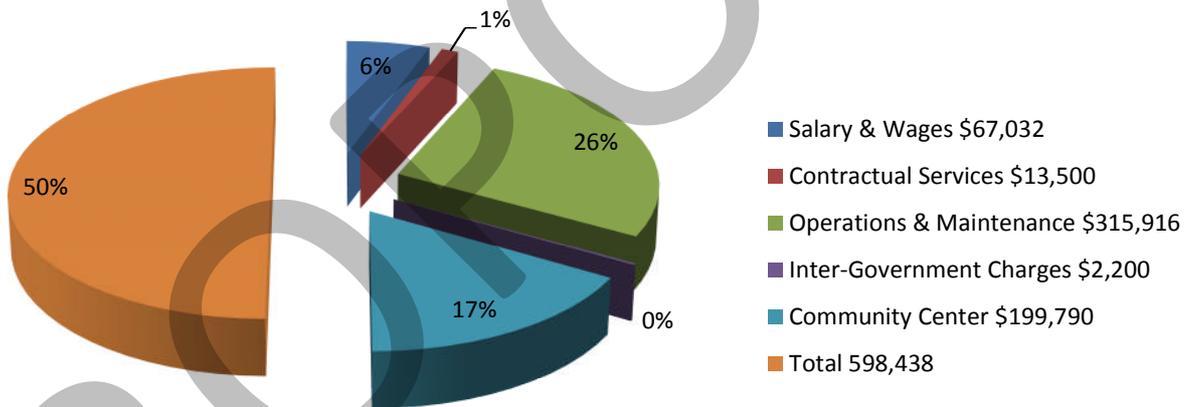
**Operating & Maintenance Budget**

Obj #	Account Description	2012/2013 Approved Budget	2012/2013 Year End Estimate	Remaining Balance (+/-)	2013/2014 Proposed Budget
	<b>Salary &amp; Wages</b>				
2310	<b>Staff Payroll</b>	\$67,032	\$82,218	(\$15,186)	\$32,916
	Parks & Landscape Manager	\$28,959			\$10,759
	Parks Maintenance Workers (I & II)	\$23,901			\$12,920
	Administrative Assistant	\$10,692			\$5,737
	Misc. Staff	\$3,480			\$3,500
	<b>Sub-Total</b>	<b>\$67,032</b>	<b>\$82,218</b>	<b>(\$15,186)</b>	<b>\$32,916</b>
	<b>Contractual Services</b>				
2310	<b>Professional/Specialized Services</b>	\$6,000	\$7,083	(\$1,083)	\$8,500
	Legal Services	\$5,000	\$3,789	\$1,211	\$5,000
	Consultants/Other	\$1,000	\$3,294	(\$2,294)	\$3,500
2360	<b>Insurance</b>	\$7,500	\$3,895	\$3,605	\$5,500
	SDRMA	\$7,500	\$3,895	\$3,605	\$5,500
	<b>Sub-Total</b>	<b>\$13,500</b>	<b>\$10,978</b>	<b>\$2,522</b>	<b>\$14,000</b>
	<b>Operations &amp; Maintenance</b>				
2100	<b>Office Expenses, Supplies</b>	\$1,250	\$964	\$286	\$1,200
2102	<b>Books, Periodicals &amp; Subscriptions</b>	\$200	\$25	\$175	\$200
2103	<b>Postage</b>	\$100	\$24	\$76	\$100
2110	<b>Communications</b>	\$2,325	\$2,079	\$246	\$2,325
	Verizon - Cell Phones	\$1,200	\$1,198	\$2	\$1,200
	AT&T - Office Lines / Internet Service	\$1,125	\$881	\$244	\$1,125
2120	<b>Utilities</b>	\$111,667	\$118,153	(\$6,486)	\$120,675
	PG&E (Street Lighting & Irrigation Clocks)	\$84,350	\$84,208	\$142	\$85,000
	Water	\$23,630	\$30,624	(\$6,994)	\$32,000
	Garbage	\$3,687	\$3,321	\$366	\$3,675
2130	<b>Small Tools &amp; Instruments</b>	\$2,500	\$2,500	\$0	\$2,500
2131	<b>Minor Equipment, Furniture less than \$1,000</b>	\$500	\$233	\$267	\$500
2170	<b>Household Items</b>	\$1,750	\$2,907	(\$1,157)	\$3,000
2190	<b>Public Notices</b>	\$300	\$260	\$40	\$300
2200	<b>Memberships</b>	\$500	\$515	(\$15)	\$525
2250	<b>Rent &amp; Lease of Equipment</b>	\$500	\$300	\$200	\$500
2251	<b>Computer Software</b>	\$0	\$0	\$0	\$0
2270	<b>Maintenance of Equipment</b>	\$1,200	\$1,338	(\$138)	\$1,350
2271	<b>Automotive Supplies &amp; Repairs</b>	\$2,000	\$1,200	\$800	\$2,000
2272	<b>Gasoline</b>	\$4,000	\$2,250	\$1,750	\$2,500
2281	<b>Maintenance of Buildings</b>	\$7,020	\$4,210	\$2,810	
	Cornell Restrooms - Janitorial	\$4,070	\$3,610	\$460	\$3,800
	Cornell Restroom - Repairs	\$2,000		\$2,000	\$1,000
	Offices	\$950	\$600	\$350	\$1,000
2282	<b>Grounds Maintenance</b>	\$165,754	\$148,606	\$17,148	\$155,450
	Landscape Maintenance Fees	\$101,484	\$103,846	(\$2,362)	\$105,000
	Irrigation Repairs (Planned)	\$20,000	\$16,426	\$3,574	\$15,000
	Clock Replacements	\$3,000		\$3,000	\$1,500
	Pedestal Replacements	\$2,500		\$2,500	\$2,500
	Emergency Work (Irrigation)	\$2,500	\$4,349	(\$1,849)	\$2,500
	Emergency Work (Tree Care)	\$3,000	\$1,553	\$1,447	\$1,500
	Tree Care Services (Palm Trees)	\$1,250		\$1,250	\$1,250
	Tree Care Services (Planned Rotations)	\$2,500	\$2,644	(\$144)	\$1,250
	Planting Replacements (Minor, Planned)	\$4,000	\$4,681	(\$681)	\$5,000
	Turf Care Program	\$4,750	\$1,847	\$2,904	\$3,000
	Baseball Field Maintenance	\$1,200		\$1,200	\$1,200
	Color Changes (Cornell Park & Front Entrance)	\$4,410	\$4,471	(\$61)	\$4,500
	Pest Control	\$1,350	\$879	\$471	\$1,000
	Lighting Maintenance (Entrance & Cornell)	\$2,750	\$1,675	\$1,075	\$1,750
	Drinking Fountain Cleaning / Repairs	\$300	\$677	(\$377)	\$750
	Miscellaneous / Vandalism		\$709	(\$709)	\$2,000
	Backflow Testing		\$735	(\$735)	\$750
	Mulch Replacement Program	\$10,760	\$4,114	\$6,646	\$5,000
2284	<b>Requested Maintenance from County</b>	\$0	\$0	\$0	\$0
2301	<b>Employee Auto Mileage - Reimbursement</b>	\$250	\$150	\$100	\$500
2303	<b>Other Travel Employee Expenses / Training</b>	\$2,500	\$2,338	\$162	\$2,500
2470	<b>Road/Construction Materials (Street Signs)</b>	\$500	\$140	\$360	\$500
2479	<b>Other Special Expenses</b>	\$10,100	\$10,894	(\$794)	\$9,500
	Christmas / Entrance Lighting	\$5,100	\$8,232	(\$3,132)	\$4,500
	Miscellaneous	\$5,000	\$2,662	\$2,338	\$5,000
2490	<b>Miscellaneous Services &amp; Supplies</b>	\$1,000	\$100	\$900	\$750
	<b>Sub-Total</b>	<b>\$315,916</b>	<b>\$299,185</b>	<b>\$16,731</b>	<b>\$306,875</b>
7800	<b>Inter-Governmental Charges</b>				
3530/3550	<b>Taxes &amp; Assessments</b>	\$1,200	\$750	\$450	\$1,200
3611	<b>Interfund Exp. (Investment &amp; Property Tax)</b>	\$500	\$250	\$250	\$500
5011	<b>Reimbursement for County Admin. Costs</b>	\$500	\$250	\$250	\$500
	<b>Sub-Total</b>	<b>\$2,200</b>	<b>\$1,250</b>	<b>\$950</b>	<b>\$2,200</b>
	<b>Community Center Budget</b>				
	<b>Operations &amp; Maintenance</b>	\$100,140	\$101,890	(\$1,750)	\$206,463
	<b>Capital Improvments</b>	\$99,650	\$99,650	\$0	\$75,000
	<b>Sub-Total</b>	<b>\$199,790</b>	<b>\$201,540</b>	<b>(\$1,750)</b>	<b>\$281,463</b>
	<b>TOTAL O&amp;M Budget</b>	<b>\$598,438</b>	<b>\$595,172</b>	<b>\$3,266</b>	<b>\$637,454</b>

**Town of Discovery Bay Community Services District  
Contra Costa County, California  
Lighting & Landscaping Zone 8 Operations &  
Maintenance Budget**



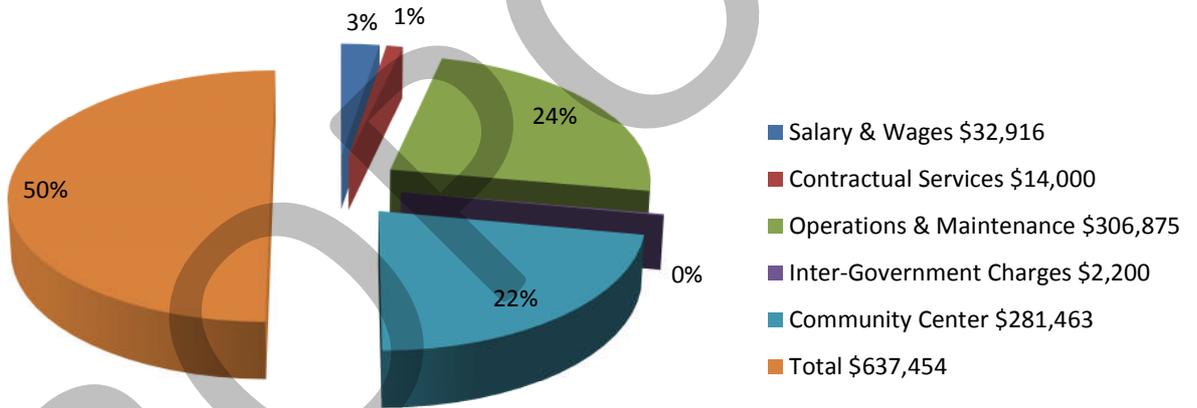
**FY 2012/2013 LL Zone 8 Operations & Maintenance  
Budget**



**Town of Discovery Bay Community Services District  
Contra Costa County, California  
Lighting & Landscaping Zone 8 Operations and  
Maintenance Budget**



**Proposed FY 2013/2014 LL Zone 8 Operations &  
Maintenance Budget**



*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED



**Town of Discovery Bay Landscape and Lighting Zone #8  
Proposed FY 2013-14 Operating & Capital Improvement Budget**

<b>Capital Budget</b>					
Acct. #	Account Description	2012/2013 Approved Budget	2012/2013 Year End Estimate	Remaining Balance (+/-)	2013/2014 Proposed Budget
<b>PARKS</b>					
4109	Community Center Aquisition	\$610,000	\$610,000	\$0	(\$400,000)
4789	Cornell Park - Playground Replacement		\$1,745	(\$1,745)	
4834	Cornell Park Improvements	\$297,612	\$140,345	\$157,267	\$52,767
	Cornell Park (Horse Shoe & Bocce Court)	\$1,675	\$1,675	\$0	
	Cornell Park Survey (ADD)	\$7,830	\$7,830	\$0	
	Cornell Park (Pickle Ball Courts)	\$120,000	\$13,430	\$106,570	\$25,000
	Cornell Park (Solar Lighting)	\$111,000	\$83,233	\$27,767	\$27,767
	Cornell Park (Monument Sign Replacement - ADD)	\$4,617	\$4,617	\$0	
	Cornell Park (Splash Pad)	\$17,490	\$977	\$16,513	
	Cornell Park (Bench & Picnic Table Replacements)	\$35,000	\$28,583	\$6,417	
	Labor			\$0	
	<b>Parks Sub Total</b>	<b>\$907,612</b>	<b>\$752,090</b>	<b>\$155,522</b>	<b>(\$347,233)</b>
<b>STREETSCAPE</b>					
4265	Various Improvements				
4546	Structure & Walkway Repairs				
4829	Landscape Master Plan Areas	\$137,344	\$78,712	\$58,632	\$60,394
	Discovery Bay Blvd. (West) / Sand Point Road		\$1,652	(\$1,652)	
	Highway 4 (East)	\$44,844	\$1,950	\$42,894	\$42,894
	Clipper Drive (Tree & Shrub Plantings)	\$75,000	\$75,110	(\$110)	
	Island / Levee (Irrigation Upgrades/Plantings In House)	\$17,500		\$17,500	\$17,500
	<b>Streetscape Sub Total</b>	<b>\$137,344</b>	<b>\$78,712</b>	<b>\$58,632</b>	<b>\$60,394</b>
<b>MISC.</b>					
4853	Vehicle Purchase				
4959	Tools & Sundry Equipment	\$48,500	\$40,979	\$7,521	\$5,500
	Miscellaneous Tools or Equipment	\$3,500	\$3,102	\$398	\$5,500
	50' Boom Lift (Towable)	\$35,000	\$28,297	\$6,703	
	Landscape Utility Vehicle	\$10,000	\$9,580	\$420	
	<b>Misc. Sub Total</b>	<b>\$48,500</b>	<b>\$40,979</b>	<b>\$7,521</b>	<b>\$5,500</b>
	<b>Total Capital Budget</b>	<b>\$1,093,456</b>	<b>\$871,781</b>	<b>\$221,675</b>	<b>(\$281,339)</b>

