



"Friday Letter"
To the Board of Directors
March 23, 2012

From: Rick Howard, General Manager

General Manager/Administration:

- ✓ We submitted our liability and property insurance renewal information to SDRMA today for the FY 2012-13 year. The values increased over current year as a result of the addition of the additional land at WWTP2, as well as some of the recent improvements that were completed this past year. Calista spent a considerable amount of time on this and I'd like to acknowledge her efforts.
- ✓ On Monday I have a meeting with a company called Granicus (www.granicus.com). Granicus provides government at all levels a number of support and efficiency tools, including agenda preparation and electronic agenda options. They offer a suite of products and I'm searching for an improved method of agenda preparation, compilation and distribution, with the goal of moving to an all electronic paperless agenda process.

Financial Services

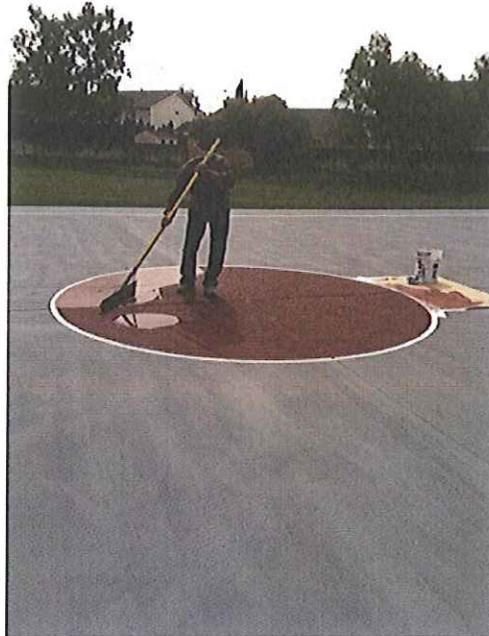
- ✓ Today Dina and I met and reviewed the first cut of the FY 2012-13 Operating and Maintenance Budget. At first glance, it appears to be in line with anticipated expectations; however, and as is always the case this early in the process, there is still a lot of work to do. We will be diving in to the CIP in the next week.
- ✓ On Thursday, a press release was distributed inviting residents to sit on the Budget Review Ad-Hoc Committee. The Press release has also been posted to our website and emailed to the Chamber.

Water and Wastewater Services

- ✓ On April 6th I have a kick off meeting with Bartle and Wells regarding the capacity fee schedule. They have had the back-up materials for some time now and have digested those and are ready to move forward. I will keep you posted.
- ✓ Conco West started their preliminary site work this week on the belt press project. Things should start moving pretty quickly in the next week or so.

Parks and Landscape Services

- ✓ The surface application was applied to the basketball court at Regatta Park this week. See photo, below:



Important Dates

Upcoming important dates are as follows:

- Chamber Mixer – Comfort Dental (Sandy Cove) – Tuesday March 27, 2012 at 6:00 p.m.
- Next CSD Regular Board Meeting – Wednesday, April 4, 2012 at 7:00 p.m.
- Byron Union School District Dedication of the Measure C Bond Projects – Friday, April 13, 2012 at 6:00p.m.