



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

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**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday April 17, 2013  
REGULAR MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Call business meeting to order – 7:00 p.m. by President Tetreault  
Pledge of Allegiance – Led by President Tetreault  
Roll Call – All Present

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

There were two Public Comment Speakers.

**C. PRESENTATIONS**

**1. Bond Project Update**

**General Manager Howard** – Provided details of item C-1.

**District Engineer Gregory Harris** – Provided additional details of item C-1. There was discussion between the District Engineer, the General Manager, and the Board. There was one Public Comment Speaker.

**Chief Burris** – Provided his report and the details for the month of March. There was discussion between the Board and Chief Burris. There were two Public Comment Speakers.

**D. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

None

**E. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

**1. DRAFT Minutes of previous regular meeting dated April 3, 2013**

**2. Approve Register of District Invoices**

**3. Proclaim the Week of March 10-16, 2013 as "Sunshine Week"**

**Motion by:** Vice-President Simon to approve the Consent Calendar.

**Second:** Director Pease

**Vote:** Motion Carried – AYES: 5, NOES: 0

**F. NEW BUSINESS AND ACTION ITEMS**

**1. Award of Construction Bid for the Discovery Bay Belt Press Number 3 Installation Project**

**General Manager Howard** – Provided details of item F-1

**District Engineer Gregory Harris** – Provided additional details of item F-1. There was discussion between the District Engineer, the General Manager, Legal Counsel, and the Board.

**Motion by:** Vice-President Simon to Award Construction Bid to the lowest bidder, GSE for the Discovery Bay Belt Press Number 3 Installation Project not to exceed \$168,052.00.

**Second by:** Director Pease

**Vote:** Motion Carried – AYES: 5, NOES: 0

**2. Approve Lowest Bid for the Abandonment of Well No. 4**

**General Manager Howard** – Provided details of item F-2. There was discussion between the General Manager, the Water and Wastewater Manager, and the Board.

**Motion by:** Director Pease to direct staff to award Destruction of Well No. 4 to Roadrunner Drilling in the amount of \$29,568.00 and authorize the General Manager to execute all contract documents

**Second by:** Vice-President Simon

**Vote:** Motion Carried – AYES: 5, NOES: 0

**G. VEOLIA REPORT**

**1. Veolia Report for March 2013**

**Project Manager Fermin Garcia** – Provided the details of the March 2013 Monthly Operations Report. There was discussion between the Project Manager, the General Manager, the Water and Wastewater Manager, and the Board.

**H. MANAGER'S REPORTS**

**Water and Wastewater Manager Koehne** – Provided an update on the Fire Hydrant that was damaged behind the Discovery Bay Elementary School.

**I. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

None

**J. DISTRICT LEGAL COUNSEL REPORT**

None

**K. COMMITTEE UPDATES – Discussion and Possible Action**

**1. Community Center Committee Recommendations**

**Chair Graves** – Provided an update on item K-1.

**General Manager Howard** – Provided additional details of item K-1. There was discussion between the General Manager and the Board. There was one Public Comment Speaker.

**Motion by:** Director Graves to reduce the hours of operation from 5:00 a.m. to 8:00 p.m. Monday – Friday, from 7:00 a.m. to 3:00 p.m. on Saturday and from 7:00 a.m. to 1:00 p.m. Sunday; and that the fitness component (weights/cardio equipment/circuit equipment) of the Community Center cease operations effective June 30, 2013 and that the focus transition from fitness to community based programming.

**Second by:** Vice-President Simon

**Vote:** Motion Carried – AYES: 5, NOES: 0

The discussion continued between the General Manager, Legal Counsel, and the Board regarding the Joint meeting to be scheduled on April 22, 2013 beginning at 7:00 p.m.

**2. Earth Day Program Update**

**General Manager Howard** – Provided details of item K-2. There was discussion between the General Manager and the Board.

**L. CORRESPONDENCE – Discussion and Possible Action**

1. R – Discovery Bay P-6 Zone Citizen Advisory Committee meeting minutes dated January 15, 2013
2. R – Contra Costa County Aviation Advisory Committee meeting minutes dated February 14, 2013
3. R – East Contra Costa Fire Protection District meeting minutes dated March 4, 2013
4. R – Contra Cost County Joint MAC/AC meeting dated May 8, 2013

**M. PUBLIC RECORD REQUESTS RECEIVED**

**N. FUTURE AGENDA ITEMS**

1. Discussion regarding the Creek – which runs through the District Office

**O. ADJOURNMENT**

The meeting adjourned at 8:11 p.m. to the next Regular meeting of May 1, 2013 starting at 7:00 p.m. at 1800 Willow Lake Road-Located behind the Delta Community Presbyterian Church.

//cmc – 04.22.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>