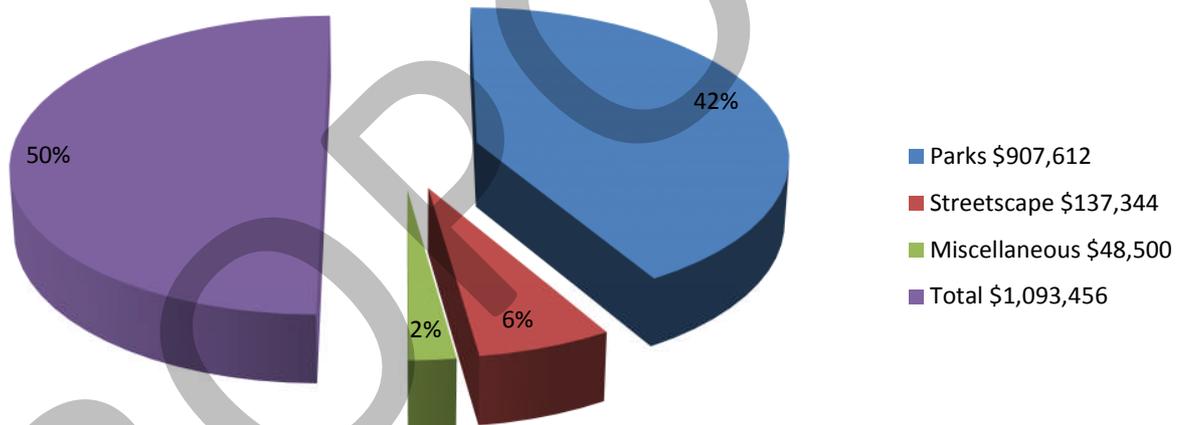
<b>Revenue Budget</b>					
Acct#	Account Description	2012/2013 Approved Budget	2012/2013 Year End Estimate	(+/-)	2013/2014 Proposed Budget
	<b>Revenue</b>				
740	Current Funds in Contra Costa County	1,316,567	\$1,235,923	\$80,643.52	\$229,712
500	Accounts Payable - Yr. End				
	Programming Revenue (CC)				\$12,000
	Swimming Pool Revenue (CC)				\$35,000
510	Retainage Account				
830	Disbursements				
9010	Current Property Taxes	462,568	\$460,741	\$1,827.23	\$462,000
9011	Property Tax Supplemental/Unitary/Secured				
9018	SRAF State Rev Transfer				
9020	Property Taxes - Current Unsecured				
9035	Property Taxes - Prior Unsecured				
9181	Earnings on Investments				
9385	H/O Prop Tax Relief/State Aid/In Lieu Taxes				
9975	Misc. Non Taxable Revenue				
9799	Misc. Revenue & Services				
	<b>GRAND TOTAL REVENUE</b>	<b>\$462,568</b>	<b>\$460,741</b>		<b>\$509,000</b>

<b>Summary</b>					
		2012/2013 Approved Budget	2012/2013 Year End Estimate	(+/-)	2013/2014 Proposed Budget
	<b>TOTAL O&amp;M Budget</b>	<b>\$598,438</b>	<b>\$595,172</b>	<b>\$3,266</b>	<b>\$637,454</b>
	<b>TOTAL CAPITAL Budget</b>	<b>\$1,093,456</b>	<b>\$871,781</b>	<b>\$221,675</b>	<b>(\$281,339)</b>
	<b>GRAND TOTAL BUDGETS</b>	<b>\$1,691,894</b>	<b>\$1,466,953</b>	<b>\$224,941</b>	<b>\$356,115</b>
	<b>TOTAL ANNUAL REVENUE</b>	<b>\$462,568</b>	<b>\$460,741</b>	<b>\$1,827</b>	<b>\$460,000</b>
	<b>BALANCE FORWARD</b>	<b>\$1,316,567</b>	<b>\$1,235,923</b>	<b>\$80,644</b>	<b>\$229,712</b>
	<b>FUND VALUE</b>	<b>\$1,779,135</b>	<b>\$1,696,664</b>	<b>\$82,471</b>	<b>\$738,712</b>
	<b>CONTRIBUTION TO RESERVES</b>	<b>\$87,241</b>	<b>\$229,712</b>		<b>\$382,596</b>
	<b>GRAND TOTAL (Budgets/Revenue/Reserve)</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>

*Town of Discovery Bay Community Services District  
Contra Costa County, California  
Lighting & Landscaping Zone 8 Capital  
Improvement Budget*



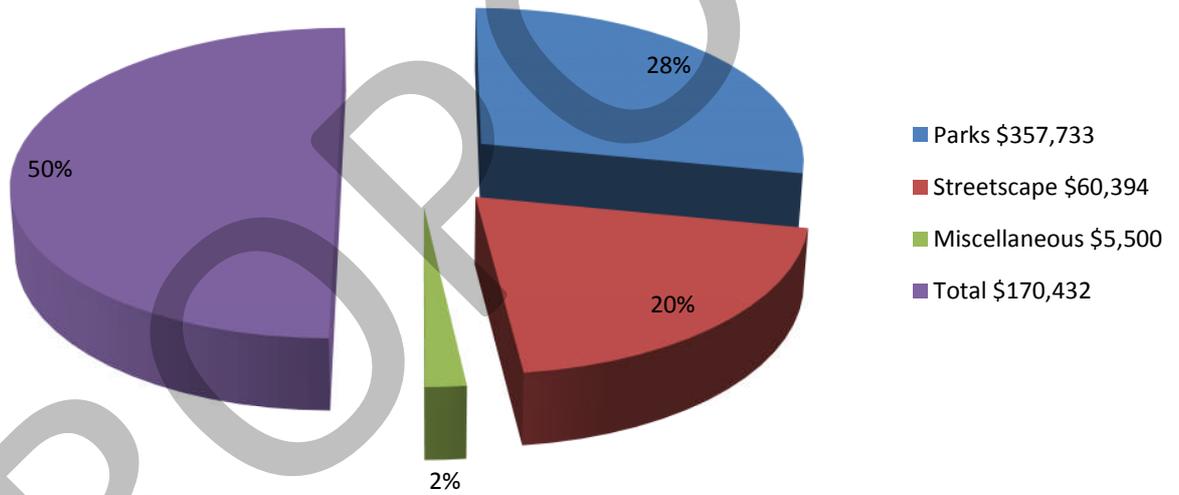
**FY 2012/2013 LL Zone 8 Capital Improvement  
Budget**



*Town of Discovery Bay Community Services District  
Contra Costa County, California  
Lighting & Landscaping Zone 8 Capital  
Improvement Budget*



**Proposed FY 2013/2014 LL Zone 8 Capital  
Improvement Budget**



*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED



**Town of Discovery Bay Landscape and Lighting Zone #9  
Proposed FY 2013-14 Operating & Capital Improvement Budget**

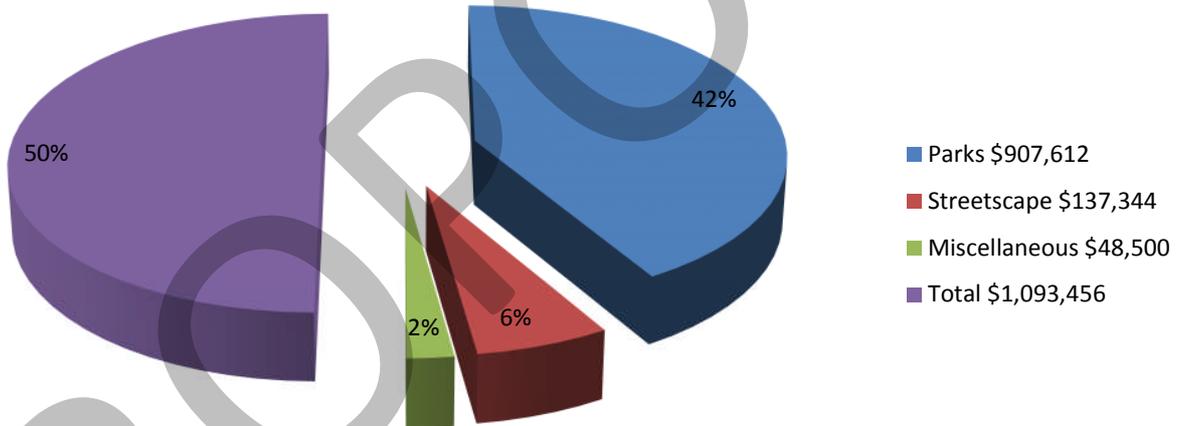
**Operating & Maintenance Budget**

Obj #	Account Description	2012 / 2013 Budget	2012 / 2013 Year End Estimate	Balance (+/-)	Proposed 2013 / 2014 Budget
	<b>Salary &amp; Wages</b>				
2310	<b>Staff Payroll</b>	\$27,921	\$16,291	\$11,630	\$19,103
	Parks & Landscape Manager	\$10,860	\$8,726	\$2,134	\$5,253
	Parks Maintenance Workers (I & II)	\$8,963	\$4,165	\$4,798	\$7,596
	Administrative Assistant	\$6,110	\$1,412	\$4,698	\$4,254
	Misc. Staff	\$1,988	\$1,988	\$0	\$2,000
	<b>Sub-Total</b>	<b>\$27,921</b>	<b>\$16,291</b>	<b>\$11,630</b>	<b>\$19,103</b>
	<b>Contractual Services</b>				
2310	<b>Professional/Specialized Services</b>	\$5,000	\$6,276	(\$1,276)	\$6,100
	Legal Services	\$2,000	\$2,180	(\$180)	\$2,000
	Consultants/Other	\$3,000	\$4,096	(\$1,096)	\$4,100
2360	<b>Insurance</b>	\$1,850	\$3,359	(\$1,509)	\$3,500
	SDRMA	\$1,850	\$3,359	(\$1,509)	\$3,500
	<b>Sub-Total</b>	<b>\$6,850</b>	<b>\$9,635</b>	<b>(\$2,785)</b>	<b>\$9,600</b>
	<b>Operations &amp; Maintenance</b>				
2100	<b>Office Expenses, Supplies</b>	\$500	\$600	(\$100)	\$500
2102	<b>Books, Periodicals &amp; Subscriptions</b>	\$100	\$0	\$100	\$100
2103	<b>Postage</b>	\$50	\$0	\$50	\$50
2110	<b>Communications</b>	\$735	\$1,920	(\$1,185)	\$1,950
	Verizon - Cell Phones	\$360	\$840	(\$480)	\$850
	AT&T - Office Lines / Internet Service	\$375	\$1,080	(\$705)	\$1,100
2120	<b>Utilities</b>	\$16,384	\$15,416	\$968	\$16,450
	PG&E (Street Lighting & Irrigation Clocks)	\$1,284	\$1,325	(\$41)	\$1,350
	AT&T (Irrigation Clock)	\$100	\$91	\$9	\$100
	Water	\$15,000	\$14,000	\$1,000	\$15,000
2130	<b>Small Tools &amp; Instruments</b>	\$500	\$707	(\$207)	\$600
2131	<b>Minor Equipment, Furniture less than \$1,000</b>	\$500	\$475	\$25	\$500
2170	<b>Household Items</b>	\$600	\$250	\$500	\$600
2190	<b>Public Notices</b>	\$350	\$175	\$175	\$350
2200	<b>Memberships</b>	\$200	\$125	\$75	\$200
2250	<b>Rent &amp; Lease of Equipment</b>	\$0	\$0	\$0	\$0
2251	<b>Computer Software</b>	\$0	\$0	\$0	\$0
2270	<b>Maintenance of Equipment</b>	\$300	\$630	(\$330)	\$500
2271	<b>Automotive Supplies &amp; Repairs</b>	\$500	\$465	\$35	\$500
2272	<b>Gasoline</b>	\$750	\$900	\$750	\$750
2281	<b>Maintenance of Buildings</b>	\$2,100	\$1,332	\$768	\$2,100
	Temporary Restroom Facility - Splash Pad Season	\$2,100	\$1,332	\$768	\$2,100
2282	<b>Grounds Maintenance</b>	\$48,528	\$41,472	\$9,666	\$46,626
	Landscape Maintenance Fees	\$32,700	\$33,210	\$2,100	\$33,876
	Irrigation Repairs (Planned)	\$1,500	\$750	\$750	\$1,000
	Clock Replacements	\$3,500	\$3,500	\$0	\$0
	Emergency Work (Irrigation)	\$500	\$0	\$500	\$500
	Emergency Work (Tree Care)	\$0	\$0	\$0	\$0
	Tree Care Services (Planned Rotations)	\$1,550	\$0	\$1,550	\$1,550
	Planting Replacements (Minor, Planned)	\$1,500	\$1,500	\$0	\$2,500
	Turf Care Program	\$3,250	\$108	\$3,142	\$2,400
	Pest Control	\$500	\$0	\$500	\$500
	Splash Pad Repairs / Maintenance	\$0	\$715	(\$715)	\$500
	Playground Repairs / Maintenance	\$0	\$968	(\$968)	\$1,000
	Lighting Maintenance (Solar)	\$0	\$0	\$0	\$0
	Drinking Fountain Cleaning	\$300	\$300	\$0	\$300
	Mulch Replacement Program	\$3,228	\$421	\$2,807	\$2,500
2284	<b>Requested Maintenance from County</b>	\$0	\$0	\$0	\$0
2301	<b>Employee Auto Mileage - Reimbursement</b>	\$50	\$50	\$0	\$50
2303	<b>Other Travel Employee Expenses</b>	\$500	\$571	(\$71)	\$500
2470	<b>Road/Construction Materials (Street Signs)</b>	\$200	\$0	\$200	\$200
2479	<b>Other Special Expenses</b>	\$1,000	\$350	\$650	\$750
	Miscellaneous	\$1,000	\$350	\$650	\$750
	<b>Sub-Total</b>	<b>\$73,847</b>	<b>\$65,438</b>	<b>\$12,069</b>	<b>\$73,276</b>
7800	<b>Inter-Governmental Charges</b>				
3530/3550	<b>Taxes &amp; Assessments</b>	\$1,700	\$600	\$1,100	\$1,000
3611	<b>Interfund Exp. (Investment &amp; Property Tax)</b>	\$0	\$0	\$0	\$0
5011	<b>Reimbursement for County Admin. Costs</b>	\$0	\$0	\$0	\$0
	<b>Sub-Total</b>	<b>\$1,700</b>	<b>\$600</b>	<b>\$1,100</b>	<b>\$1,000</b>
	<b>TOTAL O&amp;M Budget</b>	<b>\$110,318</b>	<b>\$91,964</b>	<b>\$22,014</b>	<b>\$102,979</b>

