



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President - Kevin Graves • Vice-President - Chris Steele • Director - Brian Dawson • Director - Mark Simon • Director - Ray Tetreault

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
TOWN OF DISCOVERY BAY CSD
Wednesday January 18, 2012
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call to Order – 7:00 p.m. by President Steele
Pledge of Allegiance – Led by Director Dawson
Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

There was one (1) Public Comment Speaker

C. PRESENTATIONS

None

D. PRESIDENT REPORT AND DIRECTORS' COMMENTS

Director Tetreault – January 18, 2012 - Water Master Plan finalized – Special Meeting request for February 8, 2012 at 6:30 p.m.

Vice-President Graves – Addressed comments that were made under the Public Comment section. Reported on the East Contra Costa Fire Protection District (ECCFPD) – will turn in report

Director Dawson – Comment on the Public Comment section

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Minutes of previous Special meeting dated January 4, 2012
2. Minutes of previous Regular meeting dated January 4, 2012
3. District Invoices
4. District Financials

Motion by: Director Simon to approve the Consent Calendar

Second by: Director Dawson

Vote: Motion carried: AYES: 5, NOES: 0

F. NEW BUSINESS AND ACTION ITEMS

1. That the Board Adopt Resolution 2012-02 to establish an Investment Policy for the Town of Discovery Bay Community Service District and rescind Resolution NO. 98-20

General Manager Howard – Provided details of Item F-1

There was discussion between the General Manager and the Board

There were two (2) Public Comment Speakers

Motion by: Director Tetreault to adopt Resolution 2012-02 and rescind Resolution No. 98-20

Second by: Vice-President Graves

Vote: Motion carried: AYES: 4 – President Steele, Vice-President Graves, Director Dawson, Director Tetreault, NOES: 1 – Director Simon

Second Motion by – Vice-President Graves to establish an Investment Advisory Committee consisting of two (2) Board Members and Staff to review the District's Investment Policy

Second by: Director Simon

Vote: Motion carried: AYES: 4 – President Steele, Vice-President Graves, Director Simon, Director Tetreault, NOES: 1 – Director Dawson

G. VEOLIA REPORT

Project Manager Berney Sadler – Provided the details of the November and December 2011 Monthly Operations Report.

H. MANAGER'S REPORTS

None

I. GENERAL MANAGER'S REPORT

General Manager Howard – Update on the new bins from Discovery Bay Disposal – completed by next Friday, January 20, 2012. Attended the Mountain House CSD Meeting – Named their Board room in honor of Michael F. McGrew

J. DISTRICT LEGAL COUNSEL REPORT

None

K. COMMITTEE UPDATES

1. Minutes in DRAFT form of the Regular Community Center meeting dated December 1, 2011
2. Minutes in DRAFT form of the Regular Community Center meeting dated December 6, 2011
3. Minutes in DRAFT form of the Regular Communications Committee meeting dated December 6, 2011
4. Continuation of the Community Center Recommendations Report
5. Continuation of the Communications Recommendations Report

General Manager Howard – Items K-1 and K-2 – Minutes will remain in DRAFT form, Items K-3 and K-4 – Discussed during the January 14, 2012 Workshop.

L. CORRESPONDENCE-Discussion and Possible Action

1. R – Minutes for the Transplan Committee meeting dated November 10, 2011
2. S – Letter to Gary Kupp, Contra Costa County Department of Conservation and Development, regarding County File Number DP11-3031 (Chase Bank – Discovery Bay)
3. R – Minutes for the State Route 4 Bypass Authority dated December 8, 2011
4. R – Minutes for the State Route 4 Bypass Authority dated December 22, 2011
5. R – Minutes for the State Route 4 Bypass Authority dated January 5, 2012
6. R – Letter from Contra Costa County Public Works Department regarding an activity with the Federal Emergency Management Agency (FEMA) dated January 10, 2012

M. PUBLIC RECORD REQUESTS RECEIVED

N. FUTURE AGENDA ITEMS

Director Simon – Town of Discovery Bay CSD Public Access Ramp permitted

Director Dawson – Recreation Committee

Vice-President Graves – Updated the comments that were made under Public Comment

O. ADJOURNMENT

The meeting adjourned at 7:44 p.m. to next Regular meeting of February 1, 2012 starting at 7:00pm at 1800 Willow Lake Road-Located behind the Delta Community Presbyterian Church.

For the Audio of this meeting please visit our Website at
<http://www.toddb.ca.gov/content/2011-agendas-and-minutes/>

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