



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
AGENDA PACKET**

**Regular Board Meeting
Wednesday, April 18, 2018**

7:00 P.M. Regular Board Meeting

**Community Center
1601 Discovery Bay Boulevard**



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

**NOTICE OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday April 18, 2018**

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak must come up and speak from the podium and will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the President.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for April 4, 2018.
2. Approve Register of District Invoices.

D. AREA AGENCIES REPORTS / PRESENTATION

1. East Contra Costa Fire Protection District Report.
2. East Contra Costa Fire Protection District Presentation – PulsePoint/AED (Automated External Defibrillator).

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of March 2018.

F. BUSINESS AND ACTION ITEMS

1. Discussion and possible action regarding Renovations to Community Center Swimming Pool and Replacement of Equipment/Chemical Building.

G. DIRECTORS' REPORTS

1. Standing Committee Reports.
2. Other Reportable Items.

H. MANAGER'S REPORT

1. Update on Water Meter Installation Billing.

I. GENERAL MANAGER'S REPORT

J. CORRESPONDENCE RECEIVED

1. Received – East Contra Costa Fire Protection District meeting minutes for March 5, 2018.
2. Received – State Route 4 Bypass meeting minutes for January 11, 2018.

K. FUTURE AGENDA ITEMS

L. ADJOURNMENT

1. Adjourn to the regular meeting on May 2, 2018 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

“This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting.”

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY**

Wednesday April 4, 2018

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Graves
2. Pledge of Allegiance – Led by Vice-President Mayer
3. Roll Call – All present with the exception of Director Leete and Director Pease.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for March 21, 2018.
2. Approve Register of District Invoices.
3. Approve HERWIT Engineering to prepare the 2018-2019 Annual Assessment Report for the Ravenswood Improvement District, Discovery Bay Landscape & Lighting Zone #9 by Resolution No. 2018-03.
4. Authorize General Manager to Sign and Send Letter in Support of SB 929 – Special District Websites.
5. Approval of Draft Annual Water Quality Report/Consumer Confidence Report - Reporting year 2017.
6. Discussion and Possible Action Regarding a Cornell Park Pickleball Court Conversion Donor Name Plaque.

Motion by: Vice-President Mayer to approve the Consent Calendar.

Second by: Director Steele

Vote: Motion Carried – AYES: 3 – President Graves, Vice-President Mayer, Director Steele, NOES: 0, ABSENT: 2 – Director Leete, Director Pease

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – Deputy Chief of Staff Lea Castleberry provided an update regarding Vasco Road repairs – April 16th through May 10th, from 6:00 a.m. to 2:30 p.m. (possible delays) , hosting an Illegal dumping forum at the Antioch Community Center, speeding enforcement (working with Sheriff and CHP), Code Enforcement (ramping up on RV and Boat trailer parking). There was discussion regarding the motorhome and boat trailer parking and the repairs on Vasco Road (dates and time).
2. Sheriff's Office Report - Lieutenant Steve Borbely – Provided the details of the sheriff report regarding arrests, citations, and burglaries. There was discussion regarding mail theft in the Golf Course, credit report monitoring, and parking violations.
3. CHP Report – No report.

E. LIAISON REPORTS

None

F. PRESENTATIONS

None

G. BUSINESS AND ACTION ITEMS

1. Discussion and possible action regarding approving the FY 2016-17 Audited Financial Statements.

Finance Manager Breitstein – Provided the details of the FY 2017-17 Audited Financial Statements.

Motion by: Director Steele to approve and accept the FY 2016-17 Audited Financial Statements.

Second by: Vice –President Mayer

Vote: Motion Carried – AYES: 3 – President Graves, Vice-President Mayer, Director Steele, NOES: 0,

ABSENT: 2 – Director Leete, Director Pease

2. Discussion and possible action regarding acceptance of the Board of Supervisors Board Order conveying Cornell Park parcel (#004-200-013) to the Town of Discovery Bay.

Executive Assistant Heintz – Provided a background related to the conveyance of Cornell Park parcel (#004-200-013) to the Town of Discovery Bay.

Motion by: Vice-President Mayer to accept the Grant Deed conveying parcel (#004-200-013) to the Town of Discovery Bay.

Second by: Director Steele

Vote: Motion Carried – AYES: 3 – President Graves, Vice-President Mayer, Director Steele, NOES: 0,

ABSENT: 2 – Director Leete, Director Pease

H. MANAGER'S REPORT

None

I. INFORMATIONAL ITEMS ONLY

None

J. DIRECTORS' REPORTS

1. Standing Committee Reports

2. Other Reportable Items

K. GENERAL MANAGER'S REPORT

None

L. CORRESPONDENCE RECEIVED

None

M. FUTURE AGENDA ITEMS

1. Solar Panels.

N. ADJOURNMENT

1. The meeting adjourned at 7:14 p.m. to the next regular meeting of April 18, 2018 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 04-05-18

<http://www.todb.ca.gov/agendas-minutes>



Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Meeting Date

April 18, 2018

Prepared By: Dina Breitstein, Finance Manager & Lesley Marable, Accountant
Submitted By: Michael R. Davies, General Manager

MRD

Agenda Title

Approve Register of District Invoices.

