



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



SDLF Gold-Level of Governance

President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday February 6, 2019
REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL and Pledge of Allegiance

1. Call business meeting to order 7:00 p.m. – By President Mayer.
2. Pledge of Allegiance – Led by President Mayer.
3. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Public Comment Regarding:

- Status of the License Plate Readers and the intersection at Discovery Bay Boulevard and Newport.
- Parking and speeding at the Timber Point School. There was comment regarding the time of day speeding occurs (drop off and pick up of children).

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for January 16, 2019.
2. Approve Register of District Invoices.
3. Approve Board Member attendance at the SDRMA “Board Member Best Practices” Training in Byron on April 18, 2019.

Motion by: Vice-President Pease to approve the Consent Calendar.

Second by: Director Leete.

Vote: Motion Carried – AYES: 5, NOES: 0

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – Deputy Chief of Staff Lea Castleberry provided the details regarding the Delta Plan 5 year review online survey and the 2020 Census (online). There was discussion regarding the process of the outreach; County is putting together.
2. Sheriff’s Office Report – Lieutenant Foley – Provided the details of the Sheriff Report regarding the reported activity for the month of January 2019, also provided an update regarding the License Plate Readers and the parking at Timber Point School. There was discussion regarding the License Plate Readers and the timeframe for the project.

Public Comment Regarding:

- License Plate Readers – Plan for the project with the Sheriff’s Department; access to the information; how long is the information kept and who is information available to.

3. CHP Report – Officer Thomas provided an update for the month of January, enforcement at Timber Point School (gave verbal warnings) – next will issue citations.

Public Comment Regarding:

- Speeding on Bixler, Newport, Point of Timber, and excessive muffler noise. There was discussion and the recommendation is to speak with the Sheriff’s Department and the CHP.

4. East Contra Costa Fire Protection District Report – Battalion Chief Ross Macumber provided an update regarding the December and January Operations Report related to calls and response time. Fire Marshal announcement is out and in the process of accepting applications. There was an update regarding weed abatement, and the Volunteer Fire Fighters Recognition Ceremony at the Knightsen School, April 13, 2019 at 10:00 a.m. Also, Battalion Chief Ross Macumber introduced and welcomed newly Elected Fire Board Member Carrie Nash. There was discussion regarding the number of calls and the percentage being health related.

E. LIAISON REPORTS

None.

F. PRESENTATIONS

1. Terracon Report on Pool Expansion Site Assessment and Geotech Report.

General Manager Davies – Provided a background regarding the pool renovation project and introduced the representative from Terracon.

Ron Bravo – Terracon – Provided handouts with different options and cost for a competition pool. There was discussion regarding the different options, option of a separate toddler mini pool, different location for the pool, soil test, and current parking lot for increased spaces.

Public Comment Regarding:

- Concept of additional operating costs, approved competition (strict tolerance), and locker rooms.

General Manager Davies – Recommendation regarding the competition pool to be brought back to an Ad-Hoc Committee or Standing Committee; consensus of the Board for direction to the Parks and Recreation Committee (data gathering and analysis), then to the Finance Committee (fitting into the Budget). There was discussion regarding the pool experts to attend the Parks and Recreation Committee meeting.

G. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action Related to Well 4A and Well 2 Rehabilitation.

District Water Engineer Shobe – Provided the details regarding the increase of the CIP Budget for the Well 4A and Well 2 Rehabilitation Project and an overview of the needs for the rehab. There was discussion regarding the increased cost of the coated pipes.

Motion by: Director Graves to approve an increase to the CIP Budget of \$50,000 to purchase required pump equipment in Wells 4A and 2 and complete the well rehabilitation process.

Second by: Vice-President Pease.

Motion Carried – AYES: 5, NOES: 0

H. MANAGER'S REPORT

None.

I. DIRECTORS' REPORTS

1. Standing Committee Reports.

- a. Water and Wastewater Committee Meeting – January 17, 2019 – President Mayer provided the details of the meeting related to an update of the past agenda items.
- b. Contra Costa Special Districts Association Meeting – January 28, 2019 – Director Leete provided the details of the meeting related to alternate representative to the Contra Costa County Redevelopment Oversight Committee and a presentation by the Contra Costa County Historical Society.
- c. Communications Committee Meeting – February 6, 2019 – Vice-President Pease and Director Gutow provided details regarding Message Board and Policy.
- d. AB1234 Ethics Training – Completed by President Mayer, Director Leete, and Director Gutow
- e. AB1825 Harassment Training. – Completed by President Mayer, Director Graves, and Director Gutow.

There was discussion regarding the written portion of the report for training; per Legal Counsel the certificate will suffice as the report.

- f. State of the Town Gala – President Mayer provided the details of the State of the Town Gala.

2. Other Reportable Items.

None.

J. GENERAL MANAGER'S REPORT

None.

K. CORRESPONDENCE RECEIVED

L. FUTURE AGENDA ITEMS

None.

The regular meeting adjourned at 8:06 p.m. to the Closed Session.

M. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA

(Government Code Section 54957.7)

Legal Counsel Pinasco - The Board is now adjourning into closed session regarding item N-1 and N-2.

N. CLOSED SESSION:

1. Public Employee Performance Evaluation pursuant to Government Code 54957 (Position: General Manager)
2. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6
Agency Designated Representative: Bill Mayer/Rod Attebery
Unrepresented Employee: General Manager

O. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)

Legal Counsel Pinasco - Reporting from Closed Session on item N-1 and N-2 and there is no reportable action.

P. ADJOURNMENT

1. The meeting adjourned at 8:49 p.m. to the next regular meeting of February 20, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 02-08-19

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