*Town of Discovery Bay Community Services District  
Contra Costa County, California  
Lighting & Landscaping Zone 9 Operations &  
Maintenance Budget*



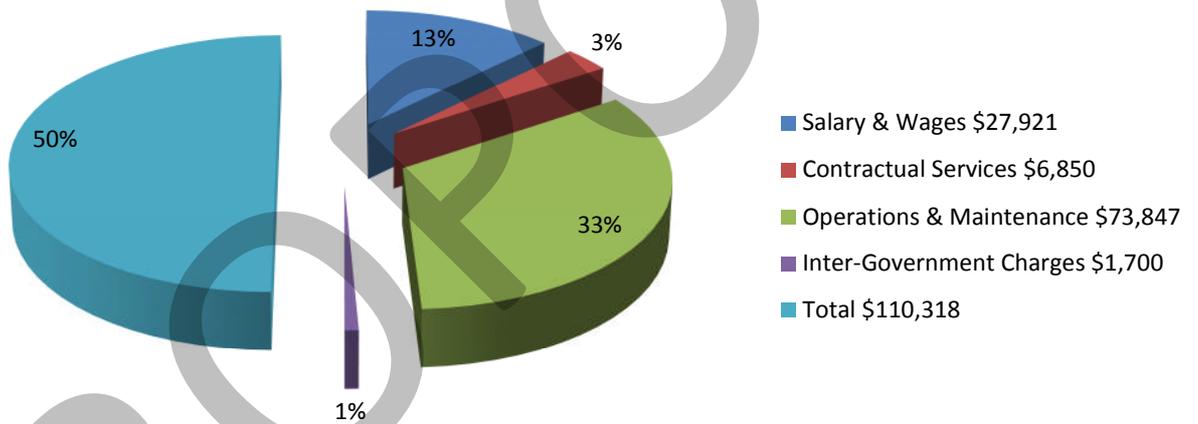
**FY 2012/2013 LL Zone9 Operations & Maintenance  
Budget**



*Town of Discovery Bay Community Services District  
Contra Costa County, California  
Lighting and Landscaping Zone 9 Operations &  
Maintenance Budget*



**Proposed FY 2013/2014 Operations & Maintenance  
Budget**



*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED



**Town of Discovery Bay Landscape and Lighting Zone #9  
Proposed FY 2013-14 Operating & Capital Improvement Budget**

<b>Capital Budget</b>					
Acct. #	Account Description	2012 / 2013 Budget	2012 / 2013 Year End Estimate	Balance (+/-)	Proposed 2013 / 2014 Budget
<b>PARKS</b>					
4265	Various Improvements (Splash Pad)				
4546	Structure & Walkway Repairs (Solar)				
4789	Park Improvements				\$6,500
	Tree Replacements				\$6,500
	<b>Parks Sub Total</b>	<b>\$0</b>	<b>\$0</b>		<b>\$6,500</b>
<b>STREETSCAPE</b>					
4829	Streetscape Improvements				
	<b>Streetscape Sub Total</b>	<b>\$0</b>			<b>\$0</b>
<b>MISC.</b>					
4959	Tools & Sundry Equipment	\$2,500	\$2,638	(\$138)	\$500
	Miscellaneous Tools or Equipments	\$500	\$583	(\$83)	\$500
	Landscape Utility Vehicle	\$2,000	\$2,055	(\$55)	\$0
	<b>Misc. Sub Total</b>	<b>\$2,500</b>	<b>\$2,638</b>	<b>(\$138)</b>	<b>\$500</b>
	<b>Total Capital Budget</b>	<b>\$2,500</b>	<b>\$2,638</b>	<b>(\$138)</b>	<b>\$7,000</b>

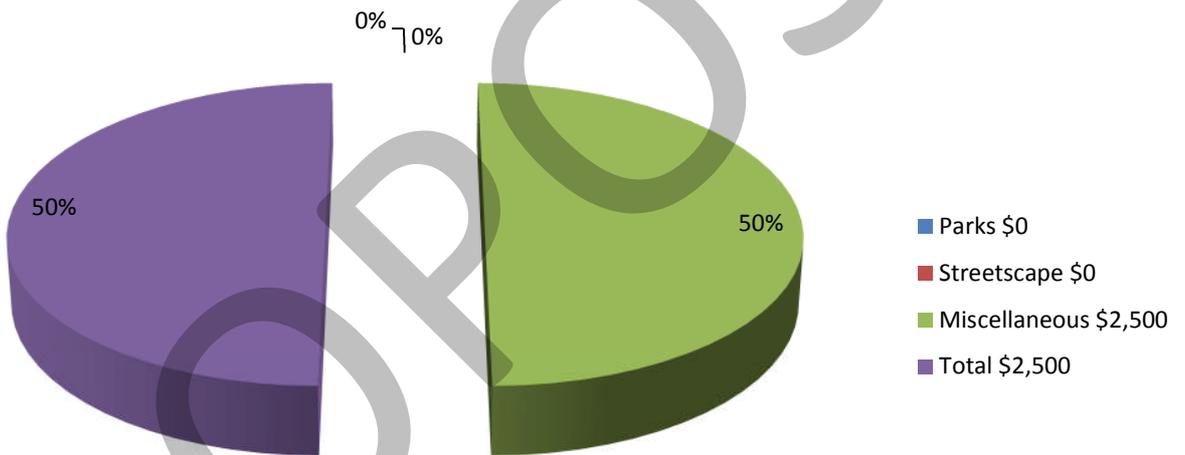
<b>Revenue Budget</b>					
Acct#	Account Description	2012 / 2013 Budget	2012 / 2013 Year End Estimate	Difference (+/-)	Proposed 2013 / 2014 Budget
<b>Revenue</b>					
740	Current Funds in Contra Costa County	\$118,223	\$124,336	\$6,113	
500	Accounts Payable - Yr. End				
510	Retainage Account				
830	Disbursements				
9010	Current Property Taxes	\$115,682	\$112,878	(\$2,804)	\$105,000
9011	Property Tax Supplemental/Unitary/Secured				
9018	SRAF State Rev Transfer				
9020	Property Taxes - Current Unsecured				
9035	Property Taxes - Prior Unsecured				
9181	Earnings on Investments				
9385	H/O Prop Tax Relief/State Aid/In Lieu Taxes				
9975	Misc. Non Taxable Revenue				
9799	Misc Revenue & Services				
	<b>GRAND TOTAL REVENUE</b>	<b>\$115,682</b>	<b>\$112,878</b>	<b>(\$2,804)</b>	<b>\$105,000</b>

<b>Summary</b>					
		2012 / 2013 Budget	2012 / 2013 Year End Estimate	Balance (+/-)	Proposed 2013 / 2014 Budget
	TOTAL O&M Budget	\$110,318	\$91,964	\$18,354	\$102,979
	TOTAL CAPITAL Budget	\$2,500	\$2,638	(\$138)	\$7,000
	<b>GRAND TOTAL BUDGETS</b>	<b>\$112,818</b>	<b>\$94,602</b>	<b>\$18,216</b>	<b>\$109,979</b>
	TOTAL ANNUAL REVENUE	\$115,682	\$112,878	(\$2,804)	\$105,000
	BALANCE FORWARD	\$118,223	\$124,336	\$6,113	\$142,612
	<b>FUND VALUE</b>	<b>\$233,905</b>	<b>\$237,214</b>	<b>\$3,309</b>	<b>\$247,612</b>
	CONTRIBUTION TO RESERVES	\$121,087	\$142,612	\$21,525	\$137,632
	<b>GRAND TOTAL (Budgets/Revenue/Reserve)</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>

*Town of Discovery Bay Community Services District  
Contra Costa County, California  
Lighting & Landscaping Zone 9 Capital  
Improvement Budget*



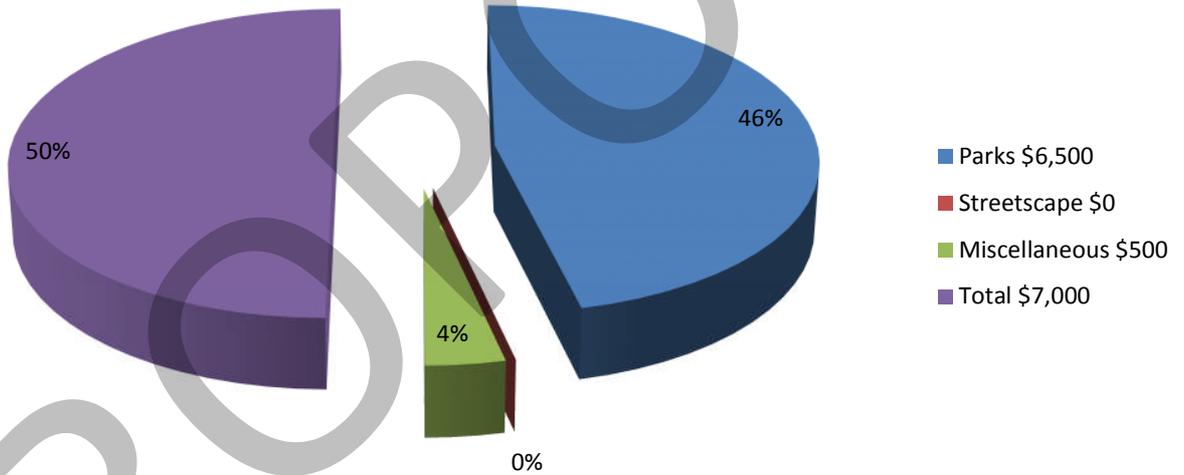
**FY 2012/2013 LL Zone 9 Capital Improvement  
Budget**



*Town of Discovery Bay Community Services District  
Contra Costa County, California  
Lighting and Landscaping Zone 9 Capital  
Improvement Budget*



**Proposed FY 2013/2014 LL Zone 9 Capital  
Improvement Budget**



***Town of Discovery Bay Community Services District  
Contra Costa County, California  
Recreation & Community Center***



New for FY 2013-2015, the Discovery Bay Recreation and Community Center was established to provide community based and age appropriate recreational programming. These activities will be the byproduct of the purchase of the Discovery Bay Community Center in FY 2012-13. Recreational activities take place throughout town; and the Community Center is the central location for those activities.

The Town of Discovery Bay closed escrow on a 7.25 acre parcel for the Town's Community Center. The site was formerly the Discovery Bay Athletic Club, and is located at 1601 Discovery Bay Boulevard, across from the Discovery Bay Shopping Center. The site consists of a 5,025 sq.ft building, an 8 court tennis center, and a 110,000 gallon swimming pool. Additional amenities include lush landscaping as well as bbq and picnic areas. In Feb of 2013 the Town transitioned the prior athletic club operation into the Community Center and operated the facility through June 30, 2013 in that capacity. The Community Center Committee was formed to help identify programs, hours of operations of the different facilities, and budgetary considerations moving forward.

The proposed plan was developed by forecasting actual historical expenses and known costs and integrating that data into a fiscal spending plan that best represents anticipated future expenditures. For FY 13-14 the Operations and Maintenance (O&M) program has a proposed spending plan of \$206,463.62. The CIP Proposed Budget consists of \$552,500 for FY 13/14 these projects include the facility renovation. Planned funding sources to assist with renovation cost are Park Dedication fees \$118,800; Measure WW Park Funds for \$65,000; and Water and Sewer funds of \$110,500.