Recommended Action

Staff recommends that the Board approve the listed invoices for payment.

Executive Summary

District invoices are paid on a regular basis, and must obtain Board authorization prior to payment. Staff recommends Board authorization in order that the District can continue to pay warrants in a timely manner.

Fiscal Impact:

Amount Requested \$ 652,915.19

Sufficient Budgeted Funds Available?: Yes (If no, see attached fiscal analysis)

Prog/Fund # See listing of invoices. **Category:** Operating Expenses and Capital Improvements

Previous Relevant Board Actions for This Item

Attachments

Request For Authorization to Pay Invoices for the Town of Discovery Bay CSD 2017/2018.

AGENDA ITEM: C-2

For The Meeting On April 18, 2018
Town of Discovery Bay CSD
For Fiscal Year's 7/17 - 6/18

U.S. Bank	\$431,392.72
Veolia Water North America	\$137,329.08
U.S. Bank Corporate Payment System	\$28,875.97
National Meter & Automation, Inc.	\$18,809.66
Neumiller & Beardslee	\$14,060.18
Badger Meter	\$5,350.68
Kirby's Pump & Mechanical, Inc.	\$3,350.77
Mt. Diablo Resource Recovery	\$1,922.47
Du-All Safety	\$1,615.00
Herwit Engineering	\$1,600.84
Karina Dugand	\$1,108.50
Verizon Wireless	\$1,012.36
United States Postal Services	\$997.58
Leslie's Pool Supplies, Inc.	\$614.78
Matrix Trust Co TPA# 207	\$561.87
Univar	\$460.35
Lincoln Aquatics	\$389.25
Koff & Associates	\$325.00
Cintas	\$321.05
ReliaStar Life Insurance Company	\$305.00
Brentwood Ace Hardware	\$296.69
Office Depot	\$276.16
Lucia Peters	\$252.00
Department Of Justice	\$245.00
Big Dog Computer	\$238.75
Smearred Paint	\$225.00
Comcast	\$221.03
Denalect Alarm Company	\$201.00
Shannon Gay Leyen	\$159.00
Bay Area News Group	\$148.50
Discovery Pest Control	\$99.00
Water Utility Customer	\$98.45
County Of Contra Costa, Dept of Info Tec	\$51.50

\$652,915.19

**Town of Discovery Bay, CA
Waste & Wastewater**

MONTHLY OPERATIONS REPORT

March 2018

3138 Days of Safe Operations
150,933 worked hours since last recordable incident

TRAINING:

- **Safety**
 - **West Monthly Regional Safety Webinar**
 - **Hearing Protection**
 - **Falls & Guard Rails**

- **Operation**
 - **None this month**

REPORTS SUBMITTED TO REGULATORY AGENCIES:

- **Monthly Discharge Monitoring Report (DMR)**
- **Monthly electronic State Monitoring Report (eSMR)**
- **Monthly Coliform Report, State Water Board (DDW)**

