

# Town of Discovery Bay CSD Budget Review Committee April 25, 2012



2011/12 has been a year of many accomplishments



### Administrative Successes:

- Implemented "Agenda Forecast" sheet to track status of agenda reports and district business items to ensure items don't "fall through the cracks"
- Reorganized and upgraded Financial Services Division and hired Finance Manager
- Updated Purchasing & Procurement Policy
- Updated and revised Board Bylaws and Board Policy
- Created a new budget document with enhanced budget contents
- Established General Fund
- Worked with Community Center Committee to develop a comprehensive set of recommendations to the Board
- Worked with Communications Committee to develop a comprehensive set of recommendations to the Board
- Connection Fee costs study approved by Board January 4, 2012
- New five year audit services contract approved by the Board January 4, 2012
- Changed Credit Card from Capital One to Cal Card program with improved financial controls
- Established vehicle fuel/maintenance tracking report program
- Established Merchant Card Service for Credit Card/Debit Card and online bill pay
- Successful SDRMA site inspection audit
- Development of emergency plan (currently in final review at County)
- Creation of compensation policy (multi-phase in project)
- Establishment of comprehensive employee job descriptions.
- Developed new and comprehensive employee performance reviews
- Updated TODB website with numerous documents and information for public review
- Initiated annual vendor appreciation luncheon thanking vendors for their ongoing commitment to the TODB
- Obtained Automated External Defibrillator (AED) from AMR at no cost and trained all staff in CPR and AED use
- Created Reserve Fund Policy
- Discussion and establishment of new Investment Policy
- Worked closely with the County and the State Department of Boating and Waterways regarding the Egeria Densa issue

### Landscape Successes

- Willow Lake Road Landscape Project completed on time and under budget
- Discovery Bay Boulevard/Sand Point Road landscape project bid and constructed on time and under budget
- Completed Discovery Bay Blvd. (east) landscape project using in-house labor
- Renovated Cornell Park baseball field
- Renovated Cornell Park turf and irrigation
- Renovated Cornell Park restrooms
- Completed Cornell Park Horseshoe Pit renovation
- Renovating Cornell Park Bocce Ball Courts
- Renovating Cornell Park Tennis Courts
- Completed on time Cornell Park Playground renovation project
- Completed Ravenswood Splash Pad construction project on time
- Numerous tree trimming contracts let to ensure long term urban forestry best practices
- Numerous landscaping projects including Highway 4, Clipper Drive, and Newport Drive
- Regatta Park Basketball Court currently completed
- Discovery Bay Dog Park project moving forward
- Approval & Adoption of Park Rules & Regulations & Reservation forms & fees

### Water and Wastewater Successes

- Completed upgrade to Trojan UV 3000+ System
- UV command system Shade Structure completed
- Entered into long term contract with Veolia Water (possible 15 year deal) minimizing future financial risk
- Completed Water Master Plan and conducted workshop
- Completed Wastewater Master Plan and conducted workshop
- Entered into contract with HERWIT Engineering for ongoing District Engineer services
- Completed without disruption the Cherry Hills emergency sewer replacement project
- Resolved brown water problem by instituting new controls and processes by adopting improved methods of managing the water treatment system
- Well 6 was completed and placed online
- Managed numerous water leaks Town wide



