Town of Discovery Bay Community Services District Contra Costa County, California  
Operations and Maintenance Budget



L&L 8 Expenditure		Feb - Jun 2013		Proposed
Community/Recreation Center		YEE Total Expense	Budget	FY 2013-2014
<b>Salary &amp; Wages</b>				
40-41-8000	Salary & Wages	\$ 37,073.7	\$ 35,000.00	\$ 72,541.62
40-41-8001	Overtime	\$ -		
40-41-8018	Medicare-R (Employer)	\$ -		\$ 1,500.00
40-41-8020	SS-R (OASDI Employer)	\$ -		\$ 1,500.00
40-41-8023	CA (SUI)	\$ -		\$ 1,500.00
40-41-8030	Group Insurance	\$ -		\$ 1,700.00
40-41-8045	Workers Comp	\$ -		\$ 2,500.00
40-41-8060	457 B Plan	\$ -		
40-41-8075	Reimbursement of Wages	\$ -		
40-41-8090	Reimbursement of Wages - Liabi	\$ -		
40-41-8093	Medicare-R (Employer)	\$ -		
40-41-8095	SS-R (OASDI Employer)	\$ -		
40-41-8098	CA (SUI)	\$ -		
40-41-8105	Reimbursement of Insurance	\$ -		
40-41-8120	Reimbursement of 457B Plan	\$ -		
40-41-8135	Vacation	\$ -		
40-41-8150	Temporary Employees	\$ 14,934.8		\$ 25,352.00
<b>Total Salary &amp; Wages</b>		\$ 52,008.5	\$ 35,000.0	\$ 106,593.6
<b>Contract Services</b>				
<b>Total Contract Services</b>		\$ 17,024.2	\$ 22,380.0	\$ 13,600.0
<b>Operation &amp; Maintenance</b>				
40-41-8197	Train, Meet & Education	\$ -		\$ 1,550.00
	Dues & Memberships	\$ -		\$ 265.00
	PR, Advertising & Elections	\$ -		\$ 5,000.00
	Telecommunications	\$ 607.0		\$ 2,335.0
	Materials	\$ -		
	Automotive Supplies & Repairs	\$ -		\$ 750.0
	Repairs & Maintenance	\$ 8,054.0		\$ 10,250.0
	Office Supplies	\$ 683.3		\$ 1,900.0
	Rent & Facility Expense	\$ 10,780.0		\$ 11,620.0
	Insurance	\$ 287.4		\$ 3,500.0
	Permits & Fees	\$ -		\$ 1,300.0
	Utilities	\$ 4,675.7		\$ 30,500.00
40-41-8495	Chemicals	\$ -		\$ 3,000.00
	Freight	\$ -		\$ 100.00
	Other	\$ -		\$ 2,200.00
	Inter-Governmental Charges	\$ -		\$ 12,000.0
<b>Total Operations &amp; Maintenance</b>		\$ 25,087.5	\$ 44,510.0	\$ 86,270.0
<b>Total LL8 Com Ctr Budget</b>		\$ 94,120.2	\$ 101,890.0	\$ 206,463.62
<b>Community Center/Rec Revenue/Funding Source</b>				
<b>Revenues/ Fund Sources</b>				
	Park Dedication Fees			\$ 118,800.00
	Measure WW Park Funds			\$ 65,000.00
	Water/Sewer Funds			\$ 110,500.00
<b>Total Revenues/Funding Source</b>				\$ 294,300.00
<b>Community Center/Rec Center CIP</b>				
40-1135	Building & Improv	\$ -	\$ 99,650.00	
	Facility Renovation			\$ 402,000.00
	PSE			\$ 60,300.00
	FFE			\$ 40,200.00
	Contingency			\$ 50,000.00
<b>Total</b>				\$ 552,500.00
<b>Total CIP Less Funding Source</b>				\$ 258,200.00
<b>Total O&amp;M-CIP Annual Budget</b>			\$ 201,540.00	
<b>Total O&amp;M-CIP Annual Proposed Budget</b>				\$ 464,663.62

*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED

**Town of Discovery Bay Community Services District**  
**Contra Costa County, California**  
**Salary and Wages**

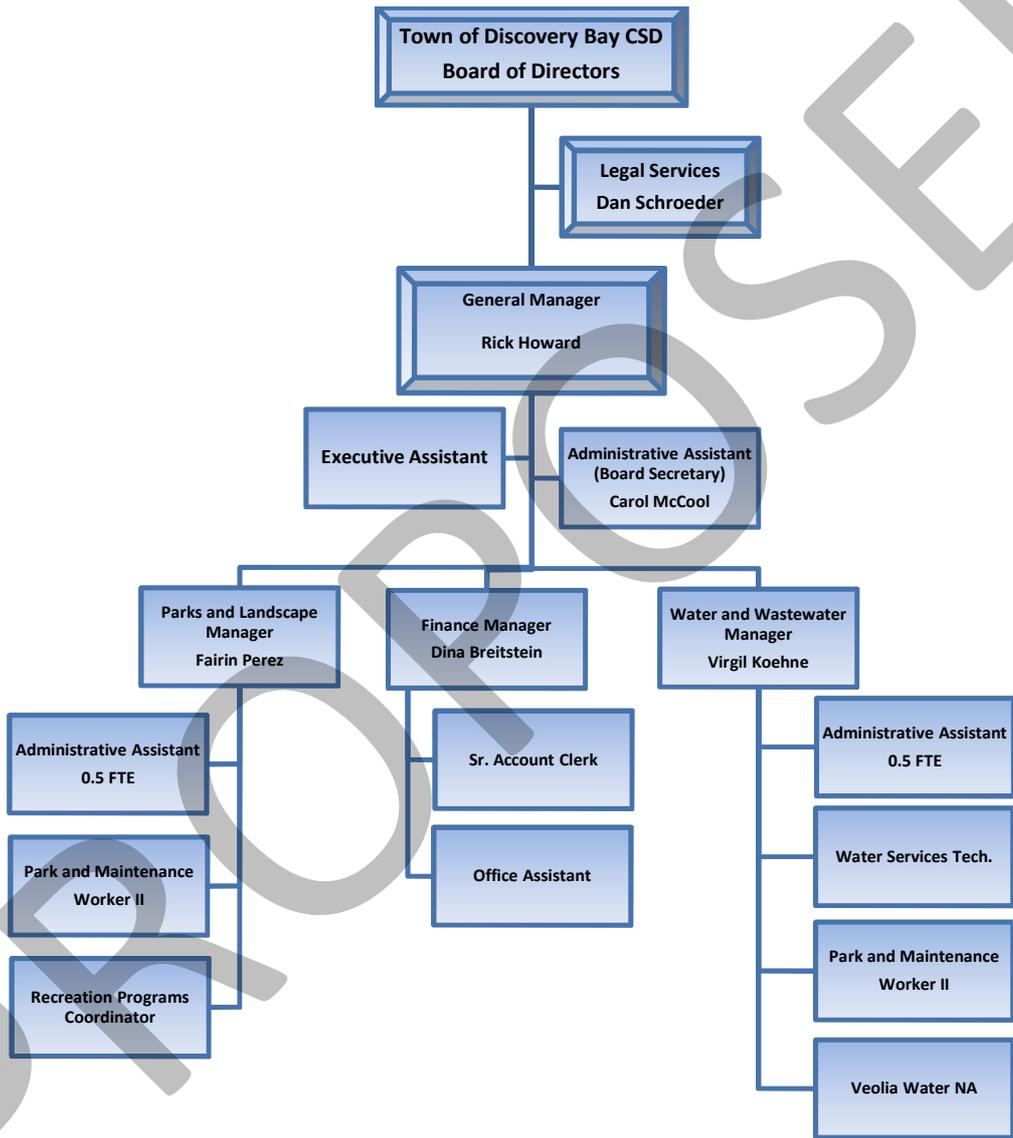


The Town of Discovery Bay lies within the metropolitan statistical areas of San Francisco/Oakland/San Jose. However, it is geographically closer to the farmlands of the central valley and the cities of Brentwood, Stockton and Tracy. The proximity to the employment centers of the Bay Area and those of the Central Valley determine the labor pool from which the District recruits its workers. In order to maintain a qualified and motivated workforce, it is necessary to provide a salary and compensation package that is commensurate within industry norms and within the financial means of the District.

Salary Schedule

Classification	Range #	Minimum Pay Rate				Maximum Pay Rate			
		Hourly	Bimonthly	Monthly	Annual	Hourly	Bimonthly	Monthly	Annual
Administrative Assistant	139	20.45	1,772	3,544	42,527	25.56	2,215	4,430	53,158
Executive Assistant	148	25.53	2,213	4,426	53,110	31.92	2,766	5,532	66,387
Finance Manager	517	29.69	2,573	5,146	61,755	40.08	3,474	6,947	83,370
General Manager	541	53.7	4,654	9,308	111,699	72.5	6,283	12,566	150,793
Office Assistant	131	16.78	1,454	2,909	34,904	20.98	1,818	3,636	43,629
Recreation Programs Coordinator	148	25.53	2,213	4,426	53,110	31.92	2,766	5,532	66,387
Parks & Landscape Manager	517	29.69	2,573	5,146	61,755	40.08	3,474	6,947	83,370
Parks & Maintenance Worker I	131	16.78	1,454	2,909	34,904	20.98	1,818	3,636	43,629
Parks & Maintenance Worker II	138	19.95	1,729	3,457	41,489	24.93	2,161	4,322	51,862
Senior Account Clerk	139	20.45	1,772	3,544	42,527	25.56	2,215	4,430	53,158
Water & Wastewater Manager	517	29.69	2,573	5,146	61,755	40.08	3,474	6,947	83,370
Water Services Technician I	144	23.13	2,005	4,010	48,115	28.92	2,506	5,012	60,144
Water Services Technician II	150	26.83	2,325	4,650	55,799	33.53	2,906	5,812	69,748

*Town of Discovery Bay Community Services District  
 Contra Costa County, California  
 Organizational Chart*



*Town of Discovery Bay Community Services District  
Contra Costa County, California*



**FY 2013-15 Authorized Positions  
Regular Positions/Full Time Equivalents (FTE's)**

	<b>Actual</b>	<b>Actual</b>	<b>Proposed</b>
<b>Position Title</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>	<b>FY 2013-15</b>
Director	5	5	5
General Manager	1	1	1
Water and Wastewater Manager	1	1	1
Landscape Manager	0	0	0
Finance Manager	1	1	1
Parks and Landscape Manager	1	1	1
Administrative Assistant	2	2	2
Recreation Program Coordinator	0	1	1
Executive Assistant	1	1	1
Office Clerk	0	0	0
Office Assistant	1	1	1
Account Clerk	0	0	0
Sr. Account Clerk	1	1	1
Water Services Worker	0	0	0
Water Services Technician I	1	1	1
Parks and Maintenance Worker I	1	0	1
Parks and Maintenance Worker II	1	2	2
<b>Totals</b>	<b>17</b>	<b>18</b>	<b>19</b>

***Town of Discovery Bay Community Services District  
Contra Costa County, California  
The Budget - All in One Place***



The following pages provide an “All in One Place” overview look at the complete Operating, Capital and Revenue Budgets for Fiscal Year 2013-2015. Individual budget summaries can be found in the succeeding pages of this document.

PROPOSED

<b>REVENUE PROJECTIONS</b>				<b>2012/2013</b>	<b>2013/2014</b>	<b>2014/2015</b>
<b>Fiscal Year</b>	<b>2011/2012</b>	<b>2012/2013</b>	<b>2012/2013</b>	<b>Proposed</b>	<b>DRAFT</b>	<b>DRAFT</b>
<b>Account Description</b>	<b>Actuals</b>	<b>Budget</b>	<b>Actuals Apr'13</b>	<b>ACTUALS</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenue</b>						
General Fund						
Property Tax Rev	\$4,754,252	\$5,476,000	\$5,475,974	\$5,475,974		
Property Tax Revenue - Water					\$1,735,000	\$1,781,845
Property Tax Revenue - Wastewater					\$3,769,000	\$3,882,000
Commercial Metered Water/Sewer	\$365,266	\$450,000				
Metered Water	\$545,306	\$756,000	\$1,220,127	\$1,206,000	\$768,000	\$841,000
Meter Charges					\$255,000	\$281,000
Large User Back Billing		\$62,000	\$31,000	\$35,000	\$14,825	
Sewer/Water Permits			\$4,450	\$1,950	\$5,000	\$5,000
Sewer/Water Inspection Fee			\$6,720	\$12,480	\$20,000	\$20,000
Sewer Capacity Fee				\$108,771	\$575,000	\$335,000
Water Capacity Fee			\$285,328	\$11,583	\$104,000	\$410,000
Investments/CCC Investments	\$58		\$3,026	\$3,026		
Misc. Reimbursements	\$7,234	\$10,000		\$4,000	\$10,270	\$10,547
Misc. Receivables	\$243,555	\$2,000	\$272,222	\$276,269	\$2,054	\$2,109
Employee 457b Contributions				\$30,000	\$30,000	\$30,000
EE Group Insurance Contributions	\$17,052	\$17,500		\$17,500	\$17,973	\$18,458
Landscape Related Payroll Reimbursements	\$176,810	\$169,500		\$169,500	\$298,000	\$308,000
Landscape Related Reimbursements	\$200,000	\$200,000	\$1,680	\$200,000	\$225,000	\$225,000
Landscape Related Group Ins (Partial EE Reimb)	\$23,600	\$10,900		\$10,900	\$11,194	\$11,497
Proceeds from Financing		\$2,038,681	\$1,897,565	\$4,295,202	\$5,435,690	\$3,714,010
<b>GRAND TOTAL REVENUE</b>	<b>\$6,333,133</b>	<b>\$9,192,581</b>	<b>\$9,198,093</b>	<b>\$11,858,155</b>	<b>\$13,276,006</b>	<b>\$11,875,466</b>

PROPOSED

Town of Discovery Bay Community Services District Contra Costa County, California  
 Operations and Maintenance Budget



