



"Friday Letter"
To the Board of Directors
June 1, 2012

From: Rick Howard, General Manager

General Manager/Administration:

- ✓ With the short week, and a very heavy agenda heading into next week's meeting, most of my time has been consumed on matters relating to the Agenda.
- ✓ The Contra Costa Grand Jury has invited me to attend their training for new jurors later this month. They have asked that I speak to the Juror's and provide a background on CSD's and our role in local government and service delivery to our constituents.
- ✓ Just an FYI – I will be on vacation the first two (2) weeks of July. There is no Board meeting missed as the meeting on the 4th of July is cancelled due to the Independence Day Holiday.
- ✓ Effective Monday, Aaron Goldsworthy will officially become a *Regular* full time employee of the District. Congratulations Aaron!

Water and Wastewater Services

- ✓ The Bio-solids project continues to move forward. We had another concrete pour on Thursday, and next week the belt press unit itself will be installed.
- ✓ The SSMP is scheduled for Board consideration on June 6th.
- ✓ Luhdorff and Scalmanini have the results from Well 5A and will be making recommendations. At this point, I have not seen a report; however, I do anticipate it will be sent to us in the next week or two.
- ✓ I want to keep this as a reminder to the Board - our NPDES permit is up for renewal. The hearing is tentatively scheduled for June 8 in Sacramento. Gregory Harris, Virgil and I are planning on attending the hearing. During the public comment period, there were two comments received. The proposed permit and the comments can be found on the web: http://www.waterboards.ca.gov/centralvalley/board_decisions/tentative_orders/index.shtml Scroll down to Contra Costa County then to Discovery Bay for additional information.

We anticipate the Board adopting staff's recommendation, which is favorable to the District.

Financial Services

- ✓ The Budget Review Committee met on Wednesday May 31, 2012 to review the complete Preliminary DRAFT FY 2012-13 District Operating and Maintenance, Five (5) year Capital Improvement Program Budget, and Revenue projection for the next fiscal year. I'd like to thank the Budget Review Committee for their time and effort.
- ✓ The preliminary DRAFT Budget for FY 2011 will be on the Agenda for next week's Board meeting, however, it is only a transmittal and no action or direction is being sought at that time. There is a Budget Workshop scheduled for Wednesday June 13, 2012 at 6:30 p.m. and staff is looking forward to discussing the spending plan and revenue projections for next year.

Parks and Landscape Services

- ✓ Cornell Park has been aerated and seeding and fertilizer are scheduled for the coming week(s).
- ✓ On Wednesday evening, Fairin and a number of residents met at Cornell Park to discuss possible methods of view protection from the new play structure. It appears that the issue may be resolved by planting a few trees in specific location to prevent kids from looking into the yards and living areas of the neighbor's homes.
- ✓ Last week I noted that the Highway 4 (east) Landscape Improvement project would begin this week. Due to a hold up with Cal Trans, we will switch gears and move over to Clipper Drive first, leaving the Highway 4 improvements for later in the summer. Both projects are being performed in-house.
- ✓ Yesterday, 31st, both Fairin and Estevan attended a CPRS Turf Maintenance demonstration and maintenance program at the home of the Oakland A's. Fairin indicates it was exceptionally informative. Here's a picture of the two of them on the field!



Important Dates

Upcoming important dates are as follows:

- Next CSD Regular Board Meeting – Wednesday, June 6, 2012 at 7:00 p.m.
- Special Budget Workshop – Wednesday June 13, 2012 at 6:30 p.m.
- 2nd Annual Great American Campout – Saturday June 23, 2012 at Cornell Park.
- Annual Paddle for Fame and Community Concert – Saturday June 30, 2010 – DB Marina
- CSD Regular Board Meeting – Cancelled – July 4, 2012
- CSD Regular Board Meeting – Wednesday, July 18, 2012 at 7:00 p.m.