



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



## SDLF Gold-Level of Governance

President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday March 20, 2019

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

#### REGULAR MEETING 7:00 P.M.

##### A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Mayer.
2. Pledge of Allegiance – Led by Logan with Scouts Troop 514.
3. Roll Call – All Present.

##### B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

##### C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for March 6, 2019.
2. Approve DRAFT minutes of annual Board planning workshop for March 7, 2019.
3. Approve Register of District Invoices.

Motion by: Director Leete to approve the Consent Calendar.

Second by: Vice-President Pease.

Vote: Motion Carried – AYES: 5, NOES: 0

##### D. PRESENTATIONS

None.

##### E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA

1. Veolia Report – Month of February.

Project Manager Sadler – Provided the details of the February 2019 Monthly Operations Report. There was discussion regarding the salinity situation that is throughout the State.

General Manager Davies – Provided additional details regarding the salinity issue; Staff will be putting out a PSA notice to the residents for a reminder of Ordinance 24; banning of salt based water softeners. There was discussion regarding the salt based water softeners.

##### F. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action Regarding Revising Standing Committee Meeting Dates and Times.

General Manager Davies – Provided the details regarding the Standing Committee meetings. Staff is recommending the Board direct the Standing Committees amend the Bylaws to correspond to the meeting dates and times as tabled in the executive summary. There was discussion regarding the organization of Staff that meets the Boards requirements.

Motion by: Director Leete to approve Standing Committee Bylaws to be amended to the meeting dates and times as tabled in the Executive Summary.

Second by: Vice-President Pease.

Vote: Motion Carried – AYES: 5, NOES: 0

**G. INFORMATIONAL ITEMS ONLY**

None.

**H. DIRECTORS' REPORTS**

1. Standing Committee Reports.
  - a. Special Finance Committee Meeting (Committee Members Robert Leete and Bill Mayer) – March 7, 2019 – Director Leete provided the details regarding the financing of the potential swimming pool.
  - b. East Contra Costa Fire Protection District Meeting – March 13, 2019 – President Mayer provided the details regarding the increase of the Operating Budget, presentation to build a training center, Station 55 update, and details regarding the volunteer Fire Fighter recognition in Knightsen.
2. Board Training Reports
  - a. AB1825 Harassment – Certificate of Completion on File – Director Leete
3. Other Reportable Items – None.

**I. MANAGER'S REPORT**

None.

**J. GENERAL MANAGER'S REPORT**

General Manager Davies – Provided details regarding the Cal Trans meeting; the intersection of Discovery Bay Boulevard and Highway 4 related to the different points for consideration at the meeting. There were clarifying questions regarding the points for consideration, fines related to citations, and increased enforcement at the intersection.

General Manager Davies – Other details were provided related to additional turn lanes.

**K. CORRESPONDENCE RECEIVED**

1. Contra Costa County Aviation Advisory Committee meeting minutes for February 14, 2019.
2. Contra Costa County Aviation Advisory Committee meeting minutes for January 10, 2019.
3. Byron Municipal Advisory Council DRAFT minutes for February 26, 2019.
4. East Contra Costa Fire Protection District meeting minutes for February 13, 2019.
5. State Route 4 Bypass Authority meeting minutes for February 14, 2019.
6. Letter from Charles Helfrick regarding the Swimming Pool Project dated March 7, 2019.

**L. FUTURE AGENDA ITEMS**

Discovery Bay Boulevard and Highway 4 Intersection.

The regular meeting adjourned at 7:21 p.m. to the Closed Session.

**M. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA**

(Government Code Section 54957.7)

Legal Counsel Pinasco - The Town of Discovery Bay will adjourn to Closed Session to consider the item addressed on the Agenda identified as N-1.

**N. CLOSED SESSION:**

1. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Michael R. Davies  
Unrepresented Employee: All TODB Employees

**O. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION**

(Government Code Section 54957.1)

Legal Counsel Pinasco - Reporting from Closed Session on item N-1 and there is no reportable action.

**P. ADJOURNMENT**

1. The meeting adjourned at 7:43 p.m. to the regular meeting on April 3, 2019 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 03-21-19

<http://www.todb.ca.gov/agendas-minutes>