



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY

Wednesday January 21, 2015  
REGULAR MEETING 7:00 P.M.

1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

### REGULAR MEETING 7:00 P.M.

#### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

Call business meeting to order – 7:00 p.m. by President Steele

Pledge of Allegiance – Led by President Steele

Roll Call – All present with the exception of Director Graves

President Steele – Stated that Director Graves is resting at home after his surgery.

#### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

#### **C. PRESENTATIONS**

##### **1. Discovery Bay Community Foundation Presentation by Jim Mattison**

Discovery Bay Community Foundation Representative Mattison – Provided the details of item C-1. There was discussion between the Discovery Bay Community Foundation Representative, the General Manager, and the Board.

**The consensus from the Board was to have this item C-1 added to the Annual Board Workshop.**

#### **D. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

President Steele – Stated that General Manager Howard, President Steele, Vice-President Pease, Director Leete, and Director Simon attended the State of the Town Event, January 17, 2015.

#### **E. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of regular meeting dated January 7, 2015

2. Approval of DRAFT minutes of special meeting dated January 14, 2015

3. Approve Register of District Invoices

Motion by: Director Simon to approve the Consent Calendar

Second by: Vice-President Pease

Vote: Motion Carried – AYES: 4 – President Steele, Vice-President Pease, Director Leete, Director Simon, NOES: 0, ABSENT: 1 – Director Graves

#### **F. BUSINESS AND ACTION ITEMS**

##### **1. Consideration of a Change in Electronic (paperless) Agenda Packets Mobile Devices**

General Manager Howard – Provided the details of item F-1. There was discussion between the General Manager and the Board.

**The Board stated to bring this item back to the Board at a later date.**

**2. Contra Costa County Department of Conservation and Development – Urban Farm Animal Questionnaire/Survey**

**General Manager Howard** – Provided the details of item F-2. There was discussion between the General Manager and the Board. The Board directed Staff to send a letter that states the Board is unanimous in their position (4-0-1 with one member absent) that they oppose any efforts to allow small farm animals, including but not limited to honeybees, chickens and goats in the Town of Discovery Bay's sphere of influence.

**G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**

**1. Website Service Agreement between Digital Deployment, Inc. and the Town of Discovery Bay**

**General Manager Howard** – Provided the details of item G-1. There was discussion between the General Manager and the Board.

**The consensus was to proceed with the 3 year paid up front option.**

**H. VEOLIA REPORT**

**1. Veolia Report – Month of December 2014**

**Project Manager Berney Sadler** – Provided the details of the December 2014 Monthly Operations Report. There was discussion between the Project Manager, the General Manager, and the Board.

**I. MANAGER'S REPORTS – Discussion and Possible Action**

None

**J. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

**General Manager** – Stated that he will be traveling to San Diego for a recheck from his surgery.

**K. DISTRICT LEGAL COUNSEL REPORT**

**District Legal Attebery** – Provided the Neumiller & Beardslee Brown Act for January 2015.

**L. COMMITTEE UPDATES – Discussion and Possible Action**

**M. CORRESPONDENCE – Discussion and Possible Action**

1. Discovery Bay P-6 Zone Citizen Advisory Committee meeting minutes dated October 8, 2014
2. Contra Costa County Aviation Advisory Committee meeting minutes dated October 9, 2014

**N. PUBLIC RECORD REQUESTS RECEIVED**

1. PRA request for 2014 employee compensation. There was discussion between the General Manager, Legal Counsel, and the Board.

**O. FUTURE AGENDA ITEMS**

None

**P. ADJOURNMENT**

The meeting adjourned at 7:52 p.m. to the next Regular meeting dated February 4, 2015 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 01-22-14

<http://www.todb.ca.gov/page/576/>