



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

**SDLF Gold-Level of Governance**



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

**NOTICE OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY**

Wednesday June 19, 2019

**REGULAR MEETING 7:00 P.M.**

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration by filling out a comment form. The public will be called to comment in the order the comment forms are received. Any person wishing to speak must come up and speak from the podium and will have 3 minutes to make their comment. There is a device on the podium with a green, yellow, and red light. The yellow light will come on 30 seconds before the end of the 3 minutes. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the view point of the Directors.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for June 5, 2019.
2. Approve Register of District Invoices.
3. Approve the extension of the HERWIT Engineering Contract for services into Fiscal Year 2019-2020.
4. Approve Annual Assessment for the Ravenswood Improvement District – DB Lighting and Landscape Zone 9 for the Fiscal Year 2019-2020, Accept Engineer's Report and Adopt Resolution No. 2019-05.
5. Approve the Extension of Luhdorff and Scalmanini Contract Engineers for Services into FY 2019-2020.

**D. AREA AGENCIES REPORTS / PRESENTATION**

1. East Contra Costa Fire Protection District Report.

**E. PRESENTATIONS**

1. Proclamation 19-02 – Proclaiming July 2019 Parks and Recreation Month – Parks Make Life Better.

**F. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA**

1. Veolia Report – Month of May.

**G. BUSINESS AND ACTION ITEMS**

1. Open the public hearing on Resolution No. 2019-06, for consideration of Annual Fiscal Year 2019-20 District Operating, Capital and Revenue Budgets and Adoption of Resolution 2019-06, close the public hearing and consider adopting Resolution No. 2019-06.
2. Discussion and Possible Action Regarding Establishing a Public Works Contracts Policy and Approve Resolution No. 2019-07.
3. Discussion and Possible Action Regarding Contracting with CPS HR Consulting for Executive Recruitment Services for Finance Manager.
4. Discussion and Possible Action to Approve the Notice of Completion and Final Payment for Well 4A and Well 2 Rehabilitation and Pump Upgrade Contracts.

**H. DIRECTORS' REPORTS**

1. Standing Committee Reports.
2. Other Reportable Items.

**I. MANAGER'S REPORT**

**J. GENERAL MANAGER'S REPORT**

**K. CORRESPONDENCE RECEIVED (Information Only)**

1. Received – Contra Costa County Aviation Advisory meeting minutes for April 11, 2019.
2. Received – Contra Costa County Aviation Advisory meeting minutes for May 9, 2019.
3. Received – East Contra Costa Fire Protection District meeting minutes for May 8, 2019.
4. Received – State Route 4 Bypass Authority meeting minutes for May 9, 2019.

**L. FUTURE AGENDA ITEMS**

**M. ADJOURNMENT**

1. Adjourn to the regular meeting on July 17, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."