



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Kevin Graves • Vice-President – Bill Mayer • Director – Robert Leete • Director – Bill Pease • Director – Chris Steele

## NOTICE OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday July 18, 2018

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

### REGULAR MEETING 7:00 P.M.

#### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak must come up and speak from the podium and will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the President.

#### **C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve East Contra Costa Fire Protection District and Discovery Bay Joint special meeting minutes for June 19, 2018.
2. Approve DRAFT minutes of regular meeting for June 20, 2018.
3. Approve Register of District Invoices.
4. Approve Agency Comment Request – Land Use Permit Application – Wine Bar and Restaurant LP18-2019.
5. Approve Board Member attendance and activity participation at the 2018 CSDA Conference in Indian Wells, September 24, 2018 through September 27, 2018.

#### **D. AREA AGENCIES REPORTS / PRESENTATION**

1. East Contra Costa Fire Protection District Report.

#### **E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA**

1. Veolia Report – Month of June 2018.

#### **F. PRESENTATIONS**

1. Lions Club Summer Jam Check Presentation.

#### **G. BUSINESS AND ACTION ITEMS**

1. Open the Public Hearing to consider Town of Discovery Bay CSD Ravenswood Landscape Zone #9, Park, Lighting and Open Space Improvements District Assessment Report for the Fiscal Year 2018-2019; continue collection of assessments on County Tax Roll and adoption of Resolution No. 2018-09, allowing for a 0% assessment increase.
2. Discussion and Possible action regarding the Discovery Bay Palm Tree Pruning – Annual Maintenance Program.
3. Discussion and Possible action regarding the Award of Bid for the Wastewater Master Plan 2018 Update to Lowest Responsive Bidder.

**H. DIRECTORS' REPORTS**

1. Standing Committee Reports.
2. Other Reportable Items.

**I. MANAGER'S REPORT**

**J. GENERAL MANAGER'S REPORT**

**K. CORRESPONDENCE RECEIVED**

1. Received – Contra Costa County Aviation Advisory Committee DRAFT meeting minutes for April 12, 2018.
2. Received – Contra Costa County Aviation Advisory Committee DRAFT meeting minutes for May 10, 2018.
3. Received – Discovery Bay P6 Citizen Advisory Committee DRAFT meeting minutes April 11, 2018.

**L. FUTURE AGENDA ITEMS**

**M. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA**

(Government Code Section 54957.7)

**N. CLOSED SESSION:**

1. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Michael R. Davies  
Unrepresented Employee: All TODB Employees

**O. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION**

(Government Code Section 54957.1)

**P. ADJOURNMENT**

1. Adjourn to the regular meeting on August 1, 2018 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."