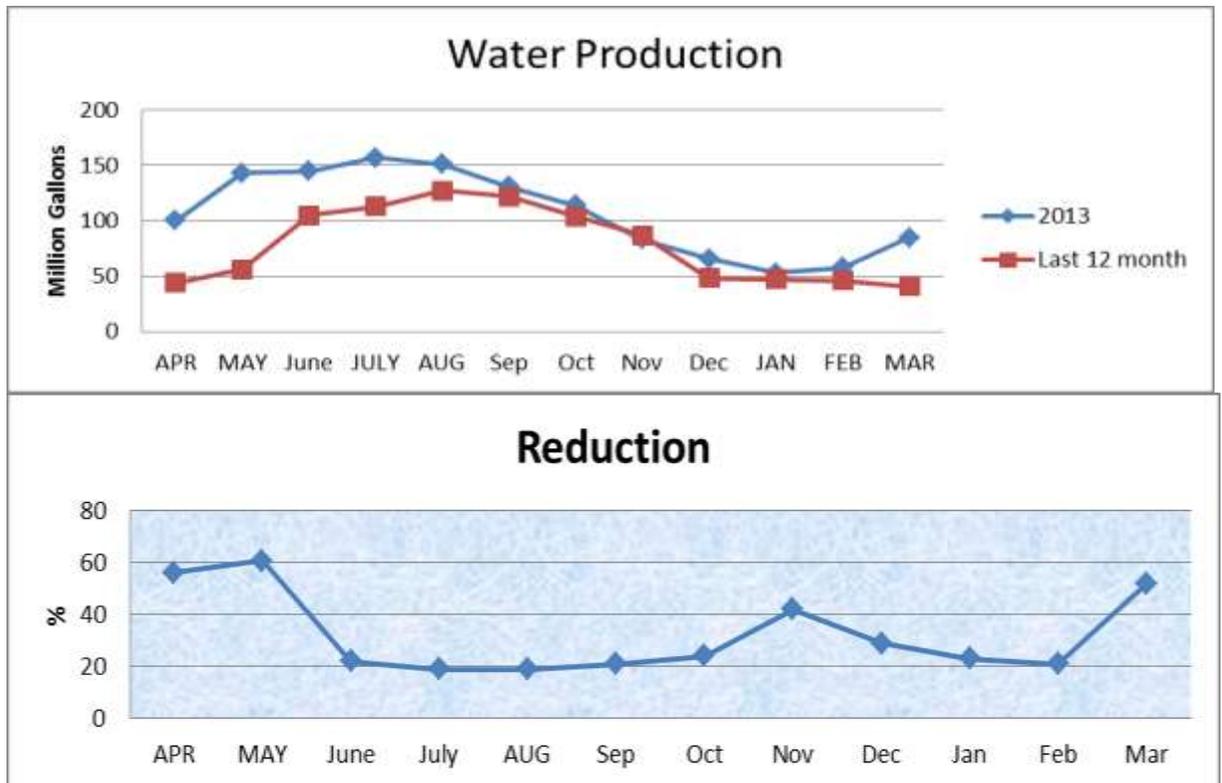
WATER SERVICES

Groundwater Well:

- 1B - Active
- 2 – Active
- 4 – Active
- 5B - Active (Standby only)
- 6 – Active
- 7 - Active

2018 Monthly Water Production Table (MG):

January	February	March	April	May	June
41	46	41			
July	August	September	October	November	December



Chemical Usage:



Bacteriological Test Results:

Routine Bacteria Samples Collected	No. Total Coliform Positives	No. Fecal/E. coli Positives	Brown Water Calls	Fire Hydrant Flushing
• 16	• 0	• 0	• 0	• 4

WASTEWATER SERVICE

Wastewater Laboratory Analysis

<i>WW Effluent Parameter</i>	<i>Permit Limits</i>	<i>Feb Lab Data</i>	<i>Mar Lab Data</i>
Flow, MG Effluent, monthly total		32	38
Flow, MG Daily Influent Flow, avg.	N/A	1.3	1.3
Flow, MG Daily Discharge Flow, avg.	2.35	1.2	1.3
Effluent BOD ₅ , lbs/d, monthly avg.	350	17	23
Effluent TSS, lbs/d, monthly avg.	200*	21	21
Effluent BOD ₅ , mg/L, monthly avg.	20	2	2
Effluent TSS, mg/L, monthly avg.	10*	2	2
Total Coli form 7 day Median Max	23	ND	ND
Total Coli form Daily Maximum	240	ND	ND
% Removal BOD ₅ , monthly avg.	85% min.	99%	98%
% Removal, TSS, monthly avg.	85% min.	99%	98%
Electrical Conductivity, umhos/cm annual avg.	2100	2140	2130

*New TSS Limit went into effect

National Pollution Discharge Elimination System (NPDES):

NPDES Related Excursions	Permit Parameter	NPDES Parameter Limit	Actual Parameter Result
• 0	• N/A	• N/A	• N/A

COLLECTION

Lift Station Status:

# of Active Lift Stations	# of Inactive Lift Stations	SSO	Wastewater Received (MG)
• 15	• 0	• 0	• 38

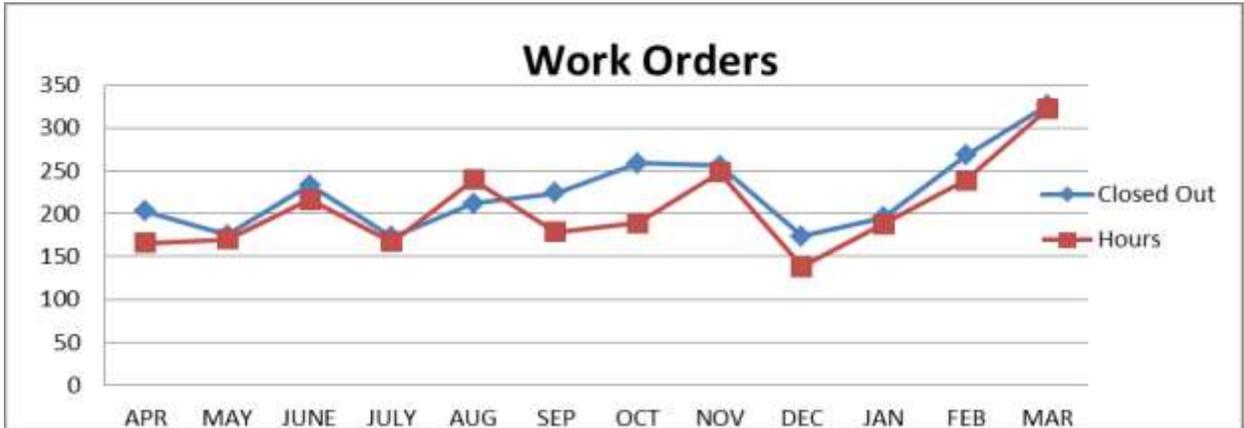
Performed weekly lift station inspections

Sewer System:

- 255,700 ft. of collection sanitary sewer line has been assessed.
- 400 ft. flushed/CCTV
- 593 manhole & covers has been inspected.

