



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Mark Simon • Vice-President – Chris Steele • Director – Kevin Graves • Director – Bill Pease • Director – Marianne Wiesen

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday July 2, 2014
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Simon
Pledge of Allegiance – Led by Vice-President Steele
Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. AREA AGENCIES REPORTS / PRESENTATION

1 Sheriff's Office Report

Crime Prevention Specialist Fontenot – Provided the law enforcement report for the month of June. There was discussion between the Crime Prevention Specialist, the General Manager, and the Board.

2. CHP Report – No Report

3. East Contra Costa Fire Protection District Report – No Report

4. Supervisor Mary Piepho, District III Report – No Report

D. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No Report

2. County Planning Commission Report – No Report

3. Code Enforcement Report – No Report

4. Special Districts Report - No Report**

****These meetings are held Quarterly**

E. PRESENTATIONS

None

F. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approval of DRAFT minutes of special meeting dated June 11, 2014

2. Approval of DRAFT minutes of regular meeting dated June 18, 2014

3. Approve Register of District Invoices

4. District Engineer Services Agreement between the Town of Discovery Bay and HERWIT Engineering

5. Rescind Resolution No. 2014-10 and Adopt Resolution No. 2014-15 Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of the Election Order

6. Approve and Accept the contract work performed by Bockmon & Woody Electric Co., Inc., for the Electrical Installation for Solar Dryers C & D Project and direct Staff to record "Notice of Completion" with the Contra Costa County Recorder's Office

Motion by: Director Pease to approve the Consent Calendar

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

G. BUSINESS AND ACTION ITEMS

- 1. Annual Intention to Levy and Collect Annual Assessment for the Ravenswood Improvement District – DB Lighting and Landscape Zone 9 for the Fiscal Year 2014-2015, Accept Engineer’s Report and Adopt Resolution No. 2014-14**

General Manager Howard – Provided details of item G-1.

Motion by: Director Graves to accept Engineer’s Report and Adopt Resolution No. 2014-14 authorizing the Intent to Levy and Collection of Annual Assessments for the Ravenswood Improvement District – DB Lighting and Landscape Zone 9 for the Fiscal Year 2014-2015

Second by: Director Pease

Vote: Motion Carried – AYES: 5, NOES: 0

- 2. Announcement of Special District Vacancy on LAFCO, Call for Nominations and for Names of Voting Delegates – Election July 21, 2014**

General Manager Howard – Provided details of item G-2. There was discussion between the General Manager and the Board. The Board requested that Director Pease represent for the vote on behalf of the District. The Board also requested item G-2 be brought back to the July 16, 2014 Board meeting to review the delegates.

- 3. Consideration and Approval of Overnight camping request for “Discovery Bay River Otters Swim Team Overnight Party” event at the Discovery Bay Community Center on July 19th thru July 20th, 2014**

General Manager Howard – Provided details of item G-3.

Recreation Programs Coordinator - Provided additional information on item G-3. There was discussion between the General Manager, the Recreation Programs Coordinator, and the Board.

Motion by: Director Pease to authorize Overnight Camping for the “Discovery Bay River Otters Swim Team Overnight Party” at the Discovery Bay Community Center on Saturday evening July 19th thru Sunday morning July 20th, 2014, and subject to the Conditions contained herein.

Second by: Director Wiesen

Vote: Motion Carried – AYES: 5, NOES: 0

H. INFORMATIONAL ITEMS ONLY (NO ACTION NECESSARY)

None

I. PRESIDENT REPORT AND DIRECTORS’ COMMENTS

None

J. MANAGER’S REPORT – Discussion and Possible Action

None

K. GENERAL MANAGER’S REPORT – Discussion and Possible Action

- 1. Discussion of Illegal Advertising Signs**

General Manager Howard – Provided details of item K-1. There was discussion between the General Manager, Legal Counsel, and the Board. The Board took no action and tabled the item.

L. DISTRICT LEGAL COUNSEL REPORT

None

M. COMMITTEE UPDATES – Discussion and Possible Action

None

N. CORRESPONDENCE – Discussion and Possible Action

None

O. PUBLIC RECORD REQUESTS RECEIVED

None

P. FUTURE AGENDA ITEMS

None

Q. ADJOURNMENT

The meeting adjourned at 7:44 p.m. to the next regular meeting dated July 16, 2014 starting at 7:00 p.m. on 1800 Willow Lake Road.

//cmc – 07.07.14

<http://www.todb.ca.gov/content/agenda-and-minutes/>