



*"Friday Letter"*  
**To the Board of Directors**  
**August 10, 2012**

From: Rick Howard, General Manager

**General Manager/Administration:**

- ✓ Today, the Preliminary Official Statement was distributed and is on the street. What that means is that our bonds are presently being marketed to potential investors. Dan Massiello called to let me know his firm has received number of calls and emails expressing interest. The pricing date for the bonds (our % rate) will be set on Wednesday August 15<sup>th</sup> with a sale date of August 28, 2012.
- ✓ Contra Costa County Public Works has given word that they will be fast tracking the transition of their parks to the District. Currently Regatta and Slifer Parks are owned by the County. This is a huge step forward as we have been going back and forth with them for almost a year now. Kudos goes to Fairin for continuing to push this issue with the County. Additional thanks to Supervisor Piepho for her recent efforts in assisting to move the project forward!
- ✓ I met today with our IT consultants and we are making good progress towards replacing the telephone system. Full installation will be completed by the end of September.
- ✓ The iPads have been ordered and should be delivered in the next week, allowing us to transition to paperless agendas. I'm hopeful to have them running parallel to the paper agendas during the September meetings, with a full implementation in October.

**Water and Wastewater Services**

- ✓ The Bio-solids project continues, and the steel building covering the equipment is being constructed. We are currently considering a change order to the current project which would essentially complete Phase III of the overall project. This will require Board action.
- ✓ Staying on the Bio-solids project, on Tuesday August 21, 2012 Plant II will be powered down for up to four (4) hours while the power system is upgraded as a part of the project.

While the system is down, the bypass will be utilized. Veolia staff and District staff will be on hand in the event problems arise.

- ✓ As I noted in a separate email to you earlier this week, we did have a number of brown water calls this week. The cause was a valve that failed to fully close putting backwash water in the drinking water tanks at the Newport Facility. The problem was corrected Monday and the number of calls has dropped dramatically.

### **Parks and Landscape Services**

- ✓ Work on the Clipper Drive Landscape Enhancement Project continues to move forward.
- ✓ Fairin and I met with ValleyCrest Landscape on Wednesday to address some contractual performance issues. On Thursday, there was a bevy of activity as ValleyCrest vehicles were all over town making progress on their list of corrections.

### **Important Dates**

Upcoming important dates are as follows:

- CSD Regular Board Meeting – Wednesday, August 15, 2012 at 7:00 p.m.
- Lions Club Big Cat Poker Run – Saturday, August 17, 2012 at Discovery Bay Marina