MAINTENANCE

Preventive and Corrective:



Call & Emergency Responses

Call Outs	Emergencies
1	0

Regular Hours	Overtime
1822	13

TERMS

WWTP	WASTEWATER TREATMENT PLANT
WTP	WATER TREATMENT PLANT
WL	WILLOW LAKE
NP	NEWPORT
VFD	VARIABLE FREQUENCY DRIVE
WO	WORK ORDER
PLC	PROGRAMMABLE LOGIC CONTROLLER
L/S	LIFT STATION
SSO	SANITARY SEWER OVERFLOW
BOD	BIOLOGICAL OXYGEN DEMAND
TSS	TOTAL SUSPENDED SOLIDS
MGD	MILLION GALLONS PER DAY
mg/l	MILLIGRAMS PER LITRE
CCTV	CLOSED CIRCUIT TELEVISION
PPM	PARTS PER MILLION
RAS	RETURN ACTIVATED SLUDGE
WAS	WATSE ACTIVATED SLUDGE
UV	ULTRAVIOLET LIGHT



Town of Discovery Bay

“A Community Services District”

STAFF REPORT

Meeting Date

April 18, 2018

Prepared By: Brian Miller, Parks and Landscape Manager
Submitted By: Michael R. Davies, General Manager

MRD

Agenda Title

Discussion and Possible Action Regarding Renovations to Swimming Pool and Replacement of Equipment/Chemical Building.

Recommended Action

#1) Award pool renovation bid to Adams Pool Solutions in the amount of \$179,610, with a 15% contingency in the amount of \$26,942 and Community Center ADA upgrades in the amount of \$20,000, for a total project cost not to exceed \$226,552.00.

#2) Approve staff to issue an RFP to remove and replace the swimming pool equipment/chemical storage building.

Executive Summary

Modernizing and updating the Community Center swimming pool has been an ongoing process since 2014 when new pool equipment was installed. Renovation of the pool is still needed to make it a safe and friendly environment for the Town of Discovery Bay residents.

At the February 7, 2018 Board Meeting staff presented a sample bid estimating the cost to renovate the swimming pool, with options, would be approximately \$138,475.00. The Board authorized staff to go out for an RFP.

Staff has obtained bids from the 2 DIR Swimming Pool Contractors by posting an RFP on our website as well as several Northern California Builders exchange websites. Unfortunately, the RFP bids were significantly higher (\$41,435.00+) than that represented by the sample bid, perhaps because of increase in building costs and DIR prevailing wage requirements.

During the bidding process several swimming pool contractors were contacted to determine their interest in this project. East Bay Pool Service-declined/doesn't work in Discovery Bay. Burkett's Pool plastering – declined due to excessive work load. NAS didn't return calls to the Town. Adams Pool Solutions submitted a bid and Tricon Construction Inc. dba: Tricon Aquatics also submitted a bid.

Adams Pool Solutions =	\$179,610.00
Tricon Aquatics =	\$383,368.00

Staff surmises that renovation costs will only become more expensive as time goes on. Staff recommends awarding the contract to the lowest bidder, Adams Pool Solutions, plus an additional 15% construction contingency. Contra Costa County Department of Conservation and Development requires additional funds in the amount of \$20,000.00 be committed to Title 24 ADA improvements to the Community Center.

Pool Renovation:	\$179,610.00
15% Contingency:	26,942.00
ADA Upgrades:	<u>20,000.00</u>
TOTAL	\$226,552.00

“Continued to the next page”

Pool renovation costs would be funded from the Community Center Improvement Fund that has a current balance of \$424,203.00. Approval of this project would leave a fund balance of \$197,651.00

Approval and award of the Contract to Adams Pool Solutions would begin the Permit Process with the Dept. of Conservation and Development and the County Health Department. After approval and issuance of permits the project should commence the beginning of September 2018 with completion by March 2019.

In addition to this work, the Town of Discovery Bay has PG&E funding that was approved in 2015 to make renovations at the Community Center to include removal and replacement of the swimming pool equipment/chemical storage building. The approximate cost to remove and replace this building is \$41,500.00. The current balance in PG&E funds is \$33,252.00 and the remaining balance would come from the Community Center Improvement Fund. This part of the project needs Board approval to go out for an RFP.

