



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

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**MINUTES OF THE MEETING  
OF THE COMMUNITY CENTER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Tuesday, March 12, 2013  
COMMUNITY CENTER MEETING 7:00 P.M.  
1800 Willow Lake Road, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**Community Center Committee Members  
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Jim Mattison**

**COMMUNITY CENTER MEETING 7:00 P.M.**

**A. ROLL CALL**

**Call business meeting to order** – 7:00 p.m. by Chair Graves  
**Roll Call** – All present with the exception of Member Alexander

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

**C. APPROVE MINUTES**

**1. DRAFT Minutes of previous Community Center meeting dated February 25, 2013**

**Motion by:** Member Emmett to approve the previous minutes

**Second by:** Vice-Chair Steele

**Vote:** Motion Carried – AYES: 4 – Chair Graves, Vice-Chair Steele, Member Emmett, Member Mattison, NOES: 0, ABSENT: 1 – Member Alexander

**D. PRESENTATIONS**

**1. Update on Community Center Operations**

**General Manager Howard** – Provided slides and details of item D-1. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**E. NEW BUSINESS AND ACTION ITEMS**

**1. User (resident) retention through March 8, 2013**

**Parks and Landscape Manager Perez** – Provided details of item E-1. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**2. Updated User Fee Schedule and revenue update**

**Parks and Landscape Manager Perez** – Provided details of item E-2. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee. There was one Public Comment Speaker.

**3. Proposed Instructional Class Format – e.g. “Line Dancing”**

**Parks and Landscape Manager Perez** – Provided details of item E-3. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**4. Current Class Schedule and Future Programming Opportunities**

**General Manager Howard** – Provided details of item E-4. There was discussion between the General Manager, the Parks and Landscape Manager, the Recreation Programs Coordinator, and the Community Center Committee.

**5. Licensing Fees for public events (Music/Arts/Cinema)**

**General Manager Howard** – Provided details of item E-5. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**6. Splash Pad Relocation Project**

**Parks and Landscape Manager Perez** – Provided details of item E-6. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

**7. Earth Day Update**

**Recreation Programs Coordinator Heintl** – Provided details of item E-7. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee. There was one Public Comment Speaker.

**F. FUTURE AGENDA ITEMS**

1. Firm Numbers for Community Center renovations
2. Cost of moving Portables – From School District to Community Center
3. Future Pickle Ball Conversion
4. Budgets – One with the fitness component and one without the fitness component

**G. ADJOURNMENT**

The meeting adjourned at 8:29 p.m. to the next Community Center Committee meeting on March 25, 2013 at 7:00 p.m. at 1800 Willow Lake Road Located.

//cmc – 03.14.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>