



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Robert Leete • Vice-President – Kevin Graves • Director – Bill Mayer • Director – Bill Pease • Director – Chris Steele

**MINUTES THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday July 5, 2017**

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Leete
2. Pledge of Allegiance – Led by President Leete
3. Roll Call – All present with the exception of Director Pease

General Manager Davies – Introduced the item to be added to the agenda or to schedule a Special meeting regarding the support of an opposition letter to AB1479.

Legal Counsel Streeter – Provided additional details related to the item being added to the agenda or to schedule a Special meeting.

The board concurred scheduling a meeting for Friday, July 7, 2017 beginning at 7:30 a.m.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

- Public Comment Regarding:
 - The Discovery Bay Garden Club provided a certification of appreciation for the Monarch Waystation.
 - Question regarding the DRAFT minutes related to Resolution No. 2017-13.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for June 21, 2017.
2. Approve Register of District Invoices.
3. Approve Annual Assessment for the Ravenswood Improvement District – DB Lighting and Landscape Zone 9 for the Fiscal Year 2017-2018, Accept Engineer's Report and Adopt Resolution No. 2017-13.
4. Approve amendment to the Employee Personnel Manual to add a Community Center Pool Staff Use Policy.
5. Approve the revision to the Parks and Recreation Event Calendar for 2017.

Motion by: Vice-President Graves to approve the Consent Calendar.

Second by: Director Mayer

Vote: Motion Carried – AYES: 4 – President Leete, Vice-President Graves, Director Mayer, Director Steele, NOES: 0, ABSENT: 1 – Director Pease

D. AREA AGENCIES REPORTS / PRESENTATION

1. Supervisor Diane Burgis, District III Report – No report.
2. Sheriff's Office Report – No report.
3. CHP Report – Officer Thomas provided an update for the month of June. There was discussion regarding the survey of Discovery Point and Discovery Bay Boulevard related to the speed limit average.

E. LIAISON REPORTS

None

F. PRESENTATIONS

None

G. BUSINESS AND ACTION ITEMS

None

H. MANAGER'S REPORT

1. Bi-Monthly Water Meter Completion Report Update.

Finance Manager Breitstein – Provided a PowerPoint presentation related to the Water Meter Completion update. There was discussion regarding the percentage of completion for the Water Meter Project.

I. INFORMATIONAL ITEMS ONLY

None

J. DIRECTORS' REPORTS

1. Standing Committee Reports – No reports.

2. Other Reportable Items – No reports.

K. GENERAL MANAGER'S REPORT

L. CORRESPONDENCE RECEIVED

1. Received June 16, 2017 letter from David and Lisa Harrell regarding County Parcel 011-220-013 not completing required fire break.

2. Received June 19, 2017 Trustee Candidate, Cindi Beaudet for Special District Risk Management Authority.

3. Received June 29, 2017 Mt. Diablo Resource Recovery regarding name change from Discovery Bay Disposal.

There was discussion regarding L-1 letter from David and Lisa Harrell regarding County Parcel 011-220-013 not completing required fire break; ensuring that the letter was delivered to the Fire Department and County Code Enforcement.

M. FUTURE AGENDA ITEMS

None

N. ADJOURNMENT

1. The meeting adjourned at 7:21 p.m. to the special meeting of July 7, 2017 beginning at 7:30 a.m. at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 07-07-17

<http://www.todb.ca.gov/agendas-minutes>