Previous Relevant Board Actions for This Item

Regular Board Meeting of February 7, 2018

Attachments

Adams Pool Solutions Bid
Tricon Construction Inc. dba: Tricon Aquatics Bid

AGENDA ITEM: F-1

ADAMS POOL SOLUTIONS

3675 Old Santa Rita Road
Pleasanton, CA. 94588
State License #726779

TownOfDiscoveryBay CSL
Received

MAR 30 2018

3pm

March 11, 2018

Town of Discovery Bay
1601 Discovery Bay Boulevard
Discovery Bay, CA 94505

DIR # 1000006072

SCOPE OF WORK – EXISTING POOL

1. provide calculations, plans and Health Permit
2. provide building permit
3. drain pool and drill weep holes ✓
4. remove tile and strip off old plaster to original surface ✓
5. remove coping ✓
6. saw cut around pool and remove concrete for new plumbing ✓
7. install complete new plumbing system in 6" pvc to meet code ✓
8. remove and replace all skimmers ✓
9. replace main drain line from pool floor to equipment ✓
10. install new waterline tile from standard selections ✓
11. install waterline depth tiles with "Ft." to meet code ✓
12. install non slip tile on entry steps per code ✓
13. install non slip tile on pool floor at 4½ ft. depth per code ✓
14. provide and install new lane rope anchors ✓
15. provide and install Adams dyed commercial approved coping ✓
16. pour back dyed broom finish concrete patch around pool ✓
17. install new mastic seal between cement and coping ✓
18. install depth and no diving tiles in deck per code ✓
19. replace recessed wall steps ✓
20. install three 6" racing lanes with wall targets ✓
21. provide and install two 3-bend entry rails ✓
22. replace four backstroke pole anchors in new deck patch ✓
23. provide anti-entrapment grates per code ✓
24. apply white plaster interior ✓
25. provide AB1020 paperwork and submit upon completion ✓

Total cost for pool project	\$ 175,875.00
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OPTION

Install new 500 gallon chlorine tank	\$ 3,735.00
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Any items required by the health or building departments that are not included in this proposal will result in an additional cost.

Steve Santoro
Adams Pool Solutions
(925) 408-5271



ADAMS POOL SOLUTIONS
Commercial Pool References – Bay Area Office
Commercial Projects

Menlo Gateway Autograph Hotel
1205 Chrysler Dr
Menlo Park, CA 94502
Contact: Webcor Builders - Danny Cueva (510)631-6199
Project Scope: New Pool with Heilcoil foundation
Completed: In progress Value: \$632,211

Spieker Aquatics Complex
2301 Bancroft Way
Berkeley, CA 94704
Contact: UC Berkeley - Dan Ardzrooni (510)642-2984
Project Scope: Replaster of Competition Pool
Completed: August 2017 Value: \$313,418

Sage Recreation Area
Sage Homes – Livermore, CA
Shea Homes – Brady Stephenson (925)245-3687
Project Scope: New pool and spa
Completed: May 2017 Value: \$ 455,881

Peninsula Golf & Country Club
701 Madera Dr
San Mateo, CA 94403
Contact: Vance Brown Builders – Aaron McDougall (650)646-2902
Project Scope: New pool and spa complete
Completed: April 2017 Value: \$ 909,200

Gale Ranch – San Ramon
515 Hyacinthuis Ct
San Ramon, CA 94583
Contact: Toll Brothers -
Project Scope: New Pools, Spas and Splash Pad
Completed: December, 2016 Value: \$ 711,404

Grizzly Ranch Community Pool
300 Clubhouse Dr.
Portola, CA 96122
Grizzly Ranch Association – Laura Sites-Reynolds (510)816-8591
Project Scope – Remove and Replace Swimming Pool & Spa
Completed: November 2016 Value: \$636,648

Menlo Circus Club
190 Park Lane
Atherton, CA 94027
Contact: Vance Brown - Aaron Mc Dougall (650) 646-2902
Project Scope: New pool and spa complete
Completed: May 2015 Value: \$ 1,200,000

Township Square HOA
1600 Valley Ave.
Pleasanton, CA 94566
Contact: DeNova Homes & Al Fresco Landscape - John Slavich (831)665-6663
Project Scope: New pool, spa and fountain complete
Completed: March 2015 Value: \$ 351,000

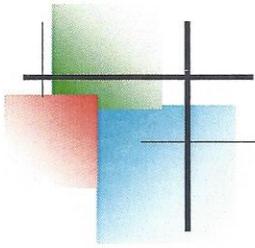
Rosewood Hotel
2825 Sand Hill Rd,
Menlo Park, CA 94025
Contact: Corby Gould (650) 307-2672
Project Scope: All tile swimming pool & (6) all tile spas
Completed: March 2015 Value: \$ 260,000

Claremont Hotel/Country Club
41 Tunnel Road
Berkeley, CA 94705
Contact: Daniel Stewart – (917) 723-8282
Project Scope: Remove and replace concrete deck around pool, re-level pool, remove and replace tile, coping and racing lane tile, install white plaster. Re-tile & re-plaster wading pool
Completed: April 2015 Value: \$126,708

Jackson Oaks HOA
P.O. Box 518
3490 Oak Hill Court
Morgan Hill, CA 95038
Contact: Phillip Bogosian - (408) 782-7902
Project Scope: Complete removal and replacement of swimming pool including new concrete deck and pool equipment
Completed: September 2014 Value: \$ 399,000