Account No.	Account Description	FY 2011-2012		FY 2012-2013		YTD Total Expense	Remaining	%	FY 2013-2014		FY 2014-2015	
		Actual	Budget	Actual	Budget				Proposed Budget	Proposed Budget		
<b>Salary &amp; Wages</b>												
7000	Salary & Wages	\$ 689,251	\$ 567,000	\$ -	\$ -	\$ -	\$ 567,000	100%	\$ 809,799.00	\$ 843,606.00		
7001	Overtime	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	100%	\$ 5,000.00	\$ 5,000.00		
7018	Medicare-R (Employer)	\$ -	\$ 13,000	\$ -	\$ -	\$ -	\$ 13,000	100%	\$ 29,500.00	\$ 31,500.00		
7020	SS-R (OASDI Employer)	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	100%	\$ 52,000.00	\$ 54,500.00		
7023	CA (SUI)	\$ 93,338	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000	100%	\$ 15,000.00	\$ 15,000.00		
7030	Group Insurance	\$ 48,000	\$ 38,400	\$ -	\$ -	\$ -	\$ 38,400	100%	\$ 38,100.00	\$ 38,100.00		
7045	Workers Comp	\$ 16,000	\$ 16,000	\$ -	\$ -	\$ -	\$ 16,000	100%	\$ 50,000.00	\$ 50,000.00		
7060	457 B Plan	\$ 4,200	\$ 15,700	\$ -	\$ -	\$ -	\$ 15,700	100%	\$ 30,000.00	\$ 30,000.00		
7075	Reimbursement of Wages	\$ -	\$ 149,000	\$ 30,907	\$ -	\$ 30,907	\$ 118,093	79%				
7090	Overtime	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	100%				
7093	Medicare-R (Employer)	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000	100%				
7095	SS-R (OASDI Employer)	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	100%				
7098	CA (SUI)	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	100%				
7105	Reimbursement of Insurance	\$ -	\$ 5,100	\$ -	\$ -	\$ -	\$ 5,100	100%				
7120	Reimbursement of 457B Plan	\$ -	\$ 5,800	\$ -	\$ -	\$ -	\$ 5,800	100%				
7135	Vacation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
7150	Auto Allowance	\$ -	\$ 4,200	\$ 350	\$ -	\$ 350	\$ 3,850	92%				
	Temporary Employees	\$ -	\$ 8,400	\$ -	\$ -	\$ -	\$ 8,400	100%	\$ 8,400.00	\$ 8,400.00		
	<b>Total Salary &amp; Wages</b>	\$ 850,789	\$ 896,600	\$ 31,257	\$ -	\$ 31,257	\$ 865,343	97%	\$ 1,037,799	\$ 1,076,106		
<b>Board Of Directors</b>												
7165	Board of Directors Compensation	\$ 26,100.00	\$ 36,000	\$ -	\$ -	\$ -	\$ 36,000	100%	\$ 41,400	\$ 41,400		
7181	Travel - BOD	\$ 1,515.00	\$ 3,750	\$ -	\$ -	\$ -	\$ 3,750	100%	\$ 4,000	\$ 6,000		
7196	Train, Meet & Education - BOD	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	100%	\$ 2,000	\$ 2,000		
	<b>Total Board of Directors Compensation</b>	\$ 27,615.00	\$ 41,750	\$ -	\$ -	\$ -	\$ 41,750	100%	\$ 47,400	\$ 49,400		
<b>Contract Services</b>												
7270	Outside Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
7271	Consulting Services	\$ 190,000.00	\$ 210,000	\$ -	\$ -	\$ -	\$ 210,000	100%	\$ 210,000	\$ 210,000		
7272	Waste Water Service Contract	\$ 1,148,000.00	\$ 1,182,000	\$ -	\$ -	\$ -	\$ 1,182,000	100%	\$ 1,196,801	\$ 1,232,705		
7273	Professional Fees	\$ 107,000.00	\$ 2,400	\$ -	\$ -	\$ -	\$ 2,400		\$ 2,400	\$ 2,400		
7274	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
7275	Preventative & Corrective	\$ -	\$ 107,000	\$ -	\$ -	\$ -	\$ 107,000	100%	\$ 107,000	\$ 107,000		
7276	Contract Mailing	\$ 15,000.00	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	100%	\$ 15,000	\$ 15,000		
	Legal	\$ 90,000.00	\$ 123,500	\$ -	\$ -	\$ -	\$ 123,500	100%	\$ 150,000	\$ 150,000		
	Accounting	\$ 30,000.00	\$ 27,150	\$ -	\$ -	\$ -	\$ 27,150	100%	\$ 31,000	\$ 31,000		
	<b>Total Contract Services</b>	\$ 1,580,000	\$ 1,667,050	\$ -	\$ -	\$ -	\$ 1,667,050	100%	\$ 1,712,201	\$ 1,748,105		
<b>Operation &amp; Maintenance</b>												
7182	Travel	\$ 3,024	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500	100%	\$ 5,000	\$ 5,000		
7197	Train, Meet & Education	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000	100%	\$ 7,000	\$ 7,000		
7210	Dues & Subscriptions	\$ 930	\$ 500	\$ -	\$ -	\$ -	\$ 500	100%	\$ 2,650	\$ 2,650		
7225	Memberships	\$ 17,500	\$ 18,000	\$ -	\$ -	\$ -	\$ 18,000	100%	\$ 18,000	\$ 18,000		
7255	TODB Sponsored Events	\$ -	\$ 5,500	\$ -	\$ -	\$ -	\$ 5,500	100%	\$ 6,000	\$ 6,000		
	PR, Advertising & Elections	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000	100%	\$ 6,500	\$ 15,500		
	Telecommunications	\$ 17,591	\$ 17,600	\$ -	\$ -	\$ -	\$ 17,600	100%	\$ 23,700	\$ 23,700		
	Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,000	\$ 1,000		
	Automotive Supplies & Repairs	\$ 22,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	100%	\$ 30,000	\$ 41,000		
	Repairs & Maintenance	\$ 688,428	\$ 707,700	\$ 220,045	\$ -	\$ 220,045	\$ 487,655	69%	\$ 704,000	\$ 704,000		
	Office Supplies	\$ 13,009	\$ 11,500	\$ -	\$ -	\$ -	\$ 11,500	100%	\$ 11,500	\$ 11,500		
	Rent & Facility Expense	\$ 37,058	\$ 39,500	\$ 10,165	\$ -	\$ 10,165	\$ 29,335	74%	\$ 39,500	\$ 39,500		
	Insurance	\$ 55,000	\$ 67,033	\$ -	\$ -	\$ -	\$ 67,033	100%	\$ 68,000	\$ 75,000		
	Permits & Fees	\$ 44,635	\$ 65,100	\$ -	\$ -	\$ -	\$ 65,100	100%	\$ 65,200	\$ 65,200		
	Utilities/Electrical Cost Sewer	\$ 335,000	\$ -	\$ 268,199	\$ -	\$ 268,199	\$ -		\$ 359,000	\$ 368,000		
	Utilities/Electrical Cost Water	\$ 370,000	\$ -	\$ 270,392	\$ -	\$ 270,392	\$ -		\$ 396,000	\$ 407,000		
	<b>Utilities</b>	\$ 705,000	\$ 705,000	\$ -	\$ -	\$ -	\$ 705,000	100%	\$ 755,000	\$ 775,000		
7495	Chemicals	\$ 100,000	\$ 62,500	\$ -	\$ -	\$ -	\$ 62,500	100%	\$ 62,500	\$ 62,500		
	Freight	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ 2,500	100%	\$ 2,800	\$ 2,800		
	Other	\$ 227,314	\$ 618,000	\$ 484	\$ -	\$ 484	\$ 617,516	100%	\$ 1,532,787	\$ 1,072,000		
	<b>Total Operations &amp; Maintenance</b>	\$ 1,931,489	\$ 2,378,933	\$ 230,694	\$ -	\$ 230,694	\$ 2,148,239	90%	\$ 3,340,137	\$ 2,926,350		
	<b>Inter-Governmental Charges</b>	\$ 280	\$ 27,800	\$ -	\$ -	\$ -	\$ 27,800	100%	\$ 27,800	\$ 27,800		
	<b>Total Operating Budget</b>	\$ 4,390,173	\$ 5,012,133	\$ 261,951	\$ -	\$ 261,951	\$ 4,750,182	95%	\$ 6,165,337	\$ 5,827,761		

Town of Discovery Bay Community Service District  
 Contra Costa County, California  
 Capital Improvement Budget



Account	Account Description	Dept./Proj#	2012/2013				Proposed 2013/2014 Budget	Proposed 2014/2015 Budget	Proposed 2015/2016 Budget	Proposed 2016/2017 Budget	Proposed 2017/2018 Budget	Total Budget SUM 12/13-17/18	Total Budget SUM 13/14-17/18
			Budget	YTD Total	Remaining	%							
1100	Equipment												
	Electronic Message Board	37	\$ 40,000	\$ 17,861	\$ 22,139						\$ 40,000	\$ -	
	Boom Lift	38	\$ 25,000	\$ 21,878	\$ 3,122						\$ 25,000	\$ -	
	Security Camera's	39	\$ 10,000	\$ -	\$ 10,000	\$ 25,000					\$ 10,000	\$ 25,000	
	Leak Detection Tool	66				\$ 30,000					\$ 30,000	\$ 30,000	
	2 Yard Tractor	64				\$ 100,000					\$ 100,000	\$ 100,000	
	Equipment Total		\$ 75,000	\$ 39,740	\$ 35,260	\$ 155,000	\$ -	\$ -	\$ -	\$ -	\$ 230,000	\$ 155,000	
1120	Vehicles												
	Vehicle	A	\$ 30,000	\$ 25,851	\$ 4,149			\$ 40,000			\$ 70,000	\$ 40,000	
	Vehicle Total		\$ 30,000	\$ 25,851	\$ 4,149	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 70,000	\$ 40,000	
21-1155	CIP wastewater												
	Secondary Effluent Pump Station Modifications	5	\$ -	\$ -	\$ -			\$ 37,500	\$ 212,500		\$ 250,000	\$ 250,000	
	Secondary Effluent Equalization	6	\$ -	\$ -	\$ -			\$ 102,000	\$ 578,000		\$ 680,000	\$ 680,000	
	Effluent Filtration	7	\$ -	\$ -	\$ -			\$ 692,100	\$ 1,960,950	\$ 1,960,950	\$ 4,614,000	\$ 4,614,000	
	Revise UV Disinfection Weirs	8	\$ -	\$ -	\$ -			\$ -	\$ -		\$ -	\$ -	
	Conduct UV Disinfection Viral Bioassay Test	9	\$ -	\$ 27,575	\$ (27,575)			\$ -	\$ -		\$ -	\$ -	
	Upgrade UV Disinfection	10	\$ -	\$ -	\$ -			\$ 120,000	\$ 1,080,000		\$ 1,200,000	\$ 1,200,000	
	Add Pump to Export Pump Station	12	\$ -	\$ -	\$ -			\$ 100,000	\$ -		\$ 100,000	\$ 100,000	
	Solids Improvements, phase 2: One New Solar Dryer	14	\$ -	\$ -	\$ -			\$ -	\$ -		\$ -	\$ -	
	Collection System Pump Station Improvements	15	\$ 110,000	\$ -	\$ 110,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000		\$ 650,000	\$ 540,000	
	SCADA Improvements	16	\$ 150,000	\$ -	\$ 150,000	\$ 350,000					\$ 350,000	\$ 350,000	
	Fiber to Plant 1	36	\$ 50,000	\$ 7,985	\$ 42,015	\$ 42,015					\$ 50,000	\$ 50,000	
	NPDES permit Renewal	65	\$ 40,000	\$ -	\$ 40,000	\$ 40,000				\$ 40,000	\$ 40,000	\$ 80,000	
	CIP Wastewater Total		\$ 350,000	\$ 35,560	\$ 314,440	\$ 567,015	\$ 135,000	\$ 1,186,600	\$ 3,966,450	\$ 2,000,950	\$ 8,206,015	\$ 7,856,015	
20-1160	CIP Water												
	Source Capacity												
	Well 7	51	\$ 221,400	\$ 38,154	\$ 183,246	\$ 627,300	\$ 627,300				\$ 1,476,000	\$ 1,254,600	
	Well 8	52	\$ -	\$ -	\$ -	\$ 50,000	\$ 227,400	\$ 644,300	\$ 594,300		\$ 1,516,000	\$ 1,516,000	
	Well 18 pump Equipment Upgrade	53	\$ 30,000	\$ -	\$ 30,000	\$ 30,000					\$ 30,000	\$ 30,000	
	Treatment Filter at Willow Lake												
	Treatment Filter unit at Willow Lk WTP vessel, media, foundation, all new face piping & controls	54	\$ -	\$ -	\$ -		\$ 20,720	\$ 238,280			\$ 259,000	\$ 259,000	
	New Backwash Tank at Willow Lk WTP, piping modifications & foundation	55	\$ -	\$ -	\$ -		\$ 28,800	\$ 331,200			\$ 360,000	\$ 360,000	
	New Recycle Pumps at Willow Lk WTP 3 pumps, piping & controls	56	\$ -	\$ -	\$ -		\$ -	\$ 72,000			\$ 72,000	\$ 72,000	
	Recycle Pump Upgrade - Newport	57	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 28,800		\$ 28,800	\$ 28,800	
	CIP Water Total		\$ 251,400	\$ 38,154	\$ 213,246	\$ 707,300	\$ 875,420	\$ 911,380	\$ 997,500	\$ 28,800	\$ 3,771,800	\$ 3,520,400	
21-1170	Structures & Improvements Wastewater												
	Influent Pump Station Modifications	1	\$ 58,882	\$ 101,712	\$ (42,831)	\$ 981,360					\$ 1,040,242	\$ 981,360	
	RE-Activate Pump Station W	2	\$ 21,319	\$ 29,825	\$ (8,506)	\$ 355,320					\$ 376,639	\$ 355,320	
	Emergency Storage Facilities	3	\$ 14,580	\$ 14,695	\$ (115)	\$ 114,210	\$ 114,210				\$ 243,000	\$ 228,420	
	Total	1, 2 & 3	\$ 94,781	\$ 146,233	\$ (51,452)	\$ 1,450,890	\$ 114,210				\$ 1,659,881	\$ 1,565,100	
	Reverse Osmosis Facilities	11	\$ 605,000	\$ 87,148	\$ 517,852	\$ 2,722,500	\$ 2,722,500				\$ 6,050,000	\$ 5,445,000	
	Solids Improvements, Phase 1: New Solar Dryers and 2 Bell Presses	13	\$ 3,466,000	\$ 1,079,626	\$ 2,386,374	\$ 385,000					\$ 3,851,000	\$ 385,000	
	Total	13 & 14	\$ 3,466,000	\$ 1,530,343	\$ 1,935,657	\$ 385,000	\$ -	\$ -	\$ -	\$ -	\$ 3,851,000	\$ 385,000	
	Rehab Manholes	40	\$ 18,000	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 20,000	\$ 110,000	\$ 92,000	
	Raise Manholes	41	\$ 10,000	\$ 9,800	\$ 200	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000	\$ 50,000	
	Spare NTU Sensor	42	\$ 20,000	\$ -	\$ 20,000	\$ 20,000					\$ 20,000	\$ 20,000	
	Road Crossing Ramps	43	\$ 15,000	\$ -	\$ 15,000						\$ 15,000	\$ -	
	Salinity Project	44	\$ 50,000	\$ 36	\$ 49,964	\$ 49,964					\$ 50,000	\$ 49,964	
	Lift Station F Rehab	62	\$ 67,500	\$ -	\$ 67,500	\$ 250,000	\$ 250,000				\$ 500,000	\$ 500,000	
	UV Bank	63	\$ 250,000	\$ 158,745	\$ 91,255						\$ 250,000	\$ -	
	Structures & Improvements Wastewater Total		\$ 4,596,281	\$ 1,932,305	\$ 2,663,976	\$ 4,906,354	\$ 3,114,710	\$ 28,000	\$ 28,000	\$ 30,000	\$ 12,703,345	\$ 8,107,064	
20-1170	Structures & Improvements Water												
	Water Distribution System												
	Replace 8-in mainline w/new 16-in C905 - Willow Lk from Disco Blvd to Beaver Ln	60	\$ 150,000	\$ -	\$ 150,000	\$ 250,000	\$ 250,000	\$ 750,000	\$ 610,960		\$ 2,010,960	\$ 1,860,960	
	Storage Tanks												
	New Water Storage Tank - Newport WTP	61	\$ -	\$ -	\$ -			\$ 86,400	\$ 993,600		\$ 1,080,000	\$ 1,080,000	
	Willow Lake WTP Chemical Room Upgrade	45	\$ 25,000	\$ -	\$ 25,000						\$ 25,000	\$ -	
	Security Door Locks	46	\$ 10,000	\$ -	\$ 10,000						\$ 10,000	\$ -	
	Structures & Improvements Water Total		\$ 185,000	\$ -	\$ 185,000	\$ 250,000	\$ 250,000	\$ 836,400	\$ 1,604,560	\$ -	\$ 3,125,960	\$ 2,940,960	
1180	Infrastructure Replacement Fund												
21-1180	Sewer Infrastructure Replacement Program	47	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,200,000	\$ 1,000,000	
20/21-118	Pumps/Motors Replacement Fund Program	48	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000	\$ 250,000	
20-1180	Water Infrastructure Replacement Program	49	\$ 200,000	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,200,000	\$ 1,000,000	
all depts	Generators Replacement Fund Program	67	\$ 50,000	\$ 15,017	\$ 34,983	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	\$ 125,000	
all depts	Facilities & Vehicles Replacement Fund	50	\$ 50,000	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000	\$ 250,000	
	Infrastructure Replacement Fund Total		\$ 500,000	\$ 15,017	\$ 484,983	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 3,125,000	\$ 2,625,000	
	Encumbrance(s) Carry Over (Re-budgeted) Capital												
	Capital Totals		\$ 1,283,000	\$ 126,003	\$ 1,156,997	\$ 1,674,979	\$ 1,165,400	\$ 2,122,300	\$ 1,893,260	\$ 595,000	\$ 8,733,939	\$ 7,450,939	
	Bond Financed Totals		\$ 4,704,681	\$ 2,411,340	\$ 2,293,341	\$ 5,435,690	\$ 3,714,010	\$ -	\$ -	\$ -	\$ 13,854,381	\$ 9,149,700	
	Growth Induced Totals		\$ -	\$ -	\$ -	\$ -	\$ 20,720	\$ 1,405,080	\$ 5,228,250	\$ 1,989,750	\$ 8,643,800	\$ 8,643,800	
	Total Capital		\$ 5,987,681	\$ 2,537,343	\$ 3,450,338	\$ 7,110,669	\$ 4,900,130	\$ 3,527,380	\$ 7,121,510	\$ 2,584,750	\$ 31,232,120	\$ 25,244,439	



