



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday June 17, 2015  
REGULAR MEETING 7:00 P.M.  
Community Center  
1601 Discovery Bay Boulevard, Discovery Bay, California  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

**Call business meeting to order** – 7:00 p.m. by President Steele  
**Pledge of Allegiance** – Led by Director Graves  
**Roll Call** – All Present

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None

**C. PRESENTATIONS**

**D. PRESIDENT REPORT AND DIRECTORS' COMMENTS**

**E. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting on May 27, 2015
2. Approval of DRAFT minutes of budget workshop on May 27, 2015
3. Approval of DRAFT minutes of regular meeting on June 3, 2015
4. Approve Register of District Invoices

**Motion by:** Vice-President Pease to approve the Consent Calendar

**Second by:** Director Simon

**Vote:** Motion Carried – AYES: 5, NOES: 0

**F. BUSINESS AND ACTION ITEMS**

1. Consideration of Annual Fiscal Year 2015-16 and Fiscal Year 2016-17 Operating, Capital and Revenue Budgets and Adoption of Resolution No. 2015-10

**General Manager Howard** – Provided details of item F-1. There was discussion between the General Manager, the Finance Manager, and the Board.

**Motion by:** Director Graves to adopt the FY 2015-16 Operating, Capital and Revenue Budgets and Adopt Resolution 2015-10

**Second by:** President Steele

**Vote:** Motion Carried – AYES 3 – President Steele, Vice-President Pease, Director Graves, NOES: Director Leete, Director Simon

2. Policy for Naming of Town Facilities and Adoption of Resolution No. 2015-11

**General Manager Howard** – Provided the details of item F-2. There was discussion between the General Manager and the Board. There were 3 Public Comment Speakers. The discussion continued between the General Manager, Legal Counsel, and the Board.

**Motion by:** Director Graves to accept option 2 on the as described on the Agenda Report and move forward with the name change to Darryl Weeden Field at Cornell Park

**Second by:** Director Simon

**Vote:** Motion Carried – AYES: 5, NOES: 0

The discussion continued regarding changing the Policy page 2, item 3 – adding staff/employees

**Motion by:** Director Leete to have the wording changed on the Policy – page 2, item 3 – adding staff/employees

**Second by:** Director Graves

**Vote:** Motion Carried – AYES: 5, NOES: 0

**G. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)**

1. District Financial Statement Report for the Period ending March 31, 2015

**General Manager Howard** – Provided the details of item G-1. There was discussion between the General Manager, the Finance Manager, and the Board.

**H. VEOLIA REPORT**

1. May 2015 Veolia Report – Will be provided at the July 15, 2015 meeting

**I. MANAGER'S REPORTS – Discussion and Possible Action**

None

**J. GENERAL MANAGER'S REPORT – Discussion and Possible Action**

1. Update on Network Computer Breach

**General Manager Howard** – Provided the details of item J-1. Other details were provided by Big Dog Computers. There was discussion between the General Manager, Big Dog Computers, and the Board.

**General Manager Howard** – Provided a brief presentation of the new Website.

**General Manager Howard** – Financing Options meeting at 5:30 p.m. – scheduled before the July 15, 2015 Regular meeting

**General Manager Howard** – Reminder of the Dog Park Grand Opening on June 30, 2015 from 5:00 p.m. to 6:30 p.m.

**K. DISTRICT LEGAL COUNSEL REPORT**

None

**L. COMMITTEE UPDATES – Discussion and Possible Action**

**President Steele** – Provided the details of the LAFCO meeting on June 10, 2015

**President Steele** – Provided the details of the Byron Union School District meeting on June 16, 2015

**M. CORRESPONDENCE – Discussion and Possible Action**

1. R – State Route 4 Bypass meeting minutes April 9, 2015

2. R – East Contra Costa County Fire Protection District meeting minutes May 4, 2015

3. R – Contra Costa County Aviation Advisory Committee meeting minutes May 14, 2015

4. R – Delta Stewardship Council Notice of Preparation DRAFT EIR for Delta Levee Investment Strategy May 28, 2015

**N. PUBLIC RECORD REQUESTS RECEIVED**

**O. FUTURE AGENDA ITEMS**

1. Employee Benefits

**P. ADJOURNMENT**

The meeting adjourned at 8:14 p.m. to the next Regular meeting dated July 1, 2015 starting at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 06-23-15

<http://www.todb.ca.gov/content/agenda-and-minutes/>