MAR 30 2018

3 pm



TRICON AQUATICS

11419 Sunrise Gold Circle Suite 6
Rancho Cordova, CA 95742

PROPOSAL FOR SCOPE OF WORK Swimming Pools

Friday, March 30, 2018

DIR # 1000000528

TRICON Construction, Inc. is a licensed contractor in California and Nevada serving all the California and Nevada areas. We currently hold valid California licenses in the A, B, C-8, C-10, and the C-53 categories and an A and B2 in Nevada. We hereby propose the following:

PROJECT NAME: Repair of Community Center Swimming Pool

To: Town of Discovery Bay

The following information outlines the scope of proposed construction to this proposal. All work within this scope shall be completed per plan and spec utilizing generally accepted construction techniques and practices in the proposed fields. This document shall be inclusive of any contractual agreements between parties and shall be exclusive to the contents of this proposal. This proposal and scope represents the entire proposal and scope agreement and supercedes all prior proposals, correspondence, negotiations, representations, or agreements, either written or oral.

Proposed construction shall be constructed pursuant to the following plans and specifications as presented by: RFP and Scope of work dated February 2018

Bid Addendums received =

Sections inclusive in this proposal/scope are as follows:

Plans sheets inclusive in this proposal/scope are as follows:

Inclusions:

Permits-

Develop of submittal set plans using the pools original as-built drawings.
Submission to building and health department to obtain permits. Permit fees by owner.
Provide all plan check responses.

Construction-

- Drain pool and drill weep holes ✓
- Remove tile and strip off old plaster to original surface ✓
- Remove coping ✓
- Saw cut around pool and remove concrete for new plumbing ✓
- Install complete new plumbing system in PVC to meet code ✓
- Remove and replace all skimmers ✓
- Replace main drain line from pool floor to equipment ✓
- Install new waterline tile from standard selections ✓
- Install waterline depth tiles in "Ft." to meet code ✓
- Install non slip tile on entry steps per code ✓
- Install non slip tile on pool floor at 4 ½ ft. depth per code ✓
- Provide and install new lane rope anchors ✓
- Provide and install commercial approved coping ✓
- Pour back dyed finish concrete patch around pool to match existing concrete ✓
- Install new mastic seal between cement and coping ✓
- Install depth and no diving tiles in deck per code ✓
- Replace recessed wall steps ✓
- Install three 6" racing lanes with wall targets ✓
- Provide and install two 3-bend entry rails ✓
- Replace four backstroke pole anchors in new deck patch ✓
- Provide anti-entrapment grates per code ✓
- Apply white plaster interior ✓
- Provide AB1020 paperwork and submit upon completion ✓

Start up/Clean up-

Provide 1 week of brushing the pool plaster and assist with balancing of the pool.
Per Brian Miller, chemicals by the owner.
Provide daily jobsite cleanup of our own work.

Project Closeout-

Provide training , operation and maintenance manuals, equipment warranty information and as-builds.
Tricon to provide a **2 year** limited warranty for materials and workmanship. All equipment is covered by a manufacturer's warranty.

Standard Exclusions:

1. Power/Water/Temp/Toilet Facilities provided by owner
2. Equipment Room/Mechanical Room building construction
3. Gas stub outs
4. Backflow preventer's
5. Testing, permit and all inspection costs by owner. *← Not Included*
6. No PLA (Project Labor Agreement) or other special labor agreements
7. Electrical service panels and breakers/contactors
8. Deck area electrical outlets and equipment room lighting including phone or data line lines.
9. Excessive soil or rock condition that requires blasting or other unusual methods of removal.
10. Soil stabilization, over excavation and re-compaction, water mitigation, soils report requirements (lime treatment, etc.), excavation, backfill, compaction of saturated and unworkable soil conditions, erosion control, storm water prevention (SWPPP). Delays related to weather impacts.
11. Rerouting underground utilities.
12. Surveying
13. Painting
14. Unknown and/or unforeseen conditions including soil and water mitigation
15. Owner to provide clear and unobstructed access to mechanical room and pool area.
25. These exclusion supersede any contract, plans and specifications provided and must be part of any subcontract. Any work not specifically included in this proposal is excluded without exception.

Base Bid:

\$ 381,168.00

Alt 1: Install new 500 gal Chlorine Tank

\$ 2,500.00

Payment to be made per schedule of values submitted with the final contract or upon signed acceptance of this proposal.

All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written work orders, and will result in an extra charge. All agreements are contingent upon strikes, accidents, delays, or weather beyond our control. Owner to carry necessary insurance. Tricon is fully covered by workman's compensation insurance. In the event legal action is instituted, the prevailing party shall be entitled to attorney's fees and associated costs. Monies not received within 30 days of the invoice date will incur a finance charge in the amount of 2% per month.

Accepted By: _____
Owner/Contractor Date

PROPOSAL IS VALID FOR 30 DAYS

Date: 3/30/18

Official Time: 3:00pm.

Parks & Landscape Manager for The Town of Discovery Bay will open the 2 Community Center Swimming Pool Renovation Bids.