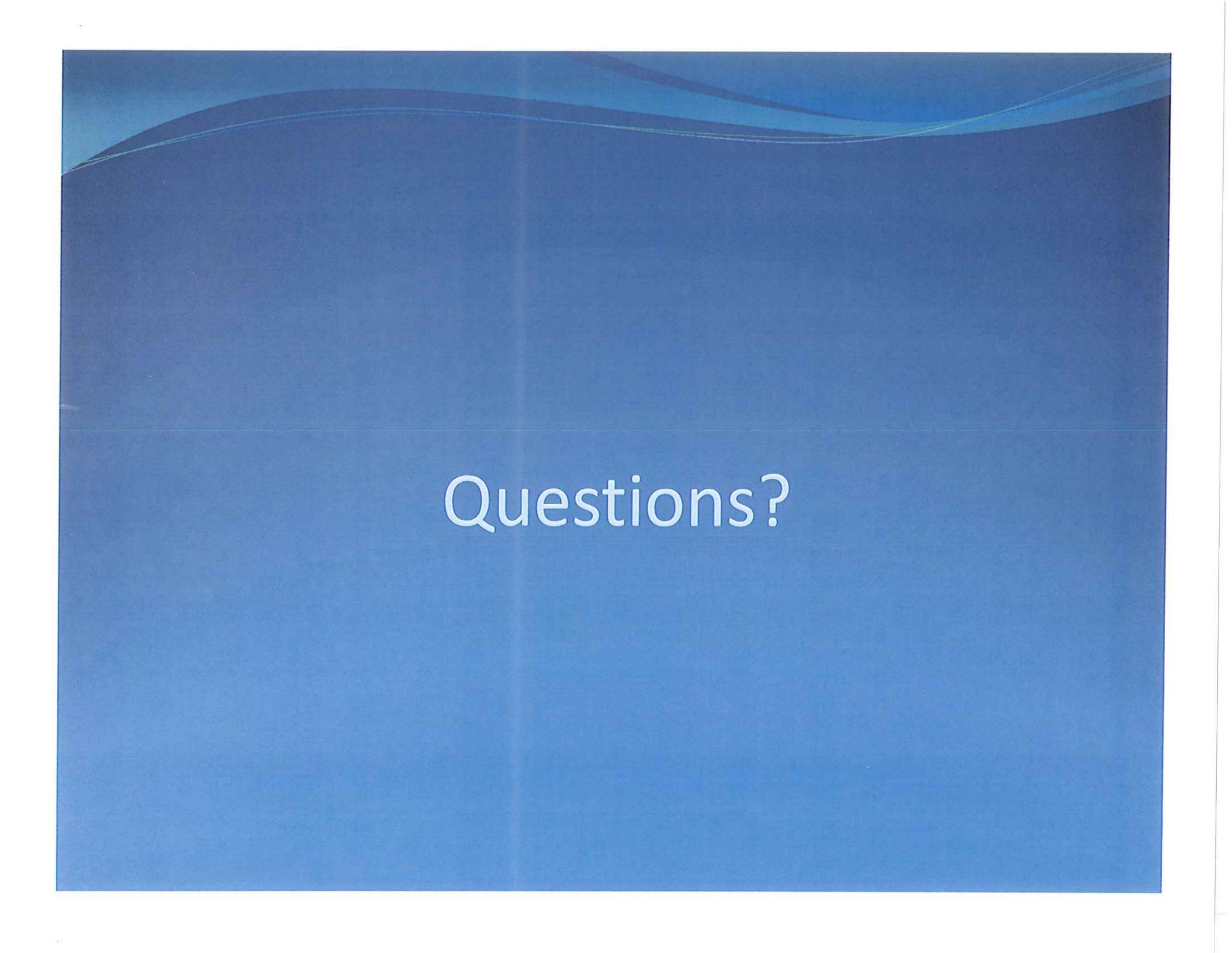




# Issues Facing Discovery Bay in 2012 and Beyond...

(not a full list)

- Capital Infrastructure needs
- Water and Wastewater Master Plan Outcome
- Increasing RWQCB Regulations
- Increased WQ Regulations
- ECCFPD Funding
- Improve Communications
- Maintain Financial Stability
- Community Center – Next Steps
- Increased costs of doing business
- Aging Infrastructure
- Egeria Densa
- Water Meter Installation
- Improve Budget Doc.
- Maintain Transparency
- New Development Proj's
- Water Diversion Issues

The image features a solid blue background. At the top, there are several overlapping, wavy lines in various shades of blue, creating a sense of depth and movement. In the center of the image, the word "Questions?" is written in a clean, white, sans-serif font. The overall aesthetic is modern and professional.

Questions?