



TOWN OF DISCOVERY BAY CSD

President - Kevin Graves • Vice-President - Brian Dawson • Director - Mark Simon • Director - Chris Steele • Director - Ray Tetreault

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
TOWN OF DISCOVERY BAY CSD
Wednesday April 20, 2011
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov

REGULAR MEETING at 7:00p.m.

A. ROLL CALL

The meeting was called to order by Vice-President Dawson at 7:00p.m. Director Steele led the Pledge of Allegiance. Roll call was taken. President Graves was absent. All other Directors were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

There were no Public Comments

C. PRESENTATIONS

There were no Presentations

D. CHAIR REPORT AND DIRECTORS' COMMENTS

Director Tetreault – Provided his report and stated that he and Director Steele attended the first Community Center Committee meeting dated April 19, 2011 and they discussed good ideas and the charter is to have a Oplan by the end of the year.

Director Simon – Provided his report and stated that the Budget Committee met for the first time on April 13, 2011 and the purpose of the first meeting was to discuss objectives, goals, and scheduling. The next meeting will be held on May 4, 2011.

Director Steele – Provided his report and stated that he and General Manager Howard attended the April 11, 2011 Contra Costa Chapter for the California Special District's Association and stated the importance of attending the meetings and also provided other details from the meeting. Provided his report and stated that he attended the LAFCo meeting on April 13, 2011 and reported on the discussion within the meeting.

Vice-President Dawson – Provided his report and stated that he attended the Byron Union School District meeting on April 7, 2011 and reported on the discussion within the meeting. Vice-President Dawson provided his report and stated that he attended the Discovery Bay Zone P6 meeting on April 12, 2011 and reported on the discussion within the meeting.

E. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Minutes of previous regular meeting dated April 6, 2011
2. Minutes of previous special meeting dated April 6, 2011
3. District Invoices

Motion made – by Director Simon to approve the Consent Calendar and seconded by Director Tetreault. Motion carried by the following vote: AYES: 4, NOES: 0, ABSENT: 1 – President Graves.

F. NEW BUSINESS AND ACTION ITEMS

1. Consideration and adoption of Resolution 2011-09 approving the Park Rules & Regulations and Reservation forms and fees for the Town of Discovery Bay CSD owned and maintained parks

General Manager Howard – This item came before the Board at the last meeting presented by Landscape Manager Perez who provided the details of the item.

Motion made – by Director Tetreault to approve Resolution 2011-09 and seconded by Director Simon. Motion carried by the following vote: AYES: 4, NOES: 0, ABSENT: 1 – President Graves.

2. Adopt Resolution 2011-08 amending the Town of Discovery Bay CSD's Bylaws

Legal Counsel Schroeder – Provided the details on the current status of the Bylaws on March 16, 2011 using Robert's Rules of Order as the parliamentary rules and Legal Counsel Schroeder suggested considering replacing those rules with Rosenberg's Rules of Order. At the March 16, 2011 meeting the Board had directed Legal Counsel Schroeder to come back with a Resolution to amend the Bylaws.

Motion made – by Director Simon to adopt Resolution 2011-08 amending the Town of Discovery Bay CSD Bylaws and seconded by Director Tetreault. Motion carried by the following vote: AYES: 4, NOES: 0, ABSENT: 1 – President Graves.

3. Appointment of Board Member to sit on the P6 Sub-Committee to address future funding relative to the continuation of the School Resources Officer position at the Byron Unified School District

General Manager Howard – Stated this item was brought before the Board subsequent to the P6 Committee meeting that was held on April 12, 2011 and at that meeting there was a request for a sub-committee to be formed that would consist of two (2) members of the P6 Committee, two (2) members of the School Board, and one (1) member of the Town of Discovery Bay CSD. Director Tetreault stated that he would like to have Vice-President Dawson be selected to sit on the P6 Committee.

Motion made by – Director Simon to appoint Vice-President Dawson to sit on the P6 Sub-Committee and seconded by Director Steele. Motion carried by the following vote: AYES: 4, NOES: 0, ABSENT: 1 – President Graves.

G. VEOLIA REPORT

Veolia Manager Gerald Smart – Provided the slides which gave the details of the monthly report for March 2011.

H. MANAGER'S REPORTS

1. Cherry Hills Sewer Rehab

General Manager Howard – Provided the details on the status of the Cherry Hills Sewer emergency replacement project. The removal and replacement of a portion of the pipe, which is the initial phase of the project, has been done and is back in service. There will be a camera crew inspecting another section of the pipe, which is approximately 30-50 feet, which may need to be replaced.

I. GENERAL MANAGER'S REPORT

General Manager Howard – Stated that he has two (2) items - first is that on Saturday, April 16, 2011, during the Easter Egg Hunt, several Town of Discovery Bay CSD employees sold tiles that are for the Cornell Park Project and will also be selling the tiles during the ribbon cutting ceremony for the Ravenswood Splash pad on April 30, 2011. There will be two (2) other dates for the selling of tiles, one which is May 4, 2011 from 9:00a.m. to 6:30p.m. at the offices of the Town of Discovery Bay CSD, and Saturday, May 7, 2011 from 10:00 a.m. to 2:00p.m. at Cornell Park. The other item is that one of the First Grade teachers at Timber Point made the Poetry Contest a class project.

J. DISTRICT LEGAL COUNSEL REPORT

None

K. CORRESPONDENCE-Discussion and Possible Action

1. R – Letter from Supervisor Piepho regarding correspondence from the Department of Conservation and Development regarding the current status of the East Contra Costa Historical Society's land-use permit compliance dated March 29, 2011
2. R – Letter from Supervisor Piepho regarding correspondence from the Office of County Counsel regarding Public Records Act request from Mark Doran dated March 29, 2011
3. R – Letter from Supervisor Piepho regarding the 2010 Census dated April 4, 2011
4. R – Contra Costa County Aviation Advisory Committee Minutes for February 8, 2011
5. R – State Route 4 Bypass Authority Meeting Minutes for February 10, 2011
6. R – Transplan Committee Meeting Minutes for March 10, 2011

L. PUBLIC RECORD REQUESTS RECEIVED

None

M. FUTURE AGENDA ITEMS

None

N. ADJOURNMENT

The meeting was adjourned at 7:38p.m. to the next Regular meeting of May 4, 2011 starting at 7:00pm at 1800 Willow Lake Road-Located in back of the Delta Community Presbyterian Church.

//cmc – 4.25.11