The First Bid is Submitted by Adams Pool Solutions-3675 Old Santa Rita Road-Pleasanton, Ca.94588. Contractors License #726779. Dir # 1000006072

Bid Amount Total= \$ 179,610.00

The Second Bid is Submitted by Tricon Construction Inc. dba Tricon Aquatics- 11419 Sunrise Gold Circle Ste. 6- Rancho Cordova, Ca. 95742. Contractors License # 754506. DIR #1000000528

Bid Amount Total= \$ 383,368.00



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Meeting Minutes
Board of Directors Regular Meeting

Monday March 05, 2018 6:30 P.M.

**Meeting Location: Brentwood City Council Chambers,
150 City Park Way, Brentwood**

BOARD OF DIRECTORS		
Joel Bryant	Brian Oftedal – President	Erick Stonebarger
Susanna Thompson	Joy Benson – Vice President	Adam Langro
Sandra Strobel	Joe Young	Susan Morgan

Call to Order (6:32 P.M.)

PLEDGE OF ALLEGIANCE (6:33 P.M.)

ROLL CALL (6:34 P.M.)

Directors Present: Benson, Bryant, Langro, Morgan, Oftedal, Stonebarger, Strobel, Thompson, Young

Directors Absent:

PUBLIC COMMENTS (6:34 P.M.)

There was one (1) Public Speaker – Bailey Neff

PRESENTATIONS (6:38 P.M.)

P.1 Recognition of Outgoing Directors Cheryl Morgan, Bob Kenny, and Joel Bryant

Outgoing Directors Cheryl Morgan, Bob Kenny, and Joel Bryant were recognized by the District and the following guests:

Janeesha Jones, Office of Congressman Jerry McNerney

Erica Rodriguez-Langley, Office of Assemblymember Jim Frazier

Lisa Castleberry, Office of Supervisor Diane Burgis

Mayor Bob Taylor, City of Brentwood

Gil Guerrero, IAFF Local 1230

P.2 Administration of Oath of Office for Directors Susanna Thompson and Sandra Strobel, who have been appointed to the Board of Directors by the Contra Costa County Board of Supervisors

CONSENT CALENDAR (7:02 P.M.)

C.1 Approve Minutes from February 05, 2018 Board of Directors Meeting

Motion by: Director Young to approve consent item C.1

Second by: Vice President Benson

Vote Carried: 9:0:0

**Ayes: Benson, Bryant, Langro, Morgan, Oftedal, Stonebarger, Strobel,
Thompson, Young**

Noes:

Abstained:

Absent:

DISCUSSION ITEMS

(7:03 P.M.)

D.1 Award Strategic Planning Contract to Management Partners

There were no (0) Public Speakers

**Motion by: Director Young to award Strategic Planning Contract to
Management Partners**

Second by: Director Langro

Vote Carried: 8:1:0

Ayes: Benson, Bryant, Langro, Morgan, Oftedal, Strobel, Thompson, Young

Noes: Stonebarger

Abstained:

Absent:

(7:30 P.M.)

D.2 Award Clinical Nurse Educator Contract to Greg Kennedy Enterprises

There was one (1) Public Speaker – Gil Guerrero

**Motion by: Director Young to award Clinical Nurse Educator Contract to
Greg Kennedy Enterprises**

Second by: Director Bryant

Vote Carried: 9:0:0

**Ayes: Benson, Bryant, Langro, Morgan, Oftedal, Stonebarger, Strobel,
Thompson, Young**

Noes:

Abstained:

Absent:

(7:31 P.M.)

D.3 Discuss Draft Annual Legislative Program

There were no (0) Public Speakers

(7:37 P.M.)

D.4 Adopt Board Bylaws; Repeal Board of Directors Policies 1-1, 1-2, 1-3 and 1-4, and Repeal Resolution No. 2013-08

There were no (0) Public Speakers

Motion by: Director Langro to Adopt Board Bylaws; Repeal Board of Directors Policies 1-1, 1-2, 1-3 and 1-4, and Repeal Resolution No. 2013-08

Second by: Director Stonebarger

Vote Carried: 9:0:0

Ayes: Benson, Bryant, Langro, Morgan, Oftedal, Stonebarger, Strobel, Thompson, Young

Noes:

Abstained:

Absent:

(7:42 P.M.)

D.5. Discuss Committee Membership for Remainder of 2018

There were no (0) Public Speakers

President Oftedal announced that incoming Director Stephen Smith will join President Oftedal and Directors Young and Stonebarger on the Finance Committee.

The Outreach and Public Education Committee has been eliminated by the action taken under Item D.4.

The Strategic Planning, Legislative Advocacy and Board Policies Ad Hoc Advisory Committees will continue their work with no changes to their membership announced (aside from the departure of Director Bryant).

(7:48 P.M.)