**Town of Discovery Bay Landscape and Lighting Zone #8  
Proposed FY 2013-14 Operating & Capital Improvement Budget**

**Operating & Maintenance Budget**

Obj #	Account Description	2012/2013 Approved Budget	2012/2013 Year End Estimate	Remaining Balance (+/-)	2013/2014 Proposed Budget
	<b>Salary &amp; Wages</b>				
2310	<b>Staff Payroll</b>	\$67,032	\$82,218	(\$15,186)	\$32,916
	Parks & Landscape Manager	\$28,959			\$10,759
	Parks Maintenance Workers (I & II)	\$23,901			\$12,920
	Administrative Assistant	\$10,692			\$5,737
	Misc. Staff	\$3,480			\$3,500
	<b>Sub-Total</b>	<b>\$67,032</b>	<b>\$82,218</b>	<b>(\$15,186)</b>	<b>\$32,916</b>
	<b>Contractual Services</b>				
2310	<b>Professional/Specialized Services</b>	\$6,000	\$7,083	(\$1,083)	\$8,500
	Legal Services	\$5,000	\$3,789	\$1,211	\$5,000
	Consultants/Other	\$1,000	\$3,294	(\$2,294)	\$3,500
2360	<b>Insurance</b>	\$7,500	\$3,895	\$3,605	\$5,500
	SDRMA	\$7,500	\$3,895	\$3,605	\$5,500
	<b>Sub-Total</b>	<b>\$13,500</b>	<b>\$10,978</b>	<b>\$2,522</b>	<b>\$14,000</b>
	<b>Operations &amp; Maintenance</b>				
2100	<b>Office Expenses, Supplies</b>	\$1,250	\$964	\$286	\$1,200
2102	<b>Books, Periodicals &amp; Subscriptions</b>	\$200	\$25	\$175	\$200
2103	<b>Postage</b>	\$100	\$24	\$76	\$100
2110	<b>Communications</b>	\$2,325	\$2,079	\$246	\$2,325
	Verizon - Cell Phones	\$1,200	\$1,198	\$2	\$1,200
	AT&T - Office Lines / Internet Service	\$1,125	\$881	\$244	\$1,125
2120	<b>Utilities</b>	\$111,667	\$118,153	(\$6,486)	\$120,675
	PG&E (Street Lighting & Irrigation Clocks)	\$84,350	\$84,208	\$142	\$85,000
	Water	\$23,630	\$30,624	(\$6,994)	\$32,000
	Garbage	\$3,687	\$3,321	\$366	\$3,675
2130	<b>Small Tools &amp; Instruments</b>	\$2,500	\$2,500	\$0	\$2,500
2131	<b>Minor Equipment, Furniture less than \$1,000</b>	\$500	\$233	\$267	\$500
2170	<b>Household Items</b>	\$1,750	\$2,907	(\$1,157)	\$3,000
2190	<b>Public Notices</b>	\$300	\$260	\$40	\$300
2200	<b>Memberships</b>	\$500	\$515	(\$15)	\$525
2250	<b>Rent &amp; Lease of Equipment</b>	\$500	\$300	\$200	\$500
2251	<b>Computer Software</b>	\$0	\$0	\$0	\$0
2270	<b>Maintenance of Equipment</b>	\$1,200	\$1,338	(\$138)	\$1,350
2271	<b>Automotive Supplies &amp; Repairs</b>	\$2,000	\$1,200	\$800	\$2,000
2272	<b>Gasoline</b>	\$4,000	\$2,250	\$1,750	\$2,500
2281	<b>Maintenance of Buildings</b>	\$7,020	\$4,210	\$2,810	
	Cornell Restrooms - Janitorial	\$4,070	\$3,610	\$460	\$3,800
	Cornell Restroom - Repairs	\$2,000		\$2,000	\$1,000
	Offices	\$950	\$600	\$350	\$1,000
2282	<b>Grounds Maintenance</b>	\$165,754	\$148,606	\$17,148	\$155,450
	Landscape Maintenance Fees	\$101,484	\$103,846	(\$2,362)	\$105,000
	Irrigation Repairs (Planned)	\$20,000	\$16,426	\$3,574	\$15,000
	Clock Replacements	\$3,000		\$3,000	\$1,500
	Pedestal Replacements	\$2,500		\$2,500	\$2,500
	Emergency Work (Irrigation)	\$2,500	\$4,349	(\$1,849)	\$2,500
	Emergency Work (Tree Care)	\$3,000	\$1,553	\$1,447	\$1,500
	Tree Care Services (Palm Trees)	\$1,250		\$1,250	\$1,250
	Tree Care Services (Planned Rotations)	\$2,500	\$2,644	(\$144)	\$1,250
	Planting Replacements (Minor, Planned)	\$4,000	\$4,681	(\$681)	\$5,000
	Turf Care Program	\$4,750	\$1,847	\$2,904	\$3,000
	Baseball Field Maintenance	\$1,200		\$1,200	\$1,200
	Color Changes (Cornell Park & Front Entrance)	\$4,410	\$4,471	(\$61)	\$4,500
	Pest Control	\$1,350	\$879	\$471	\$1,000
	Lighting Maintenance (Entrance & Cornell)	\$2,750	\$1,675	\$1,075	\$1,750
	Drinking Fountain Cleaning / Repairs	\$300	\$677	(\$377)	\$750
	Miscellaneous / Vandalism		\$709	(\$709)	\$2,000
	Backflow Testing		\$735	(\$735)	\$750
	Mulch Replacement Program	\$10,760	\$4,114	\$6,646	\$5,000
2284	<b>Requested Maintenance from County</b>	\$0	\$0	\$0	\$0
2301	<b>Employee Auto Mileage - Reimbursement</b>	\$250	\$150	\$100	\$500
2303	<b>Other Travel Employee Expenses / Training</b>	\$2,500	\$2,338	\$162	\$2,500
2470	<b>Road/Construction Materials (Street Signs)</b>	\$500	\$140	\$360	\$500
2479	<b>Other Special Expenses</b>	\$10,100	\$10,894	(\$794)	\$9,500
	Christmas / Entrance Lighting	\$5,100	\$8,232	(\$3,132)	\$4,500
	Miscellaneous	\$5,000	\$2,662	\$2,338	\$5,000
2490	<b>Miscellaneous Services &amp; Supplies</b>	\$1,000	\$100	\$900	\$750
	<b>Sub-Total</b>	<b>\$315,916</b>	<b>\$299,185</b>	<b>\$16,731</b>	<b>\$306,875</b>
7800	<b>Inter-Governmental Charges</b>				
3530/3550	<b>Taxes &amp; Assessments</b>	\$1,200	\$750	\$450	\$1,200
3611	<b>Interfund Exp. (Investment &amp; Property Tax)</b>	\$500	\$250	\$250	\$500
5011	<b>Reimbursement for County Admin. Costs</b>	\$500	\$250	\$250	\$500
	<b>Sub-Total</b>	<b>\$2,200</b>	<b>\$1,250</b>	<b>\$950</b>	<b>\$2,200</b>
	<b>Community Center Budget</b>				
	<b>Operations &amp; Maintenance</b>	\$100,140	\$101,890	(\$1,750)	\$206,463
	<b>Capital Improvments</b>	\$99,650	\$99,650	\$0	\$75,000
	<b>Sub-Total</b>	<b>\$199,790</b>	<b>\$201,540</b>	<b>(\$1,750)</b>	<b>\$281,463</b>
	<b>TOTAL O&amp;M Budget</b>	<b>\$598,438</b>	<b>\$595,172</b>	<b>\$3,266</b>	<b>\$637,454</b>



**Town of Discovery Bay Landscape and Lighting Zone #8  
Proposed FY 2013-14 Operating & Capital Improvement Budget**

<b>Capital Budget</b>					
Acct. #	Account Description	2012/2013 Approved Budget	2012/2013 Year End Estimate	Remaining Balance (+/-)	2013/2014 Proposed Budget
<b>PARKS</b>					
4109	Community Center Aquisition	\$610,000	\$610,000	\$0	(\$400,000)
4789	Cornell Park - Playground Replacement		\$1,745	(\$1,745)	
4834	Cornell Park Improvements	\$297,612	\$140,345	\$157,267	\$52,767
	Cornell Park (Horse Shoe & Bocce Court)	\$1,675	\$1,675	\$0	
	Cornell Park Survey (ADD)	\$7,830	\$7,830	\$0	
	Cornell Park (Pickle Ball Courts)	\$120,000	\$13,430	\$106,570	\$25,000
	Cornell Park (Solar Lighting)	\$111,000	\$83,233	\$27,767	\$27,767
	Cornell Park (Monument Sign Replacement - ADD)	\$4,617	\$4,617	\$0	
	Cornell Park (Splash Pad)	\$17,490	\$977	\$16,513	
	Cornell Park (Bench & Picnic Table Replacements)	\$35,000	\$28,583	\$6,417	
	Labor			\$0	
	<b>Parks Sub Total</b>	<b>\$907,612</b>	<b>\$752,090</b>	<b>\$155,522</b>	<b>(\$347,233)</b>
<b>STREETSCAPE</b>					
4265	Various Improvements				
4546	Structure & Walkway Repairs				
4829	Landscape Master Plan Areas	\$137,344	\$78,712	\$58,632	\$60,394
	Discovery Bay Blvd. (West) / Sand Point Road		\$1,652	(\$1,652)	
	Highway 4 (East)	\$44,844	\$1,950	\$42,894	\$42,894
	Clipper Drive (Tree & Shrub Plantings)	\$75,000	\$75,110	(\$110)	
	Island / Levee (Irrigation Upgrades/Plantings In House)	\$17,500		\$17,500	\$17,500
	<b>Streetscape Sub Total</b>	<b>\$137,344</b>	<b>\$78,712</b>	<b>\$58,632</b>	<b>\$60,394</b>
<b>MISC.</b>					
4853	Vehicle Purchase				
4959	Tools & Sundry Equipment	\$48,500	\$40,979	\$7,521	\$5,500
	Miscellaneous Tools or Equipment	\$3,500	\$3,102	\$398	\$5,500
	50' Boom Lift (Towable)	\$35,000	\$28,297	\$6,703	
	Landscape Utility Vehicle	\$10,000	\$9,580	\$420	
	<b>Misc. Sub Total</b>	<b>\$48,500</b>	<b>\$40,979</b>	<b>\$7,521</b>	<b>\$5,500</b>
	<b>Total Capital Budget</b>	<b>\$1,093,456</b>	<b>\$871,781</b>	<b>\$221,675</b>	<b>(\$281,339)</b>

