



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Gold-Level of Governance



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday June 5, 2019

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Mayer.
2. Pledge of Allegiance – Led by Vice-President Pease.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- District Mission Statement, Zone 8, current revenue, Hofmann money, a community survey regarding the large pool.
- Speed enforcement and Highway 4 and Discovery Bay Boulevard Intersection.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for May 15, 2019.
2. Approve DRAFT minutes of special Budget meeting for May 22, 2019.
3. Approve Register of District Invoices.
4. Approve Resolution No. 2019-04 Annual Discovery Bay Lighting and Landscape Zone #8 Appropriations Limit for FY 2019/20.

Motion by: Vice-President Pease to approve the Consent Calendar.

Second by: Director Leete.

Vote – Motion Carried – AYES: 5, NOES: 0.

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – Deputy Chief of Staff Lea Castleberry provided the details regarding the traffic updates; (Vasco Road) and Byron Highway (traffic safety). There was discussion regarding the traffic updates and Code Enforcement (tagging boats and trailers).
2. Sheriff's Office Report - Lieutenant Foley – Provided the details of the Sheriff Report regarding the reported activity for the month of May. There was discussion regarding the License Plate Readers (wiring issue). Robert Nelson Special Assistant to Sheriff David Livingston introduced himself; will work on community outreach. There was discussion regarding the License Plate Readers (wiring issue) to report back to Sheriff David Livingston.
3. CHP Report - Officer Thomas provided an update for the month of May (DUI's and citations). There was discussion regarding the number of DUI's.
4. East Contra Costa Fire Protection District Report – No report.

E. LIAISON REPORTS

None.

F. PRESENTATIONS

1. HERWIT Engineering – Wastewater Update.

District Engineer Harris – Provided an update regarding the Master Plan; land use map (community of Discovery Bay service area), Pantages, Newport Pointe, and other empty lots within Discovery Bay.

Stantec Senior Principal Water – Steve Beck – Provided additional details regarding the Master Plan; flows and lows, water conservation, organic loading, and the testing results of the BOD. There was discussion regarding the testing results from the lab and a seasonal variance.

2. Luhdorff and Scalmanini – Water Update.

District Water Engineer Shobe – Provided a presentation and an update regarding the Overview of the Water System & Current Projects:

- Water System Overview
- Well 2 and Well 4A Rehabilitations
- Well 8 Alternatives Study
- Laguna Court Pipeline Crossing Break
- PLC and SCADA Upgrades for Newport Drive WTP

G. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action to Approve the Official Election Ballot for the 2019 Board of Directors Election for the Special District Risk Management Authority (SDRMA).

General Manager Davies – Provided the details regarding the 2019 Board of Directors Election for the Special District Risk Management Authority (SDRMA).

Motion by: Director Leete to approve and authorize the Board President to cast official ballot votes for three separate candidates running for the SDRMA Board of Directors: Bob Swan (incumbent), Sandy Seifert-Raffelson (incumbent) and Patrick O'Rourke.

Second by: Vice-President Pease.

Vote: Motion Carried – AYES: 5, NOES: 0

2. Discussion and Possible Action regarding the Fiscal Year 2019-20 Preliminary DRAFT Operating, Capital and Revenue Budgets.

Finance Manager Breitstein – Provided the details regarding the Fiscal Year 2019-20 Budget.

Public Comment Regarding:

- Zone 8 Budget – Community Center revenue and expenses.
- Town of Discovery Bay liabilities, revenue bonds, dissolve the Public Financing Authority, assets.

Motion by: Vice-President Pease to approve the Preliminary DRAFT Operating, Capital, and Revenue Budgets.

Second by: Director Graves.

Vote: Motion Carried – AYES: 5, NOES: 0

H. MANAGER'S REPORT

None.

I. DIRECTORS' REPORTS

1. Standing Committee Reports.

- a. Finance Committee Meeting (Committee Members Robert Leete and Bill Mayer) June 5, 2019 – Director Leete provided the details of the Finance Committee meeting regarding financing of Solar Panels.
- b. Internal Operations Committee Meeting (Committee Members Kevin Graves and Robert Leete) June 5, 2019 – Director Leete provided the details of the Internal Operations Committee meeting regarding the Bylaws and the Public Works Contract Policy.
- c. Water and Wastewater Committee Meeting (Committee Members Bill Pease and Bill Mayer) June 5, 2019 – Vice-President Pease provided the details of the Water and Wastewater Committee meeting regarding the presentation from District Engineer Harris and District Water Engineer Shobe.

2. Other Reportable Items – Director Gutow – Provided the details of the Summer Jam Event; largest turnout with no issues, and General Manager Davies assisting at the gate entry.

J. GENERAL MANAGER'S REPORT

General Manager Davies – Provided details of Water Technician Matt Bevers who assisted in putting a fire out, and an update regarding the Electronic Message Board.

K. CORRESPONDENCE RECEIVED

1. Received – Byron Municipal Advisory Council meeting minutes for March 26, 2019.

L. FUTURE AGENDA ITEMS

The regular meeting adjourned at 8:20 p.m. to the Closed Session.

M. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Pinasco - The Town of Discovery Bay will adjourn to Closed Session to consider the item addressed on the Agenda identified as N-1.

N. CLOSED SESSION:

1. Conference with Legal Counsel - Existing Litigation pursuant to Government Code Section 54956.9(a).
Name of Case and Case Number: Nancy Diguadio v. Town of Discovery Bay Community Service District.
Contra Costa Sup. Ct. No, C19-0041

O. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Pinasco - Reporting from Closed Session on item N-1 and there is no reportable action.

P. ADJOURNMENT

1. The meeting adjourned at 8:30 p.m. to the next regular meeting of June 19, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 06-07-19

<http://www.todb.ca.gov/agendas-minutes>