D.6. Adopt Ticket Distribution Policy

Motion by: Vice President Benson to Adopt Board Policy 1-12 Governing Distribution of Tickets and Passes to Officers and Employees

Second by: Director Thompson

Vote Carried: 9:0:0

Ayes: Benson, Bryant, Langro, Morgan, Oftedal, Stonebarger, Strobel, Thompson, Young

Noes:

Abstained:

Absent

INFORMATIONAL STAFF REPORTS (7:56 P.M.)

1. Receive Update on the District's Pulse Point Program
2. Receive Update on Outside Community Members Leading the Pledge of Allegiance
3. Receive Operational Update for February 2018
4. Receive Public Outreach & Education Activities Update

DIRECTORS' COMMENTS (8:12 P.M.)

Director Bryant thanked Chief Helmick for an outstanding job and for setting the District on a new direction of improvement and communication.

Director Young is pleased with the involvement of the District's Battalion Chiefs in District Administration and at Board meetings, including presenting staff reports at the Board meetings.

Director Morgan announced the CCSDA quarterly meeting in April and welcomed Vice President Benson to the CCSDA Program Committee.

Director Stonebarger reminded the community that ballots have been sent out for the District's all-mail ballot election and encouraged all voters to participate in the election.

Director Oftedal announced that the Contra Costa Fire Commissioners will have its next event on March 8, focusing on ISO ratings.

INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS (8:19 P.M.)

ADJOURN TO THE REGULAR BOARD MEETING SCHEDULED: April 09, 2018 (8:19 P.M.)

STATE ROUTE 4 BYPASS AUTHORITY
Antioch - Brentwood - Oakley and Contra Costa County

JOINT EXERCISE OF POWERS AGENCY

January 11, 2018

The regular Board meeting of the STATE ROUTE 4 BYPASS AUTHORITY was called to order in the Tri Delta Transit Meeting Room, 801 Wilbur Avenue, Antioch, California, by Chair Doug Hardcastle at 6:40 P.M.

ROLL CALL

PRESENT: Diane Burgis (Contra Costa County), Robert (Bob) Taylor (Brentwood), Sean Wright (Antioch), and Chair Doug Hardcastle (Oakley)

ABSENT: None

STAFF: Dale Dennis, Program Manager

ELECTION OF OFFICERS

Chair

Director Taylor nominated Director Burgis as Chair and Director Wright as the Vice Chair of the State Route 4 Bypass Authority. Director Hardcastle seconded the nomination. There were no other nominations, and the nominations were closed. **Diane Burgis** was elected to serve as the Chair and **Sean Wright** as the Vice Chair of the State Route 4 Bypass Authority for 2018, by the following vote:

AYES: Burgis, Taylor, Wright, Hardcastle

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT

There was no comment from the public at this time.

CONSENT ITEMS

On motion by Director Taylor, seconded by Director Hardcastle, the Authority adopted the CONSENT ITEMS, as shown. The motion carried by the following vote:

AYES: Hardcastle, Taylor, Wright, Burgis
NOES: None
ABSTAIN: None
ABSENT: None

- A. APPROVED minutes of the July 13, 2017 meeting (*August, September, October, November, and December meetings cancelled*).
- B. APPROVED an amendment to the Consulting Services Agreement with Mark Thomas and Company for design of the Balfour Meridian replacement parking, Balfour Road Interchange Project, with no change to the agreement term or payment limit, and AUTHORIZED the Secretary, or designee, to execute the amendment on behalf of the Authority.
- C. APPROVED an amendment to the Consulting Services Agreement with WSP Inc. for construction management of the Balfour Meridian replacement parking, Balfour Road Interchange Project, with no change to the agreement term or payment limit, and AUTHORIZED the Secretary, or designee, to execute the amendment on behalf of the Authority.
- D. APPROVED Amendment No. 1 to the Balfour Road Interchange Cooperative Agreement between the Authority, Contra Costa Transportation Authority and Caltrans and AUTHORIZED the Chair to execute Amendment No. 1 on behalf of the Authority.

DETERMINATION ITEMS

- A. RECEIVE Status Report on Projects Associated with the Former SR4 Bypass

Program Manager Dale Dennis reported that the Balfour Road Interchange Project was moving well on construction and estimated to be open for traffic in the August/September 2018 timeframe; on schedule and under budget.

BRUCE OHLSON, representing Bike East Bay, the County's bicycle advocacy organization, highlighted his understanding of the history of the bicycle/pedestrian Mokelumne Aqueduct Trail Overcrossing over the last 17 years, expressed his view that the overcrossing was needed, and expressed his disappointment that the overcrossing had not yet been constructed.

Mr. Dennis explained that the Contra Costa Transportation Authority (CCTA) had taken the lead on the project, which had been planned, and explained that his understanding was that CCTA estimated that 95 percent design plans were expected to be completed in the next few months, and that CCTA had identified potential funding sources for constructing the project.

BOARDMEMBER COMMENTS

There were no comments.

ADJOURNMENT

Chair Burgis adjourned the meeting of the State Route 4 Bypass Authority at 6:53 P.M. to the next meeting scheduled for Thursday, February 8, 2018.

Respectfully submitted,

Anita L. Tucci-Smith
Minutes Clerk