



*"Friday Letter"*  
To the Board of Directors  
March 30, 2012

From: Rick Howard, General Manager

**General Manager/Administration:**

- ✓ As I noted last week, I met with Granicus ([www.granicus.com](http://www.granicus.com)). Granicus provides government at all levels a number of support and efficiency tools, including agenda preparation and electronic agenda options. Carol and I were very impressed with the functions of the program that they offer. It provides a complete agenda tracking, preparation and distribution suite that would be a major improvement over our existing manual method of agenda prep.
- ✓ Today I attended a ½ day seminar at the Byron Bethany Irrigation District sponsored by the California Utility Executive Management Foundation. The meeting focused on common areas of interest to water and wastewater agencies. It was an excellent opportunity to hear what others in the industry are going through. One interesting item noted was that for every \$1.0B in water and wastewater projects approximately 13,000 job years are created. This factor exceeds many other public works projects due to the complexities and intricate engineering required for projects of this type.
- ✓ I attended the Code Enforcement meeting Thursday. The County plans on stepping up trailer enforcement as well as addressing real estate signs that are in disrepair and that advertise new housing developments where homes are not currently being offered for sale.
- ✓ I completed the draft of the Emergency Operation Plan. I will be sending it over to the County Office of Emergency Services for a final review prior to forwarding it to the Board.

**Financial Services**

- ✓ Dina is on vacation this week.

### Water and Wastewater Services

- ✓ Next Tuesday we will have our kick off meeting with Bartle and Wells regarding the connection fee schedule. They have had the back-up materials for some time now and have digested those and are ready to move forward. I will keep you posted.
- ✓ Conco West, Inc. started the construction phase of the Bio-solids Project this week.

### Parks and Landscape Services

- ✓ The Cornell Park projects are moving forward. Fairin will update the Board and public of the projects and the status of each of them at next week's meeting.
- ✓ Last week, Fairin attended the CPRS Conference in Long Beach. She was the lucky winner of a Kindle Fire in a business card lottery! Congratulations Fairin!
- ✓ The inaugural Discovery Bay Earth Day Project is almost full! Be sure to sign up with Sue before it's too late! We have over 25 vendors signed up for the event. It is shaping up nicely.

### Important Dates

Upcoming important dates are as follows:

- ECCFPD Meeting – Oakley City Hall - Monday, April 2, 2012 at 6:00 p.m.
- P6 Meeting – District Office – Tuesday, April 3, 2012 at 7:30 p.m.
- Next CSD Regular Board Meeting – Wednesday, April 4, 2012 at 7:00 p.m.
- Byron Union School District Dedication of the Measure C Bond Projects – Friday, April 13, 2012 at 6:00 p.m.