<b>Revenue Budget</b>					
Acct#	Account Description	2012/2013 Approved Budget	2012/2013 Year End Estimate	(+/-)	2013/2014 Proposed Budget
	<b>Revenue</b>				
740	Current Funds in Contra Costa County	1,316,567	\$1,235,923	\$80,643.52	\$229,712
500	Accounts Payable - Yr. End				
	Programming Revenue (CC)				\$12,000
	Swimming Pool Revenue (CC)				\$35,000
510	Retainage Account				
830	Disbursements				
9010	Current Property Taxes	462,568	\$460,741	\$1,827.23	\$462,000
9011	Property Tax Supplemental/Unitary/Secured				
9018	SRAF State Rev Transfer				
9020	Property Taxes - Current Unsecured				
9035	Property Taxes - Prior Unsecured				
9181	Earnings on Investments				
9385	H/O Prop Tax Relief/State Aid/In Lieu Taxes				
9975	Misc. Non Taxable Revenue				
9799	Misc. Revenue & Services				
	<b>GRAND TOTAL REVENUE</b>	<b>\$462,568</b>	<b>\$460,741</b>		<b>\$509,000</b>

<b>Summary</b>					
		2012/2013 Approved Budget	2012/2013 Year End Estimate	(+/-)	2013/2014 Proposed Budget
	<b>TOTAL O&amp;M Budget</b>	<b>\$598,438</b>	<b>\$595,172</b>	<b>\$3,266</b>	<b>\$637,454</b>
	<b>TOTAL CAPITAL Budget</b>	<b>\$1,093,456</b>	<b>\$871,781</b>	<b>\$221,675</b>	<b>(\$281,339)</b>
	<b>GRAND TOTAL BUDGETS</b>	<b>\$1,691,894</b>	<b>\$1,466,953</b>	<b>\$224,941</b>	<b>\$356,115</b>
	<b>TOTAL ANNUAL REVENUE</b>	<b>\$462,568</b>	<b>\$460,741</b>	<b>\$1,827</b>	<b>\$460,000</b>
	<b>BALANCE FORWARD</b>	<b>\$1,316,567</b>	<b>\$1,235,923</b>	<b>\$80,644</b>	<b>\$229,712</b>
	<b>FUND VALUE</b>	<b>\$1,779,135</b>	<b>\$1,696,664</b>	<b>\$82,471</b>	<b>\$738,712</b>
	<b>CONTRIBUTION TO RESERVES</b>	<b>\$87,241</b>	<b>\$229,712</b>		<b>\$382,596</b>
	<b>GRAND TOTAL (Budgets/Revenue/Reserve)</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>



**Town of Discovery Bay Landscape and Lighting Zone #9  
Proposed FY 2013-14 Operating & Capital Improvement Budget**

**Operating & Maintenance Budget**

Obj #	Account Description	2012 / 2013 Budget	2012 / 2013 Year End Estimate	Balance (+/-)	Proposed 2013 / 2014 Budget
	<b>Salary &amp; Wages</b>				
2310	<b>Staff Payroll</b>	\$27,921	\$16,291	\$11,630	\$19,103
	Parks & Landscape Manager	\$10,860	\$8,726	\$2,134	\$5,253
	Parks Maintenance Workers (I & II)	\$8,963	\$4,165	\$4,798	\$7,596
	Administrative Assistant	\$6,110	\$1,412	\$4,698	\$4,254
	Misc. Staff	\$1,988	\$1,988	\$0	\$2,000
	<b>Sub-Total</b>	<b>\$27,921</b>	<b>\$16,291</b>	<b>\$11,630</b>	<b>\$19,103</b>
	<b>Contractual Services</b>				
2310	<b>Professional/Specialized Services</b>	\$5,000	\$6,276	(\$1,276)	\$6,100
	Legal Services	\$2,000	\$2,180	(\$180)	\$2,000
	Consultants/Other	\$3,000	\$4,096	(\$1,096)	\$4,100
2360	<b>Insurance</b>	\$1,850	\$3,359	(\$1,509)	\$3,500
	SDRMA	\$1,850	\$3,359	(\$1,509)	\$3,500
	<b>Sub-Total</b>	<b>\$6,850</b>	<b>\$9,635</b>	<b>(\$2,785)</b>	<b>\$9,600</b>
	<b>Operations &amp; Maintenance</b>				
2100	<b>Office Expenses, Supplies</b>	\$500	\$600	(\$100)	\$500
2102	<b>Books, Periodicals &amp; Subscriptions</b>	\$100	\$0	\$100	\$100
2103	<b>Postage</b>	\$50	\$0	\$50	\$50
2110	<b>Communications</b>	\$735	\$1,920	(\$1,185)	\$1,950
	Verizon - Cell Phones	\$360	\$840	(\$480)	\$850
	AT&T - Office Lines / Internet Service	\$375	\$1,080	(\$705)	\$1,100
2120	<b>Utilities</b>	\$16,384	\$15,416	\$968	\$16,450
	PG&E (Street Lighting & Irrigation Clocks)	\$1,284	\$1,325	(\$41)	\$1,350
	AT&T (Irrigation Clock)	\$100	\$91	\$9	\$100
	Water	\$15,000	\$14,000	\$1,000	\$15,000
2130	<b>Small Tools &amp; Instruments</b>	\$500	\$707	(\$207)	\$600
2131	<b>Minor Equipment, Furniture less than \$1,000</b>	\$500	\$475	\$25	\$500
2170	<b>Household Items</b>	\$600	\$250	\$500	\$600
2190	<b>Public Notices</b>	\$350	\$175	\$175	\$350
2200	<b>Memberships</b>	\$200	\$125	\$75	\$200
2250	<b>Rent &amp; Lease of Equipment</b>	\$0	\$0	\$0	\$0
2251	<b>Computer Software</b>	\$0	\$0	\$0	\$0
2270	<b>Maintenance of Equipment</b>	\$300	\$630	(\$330)	\$500
2271	<b>Automotive Supplies &amp; Repairs</b>	\$500	\$465	\$35	\$500
2272	<b>Gasoline</b>	\$750	\$900	\$750	\$750
2281	<b>Maintenance of Buildings</b>	\$2,100	\$1,332	\$768	\$2,100
	Temporary Restroom Facility - Splash Pad Season	\$2,100	\$1,332	\$768	\$2,100
2282	<b>Grounds Maintenance</b>	\$48,528	\$41,472	\$9,666	\$46,626
	Landscape Maintenance Fees	\$32,700	\$33,210	\$2,100	\$33,876
	Irrigation Repairs (Planned)	\$1,500	\$750	\$750	\$1,000
	Clock Replacements	\$3,500	\$3,500	\$0	\$0
	Emergency Work (Irrigation)	\$500	\$0	\$500	\$500
	Emergency Work (Tree Care)	\$0	\$0	\$0	\$0
	Tree Care Services (Planned Rotations)	\$1,550	\$0	\$1,550	\$1,550
	Planting Replacements (Minor, Planned)	\$1,500	\$1,500	\$0	\$2,500
	Turf Care Program	\$3,250	\$108	\$3,142	\$2,400
	Pest Control	\$500	\$0	\$500	\$500
	Splash Pad Repairs / Maintenance	\$0	\$715	(\$715)	\$500
	Playground Repairs / Maintenance	\$0	\$968	(\$968)	\$1,000
	Lighting Maintenance (Solar)	\$0	\$0	\$0	\$0
	Drinking Fountain Cleaning	\$300	\$300	\$0	\$300
	Mulch Replacement Program	\$3,228	\$421	\$2,807	\$2,500
2284	<b>Requested Maintenance from County</b>	\$0	\$0	\$0	\$0
2301	<b>Employee Auto Mileage - Reimbursement</b>	\$50	\$50	\$0	\$50
2303	<b>Other Travel Employee Expenses</b>	\$500	\$571	(\$71)	\$500
2470	<b>Road/Construction Materials (Street Signs)</b>	\$200	\$0	\$200	\$200
2479	<b>Other Special Expenses</b>	\$1,000	\$350	\$650	\$750
	Miscellaneous	\$1,000	\$350	\$650	\$750
	<b>Sub-Total</b>	<b>\$73,847</b>	<b>\$65,438</b>	<b>\$12,069</b>	<b>\$73,276</b>
7800	<b>Inter-Governmental Charges</b>				
3530/3550	<b>Taxes &amp; Assessments</b>	\$1,700	\$600	\$1,100	\$1,000
3611	<b>Interfund Exp. (Investment &amp; Property Tax)</b>	\$0	\$0	\$0	\$0
5011	<b>Reimbursement for County Admin. Costs</b>	\$0	\$0	\$0	\$0
	<b>Sub-Total</b>	<b>\$1,700</b>	<b>\$600</b>	<b>\$1,100</b>	<b>\$1,000</b>
	<b>TOTAL O&amp;M Budget</b>	<b>\$110,318</b>	<b>\$91,964</b>	<b>\$22,014</b>	<b>\$102,979</b>



**Town of Discovery Bay Landscape and Lighting Zone #9  
Proposed FY 2013-14 Operating & Capital Improvement Budget**

<b>Capital Budget</b>					
Acct. #	Account Description	2012 / 2013 Budget	2012 / 2013 Year End Estimate	Balance (+/-)	Proposed 2013 / 2014 Budget
<b>PARKS</b>					
4265	Various Improvements (Splash Pad)				
4546	Structure & Walkway Repairs (Solar)				
4789	Park Improvements				\$6,500
	Tree Replacements				\$6,500
	<b>Parks Sub Total</b>	\$0	\$0		\$6,500
<b>STREETSCAPE</b>					
4829	Streetscape Improvements				
	<b>Streetscape Sub Total</b>	\$0			\$0
<b>MISC.</b>					
4959	Tools & Sundry Equipment	\$2,500	\$2,638	(\$138)	\$500
	Miscellaneous Tools or Equipments	\$500	\$583	(\$83)	\$500
	Landscape Utility Vehicle	\$2,000	\$2,055	(\$55)	\$0
	<b>Misc. Sub Total</b>	\$2,500	\$2,638	(\$138)	\$500
	<b>Total Capital Budget</b>	\$2,500	\$2,638	(\$138)	\$7,000

<b>Revenue Budget</b>					
Acct#	Account Description	2012 / 2013 Budget	2012 / 2013 Year End Estimate	Difference (+/-)	Proposed 2013 / 2014 Budget
<b>Revenue</b>					
740	Current Funds in Contra Costa County	\$118,223	\$124,336	\$6,113	
500	Accounts Payable - Yr. End				
510	Retainage Account				
830	Disbursements				
9010	Current Property Taxes	\$115,682	\$112,878	(\$2,804)	\$105,000
9011	Property Tax Supplemental/Unitary/Secured				
9018	SRAF State Rev Transfer				
9020	Property Taxes - Current Unsecured				
9035	Property Taxes - Prior Unsecured				
9181	Earnings on Investments				
9385	H/O Prop Tax Relief/State Aid/In Lieu Taxes				
9975	Misc. Non Taxable Revenue				
9799	Misc Revenue & Services				
	<b>GRAND TOTAL REVENUE</b>	\$115,682	\$112,878	(\$2,804)	\$105,000

<b>Summary</b>					
		2012 / 2013 Budget	2012 / 2013 Year End Estimate	Balance (+/-)	Proposed 2013 / 2014 Budget
	<b>TOTAL O&amp;M Budget</b>	\$110,318	\$91,964	\$18,354	\$102,979
	<b>TOTAL CAPITAL Budget</b>	\$2,500	\$2,638	(\$138)	\$7,000
	<b>GRAND TOTAL BUDGETS</b>	\$112,818	\$94,602	\$18,216	\$109,979
	<b>TOTAL ANNUAL REVENUE</b>	\$115,682	\$112,878	(\$2,804)	\$105,000
	<b>BALANCE FORWARD</b>	\$118,223	\$124,336	\$6,113	\$142,612
	<b>FUND VALUE</b>	\$233,905	\$237,214	\$3,309	\$247,612
	<b>CONTRIBUTION TO RESERVES</b>	\$121,087	\$142,612	\$21,525	\$137,632
	<b>GRAND TOTAL (Budgets/Revenue/Reserve)</b>	\$0	\$0		\$0

Town of Discovery Bay Community Services District Contra Costa County, California  
Operations and Maintenance Budget



