



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Robert Leete • Director – Bill Mayer

NOTICE OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES OF THE TOWN OF DISCOVERY BAY

Wednesday March 4, 2020

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. by President Pease.
2. Pledge of Allegiance. Led by President Pease.
3. Roll Call. – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration by filling out a comment form. The public will be called to comment in the order the comment forms are received. Any person wishing to speak must come up and speak from the podium and will have 3 minutes to make their comment. There is a device on the podium with a green, yellow, and red light. The yellow light will come on 30 seconds before the end of the 3 minutes. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the view point of the Directors.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for February 19, 2020. – Approved.
2. Approve Register of District Invoices. – Approved.
3. Approve 2020 Program, Activities, and Event Fee Waivers. – Approved.
4. Approve 2020 Parks and Recreation Public Event Calendar. – Approved.
5. Accept \$6000 Donation from Veolia North America to the Community Center. – Approved.
6. Authorize Board President to Sign Letter to Superintendent Burgis Regarding Fence Ordinance. – Approved.

Motion by: Director Leete

Second by: Director Graves

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report- Representative from the office of Supervisor Burgis was not present.
2. Sheriff's Office Report- Lieutenant Mark Johnson provided report of local violations and arrests. Lieutenant Johnson indicated that local agencies have teamed up to provide more coordinated public service to the community. Advised of increased presence at Sandy Cove Shopping Center due to increased robberies. License plate reader installed has resulted in two arrests. (Additional Material Provided)

3. CHP Report. Officer Thomas spoke of enforcement stops. Stated that on average there are between seven to ten DUI stops per month.
4. East Contra Costa Fire Protection District Report. East Contra Costa Fire Department Fire Marshall Steve Aubert provided report of the amount of calls taken in the month of February 2020. Relayed that call response time is averaging 10:05 minutes. Fire Marshall Aubert also talked about fire hazards and reminded us that fire threats are still an issue. Two fire inspectors have been hired. Also, we now have a technician with the Fire Prevention Bureau.

E. LIAISON REPORTS

None

F. PRESENTATIONS

None

G. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action Regarding Amendment to the Emergency Spending Clause in the Purchasing and Procurement Policy. Motion to Approve- Director Leete, Second by Vice President Gutow.
AYES: 5, NOES: 0
2. Discussion and Possible Action Regarding Amendment to the Disposition of Surplus Property Policy. Motion to Approve- Director Leete, Second by Director Graves and Director Mayer.
AYES: 5, NOES: 0

H. MANAGER'S REPORT

None

I. DIRECTORS' REPORTS

1. Standing Committee Reports.
 - a. Communications Committee Meeting (Committee Members Bill Pease and Bryon Gutow) March 4, 2020. Vice President Gutow spoke of discussion regarding todb.ca.gov webpage and reported activity. Also spoke of savings in changing town's phone system
 - b. Parks and Recreation Committee Meeting (Committee Members Kevin Graves and Bryon Gutow) March 4, 2020. Director Graves updated town of meeting with Landscape Manager Bill Engelman regarding areas of the town that have been neglected and maintenance that has been deferred for too long. Plan is in place to begin work on the mentioned areas in order of priority.
 - c. Water and Wastewater Committee Meeting (Committee Members Bill Pease and Bill Mayer) March 4, 2020. Director Mayer spoke of rate study and CEQA updates.
2. Other Reportable Items.

J. GENERAL MANAGER'S REPORT

None

K. CORRESPONDENCE RECEIVED (Information Only)

None

L. FUTURE AGENDA ITEMS

None

M. ADJOURNMENT

1. Meeting was adjourned at 7:26 p.m. to the next regular meeting of March 18, 2020 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."