



"Friday Letter"
To the Board of Directors
October 5, 2012

From: Rick Howard, General Manager

General Manager/Administration:

- ✓ Above, please notice the new Town of Discovery Bay seal, as approved by the Board Wednesday evening. I am in the process of initiating ©copyright protections at this time. You will slowly see the new seal being rolled out, first on letterhead, then other collateral materials.
- ✓ As you are aware, I attended the CSDA Conference in San Diego last week. The conference was very good, and I was able to obtain a significant amount of information relative to some of our projects and business processes.
- ✓ The Board meeting of October 17, 2012 will be completely paperless. There will not be any binders distributed to you on the Friday prior to Wednesday night's meeting.
- ✓ As I noted a couple of weeks back, Kiper Homes has pulled building permits for 21 new homes in The Lakes in Discovery Bay West. They are moving quickly with constructing their model home complex, as can be seen by the photo, below:



Water and Wastewater Services

- ✓ The new Aero Mod Belt Press went through its initial start up phase last week. The manufacturer was onsite for the start-up and training. The equipment performed as expected, however, there was one faulty part that has been ordered. It is expected in next week. The initial phase of the project is nearing completion.
- ✓ Grading of the 4th Solar Pad has taken place, and concrete forming should begin next week.
- ✓ As I noted two (2) weeks ago, we have run into some difficulties locating the site for the new Well 7. The first two (2) locations proposed to the California Department of Public Health have been denied. Consequently, we are working with the Hofmann Company on a site off Bixler across from the Newport Water Treatment Plant. The site is limited by power lines and Bixler itself. Consequently, Luhdorff and Scalmanini is working on preparing base maps for this site in an effort to obtain Department of Public Health authorization to move forward on this site.
- ✓ We had a fairly substantial water leak this week in the 600 block of Discovery Bay Boulevard. A shut off valve failed as crews attempted to shut the water to address a smaller leak a few doors down. Please see photos, below:





- ✓ Town and Veolia staff has been working with PG&E in an effort to reduce electrical costs. We'll see where it goes, but if initial indications prove to be the case, we will not realize much of a savings. Stay tuned...

Financial Services

- ✓ Finance has been working on implementing a paperless invoice process with the County's finance division on reimbursements.

Parks and Landscape Services

- ✓ Earlier in the week, under separate cover, I forwarded you an updated schedule for the Clipper Drive Landscape Enhancement Project. Crews are onsite and working towards a mid-October completion.
- ✓ The faulty controller at the Ravenswood Splash Pad has been replaced. The splash pad is back to full operational status.
- ✓ The palm trees on Newport Drive have been trimmed, and the front entrance is next on the list of trees to be trimmed.

Important Dates

Upcoming important dates are as follows:

- Chamber and Lions Club Business Expo and Concert – Saturday, October 13, 2012 – Discovery Bay Yacht Harbor
- CSD Regular Board Meeting – Wednesday, October 17, 2012 at 7:00 p.m.