



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY**

Wednesday January 16, 2019

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Graves.
2. Pledge of Allegiance – Led by President Graves.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- East Contra Costa Fire Protection District Liaison Carrie Nash introduced herself.
- P6 Meeting regarding License Plate Readers and pylons for traffic flow near Safeway.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for December 19, 2018.
2. Approve Register of District Invoices.
3. Approve Board Officers for Calendar Year 2019.

Motion by: Director Pease to approve the Consent Calendar.

Second by: Director Leete

Vote: Motion Carried – AYES: 5, NOES: 0

D. PRESENTATIONS

1. Award Presented to Former Board President Kevin Graves.
President Mayer presented a Gavel Plaque to 2018 Board President Graves. Pictures were taken.

E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of December.
Project Manager Sadler – Provided the details of the December 2018 Monthly Operations Report.

F. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action Related to Board Member Appointments to Standing Committees.
General Manager Davies – Provided the details of Board Member appointments to Standing Committees for a 2-year term.

Standing Committee Appointments

<u>Standing Committee Name</u>	<u>Director Appointed</u>	<u>Director Appointed</u>
Water and Wastewater	Bill Mayer	Bill Pease
Parks and Recreation	Kevin Graves	Bryon Gutow
Finance	Robert Leete	Bill Mayer
Communications	Bill Pease	Bryon Gutow
Internal Operations	Kevin Graves	Robert Leete

2. Discussion and Possible Action Related to Board Member Appointments to Regional Committees. General Manager Davies – Provided the details of Board Member appointments to Regional Committees. There was discussion regarding the role for the Regional Committee meetings.

Regional Committee Appointments

<u>Regional Committee Name</u>	<u>Director Appointed</u>	<u>Alternate</u>
East Contra Costa Fire Protection District	Bill Mayer	Kevin Graves
Regional Transportation Agencies	Bill Pease	Kevin Graves
Police Services (P6 Committee)	Kevin Graves	Bryon Gutow
East County Water Management	Robert Leete	Bill Pease
Contra Costa County Aviation Advisory	Bryon Gutow	Bill Mayer
School District Representative Liaison	Bill Mayer	Bill Pease
LAFCO Liaison	Bill Pease	Bill Mayer
Contra Costa Special Districts	Kevin Graves	Robert Leete
Code Enforcement	Robert Leete	Bryon Gutow

3. Discussion and Possible Action Regarding the Annual Board Workshop for 2019. General Manager Davies – Provided the details regarding the Annual Board Workshop for 2019. The recommended date for the Board Workshop for 2019 is Thursday, March 7, 2019 at 4:00 p.m. at the Community Center.

Motion by: Director Graves to set date and time for 2019 Annual Board Workshop for March 7, 2019 at 4:00pm.

Second by: Director Leete

Vote: Motion Carried – AYES: 5, NOES: 0

Legal Counsel Pinasco – Stated that counsel can be present at the Board Workshop if needed.

4. Discussion and Possible Action Regarding Luhdorff & Scalmanini Scope of Work for Well No. 8 Assessment.

General Manager Davies – Provided the details regarding the scope of work for the Well No. 8 Assessment. District Water Engineer Shobe – Provided additional details regarding the Well No. 8 assessment and the 3 projects 1) Well No. 8 (replacement for Well 5A; 2) New Storage Tank (Newport Water Treatment Plant); 3) Filter Project (Willow Lake Water Treatment Plant). There was discussion regarding the need for Well No. 8 assessment.

Motion by: Director Graves to authorize the General Manager to sign a contract with the water consultant, Luhdorff & Scalmanini Consulting Engineers, to conduct a \$20,000 cost saving engineering study on Well 8.

Second by: Director Leete

Vote: Motion Carried – AYES: 5, NOES: 0

5. Discussion and Possible Action Regarding a Plaque in Memory of Bob Abbadie being placed at the Community Center BBQ Area.

General Manager Davies – Provided the details regarding a plaque in memory of Bob Abbadie placed at the Community Center BBQ area.

Motion by: Director Pease to approve the placement of a plaque in memory of Bob Abbadie at the Discovery Bay Community Center BBQ area.

Second by: Director Graves.

There was discussion regarding the vote; Director Gutow to recuse from the vote.

Legal Counsel Pinasco – Stated that the vote for Director Gutow is to recuse.

Vote: Motion Carried – AYES: 4 – President Mayer, Vice-President Pease, Director Graves, Director Leete; RECUSE: 1 - Director Gutow.

G. INFORMATIONAL ITEMS ONLY

H. DIRECTORS' REPORTS

1. Standing Committee Reports.

a. Water and Wastewater Committee Meeting – December 20, 2018.

Director Pease and Director Graves – Provided the details of the Water and Wastewater meeting.

2. Other Reportable Items – None.

I. MANAGER'S REPORT

1. Assembly Bill 606 and Assembly Bill 1668 Water Management Planning

Water and Wastewater Manager Koehne provided the details regarding Assembly Bill 606 and Assembly Bill 1668. There was discussion regarding the Assembly Bills.

Legal Counsel Pinasco – Provided details regarding the Assembly Bills.

J. GENERAL MANAGER'S REPORT

None.

K. CORRESPONDENCE RECEIVED

1. Received – Letter from Charles W. Helfrick regarding PG&E Funds dated December 18, 2018.
2. Received – Contra Costa County Aviation Advisory Committee meeting minutes for November 8, 2018.
3. Received – Contra Costa County Aviation Advisory Committee meeting minutes for December 13, 2018.
4. Received – Discovery Bay P6 Citizen Advisory Committee meeting minutes for October 24, 2018.

L. FUTURE AGENDA ITEMS

None.

The regular meeting adjourned at 7:37 p.m. to the Closed Session.

M. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Pinasco - The Board is now adjourning into closed session regarding item N-1.

N. CLOSED SESSION:

1. Conference with Legal Counsel - Anticipated Litigation Pursuant to Government Code Section 54956.9(b)
One Potential Case.

O. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Pinasco - Reporting from Closed Session on item N-1 and there is no reportable action.

P. ADJOURNMENT

1. The meeting adjourned at 7:43 p.m. to the regular meeting on February 6, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 01-17-19

<http://www.todb.ca.gov/agendas-minutes>