



**"Friday Letter"**  
**To the Board of Directors**  
**March 16, 2012**

From: Rick Howard, General Manager

**General Manager/Administration:**

- ✓ Happy Saint Patrick's Day! And remember; don't ever iron a 4-leaf clover - you don't want to press your luck!
- ✓ As relayed last week, the Notice of Vacancy has been posted to four (4) different locations throughout the Town. They are posted at the District Office, the bulletin board at Valero (Dash), and the Ravenswood and Cornell Park bulletin boards. We are required to post the notice in three (3) different conspicuous areas in Town. The DB Press also ran a story as well. As of today, I have not received any additional interest from residents on the vacancy.
- ✓ If you recall, Berney Sadler of Veolia, as well as Virgil and I met with manufacturers of an LED lighting company last week. I have received their proposal to convert the District's lights to LED where it makes the most sense. The estimated annual savings are a little over \$31,000, and with purchase and installation costs, a payback period of just over 24 months. The annual cost savings represent 5% of our overall electric budget. This, coupled with the action the Board took last month, should result in savings of approximately 10-15% annually if we proceed. The company estimates that the overall costs savings over the life of the bulbs will be just under \$500,000.
- ✓ Thank you for getting your Form 700 statements in on time!
- ✓ This week marks Dan McKee's 4<sup>th</sup> anniversary with the District and Frank Cramer's 12<sup>th</sup> year!

**Financial Services**

- ✓ Budget-Budget- Budget!

### Water and Wastewater Services

- ✓ On Wednesday afternoon, the Water and Wastewater Subcommittee (Director Tetreault was the only member of the water/wastewater committee in attendance); Virgil, Dina, Gregory Harris and I met with consultants that provide long term financing strategies. We discussed long term capital needs as identified in the Water and Wastewater Master Plans. I will be scheduling a workshop for April to discuss financing options with the full Board.
- ✓ Last week I noted that we are participating in a multi agency RFP process headed by the Dublin/San Ramon Sanitary District. There are twenty agencies in the process. The RFP hits the street Monday, with a bid date of 4/16. The RFP is aimed at obtaining volume purchase pricing for water treatment chemicals. Currently, we spend approximately \$100K annually on chemicals, and almost \$2.00/gallon of hypochlorite. With a competitive field and volume purchasing, we may see prices below \$1.00. Keep your fingers crossed.
- ✓ On Wednesday, we held the Pre-Construction Conference for the Belt Press Project. Conco West should be on site beginning next week doing preliminary site assessment work and then in force the following week.
- ✓ Yesterday there was a severe water leak on Marlin Place. JW Construction came in and made the repairs, wrapping up the work by 6:30 p.m. Water had to be shut off to the neighborhood for about two (2) hours.

### Parks and Landscape Services

- ✓ Fairin will be attending the CPRS Conference in Long Beach next week. She returns next Friday.
- ✓ A tree was butchered on Preston Drive earlier this week. After further investigation, the homeowner whose fence backs up to the tree has a pool, and later admitted that the leaves dropped into his pool so he "trimmed" the tree. The sheriff filed a vandalism report.
- ✓ Last Friday, Fairin's grandfather unexpectedly passed away. Our thoughts and prayers go out to Fairin and her family.

### Important Dates

Upcoming important dates are as follows:

- Next CSD Regular Board Meeting – Wednesday, March 21, 2012 at 7:00 pm.
- Byron Union School District Dedication of the Measure C Bond Projects – Friday, April 13, 2012 at 6:00p.m.