L&L 8 Expenditure		Feb - Jun 2013		Proposed
Community/Recreation Center		YEE Total Expense	Budget	FY 2013-2014
<b>Salary &amp; Wages</b>				
40-41-8000	Salary & Wages	\$ 37,073.7	\$ 35,000.00	\$ 72,541.62
40-41-8001	Overtime	\$ -		
40-41-8018	Medicare-R (Employer)	\$ -		\$ 1,500.00
40-41-8020	SS-R (OASDI Employer)	\$ -		\$ 1,500.00
40-41-8023	CA (SUI)	\$ -		\$ 1,500.00
40-41-8030	Group Insurance	\$ -		\$ 1,700.00
40-41-8045	Workers Comp	\$ -		\$ 2,500.00
40-41-8060	457 B Plan	\$ -		
40-41-8075	Reimbursement of Wages	\$ -		
40-41-8090	Reimbursement of Wages - Liabi	\$ -		
40-41-8093	Medicare-R (Employer)	\$ -		
40-41-8095	SS-R (OASDI Employer)	\$ -		
40-41-8098	CA (SUI)	\$ -		
40-41-8105	Reimbursement of Insurance	\$ -		
40-41-8120	Reimbursement of 457B Plan	\$ -		
40-41-8135	Vacation	\$ -		
40-41-8150	Temporary Employees	\$ 14,934.8		\$ 25,352.00
<b>Total Salary &amp; Wages</b>		<b>\$ 52,008.5</b>	<b>\$ 35,000.0</b>	<b>\$ 106,593.6</b>
<b>Contract Services</b>				
<b>Total Contract Services</b>		<b>\$ 17,024.2</b>	<b>\$ 22,380.0</b>	<b>\$ 13,600.0</b>
<b>Operation &amp; Maintenance</b>				
40-41-8197	Train, Meet & Education	\$ -		\$ 1,550.00
	Dues & Memberships	\$ -		\$ 265.00
	PR, Advertising & Elections	\$ -		\$ 5,000.00
	Telecommunications	\$ 607.0		\$ 2,335.00
	Materials	\$ -		
	Automotive Supplies & Repairs	\$ -		\$ 750.00
	Repairs & Maintenance	\$ 8,054.0		\$ 10,250.00
	Office Supplies	\$ 683.3		\$ 1,900.00
	Rent & Facility Expense	\$ 10,780.0		\$ 11,620.00
	Insurance	\$ 287.4		\$ 3,500.00
	Permits & Fees	\$ -		\$ 1,300.00
	Utilities	\$ 4,675.7		\$ 30,500.00
40-41-8495	Chemicals	\$ -		\$ 3,000.00
	Freight	\$ -		\$ 100.00
	Other	\$ -		\$ 2,200.00
	Inter-Governmental Charges	\$ -		\$ 12,000.00
<b>Total Operations &amp; Maintenance</b>		<b>\$ 25,087.5</b>	<b>\$ 44,510.0</b>	<b>\$ 86,270.0</b>
<b>Total LL8 Com Ctr Budget</b>		<b>\$ 94,120.2</b>	<b>\$ 101,890.0</b>	<b>\$ 206,463.62</b>
<b>Community Center/Rec Revenue/Funding Source</b>				
<b>Revenues/ Fund Sources</b>				
	Park Dedication Fees			\$ 118,800.00
	Measure WW Park Funds			\$ 65,000.00
	Water/Sewer Funds			\$ 110,500.00
<b>Total Revenues/Funding Source</b>				<b>\$ 294,300.00</b>
<b>Community Center/Rec Center CIP</b>				
40-1135	Building & Improv	\$ -	\$ 99,650.00	
	Facility Renovation			\$ 402,000.00
	PSE			\$ 60,300.00
	FFE			\$ 40,200.00
	Contingency			\$ 50,000.00
<b>Total</b>				<b>\$ 552,500.00</b>
<b>Total CIP Less Funding Source</b>				<b>\$ 258,200.00</b>
<b>Total O&amp;M-CIP Annual Budget</b>		<b>\$ 201,540.00</b>		
<b>Total O&amp;M-CIP Annual Proposed Budget</b>				<b>\$ 464,663.62</b>

Special Districts Budget Worksheet

Entity: LL2 Zone 35 / Fund 2881 (SANDY COVE - DISCOVERY BAY AREA)

Maximum Assessment is \$1,761.35 / Acre  
 FY 2013-14 Assessments @ \$1,761.35/Acre  
 13.92 Acres  
 9 Parcels

	Account Codes	FY 2012-13 6 month actuals/ 6 month projections	FY 2013-14 Prop. Budget
Fund Balance as of June 30		\$175,144.00	\$177,614.32
<b>Revenues:</b>			
Taxes and assessments (9895)		\$23,932.32	\$24,517.99
Interfund Rev.-Gov/Gov (9851)		\$0.00	\$0.00
Earnings on Investment (9181)		\$89.00	\$0.00
<b>Total Revenue Available:</b>		<b>\$199,165.32</b>	<b>\$202,132.31</b>
<b>Expenditures:</b>			
Office Expense (2100)		\$0.00	\$0.00
Publications & Legal Notices (2190)		\$0.00	\$0.00
Interest on Notes & Warrants (3520)		\$0.00	\$0.00
Tax & Assessment Fees (3530)		(\$258.00)	(\$258.00)
Interfund Exp - (County Counsel) (3611)		(\$1.00)	(\$1.00)
General Services Occupancy Cost (3619)		\$0.00	\$0.00
Utilities - Water & Electricity (2120)	WO5449	(\$150.00)	(\$150.00)
Other Special Departmental (2250)		(\$700.00)	(\$775.00)
Grounds Maintenance - (out of house, contractor) (2282)	WO5449	(\$6,000.00)	(\$10,000.00)
Grounds Maintenance - (in house) (3620)	WO5449	\$0.00	\$0.00
Professional Services (Non-County Staff) (2310)	WO5586	(\$3,700.00)	(\$3,830.00)
Professional Services (County Staff) (5011)	WO5586	(\$1,892.00)	(\$2,000.00)
Playground Inspection (5011)		\$0.00	\$0.00
Vandalism/Incidentals (Task L99)	WO5450	\$0.00	(\$500.00)
<b>Capital Improvement Projects &amp; Reserves:</b>			
Capital Improvement Projects		\$0.00	(\$132,066.00)
Capital Replacement Projects		(\$8,850.00)	(\$40,000.00)
Operating Reserves (50% of Revenue)		\$0.00	(\$12,552.31)
<b>Total Expenditures:</b>		<b>(\$21,551.00)</b>	<b>(\$202,132.31)</b>
<b>Balance Forward to Ensuing Year</b>		<b>\$177,614.32</b>	<b>\$0.00</b>

CPI  
 Info.

Date  
 Feb-03  
 Feb-11  
 Feb-12

Actual CPI  
 197.70  
 229.98  
 236.88

Increase  
  
 1.70%  
 3.00%

Rate  
 \$1,434.92  
 \$1,669.21  
 \$1,719.28

Special Districts Budget Worksheet

Entity: LL2 Zone 57 / Fund 2877 (PACIFIC WATERWAYS - DISCOVERY BAY AREA)

Maximum assessment is: \$231.00 / EDU  
 FY 2013-14 Assessments @ \$231.00 / EDU  
 379.00 EDUs  
 379 Parcels

	Account Codes	FY 2012-13 6 month actuals/ 6 month projections	FY 2013-14 Prop. Budget
<b>Fund Balance as of June 30</b>		\$189,493.00	\$175,686.00
<b>Revenues:</b>			
Taxes and assessments (9895)		\$87,549.00	\$87,549.00
Interfund Rev. Gov/Gov (9851)		\$115.00	\$0.00
Earnings on Investment (9181)		\$89.00	\$0.00
<b>Total Revenue Available:</b>		<b>\$277,246.00</b>	<b>\$263,235.00</b>
<b>Expenditures:</b>			
Office Expense (2100)	WO5557	(\$250.00)	(\$250.00)
Publications & Legal Notices (2190)		\$0.00	\$0.00
Interest on Notes & Warrants (3520)		\$0.00	\$0.00
Tax & Assessment Fees (3530)	WO5557	(\$600.00)	(\$600.00)
Interfund Exp - (County Counsel) (3611)	WO5557	(\$500.00)	(\$500.00)
General Services Occupancy Cost (3619)		\$0.00	\$0.00
Utilities - Water & Electricity (2120)	WO5583	(\$15,500.00)	(\$15,500.00)
Other Special Departmental (2250)		(\$4,000.00)	(\$4,000.00)
Grounds Maintenance - (out of house, contractor) (2282)	WO5583	(\$39,000.00)	(\$39,000.00)
Grounds Maintenance - (in house) (3620)	WO5583	\$0.00	\$0.00
Professional Services (Non-County Staff) (2310)	WO5557	(\$20,000.00)	(\$20,000.00)
Professional Services (County Staff) (5011)	WO5557	(\$7,699.00)	(\$7,699.00)
Playground Inspection (5011)		\$0.00	\$0.00
Vandalism/Incidentals (Task L99)	WO5576	\$0.00	\$0.00
Regatta Park Transfer	WO5802	(\$9,000.00)	(\$1,000.00)
<b>Capital Improvement Projects &amp; Reserves:</b>			
Capital Improvement Projects - Basket Ball Court		(\$5,011.00)	\$0.00
Capital Replacement Projects		\$0.00	(\$130,911.00)
Operating Reserves (50% of Revenue)		\$0.00	(\$43,775.00)
<b>Total Expenditures:</b>		<b>(\$101,560.00)</b>	<b>(\$263,235.00)</b>
<b>Balance Forward to Ensuing Year</b>		<b>\$175,686.00</b>	<b>\$0.00</b>

Special Districts Budget Worksheet

Entity: LL2 Zone 61 / Fund 2833 (DISCOVERY BAY WEST)

Maximum Assessment is \$190.00 / EDU  
FY 2013-14 Assessments @ \$125.00 / EDU  
1,615.50 EDUs  
1,924 Parcels

	Work Orders	FY 2012-13 6 month actuals/ 6 month projections	FY 2013-14 Prop. Budget
Fund Balance as of June 30		\$814,992.00	\$786,418.50
<b>Revenues:</b>			
Taxes and assessments (9895)		\$201,937.50	\$201,937.50
Interfund Rev. Gov/Gov (9851)		\$0.00	\$0.00
Earnings on Investment (9181)		\$0.00	\$0.00
<b>Total Revenue Available:</b>		<b>\$1,016,929.50</b>	<b>\$988,356.00</b>
<b>Expenditures:</b>			
Office Expense (2100)		(\$1,150.00)	(\$1,150.00)
Publications & Legal Notices (2190)		(\$500.00)	(\$500.00)
Interest on Notes & Warrants (3520)	WO5043	\$0.00	\$0.00
Tax & Assessment Fees (3530)	WO5043	(\$1,900.00)	(\$1,900.00)
Interfund Exp - (County Counsel) (3611)		\$0.00	\$0.00
General Services Occupancy Cost (3619)		\$0.00	\$0.00
Utilities - Water & Electricity (2120)	WO5441	(\$42,000.00)	(\$42,000.00)
Other Special Departmental (2250)		(\$7,500.00)	(\$7,500.00)
Grounds Maintenance - (out of house, contractor) (2282)	WO5043	(\$91,000.00)	(\$91,000.00)
Grounds Maintenance - (in house) (3620)	WO5053	\$0.00	\$0.00
Professional Services (Non-Country Staff) (2310)	WO5441	(\$40,000.00)	(\$40,000.00)
Professional Services (County Staff) (5011)	WO5441	(\$17,888.00)	(\$17,888.00)
Playground Inspection (5011)		\$0.00	\$0.00
Vandalism/Incidentals (Task L99)	WO5025	\$0.00	\$0.00
Slifer Park Transfer	WO5802	(\$21,000.00)	(\$2,000.00)
<b>Capital Improvement Projects &amp; Reserves:</b>			
Capital Improvement Projects	WO5440	(\$7,573.00)	\$0.00
Capital Replacement Projects		\$0.00	(\$683,451.00)
Operating Reserves (50% of Revenue)		\$0.00	(\$100,967.00)
<b>Total Expenditures</b>		<b>(\$230,511.00)</b>	<b>(\$988,356.00)</b>
<b>Balance Forward to Ensuing Year</b>		<b>\$786,418.50</b>	<b>\$0.00</b>

Subdivision	Total Units	Current Assessable	
		Units	Revenue
Village 1(7686)	57	57.00	\$7,125.00 Started FY01-02
Village 1 (12 unit remainder, Parcel I)	12	6.00	\$750.00
Village 1(8143)	77	77.00	\$9,625.00 Started FY01-02
Village 1(8166)	58	58.00	\$7,250.00 Started FY01-02
Village 1(8167)	71	71.00	\$8,875.00 Started FY01-02
Village 2(8023)	99	99.00	\$12,375.00 Started FY02-03
Village 2(8428)	80	80.00	\$10,000.00 Started FY02-03
Village 2(8429)	77	77.00	\$9,625.00 Started FY02-03
Village 2(8430)	44	44.00	\$5,500.00 Started FY02-03
Village 2(8431)	50	50.00	\$6,250.00 Started FY02-03
Village 2(8432)	55	55.00	\$6,875.00 Started FY03-04
Village 2(8433)	49	49.00	\$6,125.00 Started FY03-04
Village 2 Senior Apartments	64	0.00	\$0.00
Village 3(8570)	72	72.00	\$9,000.00 Started FY04-05
Village 3 (8571)	97	97.00	\$12,125.00 Started FY05-06
Village 3 (8572)	88	88.00	\$11,000.00 Started FY05-06
Village 3 (8577)	110	109.50	\$13,687.50 Started FY05-06
Village 3 (8578)	47	47.00	\$5,875.00 Started FY05-06
Village 3 (8579)	92	92.00	\$11,500.00 Started FY05-06
Village 4(8580)	131	91.00	\$11,375.00 Started FY05-06
Village 4(8827)	137	78.00	\$9,750.00 Started FY05-06
Village 5(8828)	92	48.00	\$6,000.00 Started FY06-07
Village 5(8992)	148	74.00	\$9,250.00 Started FY07-08
Village 5(8993)	145	72.50	\$9,062.50 Started FY07-08
Village 5(9067)	47	23.50	\$2,937.50 Started FY07-08
<b>Total</b>	<b>1,999</b>	<b>1,615.50</b>	<b>\$201,937.50</b>

*Town of Discovery Bay Community Services District  
Contra Costa County, California*



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PROPOSED